



AGENDA
HAYDEN TOWN COUNCIL MEETING
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE
THURSDAY, APRIL 3, 2025
6:00 P.M.

ATTENDEES/COUNCIL MAY PARTICIPATE VIRTUALLY VIA ZOOM WITH THE INFORMATION BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/84598597603?pwd=RVk4Q3dHSERQWitwUlhNENsOWw4UT09>

Meeting ID: 845 9859 7603

Passcode: 964476

One tap mobile

+16699009128,,84598597603#,,,,*964476# US (San Jose)

+12532158782,,84598597603#,,,,*964476# US (Tacoma)

*OFFICIAL RECORDINGS AND RECORDS OF MEETINGS WILL BE THE ZOOM RECORDING AND NOT FACEBOOK LIVE. FACEBOOK LIVE IS MERELY A TOOL TO INCREASE COMMUNITY INVOLVEMENT AND IS NOT THE OFFICIAL RECORD. *

REGULAR MEETING – 6:00 P.M.

- 1a. CALL TO ORDER
- 1b. MOMENT OF SILENCE
- 1c. PLEDGE OF ALLEGIANCE
- 1d. ROLL CALL
- 1e. COUNCILMEMBER REPORTS AND UPDATES
- 1f. STAFF REPORTS

STUDY SESSION –

1. PUBLIC COMMENTS

Citizens are invited to speak to the Council on items that are not on the agenda. All individuals who desire to speak during public comments must sign in using the sheet available by the Town Clerk. There is a three-minute time limit per person, unless otherwise noted by the Mayor. Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required.

2. PROCLAMATIONS/PRESENTATIONS - The Small-scale Housing Technical Assistance Program from CHFA, old skate park site review

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NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

3. CONSENT ITEMS

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember request to pull an item from the consent agenda.

- A. Consideration of minutes for the Regular Meeting of March 20, 2025 Page 29
- B. Consideration to approve ratified payments dated March 26, 2025 in the amount of \$15,041.73 Page 33
- C. Consideration to approve payments dated March 31, 2025 in the amount of \$127,204.05 Page 34
- D. Consideration to approve the draft of December 2025 Financial Statements Page 39
- E. Review and approve appointment of Conner Peterson to the Hayden Parks and Recreation Board Page 88
- F. Review and approve appointment of Dan Gilberstadt to the Hayden Parks and Recreation Board Page 89
- G. Review and approve appointment of Erica Royer Benson to the Hayden Parks and Recreation Board Page 90

4. OLD BUSINESS - None

5. NEW BUSINESS

- A. Review and Consider for Approval **RESOLUTION NO. 2025-02** A RESOLUTION IN SUPPORT OF A MOUNTAIN PASSENGER RAIL STATION IN THE TOWN OF HAYDEN Page 91
- B. Review and Consider for Approval the Consultant Contract with Zenobia Consultant for the Hayden Resiliency Study Page 96
- C. Review and Approve the Construction Contract with T's Construction and Property Preservation for the Northwest Business Park Geothermal Schedule 2 Pump House Page 108

6. PULLED CONSENT ITEMS

7. STAFF AND COUNCILMEMBER REPORTS AND UPDATES (CONTINUED, IF NECESSARY)

8. EXECUTIVE SESSION – For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S Section 24-6-402(4)(b)

9. ADJOURNMENT

CHFA PRE-DEVELOPMENT
TECHNICAL ASSISTANCE

TOWN OF HAYDEN



FEB 2025

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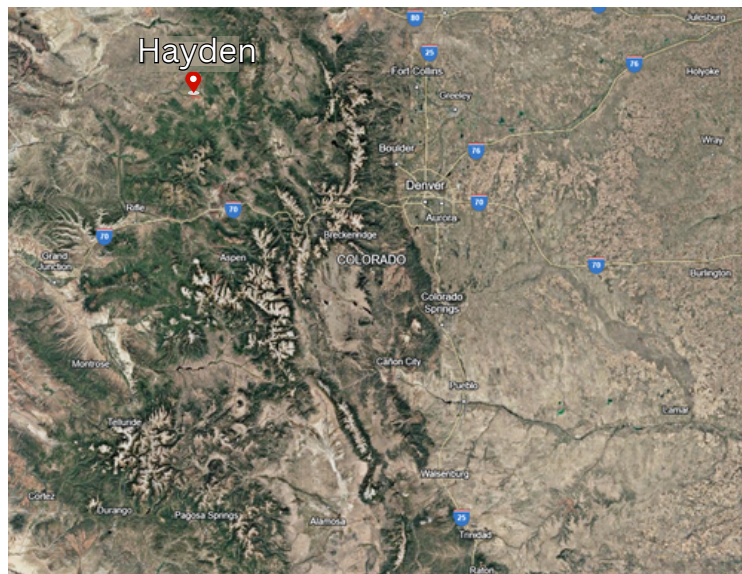
03	Introduction
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06	Site Visit
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INTRODUCTION

Project Background

Hayden, Colorado, is a small town nestled in the Yampa Valley in northwest Colorado. With a population of around 2,000 residents, Hayden boasts a rich history rooted in agriculture, ranching, and mining. Located just off U.S. Highway 40, it serves as a gateway to the surrounding scenic beauty, including the nearby Routt National Forest and the Yampa River.

Hayden is considering future uses for a parcel of town owned land that is currently serving as a community skate park. This parcel is at 362 S. Poplar, east of a manufactured home park and north of the County Fairgrounds. The town is moving the skate park to a larger location and would like to repurpose the existing site to become 5-7 units of housing that would be affordable to town employees and other residents that fill critical positions in the community.



The town has assembled stakeholders from the local school district, police department, fire department, and childcare center to offer input about what their respective workforce housing needs are. Future community conversations are planned based on the draft concept plan.

The irregularly shaped parcel is approximately $\frac{2}{3}$ of an acre and has frontage on both South Poplar Street to the east and South 1st Street to the west.

The goal of the technical assistance, awarded through the Colorado Housing and Finance Authority, is to provide a clear and actionable plan to advance community priorities for the site. This includes identifying and detailing funding options and their availability, offering design direction that aligns with the town's vision, and outlining practical next steps to achieve these goals.

Current Housing Market - Routt County

The town of Hayden conducted a housing needs assessment in Summer of 2022 which identified a need for 125-150 additional units by 2027. The price points most needed are between 50%-150% AMI for ownership units and between <30%-100% AMI for rental units.



Key findings about Hayden's housing inventory include:

- 84% of the housing stock is single-family or mobile homes.
- 70% of households have 3 or fewer people in them, yet only 33% of homes have 2 bedrooms or fewer.

Source: Town of Hayden Housing Needs Assessment Summer 2022

1

Based on the affordability standard of households paying no more than 30% of their household income on housing costs, a two-person household earning the median income could afford a monthly rent of \$2,383/month.

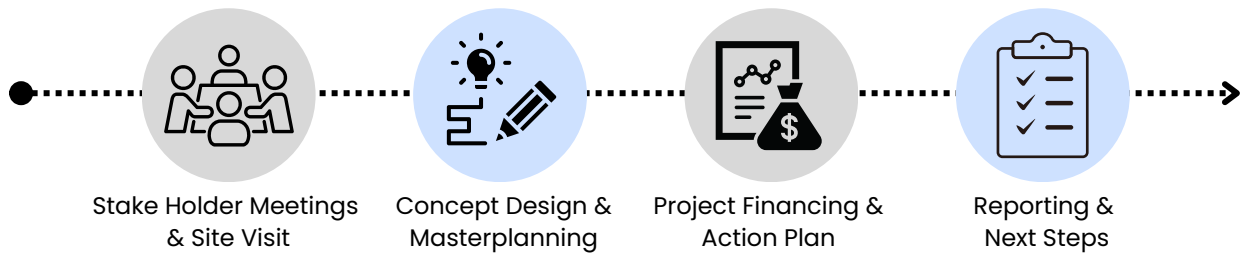
Household	Annual Income	Affordable Purchase	Affordable Rent
Two people 120% AMI	\$114,360	\$395,200	\$2,859
Two people 100% AMI	\$95,300	\$329,300	\$2,383
Two people 80% AMI	\$76,240	\$263,500	\$1,906
Two people 60% AMI	\$57,180	\$197,600	\$1,430

¹ Assumes a 7.2% interest rate

Source: CHFA 2024 Rent and Income Tables, Consultant Team

PROCESS

The Technical Assistance (TA) process for the Hayden Project is designed to provide comprehensive support throughout the planning and development phases. This assistance ensures that the project is both financially viable and aligned with community goals.



- **Kickoff meeting/Site visit:** Conduct an initial meeting to assess the site and discuss project objectives.
- **Concept designs:** Develop preliminary designs based on site constraints and goals.
- **Design feasibility:** Evaluate the feasibility of the proposed designs.
- **Financial feasibility:** Assess the financial viability of the project.
- **Final report:** Outline the steps necessary for project success & sponsor driven next steps.



SITE VISIT

The CHFA SHIP team and project stakeholders conducted a site visit and design workshop on September 30th, 2024. The discussion covered site constraints, planning and zoning, desired outcomes, and discussion of a series of preliminary design ideas. Participants included:

- Tegan Ebbert, Community Development Director, Town of Hayden
- Selena Frentress, Program Director, Totally Tots Totally Kids
- Kevin Corona, Project Manager, Town of Hayden
- Trevor Guire, Fire Chief, West Routt Fire
- Brad Parrott, Assistant Fire Chief, West Routt Fire
- Eric Owen, Superintendent, Hayden School District
- Scott Scurlock, Hayden Police Chief
- Margie Joy, Community Relationship Manager, Colorado Housing and Finance Authority
- Mary Coddington, Founder, Twelve Inc.
- Tim Reinen, Principal, Reinen Consulting

Project Goals

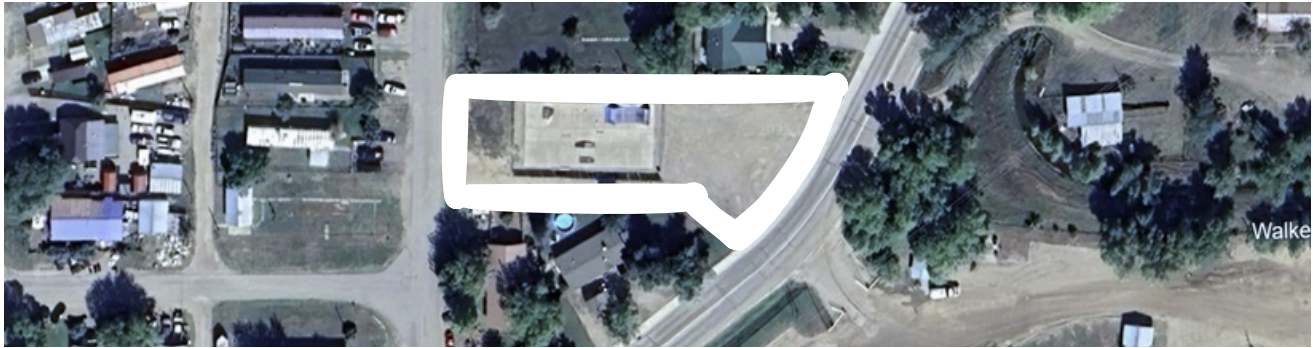
During the site visit, the project sponsor team identified the following goals and priorities for the project:

- 5-12 units of rental housing
- 30-80%
- Create housing options for entry level employee for critical jobs
- Reduce the need for employees to commute from Steamboat Springs and Craig

Between the Police Department, Fire Department, Public Works, and School District, stakeholders report being able to fill 8 units today.



SITE ANALYSIS



Zoning

The property is currently in the Open District (O) which is intended to allow for public uses such as parks, open space, schools, and the fairgrounds. The district is not intended for residential uses. In the town's future land use map, Hayden identifies the area as Residential Medium Density (RMD) which is intended to provide compact residential development and create neighborhoods adjacent to community destinations.

Description	Existing	Proposed
Zone District	O - Open District	RMD - Residential Medium Density
Allowed Residential Uses	Detached Single Family, Accessory Dwelling Units, Group Homes	Detached Single Family, Accessory Dwelling Units, Duplexes, Cluster, Zero Lot Line and Attached Single Family, Group Homes
Minimum Lot Area	1 acre/DU	4,000 sq ft/DU
Lot frontage	150 ft per DU	40 ft
Height	2.5 stories or 25 ft	3.5 stories or 35 ft
Setbacks	Front - 50 ft Side - 10 ft Rear - 20 ft	Front - 20 ft Side - 10 ft Rear - 10 ft
Parking	1 space per bedroom, up to 2 per unit	1 space per bedroom, up to 2 per unit

Other Site Considerations

- Water and sewer mains are adjacent to the site on 1st Street.
- The town has expressed plans to heat units on the site using geothermal.
- The site is currently one parcel and the development program would function as a cluster of dwelling units. The proposed development program requires a minimum of 17 parking spaces.

PROPOSED PROJECT SUMMARY

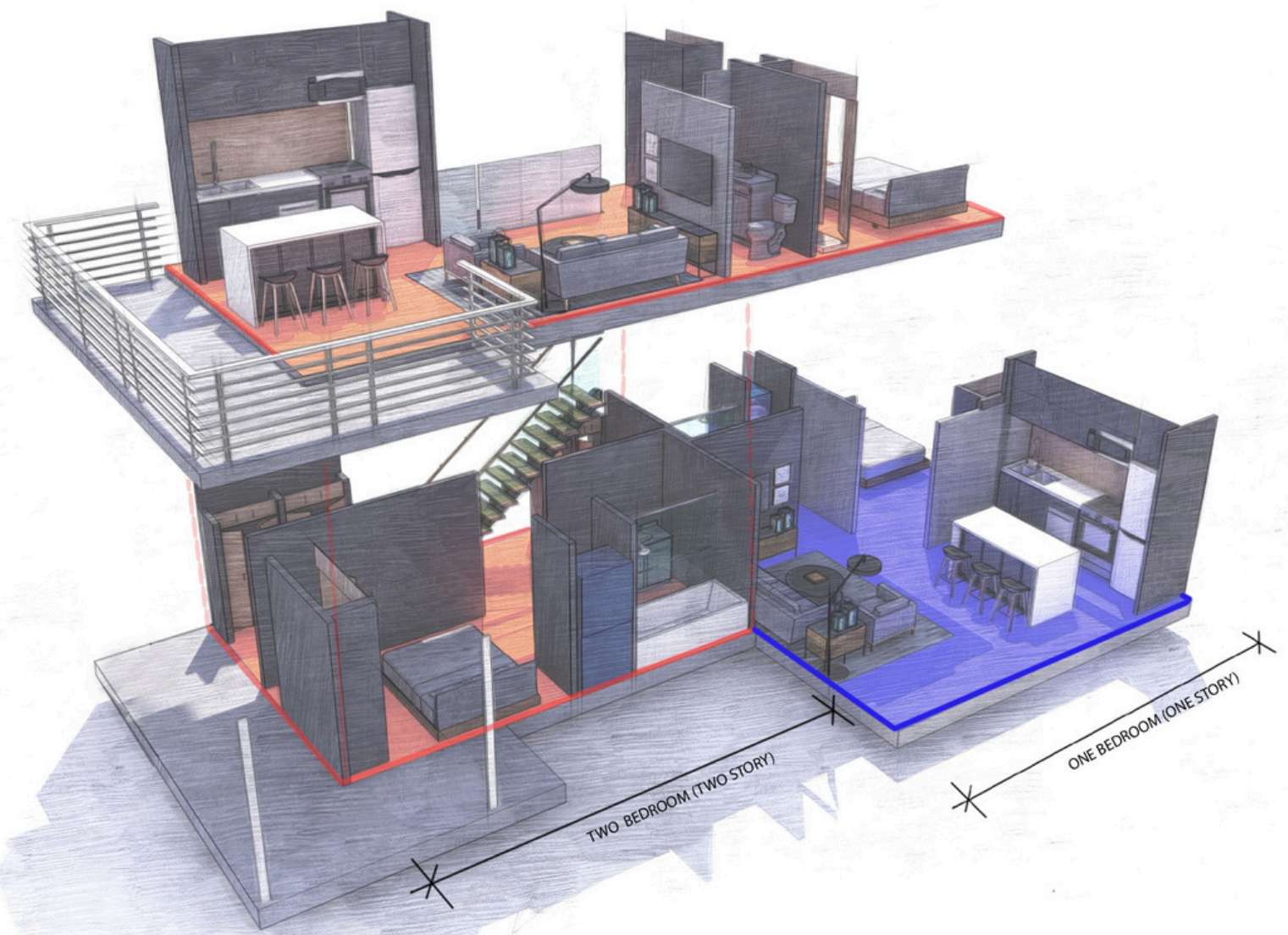
Based on the goals identified during the project kickoff, the TA team has developed a concept that includes 10 units of rental housing that includes one-, two-, and three-bedroom layouts. Primary site access is from S. 1st Street, with 20 resident parking spaces in a shared lot. The homes are oriented to face a central green, with the one-bedroom and two-bedroom units functioning as duplex housing forms and the three-bedroom units as detached single family housing.

Unit Type	Units	Size	Proposed Rent	Income Level
1 bed; 1 bath	1	450 sf	\$893/mo	40% AMI
1 bed; 1 bath	2	450 sf	\$1,116/mo	50% AMI
2 bed; 1 bath	1	908 sf	\$1,072/mo	40% AMI
2 bed; 1 bath	2	908 sf	\$1,340/mo	50% AMI
3 bed; 2 bath	4	1,216 sf	\$1,689/mo	60% AMI
TOTAL	10	8,938 sf	Ann. \$171,708	~52% AMI

UNIT MIX (SINGLE FAMILY)
 (4) THREE BEDROOM UNITS - 1,216 SF (2 STORY)
 (3) TWO BEDROOM UNITS - 908 SF (2 STORY)
 (3) ONE BEDROOM UNITS - 450 SF (1 STORY)
 PARKING: 20 PARKING SPACES
 (10) TOTAL UNITS

TOWN OF HAYDEN - WORKFORCE HOUSING
 CONCEPTUAL SITE PLAN - N.T.S.





ALIGNMENT WITH EXISTING CONDITIONS

The site concept plan aligns well with the existing conditions. While the site will require a rezoning to accommodate the proposed use, it is consistent with the town's future land use map. Additionally, the proximity of existing infrastructure minimizes the need for extensive utility extensions, making the site more feasible for development. With municipal planning efforts driving the project forward, there is clear political support, reinforcing the town's commitment to addressing local housing needs.

An important consideration moving forward will be the tenant selection plan, which must be carefully structured to support the recruitment and retention of key community service personnel while ensuring compliance with fair housing laws.

PROJECT FINANCING

Importance of a Proforma Analysis

A proforma analysis is crucial for several reasons:

- **Feasibility Assessment:** It helps determine whether the project is financially viable and whether it will generate sufficient income to cover costs and provide a return on investment.
- **Budgeting and Planning:** It assists in creating a detailed budget and financial plan, ensuring that all potential costs and revenues are accounted for.
- **Risk Management:** By modeling different scenarios, the proforma analysis allows developers to anticipate potential financial risks and plan for contingencies.
- **Investor Confidence:** A well-prepared proforma can attract investors/partners and secure financing by demonstrating that the project is financially sound.
- **Decision-Making Tool:** It supports informed decision-making by providing a clear picture of the project's financial outlook, allowing stakeholders to adjust plans as necessary before committing significant resources.

Town of Hayden Assumptions

Uses + Sources of Funds

Uses of Funds

Acquisition Costs	-	Purchase price for the land (in-kind)
Site Improvements	\$200,000	Grading, parking, & drainage
Construction	\$3,544,338	\$350/sf
Professional Fees	\$456,604	Estimated @12% of hard costs
Construction Finance	\$229,337	6.91% @ 60% accrual over 1 year; 65% LTC
Permanent Finance Loan Orig.	\$41,100	Estimated @ 1% of loan amount
Soft Costs	\$201,053	\$22/sf
Developer Fee/Profit	\$223,883	5% of hard and soft costs
Reserves	\$75,669	6 mo. of expenses and debt; 350/unit in replacement reserves
Total Development Expenses	\$4,971,983	

Sources of Funds

First Mortgage	\$ 1,610,000	2.5%; 30 year Amortization; DSCR 1.20
Second Mortgage	-	
DOH Grant	\$ 550,000	\$550,000/unit
Total Sources	\$ 2,160,000	Gap - \$ 2,811,983 Per Unit Gap - \$281,198

Operations		
Annual Rental Income	\$171,708	52% AMI
Vacancy Rate	7%	Per CHFA guidelines for multifamily; if fewer than 10 units this increases to 10%
PUPA OpEx	\$6,800	Annual operating expenses/unit

Financing

The project, as modeled, can finance approximately 32% of the overall development costs. Other strategies will need to be used to make the project viable. These include looking for other funding sources (some discussed below), assessing if project goals can be met with higher rental rates, finding opportunities to reduce development costs, and improving the efficiency in the operating budget.

FUNDING SOURCES

The following list details timelines and next steps for specific funding sources that may be aligned with the Skate Park project. This is not intended to be an exhaustive list of funding sources available.

Division of Housing Grants

- **Awarded through:** The Colorado Department of Local Affairs
- **Application Deadline:** Rolling
- **Anticipated Awards:**
 - \$55,000/affordable unit
 - For-profit developers receive deferred loans
 - Non-profit and housing authorities may receive grants
- **Award Date:** 4-6 months post application
- **Fund Uses:**
 - Construction
 - Renovation
- **Grant Requirements:** Generally under 60% AMI for rent and 100% AMI for sale

- **Scoring Criteria:**
 - Shovel readiness
 - Market need
 - Underserved communities are viewed favorably
 - Projects are underwritten for financial viability, and DOH has numerous underwriting guidelines
- **Next Steps:**
 - Preapplication conference with James Russell at Division of Housing
James Russell, Housing Development Specialist
(303) 902-6403
james.russell@state.co.us
 - Complete application and proforma

Prop 123 - Affordable Housing Finance Fund

Prop 123 can become locally available if the local municipality opts into the program and makes a commitment to increase their affordable housing stock. As the Town of Hayden has opted into the program, the project can apply for the Affordable Housing Finance Fund's Equity program or Concessionary Debt program both administered by CHFA. The Equity program provides an equity investment for the construction and preservation of affordable housing. The Concessionary Debt program can provide debt financing for low- and middle-income multifamily rental developments serving 60% AMI or below, unless supported by a secondary source of financing:

- **Eligibility:**
 - Equity: For-profits, non-profits
 - Concessionary Debt: Non-profits, for-profits, governmental entities, tribal governments
- **Equity Fund Requirements:**
 - Maximum 90% average AMI for all restricted units
- **Priorities:**
 - High-density housing
 - Mixed-income housing
 - Environmental sustainability
- **Next Steps:**
 - Look for more information coming soon on the application process.
 - Contact
 - Equity@chfainfo.com
 - Concessionarydebt@chfainfo.com

Gates Family Foundation - Capital Grants

The Gates Family Foundation capital grants can be up to \$1,000,000 for building purchases, construction, expansion, renovation, and/or land acquisition. Only non-profit organizations with capital projects that benefit Colorado and its residents are qualified to apply.

- **Awarded by:** Gates Family Foundation
- **Applications Deadlines:** Two rounds annually
 - March 15th
 - September 1st
- **Priorities:**
 - Projects that address root problems with substantive solutions
 - Projects with evidence of community involvement in setting project priorities
 - Projects in rural and low-income areas across Colorado where there are fewer individuals and institutions providing support for capital projects
 - Projects that serve individuals and communities of color who have faced historic inequities and lack of access to funding
 - Projects with strong engagement and financial support from the organization's governing board
 - Projects that reinforce the foundation's strategic priorities in K-12 public education, natural resources, community development, and informed communities
 - Projects that address climate change, and/or incorporate green building and sustainable development practices
- **Next Steps:**
 - Reach out to Lisa Rucker Senior Program Officer/Grants Manager
lrucker@gatesfamilyfoundation.org
(303) 722-188

US Bank- Community Possible Grant Program (HOME)

US Bank's HOME grants fund projects that connect families and individuals with sustainable housing opportunities. There are two other funding priorities that are not applicable for this project, they are Play and Work. Ensure you are selecting Home when applying. The project requires partnership with a non-profit to be eligible for this funding.

- **Awarded by:** U.S. Bank Foundation
- **Applications Open:** Letters of Interest are accepted on a rolling basis

- **Priorities:**

- Preserve, rehabilitate, renovate or construct affordable housing developments for families, individuals, seniors, veterans and special-needs populations
- Provide transitional housing as a direct stepping stone to permanent housing
- Provide eviction prevention programs
- Create long-term affordable homeownership units through community land trusts
- Focus on veteran housing and homeownership
- Build green homes
- Provide clean energy retrofit programs
- Provide access to renewable energy
- Improve waste management systems to include recycling and composting programs

- **Next Steps:**

- Fully review [2024 Request For Applications](#), updated annually.
- Wait to see if the project is invited to submit a full application.
- Additional questions can be submitted by email at usbanksupport@cybergrants.com



ACTION ITEMS

Over the next year, the following steps are recommended to align with the specific needs of Hayden's workforce housing development:

Community Engagement & Stakeholder Collaboration

- Host a targeted community meeting to gather additional feedback from town employees and critical workforce groups (e.g., public works, police, fire, school district, and childcare providers) on the housing concept.
- Develop a communications strategy to ensure transparency and continued engagement with residents, particularly addressing concerns about affordability, tenant selection, and community integration.
- Continue Coordination with local employers (e.g., school district, emergency services) to explore potential employer-assisted housing incentives, such as down payment assistance or rental subsidies.

Regulatory & Zoning Pathway

- Determine the rezoning timeline and required approvals, identifying any necessary zoning amendments to facilitate multi-unit workforce housing.
- Develop a streamlined approvals roadmap, including necessary public hearings, planning commission reviews, and board of trustees' approvals.

Project Roles & Governance Structure

- Clarify development and operational roles:
 - Determine whether the town, a housing authority, or an outside entity will serve as the project developer.
 - Identify who will be responsible for enforcing deed restrictions, rental qualifications, and compliance with affordability requirements.

Financial Feasibility & Funding Strategy

- Refine the pro forma with updated cost estimates and potential financing structures, considering cost-reduction measures like prefabrication, modular construction, or in-kind contributions.
- Secure commitments from funding sources

Project Pre-Development & Construction Readiness

- Commission a detailed market study to assess demand and confirm anticipated lease-up speed for units at various AMI levels.
- Complete all necessary due diligence, including environmental reviews, geotechnical surveys, and site feasibility studies.
- Issue an RFP for a general contractor and modular or architectural team, ensuring cost efficiency and adherence to workforce housing best practices.
- Explore geothermal or other energy-efficient infrastructure in alignment with the town's sustainability goals.
- Develop a tenant selection and lease-up plan, prioritizing critical workforce housing needs while ensuring compliance with fair housing laws.

Implementation & Construction Timeline

- Secure necessary permits and approvals to break ground within the planned timeline.
- Begin infrastructure improvements and site work, targeting completion of units within 18-24 months.

ACKNOWLEDGMENTS

LOCAL STAKEHOLDERS

Tegan Ebbert, Community Development Director, Town of Hayden
Mathew Mendisco, Town Manager, Town of Hayden
Selena Frentress, Program Director, Totally Tots Totally Kids
Kevin Corona, Project Manager, Town of Hayden
Trevor Guire, Fire Chief, West Routt Fire
Brad Parrott, Assistant Fire Chief, West Routt Fire
Eric Owen, Superintendent, Hayden School District
Scott Scurlock, Hayden Police Chief
Margie Joy, Community Relationship Manager, Colorado Housing and Finance Authority

CONSULTANT TEAM

Mary Coddington, Founder, Twelve Inc.
Tim Reinen, Principal, Reinen Consulting

Contact

Tegan Ebbert

haydencolorado.com

Tegan.ebbert@haydencolorado.org

970-276-3741

APPENDICES

DEVELOPMENT PROCESS

Phase 1: Pre-developent

Due Diligence

- Market Study
- Appraisal
- Phase 1 Environmental
- Geotechnical Survey
- Site Boundary Survey
- Engineering Survey
- Title Review

Planning Approvals

- Community Outreach
- Zoning Approval
- Site Plan Approval
- Draft Covenants

Phase 2: Pre-Construction

Building Permit

- Apply for permit

Financing

- Identify lenders
- Grant applications

Team Selection/ Design

- Select design team
- Architectural Drawings
- Select Construction Team
- Pre-con pricing

Phase 3: Construction

Construction

- Manage schedule and budget
- Administer/review/approve:
 - Requests for Information
 - Change orders
 - Submittals
- Coordinate 3rd party inspections
- Coordinate pay applications
- Engage management company
- Certificate of Occupancy

Phase 4: Move in & Operation

Building & Compliance Management

- Maintain fully leased building
- Plan for regular maintenance & future capital expenses
- Prepare for inspections/reporting as required by funding sources

Lease Up/ Sale

- Marketing
- Follow tenant/buyer selection program

PROFORMA ANALYSIS

A proforma analysis is essential for determining the financial feasibility of the project. It serves as a financial forecast and decision-making tool, allowing developers, investors, and stakeholders to evaluate the project's viability before moving forward. The proforma analysis involves several critical components:

Estimate of Development Costs - Dev Budget Tab

Hard costs are the tangible expenses associated with the physical construction of the project. Hard costs include the cost of materials, labor, equipment, and any direct costs related to building the units. These are typically the most significant portion of the total development budget.

Soft costs typically encompass the indirect expenses related to the project, such as permitting fees, architectural and engineering services, legal fees, and any costs related to project management. Although they don't involve physical construction, soft costs are vital for ensuring the project meets all regulatory and design standards.

Development Budget	Total Cost	Cost/Unit	Cost/Sq Ft
ACQUISITION COSTS			
Land in kind		0	0.00
Existing Structures*		0	0.00
SUBTOTAL	\$0	0	0.00
SITE IMPROVEMENTS*			
On-Site Infrastructure	\$200,000	20,000	22.38
Off-Site Infrastructure		0	0.00
Demolition		0	0.00
SUBTOTAL	\$200,000	20,000	22.38
CONSTRUCTION*			
New Construction	\$2,815,470	281,547	315.00
Rehabilitation		0	0.00
Other (Specify)		0	0.00
SUBTOTAL	\$3,237,791	323,779	362.25
PROFESSIONAL FEES			
Architect Fees		0	0.00
Engineering Fees		0	0.00
Real Estate Attorney Fees		0	0.00
Surveys		0	0.00
Green Planning and Design Fees		0	0.00
Construction Management Fees		0	0.00
Construction Accounting		0	0.00
Other (Specify) 7.5%	\$242,834	24,283	27.17
SUBTOTAL	\$242,834	24,283	27.17
SOFT COSTS			
Tap Fees (Water/Sewer)	\$100,000	10,000	11.19
Impact Fees		0	0.00
Appraisals	\$5,000	500	0.56
Market Study	\$5,000	500	0.56
Environmental Studies (Phase 1, Phase 2, Lead, Asbestos, etc.)	\$7,000	700	0.78
Other Studies (traffic, wetlands, etc.)		0	0.00
Other (Specify)		0	0.00
SUBTOTAL	\$154,800	15,480	17.32
TOTAL DEVELOPMENT EXPENSES	\$4,303,287	430,329	\$481.46

Revenue Forecast - Inc & Exp Tab

Projected rental income estimates the income generated from leasing the housing units. Rental income is projected based on factors such as Area Median Income (AMI), unit size, and market demand. The proforma analysis helps to determine whether the expected rental income will be sufficient to cover operating expenses and provide a return on investment.

STABILIZED FIRST YEAR INCOME						
Type of Unit (Bd/Bath)	Income Level (% AMI)	# of units	Unit Size (Sq. Ft.)	Monthly Rent	Total Annual Rent	Max Rent
1 Bed 1 Bath	40%	1	450	\$893	\$10,716	\$893
1 Bed 1 Bath	50%	2	450	\$1,116	\$26,784	\$1,116
1 Bed 1 Bath	60%		450			\$1,340
						#N/A
2 Bed 1 Bath	40%	1	908	\$1,072	\$12,864	\$1,072
2 Bed 1 Bath	50%	2	908	\$1,340	\$32,160	\$1,340
2 Bed 1 Bath	60%		908			\$1,608
						#N/A
3 Bed 2 Bath	40%		1216			\$1,239
3 Bed 2 Bath	50%		1216			\$1,548
3 Bed 2 Bath	60%	4	1216	\$1,858	\$89,184	\$1,858
Total rental sq ft: 8,938				Total Rent Income	\$171,708	
Avg. Affordability (% AMI): 52.0%				Parking Income	0	
Units at or Below 60% AMI: 10				Laundry Income	0	
Vac. Rate				Vending, Application, Late Fees	0	
				Total Income	171,708	
				Less Vacancy	-12,020	
				Effective Gross Income	159,688	

Operating expenses include the ongoing costs required to manage and maintain the property. These expenses may cover property management fees, maintenance and repairs, utilities, insurance, and property taxes. Accurate forecasting of these expenses is crucial for assessing the project's long-term financial sustainability.

EXPENSES	
Administrative Expenses	
Management Fee	\$6,614
Salaries	\$8,400
Benefits	
Legal	
Accounting	
Other (specify)	\$2,800
Total Administrative	\$17,814
Operating Expenses	
Fuel (Heat/Water)	
Electricity	\$3,400
Water	\$1,200
Sewer	\$1,200
Gas	
Trash Removal	\$1,000
Total Operating	\$6,800
Maintenance Expenses	
Maintenance Supplies	
Maintenance Salaries	
Repairs	\$1,200
Maintenance Contracts	\$1,200
Extermination	
Grounds	
Snow Removal	
Total Maintenance	\$2,400
Other Expenses	
Real Estate Taxes	
Payment in Lieu of Taxes	
Property Insurance	\$3,600
Replacement Reserve	\$3,200
Other (TBD)	\$24,000
Total Other	\$30,800
TOTAL ANNUAL EXPENSES	\$57,814
NET OPERATING INCOME	\$65,213
P.U.P.A. Expenses*	\$7,227
*P.U.P.A = Per Unit Per Annum Expenses	

Town of Hayden

Financing Gap Analysis - DOH Financing Tab

Identifying conventional financing involves determining how much of the project's cost can be financed through traditional methods, such as bank loans or mortgages. The analysis helps to identify the proportion of the total budget that can be covered by conventional loans, based on the project's projected cash flow and financial stability.

If there is a financing gap (i.e., the project costs exceed what can be financed through conventional loans), the proforma analysis will explore other funding options. This may include grants, tax credits, low-interest loans, or other financial incentives. Identifying and securing these additional funds is critical for ensuring the project's financial viability.

Permanent Loans (amortizing)

Source	Funders	Tax-Exempt?	Amount of Funds	Interest Rate	Term (# of Years)	Amortization (Years)	Annual Debt Service	DCR
Permanent Debt 1	Bank/Lender Name	Select One	\$ 1,680,000	2.50%	40	40	\$ (66,483)	1.38
Permanent Debt 2	Bank/Lender Name	Select One	\$ -	0.00%			\$ -	1.38
Permanent Debt 3	Bank/Lender Name	Select One	\$ -	0.00%			\$ -	1.38
Total Permanent Debt			\$ 1,680,000			Total Perm Annual Payment	\$ (66,483)	

Grants

Source of Grants	Funders	Federal / Non-Federal?	Amount of Funds	% of Total Cost
DOH Grant	DOH	Non-Federal	\$ 550,000	25%
Grant	Specify Grantor	Select One	\$ -	0%
Grant	Specify Grantor	Select One	\$ -	0%
Donation	Specify Grantor	Select One	\$ -	0%
Other	Specify Grantor	Select One	\$ -	0%
Total Grants			\$ 550,000	

TOTAL SOURCES:	\$ 2,230,000
Total Development Costs (from Dev. Budget ta	\$ 4,303,287
GAP(SURPLUS):	\$ 2,073,287

BUILDING THE CAPITAL STACK

Every project has its own pathway to viability that typically involves a blend of debt and equity. For projects that have committed to service specific income ranges, there is usually also a need for grants, forgivable loans, and jurisdictional support. A typical capital stack for income restricted housing can consist of:

- **Grant Sources**

- **State Grants:** Funds provided by state agencies to support specific project components or overall development, often with requirements related to affordability or project type.
- **Local Grants:** Grants provided by municipal or county governments to support community development projects, typically focused on meeting local housing needs or economic development goals.
- **Philanthropic Grants:** Non-repayable funds from foundations or nonprofit organizations, typically aimed at supporting social impact projects such as affordable housing or community development initiatives.

- **Equity Sources**

- **Land Donation:** The contribution of land by a public or private entity to a project at no cost or below market value, reducing development costs and providing equity in the form of land value.
- **Sponsor Contribution:** Funds or resources contributed by the project's sponsor or developer, demonstrating their commitment and reducing the amount of external funding needed.
- **Deferred Developer Fee:** A portion of the developer's fee that is deferred until after project completion and paid from project cash flow. It helps close funding gaps without immediate cash outlay.
- **Waived or Discounted Jurisdiction Fees:** Reductions or waivers of development-related fees (such as permits or impact fees) by local jurisdictions, lowering overall project costs and enhancing financial feasibility.
- **Tax Credits:** Financial incentives provided through programs like the Low-Income Housing Tax Credit (LIHTC), which can be sold to investors to raise equity for affordable housing projects.

- **Debt Sources**

- **Construction Loan:** A short-term loan used to finance the building phase of a project. It covers costs such as labor, materials, and permits, and is typically repaid or refinanced with a permanent loan once construction is completed.
- **Permanent Loan:** A long-term loan that replaces the construction loan once the building is completed and occupied. It is usually a mortgage with a fixed or variable interest rate, providing stability and predictable payments over a longer period.
- **Second Mortgage:** A subordinate loan secured against the property, often used to fill funding gaps. It has a lower priority than the primary mortgage in case of default, typically with higher interest rates and shorter terms.
- **Forgivable Loan/Cash Flow Loan:** A loan that may be partially or entirely forgiven if certain conditions are met, such as maintaining affordable rents. A cash flow loan, on the other hand, is repaid from the property's operating cash flow and often has flexible terms.

Hayden Town Council Regular Meeting March 20, 2025

Call to Order/Roll Call

Mayor Pro Tem Gann called the regular meeting of the Hayden Town Council to order at 6:02 p.m.

Mayor Pro Tem Gann Offered a moment of Silence

Mayor Pro Tem Gann Led the Pledge of Allegiance

Councilmembers Bell, Haight and Hicks were present, Councilmembers Carlson arrived at 6:07 p.m. and Mayor Banks arrived at 6:40 p.m. Councilmember Hayden was absent. Also present were Town Manager Mathew Mendisco, Assistant Town Manager/Community Development Director, Tegan Ebbert; Finance Director Andrea Salazar, Town Clerk, Barbara Binetti; Public Works Director, Bryan Richards; and Chief Scott Scurlock.

Councilmember Reports and Updates

Study Session – Yampa Valley Transit Authority Presentation by Bill Ray

Mr. Ray included the following materials for the Board packet and the presentation:

1. Council/Board form Memo
 - a. RTA formation timeline
 - b. IGA terms chart
2. Template Resolution: Reminder that this is review only and not for action until second public hearing. First Public Hearing will be held during New Business
3. Draft IGA

PowerPoint presentation

Public Comment

Eric Owen, Superintendent of Hayden Schools, 169A S. 4th Street. Mr. Owen wanted to thank the Town of Hayden and share his appreciation to Chief Scurlock for the incident that occurred at the school this week and for their help to make the whole situation run smoothly. Also, he shared that this was the 1st opportunity for the Drama Club to use the Hayden Center stage for an event. He thanked the Hayden Center to allow the High School students to shine!

Proclamations and Presentations Presentation and swearing in of new Officer Bobby Adler by Chief Scurlock

Consent Agenda Items

- a. Approval of Minutes – March 6, 2025
- b. Approve payments – 3/14/25 in the amount of \$268,633.54

Councilmember Carlson moved and Councilmember Bell seconded. A roll call vote was held and the motion passed unanimously.

Items Removed from Consent Agenda There were none

Old Business

- a) Request to Review and Consideration to Approve a Contract with Anson Excavation and Pipe for the Construction of the Northwest Business Park Water Heating and Cooling Schedule 1. Mathew Mendisco gave an overview of the Geothermal Project to the Board to answer concerns and questions that were brought up at the last meeting. Mayor Banks moved and Councilmember Hicks seconded the motion. A roll call vote was held and the motion passed unanimously.

New Business

- a. Review and Consideration to Approve 1st Reading of Draft RTA IGA – Agenda amended to “Open a Public Hearing to Review and Consider to Approve the 1st Reading of the Draft RTA IGA as the proper legal notices were published with appropriate notice”. The public hearing opened at 7:37 p.m.

Public Hearing Comment

Dallas Robinson, 300 S Spruce Street, and 250 W Lincoln (Business Owner)

Mr. Robinson spoke to the council about how impressed he is with the work on the RTA. During his tenure on the Council, he said how they fought to have a voice on these issues. He understands how big a deal it is to be heard in this conversation. He suggested some sort of circulator that would help to get the people to the business opinion and support of the RTA. The Public Hearing closed and 7:40 p.m.

Mayor Banks moved and Mayor Pro Tem Gann seconded the motion. A roll call vote was held and the motion passed unanimously.

- b. Review and Consideration to Approve the Hayden Resiliency Project consultant contract with Clarion Associates, LLC. Mayor Banks moved and Councilmember Hicks seconded the motion. A roll call vote was held and the motion passed unanimously. Mayor Banks moved and Councilmember Hicks seconded the motion. A roll call vote was held and the motion passed unanimously.

Pulled Consent Items There were none

Staff and Councilmember Reports and Updates**HAYDEN CENTER**

Sarah Stinson, Director Arts and Events:

Rhonda Sweetser, Director Parks and Recreation:

POLICE

Chief of Police Scurlock:

- Chief Scurlock presented the Broken Windows Theory - The "broken windows" metaphor illustrates this point: if a broken window on a building is left unrepaired, it encourages further vandalism, leading to more broken windows and, eventually, more serious damage or unlawful occupation. Visible signs of crime, antisocial behavior, and civil disorder create an urban environment that encourages further crime and disorder, including serious crimes.
- The PD is seeking guidance on the direction the council wants to take on unpaid traffic and parking tickets. From Jan – Nov of 2024, 13 unpaid traffic tickets totaling \$1,590.00 – Out of roughly 520 tickets written during the same period (2.5%). 56 unpaid parking tickets totaling \$4,745.00 – Out of roughly 270 tickets written during the same period (20.7%)
- For the 3/17/2025 court date, 17 people were supposed to appear; 15 did not. Of the 15, five failed to appear twice.

- Three of these tickets were for speeding in the school zone
 - Two of those were repeat offenders – not seeing a change in behavior, which is our goal
 - Currently, the court will send a letter saying you missed a court date on the first failure to appear and an outstanding judgment warrant to DMV after two failures to appear. After that, nothing is done.
 - Unless it's a court summons, the court does not issue an arrest warrant, though it is possible for the council to ask the judge to do this
 - It's also possible to pass an ordinance to allow the town to send people to a collection's agency
- Councilmember Bell asked if to reach out to Judge Erickson to come speak with the Council about options to take care of these issues.

PUBLIC WORKS

Bryan Richards, Public Works Director:

Two weeks ago, the Council asked to have traffic counts done. There will be one this summer at Shelton Lane. Bryan asked to have CDOT do a study on each end of town. He is waiting to hear if they will do the additional counts. The Vac truck was delivered yesterday. The crews spent a lot of time training. The new truck will make the crews much more efficient. The airport lift station failed. Public Works will be changing both pumps. We published a bid for milling and overlay to the Bridge. Bryan has noticed settling in the trenches from the work that Duckles had done last summer. That will be finished when the weather clears and dries. Bryan had a preconstruction meeting with Duckles on Tuesday. The project will probably be completed in August as they are able to fit in this smaller project in their other projects. Bryan brought up the subject of Mormon Crickets and the devastation they have caused in our surrounding communities. He has done research and the Crickets have arrived in California Park in the past. He asked that we reach out to Meeker, Rangely, and Craig to see if they have programs. Barbara said she would reach out to the other communities

PLANNING

Tegan Ebbert, Community Development Director:

Tegan told the Board that the Colorado Housing Authority would be attending eh April 3rd meeting. She also spoke about the Colorado Tourism Program. Mayor Banks asked if there are any other ideas for the old skate board property other than housing. Tegan responded no, that housing was the only direction the Board has given for the property.

ADMINISTRATION

Mathew Mendisco, Town Manager: Mathew reported that the he spoke with CDOT. The sidewalks to the skate park and hopefully on the north side of the highway are in plan as well as a flashing crosswalk. The street improvements to lower the speed limit is tentative with medians and an expanded road way. Mathew told the Council that there will be a meeting may 1st at the Hayden Center from 4-6 p.m. with the PUC. This will be one of 2 public hearing in the area for the Hayden Station. Mathew also informed the Council that the Council Retreat will be held in the 3rd week of July. Also, the CML Conference is the week of June 25th for any councilmember who would like to attend.

Barbara Binetti, Town Clerk Nothing new to report

Andrea Salazar, Finance Director: Nothing new to report

Councilmember Reports and Comments:

Councilmember Haight asked if there is anything in our Town Code about “to go drinks”. She said she had not found anything. Tegan said she would bring it back at the next meeting.

Executive session: There was no Executive Session

Adjournment: Mayor Banks adjourned the meeting at 8:43 p.m.

Recorded by:

Barbara Binetti, Town Clerk

APPROVED THIS 3rd Day of April, 2025.

Ryan Banks, Mayor

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
2440	Atmos Energy	0332MAR2025	3013140332 40500 County Road	03/13/2025	949.28		
2440	Atmos Energy	1967MAR2025	3016201967 Streets gas	03/13/2025	445.78		
2440	Atmos Energy	2144MAR2025	3016202144 Sewer Plant Gas	03/13/2025	316.20		
2440	Atmos Energy	2411MAR2025	3016202411 225 W Jefferson Par	03/13/2025	93.98		
2440	Atmos Energy	2626MAR2025	3016202626 Town Hall	03/13/2025	164.49		
2440	Atmos Energy	2886MAR2025	3016202886 Crandall Pump Hous	03/13/2025	198.72		
2440	Atmos Energy	2910MAR2025	4040912910 - Hayden Center	03/13/2025	4,127.43		
2440	Atmos Energy	3116MAR2025	30126203116 Airport Lift Gas	03/13/2025	34.54		
2440	Atmos Energy	3349MAR2025	3016203349 Dry Creek Lift Gas	03/13/2025	22.29		
2440	Atmos Energy	3590MAR2025	3016203590 513 S Poplar Parks	03/13/2025	322.85		
2440	Atmos Energy	5208MAR2025	3012505208 Golden Meadows Ga	03/13/2025	114.89		
2440	Atmos Energy	7426MAR2025	3017767426 PD Gas	03/13/2025	302.78		
2440	Atmos Energy	8494MAR2025	30640282494 Hayden Center Kitc	03/13/2025	33.76		
Total 2440:					7,126.99		
12833	Century Link	728503760	Long Distance - 88318756	03/12/2025	6.17		
Total 12833:					6.17		
1655	STANDARD INSURANCE COMP	00 750748MAR	PARKS LTD	03/17/2025	61.27		
1655	STANDARD INSURANCE COMP	00 750748MAR	SWR ADM LTD	03/17/2025	47.19		
1655	STANDARD INSURANCE COMP	00 750748MAR	WTR ADM LTD	03/17/2025	47.19		
1655	STANDARD INSURANCE COMP	00 750748MAR	ADMIN LTD	03/17/2025	142.65		
1655	STANDARD INSURANCE COMP	00 750748MAR	PD LTD	03/17/2025	281.26		
1655	STANDARD INSURANCE COMP	00 750748MAR	PLNG LTD	03/17/2025	38.60		
1655	STANDARD INSURANCE COMP	00 750748MAR	Sewer LTD	03/17/2025	86.81		
1655	STANDARD INSURANCE COMP	00 750748MAR	STREETS LTD	03/17/2025	166.94		
1655	STANDARD INSURANCE COMP	00 750748MAR	WATER LTD	03/17/2025	109.74		
1655	STANDARD INSURANCE COMP	00 750748MAR	HC LTD	03/17/2025	274.29		
Total 1655:					1,255.94		
4010	Yampa Valley Electric	0401MAR2025	660020401 249 Hawthorne	03/20/2025	151.72		
4010	Yampa Valley Electric	0502MAR2025	660020502 1545 Jefferson Ave lift	03/20/2025	213.28		
4010	Yampa Valley Electric	1002MAR2025	720021002 Dry Creek Lift Electric	03/20/2025	215.62		
4010	Yampa Valley Electric	1401MAR2025	660021401 Seneca Hill electric	03/20/2025	237.55		
4010	Yampa Valley Electric	3202MAR2025	660013202 Airport Lift Electric	03/20/2025	349.00		
4010	Yampa Valley Electric	3406MAR2025	740003406 Town Hall Electric	03/20/2026	451.59		
4010	Yampa Valley Electric	5501MAR2025	720015501 225 W Jefferson Park	03/20/2025	76.86		
4010	Yampa Valley Electric	6002MAR2025	760016002 Community Tree Elect	03/20/2025	61.75		
4010	Yampa Valley Electric	6201MAR2025	760016201 PW Shop Electric	03/20/2025	482.88		
4010	Yampa Valley Electric	7702MAR2025	760007702 Sewer Plant Electric	03/20/2025	2,399.91		
4010	Yampa Valley Electric	7802MAR2025	660007802 Water Plant Electric	03/20/2025	1,285.02		
4010	Yampa Valley Electric	8004MAR2025	760008004 1300 W Jefferson Ska	03/20/2025	64.50		
4010	Yampa Valley Electric	8901MAR2025	720008901 Hospital Hill electric	03/20/2025	60.45		
4010	Yampa Valley Electric	9902MAR2025	720009902 Crandall Pump Electri	03/20/2025	602.50		
Total 4010:					6,652.63		
Grand Totals:					15,041.73		

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
6615	All Natural of Yampa Valley Inc	729712	PD - Janitorial	03/21/2025	250.00		
6615	All Natural of Yampa Valley Inc	729712	TH - Janitorial	03/21/2025	290.00		
6615	All Natural of Yampa Valley Inc	729712	HC - Janitorial	03/21/2025	640.00		
6615	All Natural of Yampa Valley Inc	729713	HC - Contract Custodial	03/21/2025	2,800.00		
Total 6615:					3,980.00		
1100	American Water Works Assoc	S0221127	Membership Dues	02/17/2025	431.00		
Total 1100:					431.00		
12696	AT&T Mobility	287293441320	PD - Cell Phone	03/20/2025	682.23		
12696	AT&T Mobility	587293429932	Admin - Cell Phone	03/20/2025	245.55		
12696	AT&T Mobility	587293429932	HC Cell Phones	03/20/2025	233.24		
12696	AT&T Mobility	587293429932	Exec - Phone	03/20/2025	49.11		
12696	AT&T Mobility	587293429932	PW - Utility Locate iPad	03/20/2025	20.02		
12696	AT&T Mobility	587293429932	PW - Utility Locate iPad	03/20/2025	20.02		
12696	AT&T Mobility	587293429932	Sewer - Cell Phone	03/20/2025	108.04		
12696	AT&T Mobility	587293429932	Streets - Cell Phone	03/20/2025	270.11		
12696	AT&T Mobility	587293429932	Water - Cell Phone	03/20/2025	112.95		
Total 12696:					1,741.27		
1410	CASH	3192025	PWW float money	03/19/2025	700.00		
Total 1410:					700.00		
1650	CEBT	INV 0074634	Leg Benefits	03/28/2025	1,930.54		
1650	CEBT	INV 0074634	HC - Arts Benefits	03/28/2025	2,443.53		
1650	CEBT	INV 0074634	Sewer Admin Benefits	03/28/2025	2,027.32		
1650	CEBT	INV 0074634	Water Admin Benefit	03/28/2025	2,027.32		
1650	CEBT	INV 0074634	Admin Benefits	03/28/2025	6,295.75		
1650	CEBT	INV 0074634	Planning Benefits	03/28/2025	1,708.83		
1650	CEBT	INV 0074634	PD Benefits	03/28/2025	13,692.29		
1650	CEBT	INV 0074634	Sewer Benefits	03/28/2025	4,240.34		
1650	CEBT	INV 0074634	Streets Benefits	03/28/2025	8,440.39		
1650	CEBT	INV 0074634	Water Benefits	03/28/2025	5,129.05		
1650	CEBT	INV 0074634	Parks Benefits	03/28/2025	3,117.26		
1650	CEBT	INV 0074634	Rec Benefits	03/28/2025	9,043.96		
1650	CEBT	INV 0074634	HC - Fitness Benefits	03/28/2025	2,457.27		
Total 1650:					62,553.85		
10590	CIRSA	INV1001375	Streets Insurance	04/01/2025	3,834.03		
10590	CIRSA	INV1001375	Parks Insurance	04/01/2025	3,834.03		
10590	CIRSA	INV1001375	Water Insurance	04/01/2025	3,834.03		
10590	CIRSA	INV1001375	Sewer Insurance	04/01/2025	1,742.74		
10590	CIRSA	INV1001375	HC Insurance	04/01/2025	2,788.40		
10590	CIRSA	INV1001375	Adm Insurance	04/01/2025	3,136.94		
10590	CIRSA	INV1001375	Bldg Insurance	04/01/2025	3,485.48		
10590	CIRSA	INV1001375	PD Insurance	04/01/2025	12,199.19		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 10590:					34,854.84		
13493	Consolidated Communications Ne	2025-000-196	PD - CCNC Membership Fee	03/05/2025	200.00		
Total 13493:					200.00		
1870	Consolidated Electrical Dist	1534-1042167	PD - Light Repair	03/19/2025	131.04		
Total 1870:					131.04		
12404	Dawson Infrastructure Solutions	INV215215	PW - Sewer Trailer Parts	03/17/2025	836.23		
Total 12404:					836.23		
13118	Element Print & Design	26269	ISS Cornhole Posters	01/06/2025	177.00		
Total 13118:					177.00		
4890	FedEx	8-804-23283	Water Sample Shipping	03/20/2025	65.72		
Total 4890:					65.72		
12151	Ferguson Enterprises, Inc	9282244	HC - Sewer Parts	03/03/2025	202.72		
Total 12151:					202.72		
12773	Freedom Mailing Services	50087	Utility Billing	03/28/2025	204.46		
12773	Freedom Mailing Services	50087	Utility Billing	03/28/2025	204.45		
Total 12773:					408.91		
13225	GreatAmerica Financial Services	38864459	Admin - Copier Lease	03/26/2025	268.00		
Total 13225:					268.00		
5890	IntelliChoice, Inc.	1233779	PD - Annual License for E Ticket	04/01/2025	3,344.83		
Total 5890:					3,344.83		
12542	Jennifer Stewart Photography	0211324	HC - Youth Basketball Plaques	03/18/2025	145.00		
12542	Jennifer Stewart Photography	0211325	HC - Youth Volleyball Plaques	03/18/2025	116.00		
Total 12542:					261.00		
8375	MASON SIEDSCHLAW	2792	TH - Monthly Phone Cloud Server	04/01/2025	228.00		
8375	MASON SIEDSCHLAW	2792	PD - Monthly Cloud Server	04/01/2025	347.00		
8375	MASON SIEDSCHLAW	2792	HC - Monthly Phone Cloud Server	04/01/2025	189.00		
Total 8375:					764.00		
1350	Pinnacol Assurance	22008038	Sewer Work Comp	03/20/2025	190.35		
1350	Pinnacol Assurance	22008038	Sewer Adm Work Comp	03/20/2025	38.07		
1350	Pinnacol Assurance	22008038	HC Work Comp	03/20/2025	532.97		
1350	Pinnacol Assurance	22008038	Administration Work Comp	03/20/2025	38.07		
1350	Pinnacol Assurance	22008038	Police Work Comp	03/20/2025	1,446.66		
1350	Pinnacol Assurance	22008038	Streets Work Comp	03/20/2025	799.47		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
1350	Pinnacol Assurance	22008038	Parks Work Comp	03/20/2025	342.63		
1350	Pinnacol Assurance	22008038	Water Work Comp	03/20/2025	304.56		
1350	Pinnacol Assurance	22008038	Water Adm Work Comp	03/20/2025	38.07		
1350	Pinnacol Assurance	22008038	Legislative Work Comp	03/20/2025	38.07		
1350	Pinnacol Assurance	22008038	Court Work Comp	03/20/2025	19.04		
1350	Pinnacol Assurance	22008038	Executive Work Comp	03/20/2025	19.04		
Total 1350:					3,807.00		
13334	PVS DX, INC	DE73000157-2	WWTP Gas Bottle Rentals	02/28/2025	120.00		
Total 13334:					120.00		
12854	Pye Barker Fire & Safety, LLC	PSI1422799	HC - Kitchen Hood Inspection	02/26/2025	635.00		
Total 12854:					635.00		
12248	SGS North America, Inc.	52160162201	Monthly Water Samples	03/18/2025	186.00		
Total 12248:					186.00		
3450	Shelton Ditch Company	2025ASSESS	2025 Ditch Rights	03/31/2025	718.98		
Total 3450:					718.98		
13494	Slowik, Hunter	2127.09	Utility Deposit Refund	03/26/2025	2.81		
Total 13494:					2.81		
12727	Stand Creative Studio	5208	Website Hosting	04/01/2025	150.00		
Total 12727:					150.00		
13495	Trustonics, LLC	1052	PD - Applicant Background Investi	03/12/2025	200.00		
Total 13495:					200.00		
12530	UCHealth Medical Group	25HP00274	PD - Blood Draw 400350633 208	02/07/2025	39.36		
Total 12530:					39.36		
8740	Visa	09802607-MA	Admin - Gravity Haus Lodging	03/23/2025	99.75		
8740	Visa	09802607-MA	Admin -Facebook Ads	03/23/2025	2.84		
8740	Visa	09802607-MA	Admin - Uber	03/23/2025	50.73		
8740	Visa	09802607-MA	Admin - CML	03/23/2025	410.00		
8740	Visa	09802607-MA	PD - Paper 7 Batteries	03/23/2025	64.96		
8740	Visa	09802607-MA	PD - Mariott, POST Lodging Scurl	03/23/2025	234.00		
8740	Visa	09802607-MA	PD - Narcan for Officers	03/23/2025	269.82		
8740	Visa	09802607-MA	PD - Batteries	03/23/2025	13.99		
8740	Visa	09802607-MA	Admin - Mailchimp	03/23/2025	72.00		
8740	Visa	09802607-MA	Admin - Gravity Haus Lodging	03/23/2025	738.79		
8740	Visa	09802607-MA	TH - Replce Welch Business Card	03/23/2025	45.55		
8740	Visa	09802607-MA	PW - USPS Water Samples	03/23/2025	5.40		
8740	Visa	09802607-MA	PD - Postage Due	03/23/2025	.73		
8740	Visa	09802607-MA	PD - Flying Cross Uniform Pants	03/23/2025	147.95		
8740	Visa	09802607-MA	PD - Kustom Signals RADAR Trai	03/23/2025	59.70		
8740	Visa	09802607-MA	PD - When I Work	03/23/2025	80.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8740	Visa	09802607-MA	HC - Volleyball Cart, Fitness Supp	03/23/2025	151.17		
8740	Visa	09802607-MA	HC - Return HDMI Cable	03/23/2025	11.98-		
8740	Visa	09802607-MA	PW - Otto Sewer TU	03/23/2025	400.00		
8740	Visa	09802607-MA	PW - Water Sample Shipping	03/23/2025	5.40		
8740	Visa	09802607-MA	HC - Welch Business Cards	03/23/2025	45.55		
8740	Visa	09802607-MA	TH - Office Calendar	03/23/2025	22.31		
8740	Visa	09802607-MA	HC - Sauna Hooks	03/23/2025	89.94		
8740	Visa	09802607-MA	HC - Laundry Detergent	03/23/2025	33.27		
8740	Visa	09802607-MA	HC - Office Markers	03/23/2025	9.67		
8740	Visa	09802607-MA	HC - PWW Tournament	03/23/2025	71.92		
8740	Visa	09802607-MA	HC - Background Check x 5	03/23/2025	30.00		
8740	Visa	09802607-MA	HC - Mop Bucket	03/23/2025	181.05		
8740	Visa	09802607-MA	HC - Notebooks, Sharpies	03/23/2025	23.21		
8740	Visa	09802607-MA	HC - Background Check x 2	03/23/2025	6.00		
8740	Visa	09802607-MA	HC - Phones Nextiva	03/23/2025	45.80		
8740	Visa	09802607-MA	HC - Sauna Benches	03/23/2025	263.98		
8740	Visa	09802607-MA	HC - Basketballs & Volleyballs	03/23/2025	403.64		
8740	Visa	09802607-MA	HC - Shower Caddies	03/23/2025	173.84		
8740	Visa	09802607-MA	Arts - Glaze Queen	03/23/2025	169.40		
8740	Visa	09802607-MA	HC - Gym Scrubber	03/23/2025	225.93		
8740	Visa	09802607-MA	HC - Background Check x 6	03/23/2025	36.00		
8740	Visa	09802607-MA	HC - Dry Erase Markers	03/23/2025	8.61		
8740	Visa	09802607-MA	HC - Ref Flip Coin	03/23/2025	9.89		
8740	Visa	09802607-MA	Arts - Paint & Sip Paint Brushes	03/23/2025	12.99		
8740	Visa	09802607-MA	EDC - Regional Economic Summi	03/23/2025	110.00		
8740	Visa	09802607-MA	Plng - Quit Claim Deed Research	03/23/2025	6.50		
8740	Visa	09802607-MA	Plng - Refung Glenwood Hotsprin	03/23/2025	352.57-		
8740	Visa	09802607-MA	Plng - CCCMA Conference Regist	03/23/2025	160.00-		
8740	Visa	09802607-MA	HC - Return Dry Erase Markers	03/23/2025	8.61-		
8740	Visa	09802607-MA	HC - Return Ref Flip Discs	03/23/2025	9.89-		
8740	Visa	09802607-MA	Plng - CML Meal	03/23/2025	69.00		
8740	Visa	09802607-MA	PD - Background Check	03/23/2025	6.00		
8740	Visa	09802607-MA	Plng - CML Warwick Travel Hotel	03/23/2025	198.63		
8740	Visa	09802607-MA	PW - Haul Road Easement Recor	03/23/2025	24.28		
8740	Visa	09802607-MA	HEDC - Ribbon Cutting Ribbon	03/23/2025	13.30		
8740	Visa	09802607-MA	Admin - Zoom	03/23/2025	10.89		
8740	Visa	09802607-MA	PW - CCWP AB Water Exams Op	03/23/2025	50.00		
8740	Visa	09802607-MA	PW - Cless Training	03/23/2025	50.00		
8740	Visa	09802607-MA	PW - Water Test Training	03/23/2025	75.00		
8740	Visa	09802607-MA	PW - Applied Industrial WTP Gen	03/23/2025	255.32		
Total 8740:					5,041.65		
3880	Wagner Equipment Co	P04C0349600	PW - Hydraulic Oil 924 Loader	03/05/2025	351.90		
3880	Wagner Equipment Co	P04C0349715	PW -Backhoe Teeth Pins	03/12/2025	41.76		
Total 3880:					393.66		
4010	Yampa Valley Electric	1802MAR2025	1510001802 Street Lights	03/27/2025	3,452.57		
4010	Yampa Valley Electric	8003MAR2025	750008003 Hayden Center	03/27/2025	1,536.61		
Total 4010:					4,989.18		
Grand Totals:					127,204.05		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
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Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

TOWN OF HAYDEN - DRAFT
COMBINED CASH INVESTMENT
DECEMBER 31, 2024

COMBINED CASH ACCOUNTS

01-100300	CASH IN BANK - MVB	421,781.95
01-100400	CASH IN MONEY MARKET - MVB	1,490,765.65
01-100550	CASH IN HRA - MVB	23,594.41
01-100625	CASH IN MERCHANT ACCOUNT - MVB	147,257.46
01-100650	XPRESS DEPOSIT ACCOUNT	4,627.15
01-102000	CASH ON HAND	400.00
01-106000	CASH IN COLOTRUST	10,292.46
01-109000	CASH IN MONEY MARKET - YVB	(20.00)
	TOTAL COMBINED CASH	2,098,699.08
01-110000	CASH IN MONEY MARKET - YVB	608,390.20
01-112000	CASH IN MONEY MARKET - YVB	279,480.48
01-113000	CASH IN MONEY MARKET - YVB	374,842.28
01-114000	CASH IN MONEY MARKET - YVB	1,327,057.78
01-100000	CASH ALLOCATED TO OTHER FUNDS	(4,688,469.82)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,161,493.24
30	ALLOCATION TO 2018 G.O. BONDS DEBT SERVICE	913,510.90
40	ALLOCATION TO CAPITAL IMPROVEMENT FUND	(3,090,754.53)
51	ALLOCATION TO ENTERPRISE FUND	1,022,972.23
52	ALLOCATION TO INTERGOVERNMENTAL SERVICE FUND	263,648.47
64	ALLOCATION TO CONSERVATION TRUST FUND	87,947.03
66	ALLOCATION TO HERITAGE CENTER FUND	(183.49)
70	ALLOCATION TO CLIMATE ACTION FUND	(64,843.28)
72	ALLOCATION TO OPIOID COLLABORATIVE FUND	405,377.78
74	ALLOCATION TO NORTHWEST GID	2,589,301.43
80	ALLOCATION TO RESERVE FUND	400,000.04
	TOTAL ALLOCATIONS TO OTHER FUNDS	4,688,469.82
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	(4,688,469.82)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

GENERAL FUND

ASSETS

10-100000	CASH IN COMBINED CASH FUND	2,161,493.24	
10-123000	ACCOUNTS RECEIVABLE	56,575.36	
10-124000	PROPERTY TAXES RECEIVABLE	1,143,036.82	
10-124100	RECEIVABLE FROM CTY TREASURER	5,713.15	
10-124500	DUE FROM OTHER GOVERNMENTS	353,284.41	
10-124700	DUE FROM OTHER FUND	219,857.53	
10-125000	GRANTS RECEIVABLE	48,323.27	
10-127500	PREPAID EXPENSE	90.00	
TOTAL ASSETS			3,988,373.78

LIABILITIES AND EQUITY

LIABILITIES

10-220100	ACCOUNTS PAYABLE	65,533.14	
10-222000	WAGES PAYABLE	72,207.85	
10-222002	PENSION PAYABLE	9,960.60	
10-222003	FICA PAYABLE	13,282.76	
10-222004	FEDERAL WITHHOLDING PAYABLE	98,979.31	
10-222005	COSIT PAYABLE	3,638.87	
10-222007	MEDICARE PAYABLE	3,106.48	
10-222008	SUTA PAYABLE	3,882.87	
10-230510	DEFERRED PROPERTY TAXES	1,131,793.79	
10-240000	ZONING & SUB. FEES PAYABLE	15,808.14	
10-241000	DEPOSITS PAYABLE	2,600.00	
10-250100	COMMITMENT GUARANTEE DEPOSIT	31,228.00	
10-250200	SALES TAX PAYABLE TO RC	15,320.69	
TOTAL LIABILITIES			1,467,342.50

FUND EQUITY

10-280000	FUND BALANCE - UNRESTRICTED	997,269.98	
10-281000	FUND BALANCE - RESTRICTED	408,804.00	
UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD		1,114,957.30	
BALANCE - CURRENT DATE		1,114,957.30	
TOTAL FUND EQUITY			2,521,031.28
TOTAL LIABILITIES AND EQUITY			3,988,373.78

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>TAXES REVENUE</u>					
10-31-4000 GENERAL PROPERTY TAX	25.07	1,128,146.79	1,028,733.00	(99,413.79)	109.7
10-31-4002 SALES TAX	199,347.98	2,258,564.22	2,113,172.92	(145,391.30)	106.9
10-31-4003 CIGARETTE TAX	437.85	2,658.74	1,632.65	(1,026.09)	162.9
10-31-4004 FRANCHISE TAX	27,843.58	130,491.55	83,311.10	(47,180.45)	156.6
10-31-4006 BUILDING MATERIAL USE TAX	.00	1,406,072.41	100,000.00	(1,306,072.41)	1406.1
10-31-4007 LODGING TAX	1,404.51	4,731.74	3,000.00	(1,731.74)	157.7
10-31-4008 CAR RENTAL TAX	38,629.24	386,440.66	347,943.53	(38,497.13)	111.1
TOTAL TAXES REVENUE	267,688.23	5,317,106.11	3,677,793.20	(1,639,312.91)	144.6
<u>LICENSES AND PERMITS REVENUE</u>					
10-32-4004 MARIJUANA LICENSE	.00	2,000.00	3,333.33	1,333.33	60.0
10-32-4005 LIQUOR LICENSE	.00	1,975.00	3,076.00	1,101.00	64.2
10-32-4006 SALES TAX APP. FEES	125.00	1,625.00	1,300.00	(325.00)	125.0
10-32-4008 ANIMAL LICENSES	10.00	646.00	555.00	(91.00)	116.4
10-32-4010 OTHER LICENSES & PERMITS	25.00	395.00	531.00	136.00	74.4
TOTAL LICENSES AND PERMITS REVENUE	160.00	6,641.00	8,795.33	2,154.33	75.5
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-4010 SPECIFIC OWNERSHIP TAX	5,686.80	63,904.58	51,065.31	(12,839.27)	125.1
10-33-4011 MOTOR VEHICLE REG FEE	1,029.31	7,194.33	14,543.88	7,349.55	49.5
10-33-4012 HIGHWAY USERS TAX	12,963.59	78,885.91	72,398.98	(6,486.93)	109.0
10-33-4013 TOWN ROAD & BRIDGE	95.33	8,126.05	9,412.00	1,285.95	86.3
10-33-4015 SEVERANCE TAX	.00	66,069.79	86,326.25	20,256.46	76.5
10-33-4016 MINERAL LEASE	.00	11,520.76	5,279.29	(6,241.47)	218.2
TOTAL INTERGOVERNMENTAL REVENUE	19,775.03	235,701.42	239,025.71	3,324.29	98.6
<u>CHARGES FOR SERVICES</u>					
10-34-4018 COURT COSTS & FEES	15.00	800.00	2,500.00	1,700.00	32.0
10-34-4019 ZONING & SUBDIVISION FEES	250.00	5,500.00	3,804.35	(1,695.65)	144.6
10-34-4020 ZONING & SUBDIVISION DEV REIMB	48,323.27	54,819.17	.00	(54,819.17)	.0
10-34-4022 BOARD OF APPEALS & ADJUSTMENTS	.00	.00	100.00	100.00	.0
10-34-4023 RECORD REQUEST	7.00	105.00	150.00	45.00	70.0
10-34-4024 MISCELLANEOUS PD CHARGES	.00	1,296.00	750.00	(546.00)	172.8
10-34-4025 COPIES & FAX	.00	5.00	5.00	.00	100.0
10-34-4030 BUILDING PERMIT FEES	.00	30,943.05	7,500.00	(23,443.05)	412.6
TOTAL CHARGES FOR SERVICES	48,595.27	93,468.22	14,809.35	(78,658.87)	631.1

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>COURT FINES & FORFEITURES</u>					
10-35-4025	COURT FINES AND FORFEITURES	.00	(5.00)	.00	5.00	.0
10-35-4027	DOG FINES	.00	135.00	100.00	(35.00)	135.0
10-35-4028	TRAFFIC FINES	4,695.00	83,443.35	37,707.48	(45,735.87)	221.3
10-35-4029	NON-TRAFFIC FINES	.00	350.00	500.00	150.00	70.0
	TOTAL COURT FINES & FORFEITURES	4,695.00	83,923.35	38,307.48	(45,615.87)	219.1
	<u>MISCELLANEOUS REVENUE</u>					
10-36-4030	MISCELLANEOUS	13,052.55	57,813.64	20,000.00	(37,813.64)	289.1
10-36-4031	PROPERTY RENTAL INCOME	1,200.00	3,525.00	13,200.00	9,675.00	26.7
10-36-4032	INTEREST INCOME	1,530.41	55,184.49	96,258.65	41,074.16	57.3
10-36-4036	GRANTS REVENUE	1,421.25	253,828.08	350,000.00	96,171.92	72.5
10-36-4037	AIRPORT SECURITY REIMBURSEMENT	.00	64,725.00	70,000.00	5,275.00	92.5
10-36-4046	DRY CREEK PARK FACILITIES	260.00	9,685.92	.00	(9,685.92)	.0
	TOTAL MISCELLANEOUS REVENUE	17,464.21	444,762.13	549,458.65	104,696.52	81.0
	TOTAL FUND REVENUE	358,377.74	6,181,602.23	4,528,189.72	(1,653,412.51)	136.5

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE EXPENDITURES</u>					
10-46-5000 COUNCIL SALARIES	737.50	7,500.00	7,500.00	.00	100.0
10-46-5001 SOCIAL SECURITY	45.73	465.01	465.00	(.01)	100.0
10-46-5003 WORKERS COMPENSATION	34.13	286.27	386.00	99.73	74.2
10-46-5004 HEALTH INSURANCE	2,895.35	35,737.75	36,600.00	862.25	97.6
10-46-5006 MEDICARE	10.70	108.74	109.00	.26	99.8
10-46-6002 AUDIT	.00	25,560.00	22,000.00	(3,560.00)	116.2
10-46-6004 MISCELLANEOUS	411.08	4,370.15	1,500.00	(2,870.15)	291.3
10-46-6007 ADVERTISING & LEGAL NOTICES	.00	.00	100.00	100.00	.0
10-46-6010 EDUCATION/MEMBERSHIPS/TRAVEL	.00	1,676.00	7,000.00	5,324.00	23.9
10-46-6012 TREASURER FEE EXP.	.54	24,096.04	15,678.57	(8,417.47)	153.7
TOTAL LEGISLATIVE EXPENDITURES	4,135.03	99,799.96	91,338.57	(8,461.39)	109.3
<u>MUNICIPAL COURT EXPENDITURES</u>					
10-47-5000 JUDICIAL SALARIES	600.00	7,200.00	7,200.00	.00	100.0
10-47-5001 SOCIAL SECURITY	37.20	446.40	372.00	(74.40)	120.0
10-47-5002 UNEMPLOYMENT	1.20	14.40	12.00	(2.40)	120.0
10-47-5003 WORKERS COMPENSATION	17.07	143.14	100.00	(43.14)	143.1
10-47-5006 MEDICARE	8.70	104.40	88.78	(15.62)	117.6
10-47-6000 TRAVEL	.00	257.07	600.00	342.93	42.9
10-47-6003 OFFICE SUPPLIES	.00	136.00	100.00	(36.00)	136.0
10-47-6004 MISCELLANEOUS	.00	450.00	.00	(450.00)	.0
10-47-6010 EDUCATION / MEMBERSHIP	1,539.65	3,593.26	1,000.00	(2,593.26)	359.3
TOTAL MUNICIPAL COURT EXPENDITURES	2,203.82	12,344.67	9,472.78	(2,871.89)	130.3
<u>EXECUTIVE EXPENDITURES</u>					
10-48-5000 MAYOR SALARY	150.00	1,800.00	1,800.00	.00	100.0
10-48-5001 SOCIAL SECURITY	9.30	111.60	111.60	.00	100.0
10-48-5003 WORKERS COMPENSATION	17.07	143.14	193.03	49.89	74.2
10-48-5006 MEDICARE	2.18	26.16	26.16	.00	100.0
10-48-6000 TRAVEL	.00	64.76	1,000.00	935.24	6.5
10-48-6004 MISCELLANEOUS	98.20	455.24	200.00	(255.24)	227.6
TOTAL EXECUTIVE EXPENDITURES	276.75	2,600.90	3,330.79	729.89	78.1
<u>ELECTION EXPENDITURES</u>					
10-49-6009 PROFESSIONAL SERVICES & JUDGES	11,714.03	11,740.36	2,500.00	(9,240.36)	469.6
TOTAL ELECTION EXPENDITURES	11,714.03	11,740.36	2,500.00	(9,240.36)	469.6

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION EXPENDITURES</u>					
10-50-5000 SALARIES & WAGES	21,818.95	261,570.34	245,652.17	(15,918.17)	106.5
10-50-5001 SOCIAL SECURITY	1,226.14	16,987.46	14,471.74	(2,515.72)	117.4
10-50-5002 UNEMPLOYMENT	43.64	523.06	510.87	(12.19)	102.4
10-50-5003 WORKERS COMPENSATION	34.13	286.27	847.83	561.56	33.8
10-50-5004 HEALTH INSURANCE	7,825.97	82,731.76	90,401.87	7,670.11	91.5
10-50-5005 RETIREMENT EXPENSE	1,527.34	17,024.31	14,592.54	(2,431.77)	116.7
10-50-5006 MEDICARE	338.55	4,039.35	3,311.30	(728.05)	122.0
10-50-5011 HRA ACCOUNT	9,990.73	36,072.20	12,000.00	(24,072.20)	300.6
10-50-6000 TRAVEL	1,309.10	8,327.06	3,500.00	(4,827.06)	237.9
10-50-6002 POSTAGE	409.80	2,311.35	2,500.00	188.65	92.5
10-50-6003 OFFICE SUPPLIES	343.16	3,248.95	2,500.00	(748.95)	130.0
10-50-6004 MISCELLANEOUS	1,495.18	26,536.53	150,000.00	123,463.47	17.7
10-50-6005 INSURANCE	.00	13,974.31	13,743.73	(230.58)	101.7
10-50-6007 ADVERTISING & LEGAL NOTICES	117.87	1,539.28	500.00	(1,039.28)	307.9
10-50-6008 PROFESSIONAL SERVICES	15,514.39	95,230.89	62,604.00	(32,626.89)	152.1
10-50-6010 EDUCATION/MEMBERSHIPS	240.00	10,950.88	15,000.00	4,049.12	73.0
10-50-6012 DONATIONS	902.11	14,827.11	10,000.00	(4,827.11)	148.3
10-50-7000 UTILITIES	.00	692.99	1,754.24	1,061.25	39.5
10-50-7001 TELEPHONE	515.68	6,224.84	6,834.17	609.33	91.1
10-50-8000 DRY CREEK FLOOD	14,126.09	546,936.86	.00	(546,936.86)	.0
TOTAL ADMINISTRATION EXPENDITURES	77,778.83	1,150,035.80	650,724.46	(499,311.34)	176.7
<u>PLANNING EXPENDITURES</u>					
10-51-5000 SALARIES & WAGES	5,708.17	67,711.24	48,913.04	(18,798.20)	138.4
10-51-5001 SOCIAL SECURITY	378.68	4,492.07	3,113.12	(1,378.95)	144.3
10-51-5002 UNEMPLOYMENT	11.40	135.44	93.87	(41.57)	144.3
10-51-5004 PLANNING BENEFITS	1,784.02	21,521.49	29,228.56	7,707.07	73.6
10-51-5005 RETIREMENT	399.56	4,739.76	3,188.79	(1,550.97)	148.6
10-51-5006 MEDICARE	88.56	1,050.52	727.94	(322.58)	144.3
10-51-6007 ADVERTISING & LEGAL NOTICES	.00	332.70	1,000.00	667.30	33.3
10-51-6008 PROFESSIONAL SERVICES	10,486.13	24,942.39	10,000.00	(14,942.39)	249.4
10-51-6010 EDUCATION / TRAVEL	150.00	1,344.45	1,750.00	405.55	76.8
10-51-6050 DEVELOPER REVIEW	18,795.31	64,931.98	6,000.00	(58,931.98)	1082.2
TOTAL PLANNING EXPENDITURES	37,801.83	191,202.04	104,015.32	(87,186.72)	183.8
<u>INFO TECH EXPENDITURES</u>					
10-52-6006 REPAIRS & MAINTENANCE	256.00	349.75	1,500.00	1,150.25	23.3
10-52-6008 PROFESSIONAL SERVICES	5,898.45	26,751.04	24,000.00	(2,751.04)	111.5
10-52-6011 COPIER/PRINTER	1,007.28	7,428.99	3,919.40	(3,509.59)	189.5
10-52-9000 EQUIPMENT REPLACEMENT	.00	2,450.24	2,500.00	49.76	98.0
TOTAL INFO TECH EXPENDITURES	7,161.73	36,980.02	31,919.40	(5,060.62)	115.9

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>TH & STRUCTURES EXPENDITURES</u>					
10-53-6000 CONTRACT SERVICES	580.00	4,477.50	1,500.00	(2,977.50)	298.5
10-53-6005 INSURANCE	.00	15,527.02	14,773.78	(753.24)	105.1
10-53-6006 REPAIRS & MAINTENANCE	321.97	490.51	1,000.00	509.49	49.1
10-53-6020 MUSEUM BUILDING MAINTENANCE	.00	196.16	35,000.00	34,803.84	.6
10-53-7000 UTILITIES	863.75	8,561.31	10,552.17	1,990.86	81.1
10-53-9000 EQUIPMENT REPLACEMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL TH & STRUCTURES EXPENDITURES	1,765.72	29,252.50	63,825.95	34,573.45	45.8
<u>POLICE DEPT EXPENDITURES</u>					
10-54-5000 SALARIES & WAGES	40,723.45	469,564.68	521,970.90	52,406.22	90.0
10-54-5001 SOCIAL SECURITY	3,026.22	36,467.58	39,872.41	3,404.83	91.5
10-54-5002 UNEMPLOYMENT	93.40	1,128.77	1,238.77	110.00	91.1
10-54-5003 WORKERS COMPENSATION	1,442.52	11,045.75	14,808.42	3,762.67	74.6
10-54-5004 HEALTH INSURANCE	12,674.78	149,304.94	173,913.04	24,608.10	85.9
10-54-5005 PENSION EXPENSE	2,101.18	23,786.17	23,720.99	(65.18)	100.3
10-54-5006 MEDICARE	707.75	8,528.77	9,324.96	796.19	91.5
10-54-5007 PUBLIC SAFETY OVERTIME	1,172.56	25,355.11	44,588.25	19,233.14	56.9
10-54-5008 PART-TIME WAGES	.00	15,056.25	.00	(15,056.25)	.0
10-54-5009 AIRPORT SECURITY WAGES	4,812.50	54,422.50	70,000.00	15,577.50	77.8
10-54-6002 AMMUNITION	.00	1,640.00	1,500.00	(140.00)	109.3
10-54-6003 OFFICE SUPPLIES	49.57	1,281.65	1,500.00	218.35	85.4
10-54-6005 INSURANCE	.00	54,344.59	18,445.83	(35,898.76)	294.6
10-54-6006 REPAIRS & MAINTENANCE	.00	44.96	1,000.00	955.04	4.5
10-54-6007 ADVERTISING & LEGAL NOTICES	.00	210.00	1,000.00	790.00	21.0
10-54-6008 PROFESSIONAL SERVICES	1,743.90	14,871.84	5,000.00	(9,871.84)	297.4
10-54-6009 VEHICLE EXPENSE	1,692.79	10,785.19	126,220.00	115,434.81	8.5
10-54-6010 EDUCATION/MEMBERSHIP/TRAVEL	1,219.50	7,497.80	20,000.00	12,502.20	37.5
10-54-6011 COPIER/PRINTER	79.91	652.86	3,500.00	2,847.14	18.7
10-54-6012 ANIMAL CONTROL	.00	4,546.50	1,000.00	(3,546.50)	454.7
10-54-6013 UNIFORMS	1,036.95	5,207.34	8,000.00	2,792.66	65.1
10-54-6014 GENERAL OPERATING EXPENSE	406.97	16,160.64	3,500.00	(12,660.64)	461.7
10-54-6015 BUILDING	513.85	9,920.16	10,000.00	79.84	99.2
10-54-6020 COMPUTER PROGRAMS/EQUIPMENT	57,217.72	77,222.82	29,800.00	(47,422.82)	259.1
10-54-7000 UTILITIES	1,062.64	9,797.16	12,335.99	2,538.83	79.4
10-54-7001 TELEPHONE	2,078.34	11,992.06	10,480.28	(1,511.78)	114.4
10-54-7002 SOLAR PERFORMANCE CONTRACT	.00	28,475.69	27,096.00	(1,379.69)	105.1
10-54-8500 VEHICLE/EQUIPMENT PURCHASES	.00	33,290.00	.00	(33,290.00)	.0
10-54-9000 EQUIPMENT REPLACEMENT	.00	25,500.18	25,000.00	(500.18)	102.0
10-54-9025 LEASE PAYMENT - SERVICE FUND	(26,800.64)	45,000.00	45,000.00	.00	100.0
10-54-9050 LEASE PAYMENT -POLICE STATION	.00	106,830.00	106,770.00	(60.00)	100.1
TOTAL POLICE DEPT EXPENDITURES	107,055.86	1,259,931.96	1,356,585.84	96,653.88	92.9
<u>ECON DEVELOPMENT EXPENDITURES</u>					
10-55-6004 MISCELLANEOUS	10.00	10.00	.00	(10.00)	.0
TOTAL ECON DEVELOPMENT EXPENDITUR	10.00	10.00	.00	(10.00)	.0

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>STREETS DEPT EXPENDITURES</u>					
10-56-5000 SALARIES & WAGES	26,309.44	281,187.34	287,434.68	6,247.34	97.8
10-56-5001 SOCIAL SECURITY	1,866.51	21,383.77	23,182.35	1,798.58	92.2
10-56-5002 UNEMPLOYMENT	56.89	652.28	709.61	57.33	91.9
10-56-5003 WORKERS COMPENSATION	716.73	6,011.75	8,321.32	2,309.57	72.3
10-56-5004 HEALTH INSURANCE	9,041.57	93,403.69	102,780.83	9,377.14	90.9
10-56-5005 PENSION EXPENSE	1,674.95	18,768.57	19,164.07	395.50	97.9
10-56-5006 MEDICARE	436.50	5,000.74	5,421.61	420.87	92.2
10-56-5007 STREETS OVERTIME	2,120.45	17,903.03	29,506.89	11,603.86	60.7
10-56-5008 SEASONAL AND PT WAGES	.00	27,040.50	35,677.09	8,636.59	75.8
10-56-6003 OFFICE SUPPLIES	51.82	1,031.81	1,000.00	(31.81)	103.2
10-56-6005 INSURANCE	.00	17,079.72	16,481.58	(598.14)	103.6
10-56-6006 REPAIRS&MAINT (NON-EQUIPMENT)	2,088.51	48,125.43	60,000.00	11,874.57	80.2
10-56-6008 PROFESSIONAL SERVICES	3,798.00	58,195.76	20,000.00	(38,195.76)	291.0
10-56-6009 VEHICLE EXPENSE & FUEL	1,873.09	15,598.20	13,500.00	(2,098.20)	115.5
10-56-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	882.00	1,500.00	618.00	58.8
10-56-6014 GENERAL OPERATING EXPENSE	1,617.24	6,660.52	6,500.00	(160.52)	102.5
10-56-6015 TOOLS	.00	4,642.20	2,500.00	(2,142.20)	185.7
10-56-6017 SNOW REMOVAL	2,765.52	38,424.34	35,000.00	(3,424.34)	109.8
10-56-6018 STREET MAINTENANCE	1,835.26	36,509.46	25,000.00	(11,509.46)	146.0
10-56-6022 WEED CONTROL	.00	632.84	2,000.00	1,367.16	31.6
10-56-6024 STREET SIGNS	.00	2,295.91	3,000.00	704.09	76.5
10-56-7000 UTILITIES	8,916.50	56,249.53	54,033.67	(2,215.86)	104.1
10-56-7001 TELEPHONE	801.51	4,473.86	3,758.65	(715.21)	119.0
10-56-9025 LEASE PAYMENT - SERVICE FUND	(19,302.00)	90,000.00	90,000.00	.00	100.0
TOTAL STREETS DEPT EXPENDITURES	46,668.49	852,153.25	846,472.35	(5,680.90)	100.7

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>PARKS DEPT EXPENDITURES</u>					
10-58-5000 SALARIES & WAGES	7,518.75	97,970.68	110,300.64	12,329.96	88.8
10-58-5001 SOCIAL SECURITY	540.97	9,584.88	8,691.48	(893.40)	110.3
10-58-5002 UNEMPLOYMENT	16.51	296.06	266.64	(29.42)	111.0
10-58-5003 WORKERS COMPENSATION	307.17	2,576.47	3,601.88	1,025.41	71.5
10-58-5004 HEALTH INSURANCE	3,288.93	36,976.92	72,469.43	35,492.51	51.0
10-58-5005 PENSION EXPENSE	482.97	6,614.63	6,883.64	269.01	96.1
10-58-5006 MEDICARE	126.53	2,241.59	2,032.77	(208.82)	110.3
10-58-5007 PARKS OVERTIME	389.60	9,315.16	8,842.11	(473.05)	105.4
10-58-5008 SEASONAL AND PT WAGES	333.60	40,694.90	26,047.82	(14,647.08)	156.2
10-58-6005 INSURANCE	.00	17,245.53	16,119.31	(1,126.22)	107.0
10-58-6006 REPAIRS & MAINTENANCE	1,422.67	12,304.39	7,000.00	(5,304.39)	175.8
10-58-6008 PROFESSIONAL SERVICES	.00	1,795.61	1,000.00	(795.61)	179.6
10-58-6009 VEHICLE EXPENSE	735.00	9,738.71	5,000.00	(4,738.71)	194.8
10-58-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-58-6020 PARKS OPERATING COSTS	504.10	8,178.61	5,720.00	(2,458.61)	143.0
10-58-6023 TREES	8,237.49	72,141.42	75,000.00	2,858.58	96.2
10-58-6500 FIELDS & TURF MAINTENANCE	315.80	21,834.01	15,000.00	(6,834.01)	145.6
10-58-7000 UTILITIES	3,844.25	40,667.95	38,408.10	(2,259.85)	105.9
10-58-7500 TRAILS	237.47	2,293.68	8,333.33	6,039.65	27.5
10-58-7800 EQUIPMENT EXPENSE	.00	488.41	500.00	11.59	97.7
10-58-8500 VEHICLE/EQUIPMENT PURCHASES	.00	292.64	.00	(292.64)	.0
10-58-9025 LEASE PAYMENT - SERVICE FUND	(6,896.67)	33,999.96	34,000.00	.04	100.0
TOTAL PARKS DEPT EXPENDITURES	21,405.14	427,252.21	446,717.15	19,464.94	95.6
<u>MOSQUITO CONTROL EXPENDITURES</u>					
10-59-6008 PROFESSIONAL SERVICES	.00	17,337.26	20,000.00	2,662.74	86.7
TOTAL MOSQUITO CONTROL EXPENDITURE	.00	17,337.26	20,000.00	2,662.74	86.7
<u>TRANSFER EXPENDITURES</u>					
10-70-1000 TRANSFER TO RECREATION FUND	9,100.75	109,209.00	109,209.00	.00	100.0
10-70-2000 TRANSFER TO ECONOMIC DEV. FUND	8,191.25	65,295.00	65,295.00	.00	100.0
10-70-4000 TRANSFER TO CIP	33,333.33	399,999.96	400,000.00	.04	100.0
10-70-6000 TRANSFER TO CLIMATE ACTION FUN	125.00	1,500.00	1,500.00	.00	100.0
10-70-7000 TRANSFER TO RESERVE FUND	216,666.67	400,000.04	200,000.00	(200,000.04)	200.0
TOTAL TRANSFER EXPENDITURES	267,417.00	976,004.00	776,004.00	(200,000.00)	125.8
TOTAL FUND EXPENDITURES	585,394.23	5,066,644.93	4,402,906.61	(663,738.32)	115.1
NET REVENUE OVER EXPENDITURES	(227,016.49)	1,114,957.30	125,283.11	(989,674.19)	890.0

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

ECONOMIC DEVELOPMENT FUND

ASSETS

11-125000	GRANTS RECEIVABLE	13,171.89	
	TOTAL ASSETS		13,171.89

LIABILITIES AND EQUITY

LIABILITIES

11-220100	ACCOUNTS PAYABLE	2,082.71	
11-230700	DUE TO OTHER FUNDS	23,269.79	
	TOTAL LIABILITIES		25,352.50

FUND EQUITY

11-280000	FUND BALANCE - UNRESTRICTED	632.96	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(12,813.57)	
	BALANCE - CURRENT DATE	(12,813.57)	
	TOTAL FUND EQUITY		(12,180.61)
	TOTAL LIABILITIES AND EQUITY		13,171.89

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ECONOMIC DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>ECONOMIC DEV. FUND REVENUE</u>					
11-36-4050	OTHER REVENUE	3,171.89	4,121.89	.00	(4,121.89)	.0
11-36-4052	ECONOMIC DEV. GRANT REVENUE	10,000.00	10,000.00	20,000.00	10,000.00	50.0
11-36-4061	ECONOMIC DEV. DONATIONS	3,000.00	15,129.00	35,000.00	19,871.00	43.2
	TOTAL ECONOMIC DEV. FUND REVENUE	16,171.89	29,250.89	55,000.00	25,749.11	53.2
	<u>TRANSFERS</u>					
11-39-6000	TRANSFER FROM GF - ECON DEV	8,191.25	65,295.00	65,295.00	.00	100.0
	TOTAL TRANSFERS	8,191.25	65,295.00	65,295.00	.00	100.0
	TOTAL FUND REVENUE	24,363.14	94,545.89	120,295.00	25,749.11	78.6

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ECONOMIC DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>ECON DEVELOPMENT EXPENDITURES</u>					
11-55-5000 SALARIES & WAGES	2,854.08	33,855.65	24,278.26	(9,577.39)	139.5
11-55-5001 SOCIAL SECURITY	189.34	2,245.97	1,556.58	(689.39)	144.3
11-55-5002 UNEMPLOYMENT	5.72	67.76	47.26	(20.50)	143.4
11-55-5005 PENSION EXPENSE	199.79	2,369.92	1,594.44	(775.48)	148.6
11-55-5006 MEDICARE	44.28	525.48	364.28	(161.20)	144.3
11-55-5008 PART-TIME WAGES	.00	3,047.50	.00	(3,047.50)	.0
11-55-6000 TRAVEL	132.76	132.76	850.00	717.24	15.6
11-55-6004 MISCELLANEOUS	.00	34.20	500.00	465.80	6.8
11-55-6008 PROFESSIONAL SERVICES	4,006.25	23,792.52	24,000.00	207.48	99.1
11-55-6010 EDUCATION/MEMBERSHIP	175.00	1,971.06	1,000.00	(971.06)	197.1
11-55-6014 GENERAL OPERATING EXPENSE	437.45	1,929.62	200.00	(1,729.62)	964.8
11-55-6015 MARKETING	394.65	12,005.74	30,000.00	17,994.26	40.0
11-55-7000 UTILITIES	146.88	881.28	1,000.00	118.72	88.1
11-55-7010 REVOLVING LOAN FUND/GRANTS	24,500.00	24,500.00	35,000.00	10,500.00	70.0
TOTAL ECON DEVELOPMENT EXPENDITUR	33,086.20	107,359.46	120,390.82	13,031.36	89.2
TOTAL FUND EXPENDITURES	33,086.20	107,359.46	120,390.82	13,031.36	89.2
NET REVENUE OVER EXPENDITURES	(8,723.06)	(12,813.57)	(95.82)	12,717.75	(13372

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

RECREATION FUND

ASSETS

12-124500	DUE FROM OTHER GOVERNMENTS	82,825.73	
	TOTAL ASSETS		82,825.73

LIABILITIES AND EQUITY

LIABILITIES

12-220100	ACCOUNTS PAYABLE	(4,224.92)	
12-222000	WAGES PAYABLE	11,984.98	
12-230700	DUE TO OTHER FUNDS	196,097.74	
	TOTAL LIABILITIES		203,857.80

FUND EQUITY

12-280000	FUND BALANCE - UNRESTRICTED	30,063.75	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(151,095.82)	
	BALANCE - CURRENT DATE	(151,095.82)	
	TOTAL FUND EQUITY		(121,032.07)
	TOTAL LIABILITIES AND EQUITY		82,825.73

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>RECREATION & PARKS REVENUE</u>					
12-36-4002	SALES TAX HAYDEN CENTER	50,858.69	567,249.24	565,173.33	(2,075.91)	100.4
12-36-4044	RECREATION PROGRAMS REVENUE	1,595.00	35,525.00	40,000.00	4,475.00	88.8
12-36-4045	REC EVENTS REVENUE	500.00	13,830.84	20,000.00	6,169.16	69.2
12-36-4048	PARK FACILITIES	.00	.00	4,000.00	4,000.00	.0
	<u>TOTAL RECREATION & PARKS REVENUE</u>	<u>52,953.69</u>	<u>616,605.08</u>	<u>629,173.33</u>	<u>12,568.25</u>	<u>98.0</u>
	<u>HAYDEN CENTER REVENUE</u>					
12-37-4010	RECREATION/FITNESS MEMBERSHIP	9,060.70	105,656.30	78,058.61	(27,597.69)	135.4
12-37-4036	GRANTS REVENUE HAYDEN CENTER	.00	40,000.00	35,000.00	(5,000.00)	114.3
12-37-4044	ART PROGRAM REVENUES	6,008.50	38,368.98	26,800.00	(11,568.98)	143.2
12-37-4045	ART EVENT REVENUES	1,201.32	14,868.14	50,000.00	35,131.86	29.7
12-37-4048	HAYDEN CENTER FACILITY FEES	1,771.00	23,347.00	28,000.00	4,653.00	83.4
12-37-4050	MISCELLANEOUS	172.00	26,766.43	2,500.00	(24,266.43)	1070.7
	<u>TOTAL HAYDEN CENTER REVENUE</u>	<u>18,213.52</u>	<u>249,006.85</u>	<u>220,358.61</u>	<u>(28,648.24)</u>	<u>113.0</u>
	<u>TRANSFERS</u>					
12-39-6002	TRANSFER FROM GF-RECREATION	9,100.75	109,209.00	109,209.00	.00	100.0
	<u>TOTAL TRANSFERS</u>	<u>9,100.75</u>	<u>109,209.00</u>	<u>109,209.00</u>	<u>.00</u>	<u>100.0</u>
	<u>TOTAL FUND REVENUE</u>	<u>80,267.96</u>	<u>974,820.93</u>	<u>958,740.94</u>	<u>(16,079.99)</u>	<u>101.7</u>

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

RECREATION FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>RECREATION PROGRAM EXPENSE</u>						
12-57-5000	SALARIES & WAGES	3,685.55	32,525.03	66,151.09	33,626.06	49.2
12-57-5001	SOCIAL SECURITY	244.50	2,157.75	3,915.22	1,757.47	55.1
12-57-5002	UNEMPLOYMENT	7.38	65.16	143.48	78.32	45.4
12-57-5003	WORKERS COMPENSATION	.00	(162.82)	2,757.61	2,920.43	(5.9)
12-57-5004	HEALTH INSURANCE	.00	.00	36,136.96	36,136.96	.0
12-57-5005	PENSION EXPENSE	258.00	2,276.85	4,131.52	1,854.67	55.1
12-57-5006	MEDICARE	57.18	504.66	792.39	287.73	63.7
12-57-5009	CONTRACT EMPLOYEE WAGES	.00	.00	25,832.55	25,832.55	.0
12-57-6005	INSURANCE	.00	.00	8,103.28	8,103.28	.0
12-57-6006	REPAIRS & MAINTENANCE	.00	157.89	500.00	342.11	31.6
12-57-6010	EDUCATION/MEMBERSHIP/TRAVEL	.00	593.43	1,000.00	406.57	59.3
12-57-6020	PARKS & RECREATION OPERATING C	.00	2,516.72	1,700.00	(816.72)	148.0
12-57-6022	PARKS & RECREATION PROGRAMS	237.00	18,452.04	20,000.00	1,547.96	92.3
12-57-6023	PARKS & RECREATION EVENTS	169.83	16,328.67	25,000.00	8,671.33	65.3
12-57-7000	UTILITIES	70.12	788.32	715.49	(72.83)	110.2
TOTAL RECREATION PROGRAM EXPENSE		4,729.56	76,203.70	196,879.59	120,675.89	38.7
<u>HAYDEN CENTER EXPENDITURES</u>						
12-59-5000	SALARIES & WAGES	14,974.55	217,731.14	184,782.61	(32,948.53)	117.8
12-59-5001	SOCIAL SECURITY	1,087.97	15,503.47	13,830.43	(1,673.04)	112.1
12-59-5002	UNEMPLOYMENT	33.08	482.64	571.74	89.10	84.4
12-59-5003	WORKERS COMPENSATION	477.81	4,190.19	6,059.78	1,869.59	69.2
12-59-5004	HEALTH INSURANCE	9,718.65	131,218.61	94,186.76	(37,031.85)	139.3
12-59-5005	PENSION EXPENSE	1,013.21	13,889.84	11,346.74	(2,543.10)	122.4
12-59-5006	MEDICARE	254.44	3,625.82	3,588.04	(37.78)	101.1
12-59-5007	HAYDEN CENTER OVERTIME	.00	132.02	1,000.00	867.98	13.2
12-59-5008	SEASONAL EMPLOYEE WAGES	1,560.49	15,260.08	.00	(15,260.08)	.0
12-59-6002	POSTAGE	.00	.00	400.00	400.00	.0
12-59-6003	OFFICE SUPPLIES	43.98	689.48	3,571.00	2,881.52	19.3
12-59-6004	MISCELLANEOUS	1,046.12	13,038.89	2,000.00	(11,038.89)	651.9
12-59-6005	INSURANCE	8.29	12,429.92	11,388.00	(1,041.92)	109.2
12-59-6006	REPAIRS & MAINTENANCE	550.12	32,885.69	23,000.00	(9,885.69)	143.0
12-59-6007	ADVERTISING & PROMOTION	.00	64.00	500.00	436.00	12.8
12-59-6008	PROFESSIONAL SERVICES	2,974.40	19,811.16	20,000.00	188.84	99.1
12-59-6010	EDUCATION/MEMBERSHIP/TRAVEL	.00	225.00	2,500.00	2,275.00	9.0
12-59-6013	UNIFORMS	.00	.00	500.00	500.00	.0
12-59-6020	HAYDEN CENTER OPERATING COSTS	6,082.42	32,879.85	15,789.47	(17,090.38)	208.2
12-59-6022	HAYDEN CENTER PROGRAMS	(39.88)	(39.88)	.00	39.88	.0
12-59-6023	HAYDEN CENTER EVENTS	3,301.91	5,651.15	2,500.00	(3,151.15)	226.1
12-59-6024	COMPUTERS & IT	.00	1,929.55	2,000.00	70.45	96.5
12-59-7000	UTILITIES	5,513.32	49,194.70	70,615.64	21,420.94	69.7
12-59-7001	TELEPHONE	743.66	4,412.18	3,721.10	(691.08)	118.6
12-59-7002	SOLAR PERFORMANCE CONTRACT	.00	52,882.21	.00	(52,882.21)	.0
12-59-7010	SOLAR CONTRACT - PRINCIPAL	.00	.00	42,450.61	42,450.61	.0
12-59-7015	SOLAR CONTRACT - INTEREST	.00	.00	5,481.31	5,481.31	.0
TOTAL HAYDEN CENTER EXPENDITURES		49,344.54	628,087.71	521,783.23	(106,304.48)	120.4

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>CREATIVE ARTS EXPENDITURES</u>					
12-60-5000 SALARIES & WAGES	5,986.30	71,237.26	70,040.00	(1,197.26)	101.7
12-60-5001 SOCIAL SECURITY	397.14	4,725.90	4,342.48	(383.42)	108.8
12-60-5002 UNEMPLOYMENT	11.98	142.54	122.11	(20.43)	116.7
12-60-5004 HEALTH INSURANCE	1,997.03	17,157.55	15,000.00	(2,157.55)	114.4
12-60-5005 PENSION EXPENSE	419.04	4,986.62	3,473.68	(1,512.94)	143.6
12-60-5006 MEDICARE	92.88	1,105.32	714.48	(390.84)	154.7
12-60-5009 CONTRACT EMPLOYEE WAGES	6,550.00	33,655.48	15,625.00	(18,030.48)	215.4
12-60-6003 ARTS PROGRAMS SUPPLIES	.00	4,099.59	5,000.00	900.41	82.0
12-60-6006 REPAIRS & MAINTENANCE	.00	140.35	2,000.00	1,859.65	7.0
12-60-6007 ADVERTISING & PROMOTION	.00	1,477.50	3,750.00	2,272.50	39.4
12-60-6008 PROFESSIONAL SERVICES	.00	.00	2,500.00	2,500.00	.0
12-60-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	421.08	1,500.00	1,078.92	28.1
12-60-6022 CREATIVE ARTS PROGRAMS	1,279.45	9,636.72	6,000.00	(3,636.72)	160.6
12-60-6023 CREATIVE ARTS EVENTS	845.37	6,888.95	8,000.00	1,111.05	86.1
TOTAL CREATIVE ARTS EXPENDITURES	17,579.19	155,674.86	138,067.75	(17,607.11)	112.8
<u>FITNESS EXPENDITURES</u>					
12-61-5000 SALARIES & WAGES	7,090.60	86,134.28	85,000.00	(1,134.28)	101.3
12-61-5001 SOCIAL SECURITY	616.44	8,159.98	5,100.00	(3,059.98)	160.0
12-61-5002 UNEMPLOYMENT	18.90	221.26	50.00	(171.26)	442.5
12-61-5004 HEALTH INSURANCE	.00	18,672.96	31,200.00	12,527.04	59.9
12-61-5005 PENSION EXPENSE	492.14	6,018.98	5,950.00	(68.98)	101.2
12-61-5006 MEDICARE	144.23	1,908.82	850.00	(1,058.82)	224.6
12-61-5009 CONTRACT EMPLOYEE WAGES	2,360.00	39,460.00	42,267.97	2,807.97	93.4
12-61-6003 FITNESS PROGRAMS SUPPLIES	.00	285.04	5,000.00	4,714.96	5.7
12-61-6006 ADVERTISING & PROMOTION	1,208.20	2,813.20	2,000.00	(813.20)	140.7
12-61-6007 ADVERTISING & PROMOTION	.00	.00	3,750.00	3,750.00	.0
12-61-6008 PROFESSIONAL SERVICES	.00	6.00	2,500.00	2,494.00	.2
12-61-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	260.00	2,500.00	2,240.00	10.4
12-61-6023 FITNESS EVENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL FITNESS EXPENDITURES	11,930.51	163,940.52	196,167.97	32,227.45	83.6
<u>TRANSFER EXPENDITURES</u>					
12-70-5000 TRANSFER TO DEBT SERVICE	(42,504.17)	102,009.96	102,010.00	.04	100.0
TOTAL TRANSFER EXPENDITURES	(42,504.17)	102,009.96	102,010.00	.04	100.0
TOTAL FUND EXPENDITURES	41,079.63	1,125,916.75	1,154,908.54	28,991.79	97.5
NET REVENUE OVER EXPENDITURES	39,188.33	(151,095.82)	(196,167.60)	(45,071.78)	(77.0)

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

2018 G.O. BONDS DEBT SERVICE

ASSETS

30-100000	CASH IN COMBINED CASH FUND	913,510.90	
30-124000	PROPERTY TAXES RECEIVABLE	706,287.04	
30-124100	RECEIVABLE FROM CTY TREASURER	3,530.18	
	TOTAL ASSETS		1,623,328.12

LIABILITIES AND EQUITY

LIABILITIES

30-230510	DEFERRED PROPERTY TAXES	706,287.04	
	TOTAL LIABILITIES		706,287.04

FUND EQUITY

30-280000	FUND BALANCE - RESTRICTED	563,934.19	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	353,106.89	
	BALANCE - CURRENT DATE	353,106.89	
	TOTAL FUND EQUITY		917,041.08
	TOTAL LIABILITIES AND EQUITY		1,623,328.12

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

2018 G.O. BONDS DEBT SERVICE

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>PROPERTY TAX REVENUE</u>					
30-31-4000	GENERAL PROPERTY TAX	15.49	634,729.04	635,658.00	928.96	99.9
	TOTAL PROPERTY TAX REVENUE	15.49	634,729.04	635,658.00	928.96	99.9
	<u>SPECIFIC OWNERSHIP TAX REVENUE</u>					
30-33-4010	SPECIFIC OWNERSHIP TAX	3,513.78	39,486.48	34,593.21	(4,893.27)	114.2
	TOTAL SPECIFIC OWNERSHIP TAX REVENUE	3,513.78	39,486.48	34,593.21	(4,893.27)	114.2
	<u>MISCELLANEOUS REVENUES</u>					
30-36-4032	INTEREST INCOME	1.24	1,704.72	1,301.47	(403.25)	131.0
	TOTAL MISCELLANEOUS REVENUES	1.24	1,704.72	1,301.47	(403.25)	131.0
	<u>TRANSFERS</u>					
30-39-6002	TRANSFER FROM REC FUND	(42,504.17)	102,009.96	100,000.00	(2,009.96)	102.0
	TOTAL TRANSFERS	(42,504.17)	102,009.96	100,000.00	(2,009.96)	102.0
	TOTAL FUND REVENUE	(38,973.66)	777,930.20	771,552.68	(6,377.52)	100.8

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

2018 G.O. BONDS DEBT SERVICE

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE EXPENSE</u>					
30-61-6012	TREASURER FEE EXP.	.33	12,709.72	13,986.80	1,277.08	90.9
30-61-8002	PRINCIPAL	.00	235,250.00	215,000.00	(20,250.00)	109.4
30-61-8003	INTEREST	6,387.53	106,170.56	94,249.00	(11,921.56)	112.7
30-61-8004	CERTIFICATES OF PARTICIPATION	.00	.00	57,770.00	57,770.00	.0
30-61-8005	REVENUE PRINCIPLE	.00	70,693.03	43,320.00	(27,373.03)	163.2
	TOTAL DEBT SERVICE EXPENSE	6,387.86	424,823.31	424,325.80	(497.51)	100.1
	TOTAL FUND EXPENDITURES	6,387.86	424,823.31	424,325.80	(497.51)	100.1
	NET REVENUE OVER EXPENDITURES	(45,361.52)	353,106.89	347,226.88	(5,880.01)	101.7

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

ASSETS

40-100000	CASH IN COMBINED CASH FUND	(3,090,754.53)	
40-125000	GRANTS RECEIVABLE	893,051.18	
	TOTAL ASSETS		(2,197,703.35)

LIABILITIES AND EQUITY

LIABILITIES

40-220100	ACCOUNTS PAYABLE	219,592.42	
40-230400	RETAINAGE PAYABLE	27,751.38	
	TOTAL LIABILITIES		247,343.80

FUND EQUITY

40-280000	FUND BALANCE - UNRESTRICTED	67,370.32	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	(2,512,417.47)	
	BALANCE - CURRENT DATE	(2,512,417.47)	
	TOTAL FUND EQUITY		(2,445,047.15)
	TOTAL LIABILITIES AND EQUITY		(2,197,703.35)

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>TRANSFER</u>					
40-37-9000	TRANSFER FROM OTHER FUNDS	33,333.33	399,999.96	1,884,000.00	1,484,000.04	21.2
	TOTAL TRANSFER	33,333.33	399,999.96	1,884,000.00	1,484,000.04	21.2
	<u>GRANT & BOND REVENUES</u>					
40-39-4035	GRANT REVENUE	2,151,901.48	7,184,493.06	6,655,300.00	(529,193.06)	108.0
	TOTAL GRANT & BOND REVENUES	2,151,901.48	7,184,493.06	6,655,300.00	(529,193.06)	108.0
	TOTAL FUND REVENUE	2,185,234.81	7,584,493.02	8,539,300.00	954,806.98	88.8

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>PW CAPITAL OUTLAY EXPENSE</u>					
40-41-8000	PUBLIC WORKS CAPITAL OUTLAY	15,039.11	171,894.75	940,000.00	768,105.25	18.3
	TOTAL PW CAPITAL OUTLAY EXPENSE	15,039.11	171,894.75	940,000.00	768,105.25	18.3
	<u>SEWER CAPITAL OUTLAY</u>					
40-44-8000	SEWER CAPITAL OUTLAY	1,500.00	2,769.00	.00	(2,769.00)	.0
	TOTAL SEWER CAPITAL OUTLAY	1,500.00	2,769.00	.00	(2,769.00)	.0
	<u>TOWN IMPR CAPITAL PROJECTS</u>					
40-45-8000	CAPITAL OUTLAY	362,472.82	9,922,246.74	7,600,000.00	(2,322,246.74)	130.6
	TOTAL TOWN IMPR CAPITAL PROJECTS	362,472.82	9,922,246.74	7,600,000.00	(2,322,246.74)	130.6
	TOTAL FUND EXPENDITURES	379,011.93	10,096,910.49	8,540,000.00	(1,556,910.49)	118.2
	NET REVENUE OVER EXPENDITURES	1,806,222.88	(2,512,417.47)	(700.00)	2,511,717.47	(35891

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

ENTERPRISE FUND

ASSETS

51-100000	CASH IN COMBINED CASH FUND	1,022,972.23	
51-100001	RESERVE FUND - CONTRA-CASH	341,326.47	
51-110000	CWRPDA CASH RESERVE	(341,326.47)	
51-123000	ACCOUNTS RECEIVABLE	157,766.39	
51-150100	LAND	340,273.40	
51-150200	TREATMENT PLANT	8,822,955.37	
51-150300	LINES	10,587,119.98	
51-150400	MACHINERY	418,326.42	
51-150500	STRUCTURES & IMPROVEMENTS	6,061,267.45	
51-150600	WATER METERS	256,728.35	
51-150700	ACCUMULATED DEPRECIATION	(12,950,642.90)	
51-150800	ACCUMULATED AMORTIZATION	(100,580.52)	
51-156650	RTU ASSET	318,505.00	
TOTAL ASSETS			14,934,691.17

LIABILITIES AND EQUITY

LIABILITIES

51-220100	ACCOUNTS PAYABLE	117,397.52	
51-222000	WAGES PAYABLE	(1,636.28)	
51-230100	ACCRUED INTEREST PAYABLE	2,791.39	
51-230200	CUSTOMER DEPOSITS PAYABLE	79,924.04	
51-230400	RETAINAGE PAYABLE	22,466.48	
51-230500	BOND DISCOUNT	215,893.45	
51-230600	CRW&PDA NOTE PAYABLE	.39	
51-230605	CRW&PDA 2021 NOTE PAYABLE	771,459.44	
51-230650	CRWPDA 2014 NOTE PAYABLE	404,246.51	
51-230700	STATE OF COLORADO NOTE PAYABLE	.33	
51-230950	LEASE LIABILITY	230,938.19	
51-240100	ACCRUED VACATION	123,504.13	
TOTAL LIABILITIES			1,966,985.59

FUND EQUITY

51-280000	FUND BALANCE - UNRESTRICTED	12,252,697.07	
51-284000	FUND BALANCE - RESTRICTED	235,000.00	
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD		480,008.51	
BALANCE - CURRENT DATE		480,008.51	
TOTAL FUND EQUITY			12,967,705.58
TOTAL LIABILITIES AND EQUITY			14,934,691.17

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>WATER INCOME</u>					
51-37-4100	WATER BASE FEE	56,871.43	670,353.34	663,788.66	(6,564.68)	101.0
51-37-4101	METERED USER FEE	16,516.31	378,298.26	351,145.83	(27,152.43)	107.7
51-37-4400	OTHER INCOME	516.82	9,214.39	6,000.00	(3,214.39)	153.6
51-37-4500	TAP FEES	.00	313,146.66	98,002.00	(215,144.66)	319.5
	TOTAL WATER INCOME	73,904.56	1,371,012.65	1,118,936.49	(252,076.16)	122.5
	<u>SEWER INCOME</u>					
51-38-4032	INTEREST INCOME	.00	.00	1,000.00	1,000.00	.0
51-38-4100	SEWER BASE FEE	25,158.12	289,399.54	286,196.91	(3,202.63)	101.1
51-38-4101	METERED USER FEE	17,270.07	203,992.59	207,930.93	3,938.34	98.1
51-38-4400	OTHER INCOME	.00	.00	100.00	100.00	.0
51-38-4500	TAP FEES	.00	236,619.99	90,714.00	(145,905.99)	260.8
	TOTAL SEWER INCOME	42,428.19	730,012.12	585,941.84	(144,070.28)	124.6
	<u>REFUSE INCOME</u>					
51-39-4000	REFUSE COLLECTION	28,131.96	335,850.96	310,625.00	(25,225.96)	108.1
	TOTAL REFUSE INCOME	28,131.96	335,850.96	310,625.00	(25,225.96)	108.1
	TOTAL FUND REVENUE	144,464.71	2,436,875.73	2,015,503.33	(421,372.40)	120.9

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATING EXPENSES</u>						
51-67-5000	SALARIES & WAGES	15,045.93	171,261.52	168,907.87	(2,353.65)	101.4
51-67-5001	SOCIAL SECURITY	1,046.02	12,312.18	12,470.61	158.43	98.7
51-67-5002	UNEMPLOYMENT	31.75	373.73	379.82	6.09	98.4
51-67-5003	WORKERS COMPENSATION	273.04	2,290.19	3,069.92	779.73	74.6
51-67-5004	HEALTH INSURANCE	5,400.09	59,518.34	65,934.07	6,415.73	90.3
51-67-5005	PENSION EXPENSE	974.12	11,681.35	11,121.70	(559.65)	105.0
51-67-5006	MEDICARE	244.65	2,879.51	2,916.69	37.18	98.7
51-67-5007	WATER OVERTIME	851.42	15,639.00	11,852.66	(3,786.34)	132.0
51-67-6003	OFFICE SUPPLIES	483.00	507.91	375.00	(132.91)	135.4
51-67-6005	INSURANCE	.00	17,079.72	15,748.96	(1,330.76)	108.5
51-67-6006	REPAIRS & MAINTENANCE	77.98	10,044.62	3,000.00	(7,044.62)	334.8
51-67-6008	PROFESSIONAL SERVICES	3,072.65	14,037.47	5,000.00	(9,037.47)	280.8
51-67-6009	VEHICLE EXPENSE	357.78	4,109.04	2,000.00	(2,109.04)	205.5
51-67-6010	EDUCATION/MEMBERSHIP/TRAVEL	.00	2,963.56	2,500.00	(463.56)	118.5
51-67-6016	TESTING	715.13	7,025.85	6,438.08	(587.77)	109.1
51-67-6101	BAD DEBTS-WATER	9,714.08	9,714.08	8,500.00	(1,214.08)	114.3
51-67-6102	SERVICE FUND	2,500.00	30,000.00	30,000.00	.00	100.0
51-67-7001	TELEPHONE	258.46	1,783.08	1,963.89	180.81	90.8
	TOTAL WATER OPERATING EXPENSES	41,046.10	373,221.15	352,179.27	(21,041.88)	106.0
<u>WATER TRMT PLANT EXPENSES</u>						
51-68-6006	TREATMENT PLANT REP & MAINT	95.86	26,934.11	12,000.00	(14,934.11)	224.5
51-68-6008	PROFESSIONAL SERVICES	8,094.68	39,083.68	42,083.33	2,999.65	92.9
51-68-6100	LAB EQUIPMENT	.00	3,190.69	1,700.32	(1,490.37)	187.7
51-68-6101	BUILDING MAINTENANCE	.00	.00	2,214.26	2,214.26	.0
51-68-6103	CHEMICALS	81.00	24,006.74	35,953.61	11,946.87	66.8
51-68-7000	TREATMENT PLANT UTILITIES	3,370.09	28,791.96	38,127.72	9,335.76	75.5
51-68-9000	TREATMENT PLANT EQUIP REPLACE	2,422.56	70,607.56	48,000.00	(22,607.56)	147.1
	TOTAL WATER TRMT PLANT EXPENSES	14,064.19	192,614.74	180,079.24	(12,535.50)	107.0
<u>GOLDEN MEADOWS PUMPING STATION</u>						
51-69-6006	GOLDEN REP & MAINT	.00	718.27	1,000.00	281.73	71.8
51-69-6101	BUILDING MAINTENANCE	.00	.00	500.00	500.00	.0
51-69-7000	GOLDEN MEADOWS UTILITIES	951.37	11,792.33	12,587.51	795.18	93.7
	TOTAL GOLDEN MEADOWS PUMPING STATI	951.37	12,510.60	14,087.51	1,576.91	88.8
<u>HOSPITAL HILL WATER TANK/PUMP</u>						
51-70-6006	HOSP HILL REPAIRS & MAINT.	.00	3,168.26	2,500.00	(668.26)	126.7
51-70-7000	HOSP HILL UTILITIES	940.60	9,997.07	10,640.49	643.42	94.0
	TOTAL HOSPITAL HILL WATER TANK/PUMP	940.60	13,165.33	13,140.49	(24.84)	100.2

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>WATER METERS & KEY PUMP</u>					
51-71-6200	METER REPAIR	.00	394.99	2,500.00	2,105.01	15.8
51-71-6201	INVENTORY	185.16	27,740.19	25,000.00	(2,740.19)	111.0
51-71-6205	BACKFLOW TESTING	.00	215.19	2,000.00	1,784.81	10.8
51-71-7000	KEY PUMP UTILITIES	811.00	6,139.12	9,636.00	3,496.88	63.7
	TOTAL WATER METERS & KEY PUMP	996.16	34,489.49	39,136.00	4,646.51	88.1
	<u>WATER RIGHTS & DITCH EXPENSES</u>					
51-72-6006	REPAIRS & MAINT.	.00	572.49	7,000.00	6,427.51	8.2
51-72-6008	PROFESSIONAL SERVICES	7,938.16	20,056.91	5,000.00	(15,056.91)	401.1
51-72-9200	WATER STORAGE	15,451.50	49,383.00	48,057.14	(1,325.86)	102.8
	TOTAL WATER RIGHTS & DITCH EXPENSES	23,389.66	70,012.40	60,057.14	(9,955.26)	116.6
	<u>WATER DISTRIBUTION EXPENSES</u>					
51-73-6300	DISTRIBUTION REPAIR	15,771.88	81,378.07	35,000.00	(46,378.07)	232.5
51-73-6301	SAND & GRAVEL	.00	230.07	5,000.00	4,769.93	4.6
	TOTAL WATER DISTRIBUTION EXPENSES	15,771.88	81,608.14	40,000.00	(41,608.14)	204.0
	<u>WATER DEBT SERVICE EXPENSES</u>					
51-74-8000	PRINCIPAL & INTEREST	(73,838.21)	20,617.45	102,898.09	82,280.64	20.0
	TOTAL WATER DEBT SERVICE EXPENSES	(73,838.21)	20,617.45	102,898.09	82,280.64	20.0
	<u>WATER ADMINISTRATION EXPENSES</u>					
51-75-5000	SALARIES & WAGES	8,249.90	104,874.88	84,673.71	(20,201.17)	123.9
51-75-5001	SOCIAL SECURITY	436.64	6,774.67	5,609.92	(1,164.75)	120.8
51-75-5002	UNEMPLOYMENT	16.50	209.94	169.29	(40.65)	124.0
51-75-5003	WORKERS COMPENSATION	34.13	286.27	379.74	93.47	75.4
51-75-5004	HEALTH INSURANCE	82.79	14,582.19	49,464.60	34,882.41	29.5
51-75-5005	PENSION EXPENSE	577.49	6,698.59	5,786.92	(911.67)	115.8
51-75-5006	MEDICARE	127.99	1,618.04	1,312.12	(305.92)	123.3
51-75-6003	OFFICE SUPPLIES	.00	.00	600.00	600.00	.0
51-75-6008	PROFESSIONAL SERVICES	2,161.00	15,525.94	10,000.00	(5,525.94)	155.3
	TOTAL WATER ADMINISTRATION EXPENSES	11,686.44	150,570.52	157,996.30	7,425.78	95.3
	<u>SENECA HILL EXPENSES</u>					
51-76-6006	SENECA HILL REPAIR & MAINT.	219.94	4,961.43	2,000.00	(2,961.43)	248.1
51-76-7000	SENECA HILL UTILITIES	235.59	2,631.22	2,841.08	209.86	92.6
	TOTAL SENECA HILL EXPENSES	455.53	7,592.65	4,841.08	(2,751.57)	156.8

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>SEWER OPERATING EXPENSES</u>					
51-77-5000 SALARIES & WAGES	13,634.67	154,344.00	154,879.26	535.26	99.7
51-77-5001 SOCIAL SECURITY	953.04	11,194.86	11,433.94	239.08	97.9
51-77-5002 UNEMPLOYMENT	28.96	339.89	348.62	8.73	97.5
51-77-5003 WORKERS COMPENSATION	170.65	1,431.37	1,918.69	487.32	74.6
51-77-5004 HEALTH INSURANCE	4,406.21	48,585.27	55,036.26	6,450.99	88.3
51-77-5005 PENSION EXPENSE	885.36	10,618.99	10,139.86	(479.13)	104.7
51-77-5006 MEDICARE	222.85	2,618.04	2,673.99	55.95	97.9
51-77-5007 SEWER OVERTIME	851.43	15,601.12	21,029.60	5,428.48	74.2
51-77-6003 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
51-77-6005 INSURANCE	.00	7,763.51	7,983.26	219.75	97.3
51-77-6006 REPAIRS & MAINTENANCE	.00	3,414.15	1,595.25	(1,818.90)	214.0
51-77-6008 PROFESSIONAL SERVICES	1,050.00	7,910.48	5,000.00	(2,910.48)	158.2
51-77-6009 VEHICLE EXPENSE	354.60	2,124.33	2,662.50	538.17	79.8
51-77-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	235.34	1,287.50	1,052.16	18.3
51-77-6016 TESTING	330.06	1,328.02	1,041.67	(286.35)	127.5
51-77-6102 SERVICE FUND	5,000.00	60,000.00	60,000.00	.00	100.0
51-77-7001 TELEPHONE	248.64	1,724.13	1,909.01	184.88	90.3
TOTAL SEWER OPERATING EXPENSES	28,136.47	329,233.50	339,439.41	10,205.91	97.0
<u>WASTEWATER TRMT PLANT EXPENSES</u>					
51-78-6006 TREATMENT PLANT REP & MAIN	9,645.07	24,340.56	24,500.00	159.44	99.4
51-78-6008 PROFESSIONAL SERVICES	6,059.16	6,059.16	.00	(6,059.16)	.0
51-78-6100 LAB EQUIPMENT	.00	3,775.37	2,465.83	(1,309.54)	153.1
51-78-6101 BUILDING MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
51-78-6103 CHEMICALS	240.00	6,667.63	6,568.83	(98.80)	101.5
51-78-6104 SEWER DISCHARGE PERMIT	.00	.00	200.00	200.00	.0
51-78-7000 TREATMENT PLANT UTILITIES	3,625.35	35,149.43	40,158.97	5,009.54	87.5
51-78-7001 SOLAR PERFORMANCE CONTRACT	.00	53,547.95	47,932.25	(5,615.70)	111.7
51-78-9500 AMORTIZATION EXPENSE	.00	.00	20,000.00	20,000.00	.0
TOTAL WASTEWATER TRMT PLANT EXPENS	19,569.58	129,540.10	143,325.88	13,785.78	90.4
<u>WASHINGTON STREET LIFT STATION</u>					
51-79-6006 WASH ST REPAIR & MAINT	299.99	2,147.43	950.00	(1,197.43)	226.1
51-79-6103 WASH ST CHEMICALS	.00	.00	350.00	350.00	.0
51-79-7000 WASHINGTON STREET UTILITIES	208.43	2,096.78	2,555.95	459.17	82.0
TOTAL WASHINGTON STREET LIFT STATION	508.42	4,244.21	3,855.95	(388.26)	110.1
<u>SEWER COLLECTION SYST EXPENSES</u>					
51-80-6300 COLLECTION REPAIR	283.97	8,742.97	6,000.00	(2,742.97)	145.7
51-80-6301 SAND & GRAVEL	.00	4,623.40	2,600.00	(2,023.40)	177.8
51-80-9500 DEPRECIATION EXPENSE-SEWER	.00	.00	20,000.00	20,000.00	.0
TOTAL SEWER COLLECTION SYST EXPENS	283.97	13,366.37	28,600.00	15,233.63	46.7

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>AIRPORT LIFT STATION</u>					
51-81-6006	REPAIRS & MAINTENANCE	.00	187.48	3,000.00	2,812.52	6.3
51-81-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-81-7000	UTILITIES	408.81	4,090.06	4,697.36	607.30	87.1
	TOTAL AIRPORT LIFT STATION	408.81	4,277.54	8,047.36	3,769.82	53.2
	<u>DRY CREEK LIFT STATION</u>					
51-82-6006	REPAIRS AND MAINTENANCE	.00	1,526.06	1,500.00	(26.06)	101.7
51-82-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-82-7000	UTILITIES	271.28	3,063.15	3,317.19	254.04	92.3
	TOTAL DRY CREEK LIFT STATION	271.28	4,589.21	5,167.19	577.98	88.8
	<u>WESTEND/PRECISION LIFT STATION</u>					
51-83-6006	REPAIRS & MAINTENANCE	(6,926.57)	13,065.89	450.00	(12,615.89)	2903.5
51-83-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-83-7000	WEST END - UTILITIES	209.25	2,352.11	2,634.92	282.81	89.3
	TOTAL WESTEND/PRECISION LIFT STATION	(6,717.32)	15,418.00	3,434.92	(11,983.08)	448.9
	<u>SEWER DEBT SERVICE EXPENSES</u>					
51-84-8000	PRINCIPAL & INTEREST	(21,687.79)	4,643.47	26,331.00	21,687.53	17.6
	TOTAL SEWER DEBT SERVICE EXPENSES	(21,687.79)	4,643.47	26,331.00	21,687.53	17.6
	<u>SEWER ADMINISTRATION EXPENSES</u>					
51-85-5000	ADMINISTRATION SALARY	7,211.95	103,836.93	84,673.71	(19,163.22)	122.6
51-85-5001	SOCIAL SECURITY	367.78	6,706.18	5,609.94	(1,096.24)	119.5
51-85-5002	UNEMPLOYMENT	14.41	207.68	168.82	(38.86)	123.0
51-85-5003	WORKERS COMPENSATION	34.13	286.28	379.74	93.46	75.4
51-85-5004	HEALTH INSURANCE	2,110.11	26,249.79	32,397.88	6,148.09	81.0
51-85-5005	PENSION EXPENSE	504.84	6,625.85	5,640.19	(985.66)	117.5
51-85-5006	MEDICARE	111.87	1,601.62	1,278.89	(322.73)	125.2
51-85-6003	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
51-85-6008	PROFESSIONAL SERVICES	2,463.48	15,828.44	10,000.00	(5,828.44)	158.3
	TOTAL SEWER ADMINISTRATION EXPENSE	12,818.57	161,342.77	140,649.17	(20,693.60)	114.7
	<u>REFUSE EXPENSE</u>					
51-87-6008	CONTRACT PAYMENT	83,642.23	333,809.58	310,625.00	(23,184.58)	107.5
	TOTAL REFUSE EXPENSE	83,642.23	333,809.58	310,625.00	(23,184.58)	107.5

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	152,697.94	1,956,867.22	1,973,891.00	17,023.78	99.1
NET REVENUE OVER EXPENDITURES	(8,233.23)	480,008.51	41,612.33	(438,396.18)	1153.5

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

INTERGOVERNMENTAL SERVICE FUND

ASSETS

52-100000	CASH IN COMBINED CASH FUND	263,648.47	
	TOTAL ASSETS		263,648.47

LIABILITIES AND EQUITY

FUND EQUITY

52-280000	FUND BALANCE - UNRESTRICTED	50,592.97	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	213,055.50	
	BALANCE - CURRENT DATE	213,055.50	
	TOTAL FUND EQUITY		263,648.47
	TOTAL LIABILITIES AND EQUITY		263,648.47

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

INTERGOVERNMENTAL SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL REVENUES</u>					
52-30-4402	EQUIPMENT LEASE	(67,082.64)	.00	.00	.00	.0
52-30-4454	POLICE EQUIPMENT LEASE	3,750.00	45,000.00	45,000.00	.00	100.0
52-30-4456	STREETS EQUIPMENT LEASE	7,500.00	90,000.00	90,000.00	.00	100.0
52-30-4458	PARKS EQUIPMENT LEASE	2,833.33	33,999.96	34,000.00	.04	100.0
52-30-4460	WATER EQUIPMENT LEASE	2,500.00	30,000.00	30,000.00	.00	100.0
52-30-4461	SEWER EQUIPMENT LEASE	5,000.00	60,000.00	40,000.00	(20,000.00)	150.0
52-30-4500	SALE OF EQUIPMENT	.00	.00	70,000.00	70,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	(45,499.31)	258,999.96	309,000.00	50,000.04	83.8
	TOTAL FUND REVENUE	(45,499.31)	258,999.96	309,000.00	50,000.04	83.8

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

INTERGOVERNMENTAL SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	INTERGOVERNMENTAL EXPENDITURES					
52-40-6006	REPAIRS AND MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
52-40-9025	LEASE-PURCHASE	.00	45,944.46	170,000.00	124,055.54	27.0
	TOTAL INTERGOVERNMENTAL EXPENDITUR	.00	45,944.46	180,000.00	134,055.54	25.5
	TOTAL FUND EXPENDITURES	.00	45,944.46	180,000.00	134,055.54	25.5
	NET REVENUE OVER EXPENDITURES	(45,499.31)	213,055.50	129,000.00	(84,055.50)	165.2

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

CONSERVATION TRUST FUND

ASSETS

64-100000	CASH IN COMBINED CASH FUND	87,947.03	
	TOTAL ASSETS		87,947.03

LIABILITIES AND EQUITY

FUND EQUITY

64-280000	FUND BALANCE - UNRESTRICTED	89,940.27	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(1,993.24)	
	BALANCE - CURRENT DATE	(1,993.24)	
	TOTAL FUND EQUITY		87,947.03
	TOTAL LIABILITIES AND EQUITY		87,947.03

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUES</u>					
64-36-4032	INTEREST INCOME	.00	.00	250.00	250.00	.0
	TOTAL MISCELLANEOUS REVENUES	.00	.00	250.00	250.00	.0
	<u>LOTTERY REVENUES</u>					
64-37-4000	LOTTERY PROCEEDS	5,885.89	24,006.76	19,700.00	(4,306.76)	121.9
64-37-4500	GRANTS & LOAN PROCEED	.00	.00	550,000.00	550,000.00	.0
	TOTAL LOTTERY REVENUES	5,885.89	24,006.76	569,700.00	545,693.24	4.2
	<u>TRANSFERS</u>					
64-39-6000	TRANSFER FROM GF - CTF	.00	.00	13,000.00	13,000.00	.0
	TOTAL TRANSFERS	.00	.00	13,000.00	13,000.00	.0
	TOTAL FUND REVENUE	5,885.89	24,006.76	582,950.00	558,943.24	4.1

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>CONSERV. TRUST FUND EXPENSES</u>					
64-46-8000 CAPITAL IMPROVEMENT PROJECT	.00	26,000.00	1,200,000.00	1,174,000.00	2.2
TOTAL CONSERV. TRUST FUND EXPENSES	.00	26,000.00	1,200,000.00	1,174,000.00	2.2
TOTAL FUND EXPENDITURES	.00	26,000.00	1,200,000.00	1,174,000.00	2.2
NET REVENUE OVER EXPENDITURES	5,885.89	(1,993.24)	(617,050.00)	(615,056.76)	(.3)

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

HERITAGE CENTER FUND

ASSETS

66-100000	CASH IN COMBINED CASH FUND	(183.49)	
	TOTAL ASSETS		(183.49)

LIABILITIES AND EQUITY

LIABILITIES

66-220100	40 CHARACTERS	(31.69)	
66-222000	WAGES PAYABLE		1,667.97	
	TOTAL LIABILITIES			1,636.28

FUND EQUITY

66-280000	FUND BALANCE - UNRESTRICTED	(5,812.62)	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD		3,992.85	
	BALANCE - CURRENT DATE		3,992.85	
	TOTAL FUND EQUITY		(1,819.77)
	TOTAL LIABILITIES AND EQUITY		(183.49)

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

HERITAGE CENTER FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>MUSEUM EXPENSES</u>					
66-40-5000	SALARIES & WAGES	(3,769.80)	(3,623.40)	.00	3,623.40	.0
66-40-5001	FICA - MUSEUM SHARE	(233.73)	(224.65)	.00	224.65	.0
66-40-5002	UNEMPLOYMENT	(7.55)	(13.50)	.00	13.50	.0
66-40-5003	WORKERS COMPENSATION	(12.58)	(78.76)	.00	78.76	.0
66-40-5006	MEDICARE/FICA	(54.66)	(52.54)	.00	52.54	.0
	TOTAL MUSEUM EXPENSES	(4,078.32)	(3,992.85)	.00	3,992.85	.0
	TOTAL FUND EXPENDITURES	(4,078.32)	(3,992.85)	.00	3,992.85	.0
	NET REVENUE OVER EXPENDITURES	4,078.32	3,992.85	.00	(3,992.85)	.0

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

CLIMATE ACTION FUND

ASSETS

70-100000	CASH IN COMBINED CASH FUND	(64,843.28)	
70-100300	CASH IN BANK - MVB		490.00	
70-123000	ACCOUNTS RECEIVABLE		80,000.00	
	TOTAL ASSETS			15,646.72

LIABILITIES AND EQUITY

FUND EQUITY

70-280000	FUND BALANCE - UNRESTRICTED		5,124.53	
	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD		10,522.19	
	BALANCE - CURRENT DATE		10,522.19	
	TOTAL FUND EQUITY			15,646.72
	TOTAL LIABILITIES AND EQUITY			15,646.72

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CLIMATE ACTION FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>CLIMATE ACTION FUND</u>					
70-36-4051	CLIMATE ACTION PARTNER REV	.00	80,800.00	150,800.00	70,000.00	53.6
70-36-4052	CLIMATE ACTION GRANT REVENUE	.00	.00	30,000.00	30,000.00	.0
70-36-4061	CLIMATE ACTION DONATIONS	80,000.00	80,000.00	.00	(80,000.00)	.0
	TOTAL CLIMATE ACTION FUND	80,000.00	160,800.00	180,800.00	20,000.00	88.9
	<u>TRANSFERS</u>					
70-39-6000	TRANSFER FROM GF - CLIMATE ACT	125.00	1,500.00	1,500.00	.00	100.0
	TOTAL TRANSFERS	125.00	1,500.00	1,500.00	.00	100.0
	TOTAL FUND REVENUE	80,125.00	162,300.00	182,300.00	20,000.00	89.0

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CLIMATE ACTION FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	CLIMATE ACTION EXPENDITURES					
70-55-6000	TRAVEL	.00	.00	500.00	500.00	.0
70-55-6004	MISCELLANEOUS	10.00	10.00	500.00	490.00	2.0
70-55-6008	PROFESSIONAL SERVICES	54,809.81	151,767.81	162,116.00	10,348.19	93.6
70-55-6014	GENERAL OPERATING EXPENSE	.00	.00	200.00	200.00	.0
70-55-6015	MARKETING	.00	.00	3,600.00	3,600.00	.0
70-55-8000	CAPITAL PROJECT	.00	.00	11,934.00	11,934.00	.0
	TOTAL CLIMATE ACTION EXPENDITURES	54,819.81	151,777.81	178,850.00	27,072.19	84.9
	TOTAL FUND EXPENDITURES	54,819.81	151,777.81	178,850.00	27,072.19	84.9
	NET REVENUE OVER EXPENDITURES	25,305.19	10,522.19	3,450.00	(7,072.19)	305.0

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

OPIOID COLLABORATIVE FUND

ASSETS

72-100000	CASH IN COMBINED CASH FUND	405,377.78	
	TOTAL ASSETS		405,377.78

LIABILITIES AND EQUITY

FUND EQUITY

72-280000	FUND BALANCE - UNRESTRICTED	343,012.07	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	62,365.71	
	BALANCE - CURRENT DATE	62,365.71	
	TOTAL FUND EQUITY		405,377.78
	TOTAL LIABILITIES AND EQUITY		405,377.78

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

OPIOID COLLABORATIVE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	OPIOID COLLABORATIVE FUND					
72-36-4061	OPIOID SETTLEMENT COLLABORAT	.00	137,839.84	125,000.00	(12,839.84)	110.3
	TOTAL OPIOID COLLABORATIVE FUND	.00	137,839.84	125,000.00	(12,839.84)	110.3
	TOTAL FUND REVENUE	.00	137,839.84	125,000.00	(12,839.84)	110.3

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

OPIOID COLLABORATIVE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
	<u>OPIOID COLLABORATIVE EXPENSE</u>					
72-55-6008	PROFESSIONAL SERVICES	8,872.72	72,974.13	100,000.00	27,025.87	73.0
72-55-6010	EDUCATION/MEMBERSHIP	2,500.00	2,500.00	60,000.00	57,500.00	4.2
	TOTAL OPIOID COLLABORATIVE EXPENSE	11,372.72	75,474.13	160,000.00	84,525.87	47.2
	TOTAL FUND EXPENDITURES	11,372.72	75,474.13	160,000.00	84,525.87	47.2
	NET REVENUE OVER EXPENDITURES	(11,372.72)	62,365.71	(35,000.00)	(97,365.71)	178.2

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

NORTHWEST GID

ASSETS

74-100000	CASH IN COMBINED CASH FUND	2,589,301.43	
74-100300	CASH IN BANK - MVB	490.00	
	TOTAL ASSETS		2,589,791.43

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	2,589,791.43		
BALANCE - CURRENT DATE		2,589,791.43	
TOTAL FUND EQUITY			2,589,791.43
TOTAL LIABILITIES AND EQUITY			2,589,791.43

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

NORTHWEST GID

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
	<u>GID REVENUE</u>					
74-36-4032	INTEREST INCOME	10,007.54	10,007.54	.00	(10,007.54)	.0
74-36-4051	G.O BOND REVENUE - NWGID	1,750,979.00	1,750,979.00	2,300,000.00	549,021.00	76.1
74-36-4052	OPERATION MILL LEVY	.00	50.69	5,000.00	4,949.31	1.0
74-36-4053	DEBT SERVICE MILL LEVY	.00	.00	5,000.00	5,000.00	.0
74-36-4060	BUSINESS PARK LOT SALES	982,349.20	982,349.20	.00	(982,349.20)	.0
	TOTAL GID REVENUE	2,743,335.74	2,743,386.43	2,310,000.00	(433,386.43)	118.8
	TOTAL FUND REVENUE	2,743,335.74	2,743,386.43	2,310,000.00	(433,386.43)	118.8

TOWN OF HAYDEN - DRAFT
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

NORTHWEST GID

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
74-55-6004	MISCELLANEOUS	70.00	70.00	.00	(70.00)	.0
	TOTAL DEPARTMENT 55	70.00	70.00	.00	(70.00)	.0
	<u>GID EXPENDITURES</u>					
74-60-6052	CONSTRUCTION MANAGEMENT	.00	.00	100,000.00	100,000.00	.0
74-60-6056	ROAD CONSTRUCTION	.00	.00	1,200,000.00	1,200,000.00	.0
74-60-6057	WATER CONSTRUCTION	.00	.00	500,000.00	500,000.00	.0
74-60-6077	SEWER CONSTRUCTION	.00	.00	389,800.00	389,800.00	.0
74-60-8000	ISSUANCE FEES	130,040.00	130,040.00	120,000.00	(10,040.00)	108.4
74-60-8006	DEBT SERVICE INTEREST	23,485.00	23,485.00	.00	(23,485.00)	.0
	TOTAL GID EXPENDITURES	153,525.00	153,525.00	2,309,800.00	2,156,275.00	6.7
	TOTAL FUND EXPENDITURES	153,595.00	153,595.00	2,309,800.00	2,156,205.00	6.7
	NET REVENUE OVER EXPENDITURES	2,589,740.74	2,589,791.43	200.00	(2,589,591.43)	12948

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

HOUSING AUTHORITY

ASSETS

76-100300	CASH IN BANK-MVB HOUSING AUTH	490.00	
	TOTAL ASSETS		490.00

LIABILITIES AND EQUITY

LIABILITIES

76-230700	DUE TO OTHER FUNDS	490.00	
	TOTAL LIABILITIES		490.00
	TOTAL LIABILITIES AND EQUITY		490.00

LIABILITIES AND EQUITY

FUND EQUITY

77-280000	FUND BALANCE - UNRESTRICTED	(303,092.52)	
77-285000	RETAINED POLICE CONTRIBUTION	303,092.52	
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		.00

TOWN OF HAYDEN - DRAFT
BALANCE SHEET
DECEMBER 31, 2024

RESERVE FUND

ASSETS

80-100000	CASH IN COMBINED CASH FUND	400,000.04	
	TOTAL ASSETS		400,000.04

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	400,000.04		
BALANCE - CURRENT DATE		400,000.04	
TOTAL FUND EQUITY			400,000.04
TOTAL LIABILITIES AND EQUITY			400,000.04

TOWN OF HAYDEN - DRAFT
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

		RESERVE FUND				
		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>TRANSFERS</u>						
80-37-9000	TRANSFER FROM OTHER FUNDS	216,666.67	400,000.04	200,000.00	(200,000.04)	200.0
TOTAL TRANSFERS		216,666.67	400,000.04	200,000.00	(200,000.04)	200.0
TOTAL FUND REVENUE		216,666.67	400,000.04	200,000.00	(200,000.04)	200.0
NET REVENUE OVER EXPENDITURES		216,666.67	400,000.04	200,000.00	(200,000.04)	200.0



Town of Hayden

Town Council Agenda Item

MEETING DATE: April 3rd, 2025

AGENDA ITEM TITLE: Review and Appoint Connor Peterson to the Hayden Parks and Recreation Board

AGENDA SECTION: New Business

PRESENTED BY: Rhonda Sweetser

CAN THIS ITEM BE RESCHEDULED: Not preferred

BACKGROUND REVIEW: The Hayden Parks and Recreation Board has a vacant seat. The Parks and Recreation Board voted unanimously to recommend appointing Conner Peterson to the board for a term expiring December 31, 2028. The Board believes Mr. Peterson will be a great addition to the team to help improve our programs and events.

RECOMMENDATION: Recommend motion to approve Conner Peterson appointment to the Hayden Parks and Recreation Board.

MANAGER'S RECOMMENDATION/COMMENTS:



Town of Hayden

Town Council Agenda Item

MEETING DATE: April 3rd, 2025

AGENDA ITEM TITLE: Review and Appoint Dan Gilberstadt to the Hayden Parks and Recreation Board

AGENDA SECTION: New Business

PRESENTED BY: Rhonda Sweetser

CAN THIS ITEM BE RESCHEDULED: Not preferred

BACKGROUND REVIEW: The Hayden Parks and Recreation Board has a vacant seat. The Parks and Recreation Board voted unanimously to recommend appointing Dan Gilberstadt to the board for a term expiring December 31, 2028. The Board believes Mr. Gilberstadt will be a great addition to the team to help improve our programs and events.

RECOMMENDATION: Recommend motion to approve Dan Gilberstadt appointment to the Hayden Parks and Recreation Board.

MANAGER'S RECOMMENDATION/COMMENTS:



Town of Hayden

Town Council Agenda Item

MEETING DATE: April 3rd, 2025

AGENDA ITEM TITLE: Review and Appoint Erica Royer Benson to the Hayden Parks and Recreation Board

AGENDA SECTION: New Business

PRESENTED BY: Rhonda Sweetser

CAN THIS ITEM BE RESCHEDULED: Not preferred

BACKGROUND REVIEW: The Hayden Parks and Recreation Board has a vacant seat. The Parks and Recreation Board voted unanimously to recommend appointing Erica Royer Benson to the board for a term expiring December 31, 2028. The Board believes Ms. Royer Benson will be a great addition to the team to help improve our programs and events.

RECOMMENDATION: Recommend motion to approve Erica Royer Benson appointment to the Hayden Parks and Recreation Board.

MANAGER'S RECOMMENDATION/COMMENTS:

RESOLUTION NO. 2025-02

A RESOLUTION IN SUPPORT OF A MOUNTAIN PASSENGER RAIL STATION IN THE TOWN OF HAYDEN

WHEREAS, the Colorado Department of Transportation's (CDOT) Division of Transit and Rail (DTR) is developing a Service Development Plan (SDP) for the Mountain Passenger Rail Corridor; and

WHEREAS, the Town of Hayden, in the Mountain Passenger Rail Corridor SDP, is one (1) of the markets that have been identified as feasible for the purpose of an intercity passenger rail line between Denver and Craig; and

WHEREAS, the creation of a successful passenger rail service depends on purposeful station area planning after the completion of the SDP.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL THAT THE TOWN OF HAYDEN:

1. Supports the placement of a Mountain Passenger Rail station within the Town of Hayden; and
2. Supports the location of said Mountain Passenger Rail station in the location recommended in the SDP; and
3. Intends to complete, in coordination with DTR, a Rail Station Area Plan that will study, at a minimum, the following:
 - a. Land Use Planning: A vision for how the area within a minimum of ½ mile of the Mountain Passenger Rail station could be used to support appropriately scaled development that fits within the vision and goals of the Town of Hayden and how this area will assist the Town of Hayden in providing housing local connectivity. Items that should be addressed in the study include:
 - i. The feasibility for designation as a Neighborhood Center, for developing the surrounding area as a Transit-Oriented Development (TOD),
 - ii. Constructing a Mobility Hub, and any other relevant development type that may fit the goals of the Town of Hayden.
 - iii. Alignment of the station area with the Town of Hayden Master Plan and demonstration of how the station area helps to meet the Strategic Growth Element.
 - b. Fiscal Preparedness: Identifies a feasible fiscal strategy for supporting both the station area and the proposed land uses in the area.
 - c. Infrastructure Preparedness: Identifies the feasibility of identified development based on current and potential infrastructure needs.

PASSED, APPROVED, AND RESOLVED THIS ____ DAY OF April, 2025.

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk

Exhibit A

(TAHG Grant Documents)

1. State of Colorado Grant Agreement for SLFRF by and between the Town, the State of Colorado, the Colorado Division of Housing, and the Colorado State Controller;
2. Any and all other documents, agreements and certificates to be executed by the Town in connection with the TAHG Grant.

Exhibit B

(TAHG Loan Documents)

1. Loan Agreement entered into between the Town and Borrower;
2. Promissory Note made by Borrower for the benefit of the Town;
3. Deed of Trust by and between Borrower and the Public Trustee of the County of Routt, Colorado for the benefit of the Town;
4. Restrictive Covenant and Agreement between Borrower and the Town; and
5. Any and all other documents, agreements and certificates to be executed by the Town in connection with the TAHG Loan.

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Town of Hayden

Town Council Agenda Item

MEETING DATE: April 3, 2025

AGENDA ITEM TITLE: Review and consider for approval the Consultant Contract with Zenobia Consultant for the Hayden Resiliency Study.

AGENDA SECTION: New Business

PRESENTED BY: Bryan Richards, Public Works Director

CAN THIS ITEM BE RESCHEDULED: Yes, but not recommended.

BACKGROUND REVIEW: The Sewer Collection System Infiltration and Inflow and Water Distribution Water Loss studies are essential for cost control, environmental compliance, and smart, strategic planning for our water and wastewater systems. Infiltration and Inflow (I&I) studies are critical for identifying where groundwater and stormwater are entering the sewer system through cracks or improper connections. These unwanted flows can overwhelm wastewater treatment plants, lead to regulatory violations, and cause costly damage to infrastructure. By locating problem areas, I&I studies help municipalities prioritize repairs, reduce treatment costs, and extend system life.

Water loss studies are equally important for managing drinking water systems. They identify real losses (leaks) and apparent losses (meter inaccuracies or theft), helping reduce non-revenue water—water that's produced but not billed. These studies support financial sustainability, improve system reliability, and help ensure water conservation, especially in areas with limited water resources. Both types of studies are essential tools for data-driven infrastructure planning and long-term resiliency.

The Water Loss Study (\$42,925) will be conducted in 2025, The I & I study (\$53,830) will be planned in the fall of 2025 and implemented during March and April of 2026 when the sewer collection system experiences peak I & I. The third part of the proposal which will be completed in 2026 is to complete a targeted, growth model informed by the Water Loss Study and I & I Study for \$13,825. In total over the course of two years, the project total is \$110,630.

RECOMMENDATION: Move to approve the Consultant Contract with Zenobia Consultants for the Hayden Resiliency Study.

MANAGER'S RECOMMENDATION/COMMENTS: *I concur with this recommendation*



AGREEMENT FOR PROFESSIONAL SERVICES

This **AGREEMENT FOR PROFESSIONAL SERVICES** is made effective the 3RD day of April 2025 between the TOWN OF HAYDEN, a Colorado home rule municipal corporation ("Town"), and Zenobia Consultants ("Consultant").

WITNESSETH:

In consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Scope of Agreement. Consultant agrees to provide consulting services, as more fully identified in the attached exhibits, and any work orders subsequently authorized by, and for the Town of Hayden, Colorado.
2. Consideration. The Town agrees to compensate Consultant for its fees and services in an amount as established within the Professional's submittal for the scope of work attached, and work orders subsequently authorized (the "Work"). Work shall be performed based on the scope identified in Exhibit A, and compensated on the basis of time and expenses with reference to Exhibit B (Rate Schedule) unless otherwise authorized. Consultant may adjust its rates annually, consistent with its standard rates charged to other clients for similar work with a cap of 3% increase per year unless negotiated in advance with the Town. All work shall be approved by the Town prior to incurring costs on a project. The Town shall pay amounts due pursuant to the scope of work, or any work orders subsequently authorized, within 30 days of the Town's receipt of an invoice delivered by Consultant. In the event the Town fails to pay amounts owed within 30 days of its receipt of an invoice, the outstanding amounts owed pursuant to such invoice will accrue interest at a rate of the lesser of 18% per annum and the greatest amount allowable under applicable local, state and federal law.
3. Term and Renewal. This Agreement shall be effective as of the date of its execution by both parties and shall extend for a one-year period, with the option to renew in additional one-year periods, unless earlier terminated pursuant to paragraph 12, subject to and conditioned upon annual budgeting by the Town for Consultant's services pursuant to Section 9, below. Should the Town fail to budget for Consultant's services in any budget year, then this Agreement shall not renew and shall automatically terminate. This Agreement may also be terminated at any time pursuant to Section 12, below.

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4. Non-Exclusive. This Agreement shall not be deemed to be an exclusive agreement. From time to time, the Town, at its sole discretion, may contract with firms other than the Consultant to provide services similar to or related to those offered by the Consultant.
5. Data and Final Product. All data that is produced and finalized by consultant firm for this project will be transferred to Town at the end of the contract including all renderings, AutoCAD files, images, or any data that is finalized by consultant for the Town.
6. Status. Consultant is an independent consultant and shall not be considered an employee of the Town for any purpose.
7. Standard of Care. The standard of care applicable to Consultant's services will be in accord with a manner that is consistent with the level of care and skill exercised by professionals in the same discipline practicing in Colorado. Consultant will re-perform any services not meeting this standard without additional compensation.
8. Indemnity. Consultant shall hold harmless and indemnify the Town from and against any damages awarded against the Town, or incurred by the Town in defense of any claim (including reasonable attorneys' fees, costs or expert witness fees), Consultant's or its sub-consultants, and their respective officers, employees and agents performance of its obligations under this Contract.
9. Insurance. Consultant and any sub-consultants shall maintain workers' compensation, automotive liability, and general liability insurance coverage with at least the following minimum limits: General Liability - \$1,000,000 per occurrence/\$2,000,000 Aggregate; Automobile - \$1,000,000 combined single limit, with a Hired & Non-owned Auto clause; Workers Compensation — Colorado State Statutory Limits. Consultant shall also maintain professional liability insurance with coverage limits of **\$1,000,000 per occurrence/\$1,000,000 Aggregate**. The Town and its employees shall be named as an additional insured under the general liability policy, which shall specifically insure Consultant's indemnity obligations pursuant to the preceding Section 7, above. Every policy required above shall be primary insurance, shall contain a waiver of subrogation provision against the Town and its, officers, employees and agents, and any insurance carried by the Town, its officers, or employees, or agents shall be excess and not contributory insurance to that provided by the Consultant. The additional insured endorsement shall not contain exclusion for bodily injury or property damage arising from completed operations. The Consultant shall be solely responsible for any deductible losses under each of the policies required above. Certificates of insurance shall be completed by the Consultant's insurance agent as evidence that policies

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providing the required coverages, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the Town. Each certificate shall provide that the coverages afforded under the policies shall not be canceled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. If the words “endeavor to” appear in the portion of the certificate addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto. Failure on the part of the Consultant to procure or maintain policies providing the required coverages, conditions and minimum limits shall constitute a material breach of this Agreement upon which the Town may immediately terminate the Agreement, or at its discretion may procure or renew any such policy or an extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the Town shall be repaid by Consultant upon demand, or the Town may offset the cost of the premiums against any monies due to Consultant from the Town. The parties hereto understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently \$150,000 per person and \$600,000 per occurrence) or any other rights immunities and protections provided by the Colorado Governmental Immunity Act, Sections 24-10-101 et seq., C.R.S., as from time to time amended, or otherwise available to the Town, its officers or employees.

10. Governmental Immunity/TABOR. Nothing herein shall be interpreted as a waiver of governmental immunity, to which the Town would otherwise be entitled under § 24-10-101, et seq., C.R.S., as amended. This contract is also contingent upon annual budgeting by the Town of Hayden and nothing in this contract shall be construed as a multi-year financial obligation of the Town.
11. Immigration Compliance. The Consultant shall not knowingly employ or contract with an illegal alien to perform work under this contract nor contract with any subconsultant that fails to certify to the consultant that the subconsultant shall not knowingly employ or contract with an illegal alien to perform work under this contract.

The Consultant has verified or attempted to verify through participation in the E-Verify Program that the Consultant does not employ any illegal aliens. (For the purpose of this paragraph, “E-Verify Program” is defined to mean the employment verification program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, that is administered by the United States Department of Homeland Security). If the Consultant is not accepted into the E-Verify Program prior to executing this contract, the Consultant shall apply to participate in the E-Verify Program

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every three months until the consultant is accepted or this contract has been completed, whichever is earlier. The Consultant shall not use the E-Verify Program procedures to undertake pre-employment screening of job applicants while this contract is being performed. This paragraph shall not be effective if the E-Verify Program is discontinued.

If the Consultant obtains actual knowledge that a subconsultant performing work under this contract knowingly employs or contracts with an illegal alien, the consultant shall notify the subconsultant and the Town within three days that the Consultant has actual knowledge that the subconsultant is employing or contracting with an illegal alien; and terminate the subcontract with the subconsultant if within three days of receiving the notice required pursuant to this paragraph, the subconsultant does not stop employing or contracting with the illegal alien. The Consultant shall not terminate the contract with the subconsultant if during such three days the subconsultant provides information to establish that the subconsultant has not knowingly employed or contracted with an illegal alien.

The Consultant shall also comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the department is undertaking pursuant to C.R.S. 8-17.5-102(2).

12. Employees, Subcontractors and Assignees. The providing of professional services required under paragraph 1 of this Agreement shall be the responsibility of Consultant. Consultant may employ or subcontract with additional persons to assist in the performance of this Agreement. Supervision and payment of any such persons shall be the sole and exclusive responsibility of Consultant. Notwithstanding the foregoing, however, this Agreement shall not be assigned by Consultant to a third party without the prior express written consent of the Town.
13. Termination At any time the Town may terminate this Agreement effective immediately upon the delivery of written notice to Consultant. In the event of any such termination, the Town shall pay Consultant for monies owing through the date of termination, Consultant may terminate this Agreement if the Town fails to make any payments when due or otherwise fails to perform or fulfill any obligation under this Agreement. In the event of any such termination, the Town shall pay Consultant for monies owing through the date of termination.
14. Agreement Administration and Notice. For purposes of administering this Agreement, the Town Council hereby appoints the Town Manager to represent the Town in carrying



out the purposes and intent of this Agreement. Any notices required to be given pursuant to this Agreement shall be delivered as follows:

To the Town: Mathew Mendisco, Town Manager
Town of Hayden
P.O Box 190
178 West Jefferson
Hayden, CO 81639

To the Consultant: Ben Beall
Zenobia Consultants
257 Spruce Street
Steamboat Springs, CO 80487

15. Responsibilities. Consultant shall be responsible for all damages to persons or property caused by the Consultant, its agents, employees or sub consultants, to the extent caused by its negligent acts, errors and omissions hereunder.
16. Entire Agreement. This Agreement constitutes the entire agreement between the parties. The provisions of this Agreement may be amended at any time by the written mutual consent of both parties. The parties shall not be bound by any other agreements, either written or oral, except as set forth in this Agreement.
17. Governing Law. The laws of the State of Colorado shall govern the validity, performance and enforcement of this Agreement. Exclusive venue for any action instituted pursuant to this agreement shall lie in Routt County, Colorado.
18. Force Majeure. Consultant shall not be responsible for any time delays caused by by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Consultant's control.
19. Authority. Each person signing this Agreement represents and warrants that said person is fully authorized to enter into and execute this Agreement and to bind the party it represents to the terms and conditions hereof.

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20. Attorneys' Fees. Should this Agreement become the subject of litigation between the Town and Consultant, the substantially prevailing party shall be entitled to recovery of reasonable costs, expert witness fees and attorney fees incurred in connection with such litigation. All rights concerning remedies and/or attorneys' fees shall survive any termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands this ____ day of _____, 2025.

TOWN OF HAYDEN

a Colorado home rule municipal corporation

By: _____
Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk



CONSULTANT

By: _____



Exhibit A
SCOPE OF WORK

The Scope of this Agreement for Professional Services is planned to consist of the types of tasks listed in the attached RFP and RFP Response from the Consultant as well as the attached scope of services. Specific direction will be provided by the Town as needed within the attached scope. Miscellaneous tasks directed by the Town will be performed under this Agreement on the basis of time and expenses not to exceed a cumulative total pre-authorized by the Town Manager.



Town of Hayden Resiliency Plan

Sewer Collection Inflow and Infiltration Study, Water Distribution Loss Study, and Preliminary Infrastructure Strategy and Prioritization Effort

Approach

Zenobia Consultants, in partnership with Modern Engineering Solutions and a specialized sewer monitoring subcontractor, will offer a strategic, data-driven approach to Infiltration and Inflow (I&I) Study, Water Loss Study, and preliminary needs associated with Infrastructure Growth Modeling. Our proven methodologies, combined with cutting-edge technology and on-the-ground expertise, ensure that the Town of Hayden receives actionable insights and cost-effective solutions that will support long-term infrastructure resiliency.

I. Infiltration and Inflow (I&I) Studies

Our team's approach to I&I studies is focused on real-time data analysis, strategic field deployment, and cost-efficient mitigation planning.

Step-by-Step Approach:

1. **System Inventory & Data Collection** – We will conduct a comprehensive review of Hayden's existing collection system, analyzing mapping data, historical reports, and previous flow monitoring efforts.
2. **Deployment of Mapping Technology** – Using advanced real-time monitoring system, we will capture and analyze I&I behavior during storm events. The system's automated processes will isolate high-priority problem areas and provide visual identification of I&I sources for targeted intervention.
3. **Adaptive Field Monitoring** – Metering devices will be relocated as necessary to further refine I&I detection, ensuring that the exact manholes contributing to excessive inflow and infiltration are identified.
4. **Prioritized Mitigation Strategy** – We will develop a prioritized action plan, categorizing areas based on severity, cost-effectiveness, and urgency to help Hayden allocate resources efficiently.

II. Water Loss Studies

Our water loss study approach integrates industry-leading auditing techniques, advanced leak detection, and hydraulic modeling to maximize system efficiency and minimize non-revenue water.

Step-by-Step Approach:

1. Comprehensive System Audit – We will conduct a full assessment of Hayden’s water distribution system, including a detailed review of historical consumption data, production records, and metering accuracy.
2. Leak Detection & Field Testing – Utilizing a combination of pressure monitoring and hydrant testing, we will pinpoint the locations of significant water losses.
3. Hydraulic Model Calibration – By integrating our findings into hydraulic modeling software, we will simulate distribution system behavior to identify inefficiencies and optimize pressure zones.
4. Actionable Water Loss Reduction Plan – We will develop targeted recommendations, prioritizing cost-effective repair strategies, metering upgrades, and operational adjustments to reduce water loss and extend system lifespan.

III. Targeted, Initial Growth Modeling

As an initial step toward system wide growth modeling and rate study updates, Zenobia will perform overall model updates, targeted analysis of specific water and sewer segment pinch points especially those identified for I&I or water loss benefits, and consultation for in-house, staff driven CIP prioritization efforts and planning

Step-by-Step Approach:

1. Capacity & Demand Modeling – Using mapping, flow monitoring data, and hydraulic models, we will perform preliminary pinch point capacity needs for water and wastewater treatment, distribution, and collection systems
2. Preliminary support for staff-driven CIP Prioritization and Water Rate Modeling Support –
 1. Preliminary Water Distribution System Replacement Plan – mapping and segment by segment prioritization based on estimated remaining pipe useful life, water loss likelihood (informed from water loss study) and potential for project coupling to realize cost efficiency of capital project efforts
 2. Preliminary Sewer Collection System Replacement Plan - mapping and segment by segment prioritization based on estimated remaining pipe useful life, I&I likelihood (informed from I&I study) and potential for project coupling to realize cost efficiency of capital project efforts

Rates/Not to Exceed Proposal:

For the above approach, Zenobia proposes to execute these services for a not-to-exceed amount of \$110,630.

Understanding that this proposal does not address all of the scope included in the original RFP and that the Town of Hayden is considering bringing multiple parties on-board, Zenobia looks forward to

Subtask	Description	Billing Method	Ben Beall	Mike Groselle	Emily Spangle	Designer	Modeler	Total
1	System Inventory & Data Collection	T&M	10	10	10	10	0	\$ 5,750
2	Deployment of Tracking Technology	Per Basin	\$5000 each Basin (5 basins)					\$ 25,000
3	Field Monitoring	T&M	10	2	10	0	0	\$ 3,330
4	Prioritized Mitigation Strategy	T&M	15	20	5	100	20	\$ 19,750
							Subtotal	\$ 53,830

Rates	
Ben Beall	\$ 175
Mike Groselle	\$ 165
Emily Spangler	\$ 125
Designer	\$ 110
Modeler	\$ 110

“Rate Study: Zenobia Consultants typically works with Rural Community Assistance Corporation (RCAC) or Colorado Rural Water Association when determining the financial capacity of its clients. The two groups regularly conduct rates studies and can perform them at a subsidized cost lower than Zenobia Consultants could meet. As such, Zenobia Consultants includes coordination time with the group preparing the rate study but excluding the preparation of the study.”

Mileage	Current Federal Rate (\$0.67/mile)
Copies(letter/legal)	At cost
Other owner-approved purchases	At cost



Town of Hayden

Town Council Agenda Item

MEETING DATE: April 1, 2025

AGENDA ITEM TITLE: Approve Construction Contract with T's Construction and Property Preservation for the Northwest Business Park Geothermal Schedule 2 Pump House.

AGENDA SECTION: New Business

PRESENTED BY: Bryan Richards, Public Works Director

CAN THIS ITEM BE RESCHEDULED: Yes, but not recommended.

BACKGROUND REVIEW: The Northwest Colorado Business District (NCBD) is the newest address for construction, advanced light manufacturing, distribution, logistics and warehousing, clean tech, renewable energy, outdoor recreation companies and start-ups interested in shovel-ready, cost competitive, industrial and commercial sites with access to multimodal transportation. NCBD is a mile from U.S. Route 40 with access to interstates 80 and 70, less than 2 miles from a Union Pacific Railroad spur and directly across from the Yampa Valley Regional Airport (HDN), one of the busiest commercial airports in Northwest Colorado.

Schedule 2 of the Geothermal Project includes:

Installation and 864 square foot building on a portion of Lot 11, site work including a driveway and utility connections.

T's Construction was the bid winner with a bid of \$483,260.34.

RECOMMENDATION: Move to approve the contract with T's Construction and Property Preservation for the Northwest Business Park Geothermal Schedule 2 Pump House.

MANAGER'S RECOMMENDATION/COMMENTS: *I concur with this recommendation*



TOWN OF HAYDEN CONSTRUCTION CONTRACT

Lot 11 Site Work, Utility Connections and Pump-House Schedule 2

1. PARTIES.

This Construction Contract (the "Contract"), dated as of April 1, 2025, is between the Town of Hayden, a Colorado home rule town (hereinafter called "Town") by and through its Town Council (hereinafter called "Council"), and Anson Excavation and Pipe (hereinafter called "Contractor"). For purposes of this Contract, the address of Town shall be P.O. Box 190, Hayden, Colorado 81639

For purposes of this Contract, the address of Contractor shall be:

T's Construction and Property Preservation LLC
354 Johnson View Ct.
Craig, CO 81625

2. WORK TO BE DONE BY CONTRACTOR.

The Work to be done by Contractor is detailed in the Contract Documents and itemized in the Bid Form, Section of those Contract Documents.

As used herein, the term "Project Administrator" shall refer to such person as the Council may, from time to time, designate as Town's representative. The Project Administrator for this project shall be the Public Works Director, Bryan Richards. Any changes in the designation of the Project Administrator shall be made in writing signed by the Town Manager and sent to Contractor at the address set forth in Section 1 above by U.S. Mail, first-class postage prepaid. It is intended, and hereby permitted, that the Project Administrator may delegate the responsibility for inspecting the work on the Project to other Town employees and agents but only the Project Administrator shall have the right and power to accept or reject work or materials on the Project or otherwise exercise the discretion of the Project Administrator provided for herein. For the purposes of this contract, the designated agents will be, Bryan Richards Public Works Director, Town of Hayden.

3. SCOPE OF WORK.

Contractor shall furnish all of the necessary supervision, materials, tools and supplies and perform all of the labor and other services necessary to complete the work set forth in the Contract Documents which is and referred to herein as the "Project."

All workmen shall be competent and have sufficient skill, knowledge and experience in their class of work and operation of equipment, to perform all work properly and satisfactorily.

Contractor agrees to do the work in a first class, substantial and workmanlike manner to the satisfaction of Town in strict accordance with the provisions of the Contract Documents.

The Project for which the Work under the Contract Documents may be the whole or only a part is generally described as follows:

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4. TIME OF COMPLETION.

Contractor shall commence the work required by the Contract Documents within ten (10) days of receipt of the Notice to Proceed and shall achieve Substantial Completion of the Project by October 31st, 2025. The Project shall be complete and ready for final payment within 45 days after Substantial Completion of the Project. Contractor agrees that the completion of the Project within the time as set forth herein is of the essence and agrees to proceed with due diligence, taking all precautions and making all necessary arrangements to ensure the completion of the work within the prescribed time period.

If Contractor refuses or fails to prosecute the work, or any separable part thereof, with such diligence as will ensure its completion within the time specified in this Contract, or any extension thereof, or fails to complete said work within such time, Town may, by written notice to Contractor, terminate his right to proceed with the work or such part of the work as to which there has been a delay. In such event, Town may take over the work and prosecute the same to completion, by contract or otherwise, and may take possession of and use any or all materials, appliances and plant as may be on the site of the work and necessary therefor.

Contractor's right to proceed shall not be so terminated nor Contractor charged with resulting damage if Contractor is delayed at any time in the progress of the work by any negligent act of Town, Town employee or agent, or by changes ordered in the work, or by strikes, lock-outs, fire, unusual delay in transportation, unavoidable casualties or other causes beyond Contractor's control. Inability to purchase the required materials listed in Contractor's Proposal shall not be considered to be "beyond Contractor's control."

If delay is due to a cause beyond Contractor's control, the time of completion of the work shall be extended for a period equal to such portion of the period of delay as Contractor shall be able to show he could not have avoided by exercise of due diligence; provided, however, that in no event shall the time for Contractor's completion of the Project be extended beyond December 31st, 2025. Contractor shall advise Town in writing within three (3) days from the beginning of such delay and shall file a written claim for an extension of time within seven (7) days after the period of delay has ceased.

Contractor and Town recognize that time is of the essence as stated in above and that Owner will suffer financial loss if the Work is not completed within the times specified above, plus any extensions thereof allowed. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or

arbitration proceeding the actual loss suffered by Town if the Work is not completed on time. Accordingly, instead of requiring any such proof, Town and Contractor agree that as liquidated damages for delay (but not as a penalty), Contractor shall pay Town \$1,500 for each day that expires after the time specified above for Substantial Completion until the Work is substantially complete. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by Town, Contractor shall pay Town \$1,500 for each day that expires after the time specified above for completion and readiness for final payment until the Work is completed and ready for final payment.

5. COMPENSATION.

As consideration for the completion of the Project as required by the Contract Documents, Town shall pay to Contractor the sum of \$483,260.34 which amount shall be payable as follows:

5.1. Progress payments shall be made upon application of Contractor to be made not more frequently than every month during the Project. Payments shall be based upon the cost of labor and materials incorporated in the Project and materials suitably stored on the site as estimated by Contractor and approved by the Project Administrator.

Progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Engineer may determine or Town may withhold, including but not limited to liquidated damages.

- a. 95 percent of Work completed (with the balance being retainage).
- b. 95 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

5.2. At the time of an application for a progress payment, Contractor shall submit to the Project Administrator an itemized statement supported by receipts or vouchers showing payment for materials, labor and subcontracts; a description of the work completed; and Contractor's estimate of the percentage of completion of the Project represented by the payment application.

5.3. Within Thirty (30) days after receiving a complete application for progress payment and all required supportive information, Town shall pay to Contractor ninety-five percent (95%) of the amount shown in the application and approved by the Project Administrator. The remaining five percent (5%) shall be paid upon the issuance of the Certificate of Completion, and after advertisement of final payment required by C.R.S. § 38-26-107 has been published and all applicable time periods under C.R.S. § 38-26-107 have expired.

5.4. If materials stored at the Project site are paid for by Town, title to such materials shall vest in Town. If such materials are stolen, lost or damaged before their incorporation into the Project, they shall be replaced at Contractor's sole expense.

6. IMMIGRATION COMPLIANCE.

Pursuant to House Bill 1343 and to Section 8-17.5-101, C.R.S., et seq., "Contractor" warrants, represents, acknowledges, and agrees that:

The Contractor shall not knowingly employ or contract with an illegal alien to perform work under this contract nor contract with any subcontractor that fails to certify to the Contractor that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this contract.

The Contractor has verified or attempted to verify through participation in the E-Verify Program that the Contractor does not employ any illegal aliens. (For the purpose of this paragraph, "E-Verify Program" is defined to mean the employment verification program created in Public Law 208, 104th Congress, as amended, and expanded in Public Law 156, 108th Congress, as amended, that is administered by the United States Department of Homeland Security). If the Contractor is not accepted into the E-Verify Program prior to executing this contract, the Consultant shall apply to participate in the E-Verify Program every three months until the Contractor is accepted or this contract has been completed, whichever is earlier. The Contractor shall not use the E-Verify Program procedures to undertake pre-employment screening of job applicants while this contract is being performed. This paragraph shall not be effective if the E-Verify Program is discontinued.

If the Contractor obtains actual knowledge that a subcontractor performing work under this contract knowingly employs or contracts with an illegal alien, the consultant shall notify the subcontractor and the Town within three days that the Contractor has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and terminate the subcontract with the subcontractor if within three days of receiving the notice required pursuant to this paragraph, the subcontractor does not stop employing or contracting with the illegal alien. The Contractor shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

The Contractor shall also comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the department is undertaking pursuant to C.R.S. 8-17.5-102(2).

7. TAXES.

Construction and building materials sold to Contractor and subcontractors for use on structures, roads, streets, highways, and other public works owned by the Town of Hayden are exempt from Colorado sales and use taxes. However, such materials may be subject to any sales taxes imposed by local cities and counties and other local taxing authorities.

Contractor and subcontractors shall apply to the Colorado Department of Revenue for certificates of exemption indicating that their purchase of construction or building materials is for a public project. Completed copies of Application for Exemption Certificate with the approval of the Colorado Department of Revenue noted thereon should be delivered to Town prior to issuance of the Notice to Proceed. Contractor agrees to secure from each subcontractor copies of that subcontractor's approved Application and furnish a copy to Town.

8. INDEMNIFICATION AND INSURANCE.

Contractor shall indemnify and hold harmless Town, the Council and its agents and employees from and against any and all claims, damages, losses, injuries and expenses, including attorney's fees, arising out of or resulting from the performance of the work on the Project.

Contractor shall procure and maintain, at his own expense, until completion of all work and acceptance thereof by Town, all of the insurance coverages required below. Contractor shall furnish Town with a certificate of such insurance acceptable to Town. Such certificate shall be issued to Town and shall provide for ten (10) days written notice of cancellation or material change in coverage. The certificate shall be filed prior to the start of any work on the Project.

8.1. Liability Insurance. Contractor shall procure and maintain Comprehensive General Liability, including completed operations, contractual liability and automobile liability insurance affording coverage for all claims for bodily injury including death, and all claims for destruction of or damage to property, arising out of or in connection with any operations under this Contract, whether such operations be by Contractor or by subcontractors under him or anyone directly or indirectly employed by Contractor or by a subcontractor under him. Such insurance shall provide limits of liability of not less than one million dollars (\$1,000,000.00). Contractor shall furnish current certificates of insurance which shall include a provision that the insurance will not be canceled without ten (10) days prior notice to Town. All such insurance shall be written on a Comprehensive Form of Policy. All such insurance shall name Town as insured and Contractor as an additional insured.

8.2. Workman's Compensation Insurance; Unemployment Insurance; and Income Tax Withholding. Contractor shall procure and maintain Workman's Compensation Insurance at his own expense during the life of this Contract, including occupational disease provisions for all of his employees. Contractor shall also require each subcontractor to furnish Workman's Compensation Insurance, including occupational disease provisions for all of the latter's employees, otherwise he accepts full liability and responsibility for subcontractor's employees. In cases where any class of employees engaged in hazardous work under this Contract at the site of the Project is not protected under the Workman's Compensation statute, Contractor shall provide, and shall cause each subcontractor to provide, adequate and suitable insurance for the protection of his employees not otherwise protected. Neither the Contractor nor any employee of Contractor shall be entitled to unemployment insurance benefits through the Town and the Contractor shall be obligated to pay any federal or state income taxes due with respect to any sum payable by Town hereunder.

9. SUBLETTING OF CONTRACT.

Contractor shall not sublet, sell, transfer, assign or otherwise dispose of this Contract, or of his right, title or interest therein, without the written consent of Town, which consent may be withheld without cause.

Contractor may utilize the services of specialty subcontractors on those parts of the Project which, under normal contracting practices, are performed by specialty subcontractors.

Contractor shall not award work to subcontractors in excess of fifty percent (50%) of the contract price without prior written approval of Town.

Contractor shall be fully responsible to Town for the acts and omissions of his subcontractors and of persons directly employed by them, as he is for the acts and omissions of persons directly employed by him.

Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the Project to bind the subcontractors to Contractor by the terms of the Contract Documents and to give Contractor the same power as regard terminating any subcontract that Town may exercise over Contractor under any provision of the Contract Documents.

Nothing contained in this Contract shall create any contractual relationship between any subcontractor and Town.

10. WARRANTY.

Contractor warrants to Town that all equipment and materials to be furnished under this Contract shall be free from all defects in workmanship and materials.

Contractor shall remove from the Project area all work or materials rejected by the Project Administrator for failure to comply with the Contract Documents, whether incorporated in the construction or not. Contractor shall promptly replace the materials or re-execute the work in accordance with the Contract Documents and without expense to Town which are or become defective due to such defects within two (2) years after date of receipt by Town. Contractor shall also bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement.

Should Contractor fail to proceed promptly in accordance with this warranty, Town may have such work performed at the expense of Contractor.

11. PRE-CONTRACT EXAMINATION.

Before submitting his Bid, Contractor examined all of the work to be done as described in the Contract Documents and became well and fully informed as to the materials and character of work required, the relationship of all the particular parts of the work.

After execution of this Contract, no consideration will be granted for any misunderstanding of the materials to be furnished or the work to be done, it being mutually understood that the tender of the proposal carried with it an agreement to this end and all other conditions mentioned in this Contract and the Bid, and implied a full and complete understanding of them.

Should anything be omitted from the Construction Plans or Specifications necessary to the proper completion of the work herein described, it shall be the duty of Contractor to so notify Town before signing this Contract, and in the event of the failure of Contractor to give such notice, he shall make good any damage or defect in his work caused thereby without extra charge. No allowance will be made for lack of full knowledge of all conditions, except such underground conditions as are determined after commencement of the work and were unknown to Contractor.

12. ACCESS AND INSPECTION.

Town and the Project Administrator shall at all times have access to the work. Contractor shall provide proper facilities for such access and for inspection of the work. The Project Administrator is, in the first instance, the judge of the performance of the Contract as it relates to compliance with the Proposal, quality of workmanship and material.

All materials and equipment used in the construction of the Project shall be subject to adequate inspection and testing in accordance with generally accepted standards, as required and defined in the Contract Documents.

The Project Administrator may order that portions of the work be uncovered, exposed or made available for observations, inspection or testing. Contractor shall provide all necessary labor, materials, tools and equipment to comply with the Project Administrator's order. If such portion of the work is determined to be defective, Contractor shall bear all costs involved, including the cost of reconstruction. If such portion of the work is determined to be in substantial compliance with the Proposal, Contractor shall be compensated in accordance with Section 16 ****(Changes and Additional Work)**.

13. MEASUREMENTS.

Contractor shall verify all measurements for unit bid price items at the site. All dimensions shown for existing work and all dimensions required for work that is to connect with work now in place shall be verified by Contractor by actual measurement of the existing work. Any discrepancies between the contract requirements and the existing conditions shall be referred to the Project Administrator before any work affected thereby has been performed. No compensation will be allowed for differences between actual dimensions and those indicated on the Proposal. Differences shall be submitted to the Project Administrator for consideration before proceeding with work, and in the event of the failure of Contractor to so notify the Project Administrator, Contractor shall make good any damage or defect in this work caused thereby, without extra charge to Town.

14. NON-DISCRIMINATION.

During the performance of this Contract, Contractor agrees as follows:

14.1. Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical handicap, or age. Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to the above mentioned characteristics. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; lay-offs or terminations; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by Contractor setting forth provisions of this non-discrimination clause.

14.2. Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, national origin, sex, marital status, religion, ancestry, mental or physical handicap, or age.

15. PROTECTION OF WORK AND PROPERTY.

Contractor shall continuously maintain adequate protection of his work and materials, protect the property on which the Project is to be constructed from injury or loss arising in connection with the Contract and adequately protect adjacent property as provided by law and Contract Documents.

Contractor shall at all times conduct his work so as to assure the least possible obstruction to traffic and adjacent residents. The safety and the protection of persons and property of the general public and residents along the street, highway and areas adjacent to the work shall be provided for by Contractor.

Contractor shall make good any damage, injury or loss, except such as may be:

- a. directly due to errors in the Proposal;
- b. caused by agents or employees of Town; or
- c. due to causes beyond Contractor's control and not due to his fault or negligence.

Contractor shall take all necessary precautions for the safety of employees on the work and shall comply with all applicable provisions of federal, state, municipal, Town or any other political subdivision's safety laws and building codes to prevent accident or injury to persons on, about or adjacent to the premises where the work is being performed. He shall erect and properly maintain at all times, as required by the conditions and progress of the work, all necessary safeguards for the protection of workmen and the public and, if necessary, shall take all other action necessary to assure the safe passage of pedestrians and automobiles.

16. CHANGES AND ADDITIONAL WORK.

Town may order changes within the scope of the work without invalidating this Contract. Such changes shall not require work beyond the geographical limits of the original Project unless the Contract is modified. An increase or decrease in the unit cost or completion time requires an equitable adjustment and a change order shall be authorized by the Project Administrator.

No deviations from the Proposal will be permitted except those specifically authorized by a written change order issued and signed by the Project Administrator. Any completely executed change order shall be considered authorization to proceed with the additional work. If Contractor proceeds without this authorization, he shall forfeit any claim for additional compensation for the work so performed.

If Town deems it expedient to correct damaged work or work not performed in accordance with this Contract, an equitable deduction from the contract price may be authorized by change order.

17. PARTIAL ACCEPTANCE.

During the prosecution of the Project, Contractor may substantially complete a unit or portion of the Project. Contractor may request Town's Project Administrator to make a final inspection of that portion of the Project. If the Project Administrator finds, upon inspection, that the work has been satisfactorily completed in compliance with the Contract Documents, he shall accept the work as being completed and Contractor shall be relieved of further responsibility for that work. Such partial acceptance shall in no way void or alter any terms of this Contract.

18. FINAL INSPECTION, ACCEPTANCE AND SETTLEMENT.

When the work is complete and ready for final inspection, Contractor shall file a written notice with the Project Administrator that the work, in the opinion of Contractor, is complete under the terms of this Contract.

Within ten (10) days after Contractor files written notice that the work is complete, the Project Administrator and Contractor shall make a "final inspection" of the Project to determine whether the work has been completed in accordance with the Contract Documents. A final list shall be made by the Project Administrator in sufficient detail to fully outline to Contractor:

- a. Work to be completed, if any;
- b. Work not in compliance with the Bid, Drawings or Specifications, if any; and
- c. Unsatisfactory work for any reason, if any.

Four (4) copies of the list will be counter-signed by the Project Administrator and will then be transmitted to Contractor (two copies) and Town (two copies).

Town shall not authorize final payment until all items on the list have been completed, a certificate of completion issued, and the notice of final payment as required by C.R.S. § 38-26-107 has been published and all applicable time periods under C.R.S. § 38-26-107 have expired.

Before Town is required to advertise, Contractor shall deliver to Town all guarantees and warranties, all statements to support Colorado sales and use tax refunds, if applicable, one (1) set of as-built drawings showing all job changes, and demonstrate to the operating personnel of Town the proper operation and maintenance of all equipment which is a part of the Project.

Upon completion of the foregoing, the Project shall be advertised by a notice of Contractor's settlement by two (2) publications of the notice, the last publication appearing at least ten (10) days prior to the time of final settlement. On the date of final settlement thus advertised, and after Contractor has submitted a written notice to Town that no claims have been filed, payment and settlement shall be made as provided in C.R.S. § 38-26-107.

If any unpaid claim for labor, materials, supplies, equipment or damages to third parties filed before payment in full of all sums due Contractor, Town shall withhold from Contractor sufficient funds to insure the payment of such claim until the same shall have been paid or withdrawn, such payment or withdrawal evidenced by filing a receipt in full or an order for withdrawal signed by the claimant or his duly-authorized agent or assignee.

19. CANCELLATION OF CONTRACT.

Failure of Contractor to comply with any of the requirements of this Contract and the Specifications may be considered as evidence of the inability on the part of Contractor to maintain the quality and service standards deemed necessary and shall be sufficient cause for the cancellation of this Contract.

20. ATTORNEY FEES.

In the event either party to this Contract brings suit to enforce or interpret any portion of this Contract, the party substantially prevailing in such action shall be entitled to recover all costs incurred in such action, including without limitation reasonable attorney's fees.

21. INTEGRATION; VENUE AND JURISDICTION.

This Contract shall be binding on and inure to the benefit of the parties hereto, their respective successors and assigns, and shall not be deemed to be for the benefit of or enforceable by any third party. This Contract constitutes the entire agreement between the parties concerning the work described in the Scope of Work and may not be amended except by a written document executed by both parties hereto. This Contract shall be governed by and construed in accordance with the internal laws of the State of Colorado without reference to choice of laws rules. The parties hereby agree that venue and jurisdiction for all actions taken with respect to this Contract shall be in the Routt County District Court in Steamboat Springs, CO.

22. LIMITATION ON SPENDING- In accordance with §24-91-103.6(2) C.R.S., the Town makes the following statements:

22.1. The amount of money appropriated by the Town is equal to or in excess of the Compensation described above.

22.2. No change order or other form of order or directive can be issued by the Town, which requires additional compensable work to be performed, which work causes the aggregate amount payable under the contract to exceed the amount of the Compensation described above, unless the Contractor is given written assurance by the Town that lawful appropriations to cover the costs of the additional work have been made, or unless such work is covered under a remedy granting provision in this Contract.

ATTEST:

Town Clerk

Town of Hayden

By:_____
Mayor, Town of Hayden

Contractor

By:_____
Title: Owner