

Hayden Town Council Regular Meeting June 17, 2025

Call to Order/Roll Call

Mayor Banks called the regular meeting of the Hayden Town Council to order at 6:04 p.m.

Mayor Banks Offered a moment of Silence

Mayor Banks Led the Pledge of Allegiance

Mayor Banks, Mayor Pro Tem Gann, Councilmembers Haight, Carlson, and Bell were present via zoom. Councilmembers Hicks and Hayden were excused. Also present were, Mathew Mendisco, Town Manager (arrived at 6:50 p.m.) Assistant Town Manager/Community Development Director, Tegan Ebbert, Public Works Director, Bryan Richards (arrived 6:50), Rhonda Sweetser, Director Parks and Recreation, and Chief Scott Scurlock, Finance Director Andrea Salazar, and Town Clerk Barbara Binetti.

Councilmember Reports and Updates –

Study Session none

- Review of Master Plan, specifically economic Action Plan – 30 min
- Review of Recreational Economy and Other Plans in Place – 30 min

Public Comment –

Proclamations and Presentations – none

Consent Agenda Items -

1. Consideration of minutes for the Regular Meeting of June 5, 2025
2. Consideration of Approval for payments dated June 10, 2025 in the amount of \$102,766.96
3. Consideration to Approve Hayden Merc payments dated June 13, 2025, in the amount of \$2403.34

Mayor Pro Tem Gann moved and Mayor Banks seconded. A roll call vote was held and the motion passed unanimously.

Items Removed from Consent Agenda There were none

Old Business - There was no Old Business

New Business – Mayor Banks amended the agenda items number 3 to number 1

1. Review and Consider for Approval of Financial Statements for the Year Ended December 31, 2024
Mayor Banks moved and Mayor Pro Tem Gann Seconded. A roll call vote was held and the motion passed unanimously.
2. Review and Consider for Approval Single Audit for the year Ended December 31, 2024

Chad Atkinson of HintonBurdick CPAs presented the Single Audit for 2024. The audit went well. There were no issues found. Mathew congratulated Finance Director Andrea Salaza as this was the first year

ever that there were no issues with the audit. Chad will be submitting a slightly different report for the single audit as the budgetary findings and response as they are not required for the Single Audit.

Mayor Banks moved and Mayor Pro Tem Gann Seconded. A roll call vote was held and the motion passed unanimously.

3. Kunubu Conditional Use Permit

- i. Public Hearing: Conditional Use Permit application submitted by Bears Ears Holdings, LLC to operate a marijuana establishment to perform extraction and processing to be located at 481 Enterprise Street
Public hearing opened at 7:19 p.m. There were no comments, hearing closed at 7:20 p.m.
- ii. Review and Consideration of a Conditional Use Permit application submitted by Bears Ears Holdings LLC to operate a marijuana establishment to perform extraction and processing to be located at 481 Enterprise Street

John Kelly, owner of Bears Ears Holding LLC, spoke to the Council and answered questions about his business and the move to a new facility a few doors from the existing building. Tegan explained the Conditional Use Permit application.

Mayor Banks moved and Mayor Pro Tem Gann Seconded. A roll call vote was held and the motion passed unanimously.

4. Review and Consider for Approval of Routt County Climate Action Collaborative NORESO contract

Paul Bonner presented to the Council via Zoom. He talked about the Capacity enhancement Grant which is to bring a one-time funding to the entire collaborative. This first phase was to hire the contractor. NORESO is the vendor that was chosen.

Mayor Banks moved and Mayor Pro Tem Gann Seconded. A roll call vote was held. Councilmember Bell voted nay, the rest of the votes were aye. and the motion passed.

Pulled Consent Items There were none

Staff and Councilmember Reports and Updates

HAYDEN CENTER

Rhonda Sweetser, Director Parks and Recreation: Soccer registration is closed. We are down in some numbers. We have been thing of budget items we want to add since that will be coming up soon. A Steamboat Springs group came to the Hayden Center today. They were with Nash for an hour and then Grant for an hour. Baseball is coming to a close.

POLICE

Scott Scurlock, Chief of Police: All is status quo. We are exploring using A1, a report writer.

PUBLIC WORKS

Bryan Richards, Public Works Director:

Bryan reported that there were six breaks in Dry Creek Park this week. There have been many irrigation issues. PW continues to battle to get things standardized to lessen these issues. He and Kevin went to Grand Junction to presented to DOLA for a grant to fix sewer lines in town. The first week of Triple Crown went well.

PLANNING**Tegan Ebbert, Assistant Town Manager:**

Tegan will be out of the office on FMLA as of June 27th until mid-October. The Hayden Resiliency Project will meet on June 24th from 3-4 p.m. with the advisory committee. Councilmembers Bell and Gann are on the committee.

Steamboat Gravel (SBT GRVL) is on June 29th. They sent two notices to people on the route and placed signs ten days before the race/event.

ADMINISTRATION**Mathew Mendisco, Town Manager:****Barbara Binetti, Town Clerk.:**

Mosquito mitigation is going forward. There will be aerial spraying on July 1st and the next will be truck fogging. The July Town Council meeting dates are changed to July 10th and July 24th.

Andrea Salazar, Finance Director: There is the Audit presentation tonight.

Councilmember Reports and Comments:

Mayor Pro Tem Gann asked what the vision was for Staff to attend the Council retreat. Mathew responded that they would be updating the Council as to how each of them are managing their individual parts from the last Strategic Plan and that dinner would give the Council and Staff the ability to celebrate the wins from the last two years.

Councilmember Carlson wanted to be sure that we had sent something to Kevin Booth for his retirement. Mathew assured that we would have something to him. Melinda said Thank you to Kevin Booth for his service and congratulations from Hayden Town Council.

Executive session: none

Adjournment: Mayor Banks adjourned the meeting at 7:59 p.m.

Recorded by:

APPROVED THIS 10th Day of JULY, 2025.



Ryan Banks, Mayor


Barbara Binetti, Town Clerk