



AGENDA
HAYDEN TOWN COUNCIL MEETING
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE
THURSDAY, FEBRUARY 20, 2025
6:00 P.M.

ATTENDEES/COUNCIL MAY PARTICIPATE VIRTUALLY VIA ZOOM WITH THE INFORMATION BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/84598597603?pwd=RVk4Q3dHSERQWitwUJhuNENsOWw4UT09>

Meeting ID: 845 9859 7603

Passcode: 964476

One tap mobile

+16699009128,,84598597603#,,,,*964476# US (San Jose)

+12532158782,,84598597603#,,,,*964476# US (Tacoma)

***OFFICIAL RECORDINGS AND RECORDS OF MEETINGS WILL BE THE ZOOM RECORDING AND NOT FACEBOOK LIVE. FACEBOOK LIVE IS MERELY A TOOL TO INCREASE COMMUNITY INVOLVEMENT AND IS NOT THE OFFICIAL RECORD. ***

STUDY SESSION – 6:00 P.M. REVIEW RTA WORK AND MOUNTAIN RAIL WORK 2024 TO DATE

REGULAR MEETING – 7:00 P.M.

- 1a. CALL TO ORDER
- 1b. MOMENT OF SILENCE
- 1c. PLEDGE OF ALLEGIANCE
- 1d. ROLL CALL
- 1e. COUNCILMEMBER REPORTS AND UPDATES
- 1f. STAFF REPORTS

2. PUBLIC COMMENTS

Citizens are invited to speak to the Council on items that are not on the agenda. All individuals who desire to speak during public comments must sign in using the sheet available by the Town Clerk. There is a three-minute time limit per person, unless otherwise noted by the Mayor. Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required.

3. PROCLAMATIONS/PRESENTATIONS

4. CONSENT ITEMS

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember request to pull an item from the consent agenda.

NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

- A. Consideration of minutes for the Regular Meeting of February 6, 2025 Page 3
- B. Consideration to approve payment bill vouchers date 2/11/25 in the amount of \$128,695.82 Page 7
- C. Consideration to approve payment bill vouchers date 2/12/25 in the amount of \$2,762.31 Page 13
- D. Consideration to ratify payment bill vouchers dated 2/10/25 in the amount of \$123,899.15 Page 15
- E. Consideration to appoint Katie Berning to the Hayden Planning Commission as an alternate member with a term expiring on 1/31/2031 Page 17
- F. Authorization to submit a Concept Paper to the Department of Energy with the intent of applying for an Energy Improvements in Rural or Remote Areas grant program to pursue installation of a geothermal heating and cooling system for municipal owned buildings

5. **OLD BUSINESS**

6. **NEW BUSINESS**

- A. Request to pause sales tax incentive for Creek View Grill Page 19

7. **PULLED CONSENT ITEMS**

8. **STAFF AND COUNCILMEMBER REPORTS AND UPDATES (CONTINUED, IF NECESSARY)**

9. **EXECUTIVE SESSION (IF NECESSARY)**

10. **ADJOURNMENT**

Hayden Town Council Regular Meeting February 20, 2025

Call to Order/Roll Call

Mayor Banks called the regular meeting of the Hayden Town Council to order at 6:00 p.m.
Mayor Banks Offered a moment of Silence
Mayor Banks Led the Pledge of Allegiance

Councilmembers Hicks, Haight, and Carlson were present. Councilmembers Bell and Hayden were absent. Also present were Assistant Town Manager/Community Development Director, Tegan Ebbert; Town Clerk, Barbara Binetti; Police Chief, Scott Scurlock; Public Works Director, Bryan Richards; Finance Director, Andrea Salazar; and Hayden Center Recreation Director, Rhonda Sweetser (via Zoom).

Councilmember Reports and Updates

Mayor Banks had an update on the RTA that the project is moving forward. There will be public presentations coming soon. It should be on the ballot in the fall November, 2025. Tegan Ebbert had joined the Technical Committee.

Study Session / Staff Reports

HAYDEN CENTER

Sarah Stinson, Director Arts and Events: Tegan Ebbert updated the Council that Nash Welch, the new program manager, would be filling in for Ms. Stinson while she was out.

Rhonda Sweetser, Director Parks and Recreation: Pee Wee Wrestling is open for registration. Volleyball ends the end of February. Cornhole tournament is 2/22/25. Thank you to Public Works for helping with the plumbing issue. Hopefully it will be solved next week. Nash Welch started and is working on projects.

POLICE

Chief of Police Scurlock: We have our new officer starting with us on Monday – Bobby Adler is a lateral from Moffat County Sheriff's office – we are excited for him to start. This means we are one full-time officer away from being fully staffed at the PD.

We received a LIDAR (light detecting and ranging) speed measurement instrument. It allows for very precise speed readings.

I provided a response to Mr. Mendisco regarding Hayden's participation in multi-agency operations and teams and he followed up with Council on that email today. I'm happy to answer any questions or provide more information. The Council had no questions.

PUBLIC WORKS

Bryan Richards, Public Works Director: Water: It has been a weird weather year; a lot of broken pipes. Public Works is very busy responding to calls and are doing great on response times.
Sewer: We are working on the Airport Lift Station as it is still having issues. South Spruce Street will be

repaired this summer. Bryan commended Ty and Logan on the PW team for the hard work at the Hayden Center. Bryan commented that it was time to invest in some specialized tools for some of these jobs at HC and they are quoting those now.

We closed on the right-of-way purchase for the pedestrian bridge on Poplar St. However, we got unfortunate news that our grant that will fund a majority of the project has been put on hold by the new presidential administration. We are hoping to still get that money, but if not, we will have to find an alternative solution as the bridge may not make it through the year.

We are working on the Routt County Hazard Mitigation Plan with a consultant hired by the County.

The contract for the Geo-Thermal project and South Spruce project will be on the next agenda in March 2025.

PLANNING

Tegan Ebbert, Community Development Director:

We had an RFP out for the Resiliency plan that closed last week and staff is reviewing those proposals now. There are three CU Boulder Masters of Environment Program students that will be working with us on this project.

I met with CDOT on the Mountain Rail Project. CDOT has asked for all municipalities that are proposing to have a rail depot location in their community to support a Resolution stating (1) Elected officials are in support of Mountain Rail (2) In support of location of the Depot (3) in support of the construction around that location. CDOT is drafting that resolution now and we should see it later in the spring.

Councilmember Haight stated she felt it was important to have public comment on this issue. Councilmember Carlson said there have been several open houses on the subject a few months ago. Tegan clarified for the board that Mountain Rail is a CDOT project and RTA has to go to a ballot decision. Staff wrapped up the conversation stating that the Service Development Plan (SDP) will be done in March which will have more information on rail. Over the next year there will be planning around "station planning" and there will be more open houses at that time.

ADMINISTRATION

Mathew Mendisco, Town Manager: Absent

Barbara Binetti, Town Clerk: Nothing to report.

Andrea Salazar, Finance Director: Starting on the 2024 Audit.

Staff reports will continue at the end of the meeting.

Public Comment

There was no public comment.

Proclamations and Presentations

Amy Charity and Greer Van Dyck of SBT GRVL gave a presentation of the June 2025 SBT GRVL bike race that will be held in Hayden.

Consent Agenda Items

- a. Approval of Minutes - January 16, 2025
- b. Approve payments – January 31, 2025 for \$750.70
- c. Approve payments – January 31, 2025 for \$91,872.17
- d. Ratify payments – January 22, 2025 for \$47,475.42
- e. Ratify payment – January 23, 2025 for \$171,307.22

Councilmember Carlson moved and Mayor Pro Tem Gann seconded. A roll call vote was held and the motion passed unanimously.

Items Removed from Consent Agenda

None

Old Business

- a. A 2nd reading of **ORDINANCE NO. 736 AN ORDINANCE ESTABLISHING A NEW SECTION 1.12.020 OF THE HAYDEN MUNICIPAL CODE CONCERNING RESTITUTION AND AMENDING SECTION 4.16.010 TO INCLUDE A REFERENCE TO THE TOWN'S GENERAL PENALTY PROVISION**
 - i. A Public Hearing opened at 7:00 p.m. Having no comments the Public Hearing closed at 7:01 p.m.
 - ii. Mayor Banks moved to approve the of **ORDINANCE NO. 736 AN ORDINANCE ESTABLISHING A NEW SECTION 1.12.020 OF THE HAYDEN MUNICIPAL CODE CONCERNING RESTITUTION AND AMENDING SECTION 4.16.010 TO INCLUDE A REFERENCE TO THE TOWN'S GENERAL PENALTY PROVISION.** Councilmember Haight seconded the motion. A roll call vote was held and the motion passed unanimously.
- b. A 2nd reading of **ORDINANCE NO. 737 AN ORDINANCE OF THE TOWN OF HAYDEN, COLORADO, APPROVING AN AGREEMENT EXTENDING THE TERM OF AN ELECTRIC UTILITY FRANCHISE AGREEMENT BETWEEN THE TOWN OF HAYDEN AND THE YAMPA VALLEY ELECTRIC ASSOCIATION (YVEA)**
 - i. A Public Hearing opened at 7:01 p.m. Having no comments the Public Hearing closed at 7:02 p.m.
 - ii. Mayor Banks moved to approve **ORDINANCE NO. 737 AN ORDINANCE OF THE TOWN OF HAYDEN, COLORADO, APPROVING AN AGREEMENT EXTENDING THE TERM OF AN ELECTRIC UTILITY FRANCHISE AGREEMENT BETWEEN THE TOWN OF HAYDEN AND THE YAMPA VALLEY ELECTRIC ASSOCIATION (YVEA).** Councilmember Hicks seconded the motion. A roll call vote was held and the motion passed unanimously.

New Business

- a. Review and Consider for Approval **RESOLUTION 2025-01 A RESOLUTION AUTHORIZING SIGNERS ON BANK ACCOUNTS FOR THE TOWN OF HAYDEN, COLORADO.** Mayor Banks moved to approve **RESOLUTION 2025-01 A RESOLUTION AUTHORIZING SIGNERS ON BANK ACCOUNTS FOR THE TOWN OF HAYDEN, COLORADO.** Councilmember Hicks seconded the motion. A roll call vote was held and passed unanimously.
- b. Review and Consider for Approval The Model Traffic Code section 202 to the approved 2025 fee schedule that was approved by resolution 2024-20. Mayor Banks moved to approve The Model Traffic Code section 202 to the approved 2025. Councilmember Carlson seconded the motion. A roll call vote was held and passed unanimously.
- c. Review and Consider for Approval a Perpetual Easement Deed Between Routt County and the Town Of Hayden. Mayor Banks moved to approve a Perpetual Easement Deed Between Routt County and the

Town Of Hayden. Councilmember Carlson seconded the motion. A roll call vote was held and passed unanimously.

- d. Permit request by Alpenglow Beverage LLC to move the liquor license location from 106 E Jefferson Unit B to 200 N Walnut Street in Hayden, CO.
 - i. Public Hearing opened at 7:07 p.m. to Permit request by Alpenglow Beverage LLC to move the liquor license location from 106 E Jefferson Unit B to 200 N Walnut Street in Hayden, CO. Having no public comment, the Public Hearing closed at 7:08 p.m.
 - ii. Mayor Banks moved to approve the permit request by Alpenglow Beverage LLC to move the liquor license location from 106 E Jefferson Unit B to 200 N Walnut Street in Hayden, CO. Councilmember Haight seconded the motion. A roll call vote was held and the motion passed unanimously.

Pulled Consent Items

There were no pulled consent items.

Staff and Councilmember Reports and Updates: There were no further reports.

Executive session: There was no Executive Session

Adjournment: Mayor Banks adjourned the meeting at 7:08 p.m.

Recorded by:

Barbara Binetti, Town Clerk

APPROVED THIS 20th DAY OF FEBRUARY, 2025.

Ryan Banks, Mayor

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|-------------|--------------------------------|----------------|---------------------------------|--------------|--------------------|-----------|--------|
| 4330 | Advanced Copier Solutions Inc. | 15355 | Admin - Savin Copier Contract | 02/01/2025 | 85.14 | | |
| Total 4330: | | | | | 85.14 | | |
| 7550 | ALERT/SAM | MARCH2025 | 2025 Membership | 02/12/2025 | 100.00 | | |
| Total 7550: | | | | | 100.00 | | |
| 2440 | Atmos Energy | 0332FEB2025 | 3013140332 1250 W Jefferson Str | 02/12/2025 | 1,131.22 | | |
| 2440 | Atmos Energy | 1967FEB2025 | 3016201967 Streets gas | 02/12/2025 | 567.98 | | |
| 2440 | Atmos Energy | 2144FEB2025 | 3016202144 Sewer Plant Gas | 02/12/2025 | 414.23 | | |
| 2440 | Atmos Energy | 2411FEB2025 | 3016202411 225 W Jefferson Par | 02/12/2025 | 115.49 | | |
| 2440 | Atmos Energy | 2626FEB2025 | 3016202626 Town Hall | 02/12/2025 | 232.97 | | |
| 2440 | Atmos Energy | 2886FEB2025 | 3016202886 Crandall Pump Hous | 02/12/2025 | 198.72 | | |
| 2440 | Atmos Energy | 2910FEB2025 | 4040912910 - Hayden Center | 02/12/2025 | 5,288.86 | | |
| 2440 | Atmos Energy | 3116FEB2025 | 3016203116 Airport Lift Gas | 02/12/2025 | 35.94 | | |
| 2440 | Atmos Energy | 3349FEB2025 | 3016203349 Dry Creek Lift Gas | 02/12/2025 | 24.69 | | |
| 2440 | Atmos Energy | 3590FEB2025 | 3016203590 513 S Poplar Parks | 02/12/2025 | 460.31 | | |
| 2440 | Atmos Energy | 5208FEB2025 | 3012505208 Golden Meadows Ga | 02/12/2025 | 150.30 | | |
| 2440 | Atmos Energy | 7426FEB2025 | 3017767426 PD Gas | 02/12/2025 | 516.26 | | |
| Total 2440: | | | | | 9,136.97 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Admin Fuel | 01/25/2025 | 146.79 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Streets Repair & Maintenance | 01/25/2025 | 64.74 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Streets Vehicle Expense | 01/25/2025 | 406.56 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Streets - Snow Removal | 01/25/2025 | 2,652.72 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Parks - Vehicle Exp | 01/25/2025 | 1,003.08 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Water vehicle exp - fuel | 01/25/2025 | 223.81 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | Sewer Vehicle Expense | 01/25/2025 | 175.16 | | |
| 1200 | Bear River Valley Co-Op | 25JAN2025 | PD Vehicle Expense | 01/25/2025 | 896.39 | | |
| Total 1200: | | | | | 5,569.25 | | |
| 1310 | Boyko Supply Co | 220709 | Parks Cleaning Supplies | 02/05/2025 | 1,498.15 | | |
| Total 1310: | | | | | 1,498.15 | | |
| 7900 | Browns Hill Engineering & | 1506 | SCADA Lease | 02/01/2025 | 2,338.00 | | |
| Total 7900: | | | | | 2,338.00 | | |
| 1400 | Caselle Inc | 138634 | Admin | 02/01/2025 | 788.80 | | |
| 1400 | Caselle Inc | 138634 | Water Admin | 02/01/2025 | 394.40 | | |
| 1400 | Caselle Inc | 138634 | Sewer Admin | 02/01/2025 | 394.40 | | |
| 1400 | Caselle Inc | 138634 | Hayden Center | 02/01/2025 | 394.40 | | |
| Total 1400: | | | | | 1,972.00 | | |
| 1410 | CASH | 13FEB2025 | ISS Cornhole Prize Money | 02/13/2025 | 1,000.00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|--------------|--------------------------------|----------------|-----------------------------------|--------------|--------------------|-----------|--------|
| Total 1410: | | | | | 1,000.00 | | |
| 13397 | Cedar Trail Creations | 06FEB2025 | Arts - Couples Valentines Mugs | 02/06/2025 | 385.00 | | |
| Total 13397: | | | | | 385.00 | | |
| 12833 | Century Link | 724497664 | Long Distance | 02/12/2025 | 17.54 | | |
| Total 12833: | | | | | 17.54 | | |
| 12657 | Colorado Barricade Co. | 65165381-001 | PW - Street Signs | 01/31/2025 | 151.74 | | |
| Total 12657: | | | | | 151.74 | | |
| 13106 | Column Software PBC | 315EBC08-012 | Lot 27 Valley View Developer Revi | 02/06/2025 | 24.35 | | |
| 13106 | Column Software PBC | 315EBC08-012 | Ord 763 Adoption Notice | 02/13/2025 | 22.69 | | |
| 13106 | Column Software PBC | 315EBC08-012 | Ord 737 Adoption Notice | 02/13/2025 | 22.69 | | |
| Total 13106: | | | | | 69.73 | | |
| 1890 | Cook Chevrolet Inc | 20531 | Truck #13 Switch for Chevy | 01/28/2025 | 225.00 | | |
| Total 1890: | | | | | 225.00 | | |
| 4565 | CPPA | 1410 | PD - CPPA Memberships x 5 | 01/01/2025 | 300.00 | | |
| 4565 | CPPA | 1411 | PD - Legal Defense Plan x 5 | 01/01/2025 | 1,200.00 | | |
| Total 4565: | | | | | 1,500.00 | | |
| 7745 | Craig Steel | INV81807 | Parks - Flower Barrels | 01/29/2025 | 1,599.52 | | |
| 7745 | Craig Steel | INV81860 | Parks - Dog Park Stakes | 02/07/2025 | 35.20 | | |
| Total 7745: | | | | | 1,634.72 | | |
| 9000 | Dowling Land Surveyors | 11FEB2025 | Build Project Survey | 02/11/2025 | 840.00 | | |
| Total 9000: | | | | | 840.00 | | |
| 12513 | Economic Development Council o | 2236 | 2025 Membership | 01/31/2025 | 600.00 | | |
| Total 12513: | | | | | 600.00 | | |
| 13005 | Employers Council | 0000537451 | HC - Background Check | 01/24/2025 | 52.00 | | |
| Total 13005: | | | | | 52.00 | | |
| 12884 | ESRI | 94901289 | Asset Management | 02/04/2025 | 200.00 | | |
| 12884 | ESRI | 94901289 | Asset Management | 02/04/2025 | 300.00 | | |
| 12884 | ESRI | 94901289 | Asset Management | 02/04/2025 | 200.00 | | |
| Total 12884: | | | | | 700.00 | | |
| 4890 | FedEx | 8-755-22122 | Water Sample Shipping | 01/30/2025 | 106.85 | | |
| Total 4890: | | | | | 106.85 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|--------------|---------------------------------|----------------|------------------------------------|--------------|--------------------|-----------|--------|
| 12931 | Flowpoint Environmental Systems | WE5376 | Bulkwater POS | 01/31/2025 | 324.73 | | |
| Total 12931: | | | | | 324.73 | | |
| 12773 | Freedom Mailing Services | 49730 | Utility Billing | 02/06/2025 | 222.74 | | |
| 12773 | Freedom Mailing Services | 49730 | Utility Billing | 02/06/2025 | 222.74 | | |
| Total 12773: | | | | | 445.48 | | |
| 3870 | Grainger Inc | 9387986541 | PW - Shop Tools | 01/28/2025 | 93.58 | | |
| 3870 | Grainger Inc | 9391533362 | HC - Weight Room Sink Dra | 01/30/2025 | 72.60 | | |
| Total 3870: | | | | | 166.18 | | |
| 12451 | Grand Junction Winwater Compa | 078212 01 | PW - Distribution Repair Inventory | 01/15/2025 | 2,357.65 | | |
| 12451 | Grand Junction Winwater Compa | 078212 02 | PW - Curb Stop Inventory | 02/05/2025 | 1,061.68 | | |
| Total 12451: | | | | | 3,419.33 | | |
| 12768 | Hayden Rental & Repair | 3410 | PW - Portable Generator Mainten | 01/21/2025 | 86.45 | | |
| Total 12768: | | | | | 86.45 | | |
| 12458 | Hendricks, Jane | 16JAN2025 | Employee Appreciation Reimburs | 01/26/2025 | 45.00 | | |
| Total 12458: | | | | | 45.00 | | |
| 10150 | IACP | 1472 | PD - IACP Conference Scurlock | 01/28/2025 | 445.00 | | |
| Total 10150: | | | | | 445.00 | | |
| 12542 | Jennifer Stewart Photography | 021324 | Arts - December Dance Class Pla | 01/29/2025 | 310.00 | | |
| Total 12542: | | | | | 310.00 | | |
| 13451 | Jet Marketing, LLC | 5492-3564 | Balance Due NWCOR.ORG Webs | 01/29/2025 | 5,625.00 | | |
| Total 13451: | | | | | 5,625.00 | | |
| 13320 | Kimball Midwest | 103018889 | PW - Shop Supplies, Gloves, Nuts | 01/30/2025 | 1,178.67 | | |
| Total 13320: | | | | | 1,178.67 | | |
| 13077 | Laman, J. Lynn | 03FEB2025 | PD - Sewing Patches on Uniforms | 02/03/2025 | 120.00 | | |
| Total 13077: | | | | | 120.00 | | |
| 13290 | Lindsay Manceaux | 1053 | Arts - Galentines Catering | 01/25/2025 | 640.00 | | |
| Total 13290: | | | | | 640.00 | | |
| 12837 | LRE Water Inc | 29144 | Monthly Water Rights Model | 02/07/2025 | 283.50 | | |
| Total 12837: | | | | | 283.50 | | |
| 8375 | MASON SIEDSCHLAW | 2750 | PD - Cumputer Setup | 02/10/2025 | 93.75 | | |
| 8375 | MASON SIEDSCHLAW | 2750 | HC - Wifi Config | 02/10/2025 | 340.00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|--------------|--------------------------------------|----------------|-----------------------------------|--------------|--------------------|-----------|--------|
| 8375 | MASON SIEDSCHLAW | 2760 | PD - Monthly Cloud Server | 02/01/2025 | 317.00 | | |
| Total 8375: | | | | | 750.75 | | |
| 13421 | Mesa Planning & Design LLC | 240407 | Dry Creek West | 02/03/2025 | 150.00 | | |
| 13421 | Mesa Planning & Design LLC | 240407 | Moonlit Meadows | 02/03/2025 | 625.00 | | |
| 13421 | Mesa Planning & Design LLC | 240407 | Uplift Apartments | 02/03/2025 | 75.00 | | |
| 13421 | Mesa Planning & Design LLC | 240407 | 4GM Shop | 02/03/2025 | 75.00 | | |
| Total 13421: | | | | | 925.00 | | |
| 2960 | MJK Sales & Feed Inc | K79890 | PW - 365 Lincoln Ave Frozen | 01/13/2025 | 55.98 | | |
| 2960 | MJK Sales & Feed Inc | K79890 | PW - WWTP Eff Improve | 01/13/2025 | 59.99 | | |
| Total 2960: | | | | | 115.97 | | |
| 13474 | Moffat County Sheriff's Office | 00001 | PD - Body Armor - Adler | 01/30/2025 | 1,071.00 | | |
| Total 13474: | | | | | 1,071.00 | | |
| 12910 | Mueller, Kaitlyn | 1 | Arts - Sip & Paint Instruction | 01/30/2025 | 110.95 | | |
| Total 12910: | | | | | 110.95 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173636318747 | PW Clothing - Bennett | 01/08/2025 | 53.97 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173636334274 | PW - Barrett Clothing | 01/08/2025 | 69.99 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173678566316 | PW - Load Binders | 01/13/2025 | 224.97 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173739801627 | PW - Golden Meadows | 01/20/2025 | 37.97 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173739801627 | PW - Streets | 01/20/2025 | 22.99 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173739801627 | PW - Washington | 01/20/2025 | 299.99 | | |
| 8920 | Murdoch's Ranch & Home Craig | 173783591202 | PW Clothing - Jones | 01/25/2025 | 177.98 | | |
| Total 8920: | | | | | 887.86 | | |
| 4060 | Murray Dahl Beery & Renaud LLP | 18992 | Legal Review | 02/05/2025 | 4,451.03 | | |
| 4060 | Murray Dahl Beery & Renaud LLP | 18993 | Municipal Prosecution | 02/05/2025 | 816.57 | | |
| Total 4060: | | | | | 5,267.60 | | |
| 13264 | Premier Appliance Solutions LLC | 000296 | New Freezer Dry Creek Park Kitc | 02/03/2025 | 1,550.00 | | |
| Total 13264: | | | | | 1,550.00 | | |
| 13334 | PVS DX, INC | DE73000069-2 | WWTP Gas Bottle Rentals | 01/31/2025 | 120.00 | | |
| Total 13334: | | | | | 120.00 | | |
| 12854 | Pye Barker Fire & Safety, LLC | PSI1413442 | PD - Annual Fire Extinguisher Che | 01/17/2025 | 618.00 | | |
| Total 12854: | | | | | 618.00 | | |
| 12519 | Reilly Intellectual Property Law Fir | 19471 | "Hayden" "Heart of the Yampa Vall | 02/04/2025 | 812.50 | | |
| Total 12519: | | | | | 812.50 | | |
| 12092 | Routt Co Enviromental Health | 22234 | Water Sample Bottles | 01/22/2025 | 480.00 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|--------------|-------------------------------|----------------|---------------------------------|--------------|--------------------|-----------|--------|
| Total 12092: | | | | | 480.00 | | |
| 13194 | RubinBrown LLP | 1040067 | Admin - CPA Services | 01/31/2025 | 1,340.00 | | |
| 13194 | RubinBrown LLP | 1040067 | Water Admin - CPA Services | 01/31/2025 | 670.00 | | |
| 13194 | RubinBrown LLP | 1040067 | Sewer Admin - CPA Services | 01/31/2025 | 670.00 | | |
| 13194 | RubinBrown LLP | 1040067 | HC - CPA Services | 01/31/2025 | 670.00 | | |
| Total 13194: | | | | | 3,350.00 | | |
| 12248 | SGS North America, Inc. | 52160161048 | Monthly Water Samples | 01/29/2025 | 378.12 | | |
| 12248 | SGS North America, Inc. | 52160161115 | PW - Water Samples | 02/04/2025 | 128.06 | | |
| 12248 | SGS North America, Inc. | 52160161198 | PW - Sewer Sampling | 02/05/2025 | 192.00 | | |
| 12248 | SGS North America, Inc. | 52160161268 | Water testing | 02/10/2025 | 593.00 | | |
| Total 12248: | | | | | 1,291.18 | | |
| 13475 | Snow Groomers LLC | 8938 | PW - Snowmobile Trail Groomer | 01/16/2025 | 800.00 | | |
| Total 13475: | | | | | 800.00 | | |
| 12727 | Stand Creative Studio | 5095 | Website Hosting | 02/01/2025 | 150.00 | | |
| Total 12727: | | | | | 150.00 | | |
| 10930 | Standard Plumbing Supply Co. | XXLV65 | PW - Tool Bag | 01/03/2025 | 78.99 | | |
| Total 10930: | | | | | 78.99 | | |
| 10530 | Staples Business Advantage | 6022473841 | Admin - Wall Calendar | 01/25/2025 | 34.55 | | |
| 10530 | Staples Business Advantage | 6022473842 | Admin - Office Supplies | 01/25/2025 | 96.18 | | |
| 10530 | Staples Business Advantage | 6024033817 | Admin - Coffee | 02/08/2025 | 55.24 | | |
| Total 10530: | | | | | 185.97 | | |
| 12744 | Title Company of the Rockies | 0503297-C3 | NWBP Title Commitment | 12/04/2024 | 150.00 | | |
| Total 12744: | | | | | 150.00 | | |
| 13352 | TransUnion Risk & Alternative | 6609912-2025 | PD & Court - People Address Sea | 02/01/2025 | 75.00 | | |
| Total 13352: | | | | | 75.00 | | |
| 13190 | Trey Steven Mullen | 775 | Media/Communications | 02/04/2025 | 2,000.00 | | |
| Total 13190: | | | | | 2,000.00 | | |
| 12864 | UNCC | 225010734 | Utility Locates | 01/31/2025 | 40.74 | | |
| Total 12864: | | | | | 40.74 | | |
| 12635 | University of Colorado Denver | 196-63100272 | UTA Racetrack Project | 01/31/2025 | 3,600.00 | | |
| Total 12635: | | | | | 3,600.00 | | |
| 7070 | USA BlueBook | INV00616704 | WTP Lab Supplies | 02/06/2025 | 412.30 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|---------------|----------------------------------|----------------|-----------------------------------|--------------|--------------------|-----------|--------|
| Total 7070: | | | | | 412.30 | | |
| 13476 | Valor Threat Protection | 1025 | PD - Lone Protector Training Pern | 01/30/2025 | 550.00 | | |
| Total 13476: | | | | | 550.00 | | |
| 13086 | Vital Records Holding, LLC | 4599460 | PD - Document Shredding | 11/30/2024 | 50.00 | | |
| Total 13086: | | | | | 50.00 | | |
| 3880 | Wagner Equipment Co | P04C0348961 | PW - Loader Hose Covers | 01/24/2025 | 44.36 | | |
| 3880 | Wagner Equipment Co | P04C0348962 | PW - M2 | 01/24/2025 | 221.80 | | |
| 3880 | Wagner Equipment Co | P04C0349071 | PW - Loader Blade Hose | 01/30/2025 | 162.44 | | |
| 3880 | Wagner Equipment Co | P04C0349093 | PW - M2 Final Drive | 01/31/2025 | 168.41 | | |
| 3880 | Wagner Equipment Co | P04C0349094 | PW - M2 Final Drive | 01/31/2025 | 694.12 | | |
| Total 3880: | | | | | 1,291.13 | | |
| 13317 | West Routt Sanitation LLC | 945104 | PW - Snow Removal | 01/31/2025 | 600.00 | | |
| Total 13317: | | | | | 600.00 | | |
| 13061 | Xerox Financial Services | 6767736 | 178 W Jefferson C8145 | 02/01/2025 | 245.43 | | |
| Total 13061: | | | | | 245.43 | | |
| 4010 | Yampa Valley Electric | 3101FEB2025 | 730013101 513 S Poplar Parks | 02/13/2025 | 286.60 | | |
| 4010 | Yampa Valley Electric | 3501FEB2025 | 730013501 513 S Poplar Pond | 02/13/2025 | 147.76 | | |
| 4010 | Yampa Valley Electric | 7601FEB2025 | 780017601 Lake View Parks Elect | 02/13/2025 | 60.45 | | |
| 4010 | Yampa Valley Electric | 8001FEB2025 | 700008001 Wash & Ash Elec | 02/13/2025 | 239.61 | | |
| 4010 | Yampa Valley Electric | 8103FEB2025 | 730008103 3rd St Parks Electric | 02/13/2025 | 291.55 | | |
| 4010 | Yampa Valley Electric | 8803FEB2025 | 780008803 Golden Meadows Pu | 02/13/2025 | 863.80 | | |
| 4010 | Yampa Valley Electric | 9402FEB2025 | 730009402 Key Pump Electric | 02/13/2025 | 122.36 | | |
| Total 4010: | | | | | 2,012.13 | | |
| 4000 | Yampa Valley Regional Airport | 2024Q4 | Oct Aviation Tax | 12/31/2024 | 4,316.00 | | |
| 4000 | Yampa Valley Regional Airport | 2024Q4 | Nov Aviation Tax | 12/31/2024 | 2,415.36 | | |
| 4000 | Yampa Valley Regional Airport | 2024Q4 | Dec Aviation Tax | 12/31/2024 | 10,208.28 | | |
| Total 4000: | | | | | 16,939.64 | | |
| 13128 | Yampa Valley Sustainability Coun | 16678 | RC Climate Action Collaborative | 01/31/2025 | 16,945.00 | | |
| Total 13128: | | | | | 16,945.00 | | |
| 13355 | Zenobia Consultants LLC | 1057 | Build Grant Project 30% Design | 02/10/2025 | 14,884.75 | | |
| 13355 | Zenobia Consultants LLC | 1057 | Build Grant Project 30% Design | 02/10/2025 | 5,000.00 | | |
| 13355 | Zenobia Consultants LLC | 1057 | Build Grant Project 30% Design | 02/10/2025 | 4,000.00 | | |
| 13355 | Zenobia Consultants LLC | 1058 | Dry Creek Phase 3 Pre App | 02/10/2025 | 262.50 | | |
| Total 13355: | | | | | 24,147.25 | | |
| Grand Totals: | | | | | 128,695.82 | | |

Report Criteria:

Detail report.

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|-------------|-------------|----------------|----------------------------------|--------------|-----------------------|-----------|--------|
| 2580 | Hayden Merc | 01-350653 | HC - Pool Table Repair | 01/06/2025 | 150.00 | | |
| 2580 | Hayden Merc | 01-350930 | PW - Coffee | 01/06/2025 | 46.96 | | |
| 2580 | Hayden Merc | 01-352098 | PW - Tow Strap | 01/07/2025 | 23.99 | | |
| 2580 | Hayden Merc | 01-353834 | PW Shop Super Glue | 01/09/2025 | 6.99 | | |
| 2580 | Hayden Merc | 01-358333 | PW - Coupling, Thread Tape | 01/14/2025 | 42.75 | | |
| 2580 | Hayden Merc | 01-359168 | HPR Meeting Meal | 01/15/2025 | 51.91 | | |
| 2580 | Hayden Merc | 01-359340 | HC - Gym Projector | 01/15/2025 | 24.07 | | |
| 2580 | Hayden Merc | 01-360213 | PW - Ice Melt | 01/16/2025 | 541.17 | | |
| 2580 | Hayden Merc | 01-360287 | DCP Mouse Traps | 01/26/2025 | 45.60 | | |
| 2580 | Hayden Merc | 01-360419 | PW - 365 Lincoln Repair | 01/16/2025 | 15.18 | | |
| 2580 | Hayden Merc | 01-363408 | WWTP Outfall Heat | 01/20/2025 | 4.17 | | |
| 2580 | Hayden Merc | 01-363462 | Snowcat & Buggy | 01/20/2025 | 9.95 | | |
| 2580 | Hayden Merc | 01-364403 | PW - High Service Pumps | 01/21/2025 | 1.00 | | |
| 2580 | Hayden Merc | 01-364409 | DCP Drain Repair | 01/21/2025 | 34.98 | | |
| 2580 | Hayden Merc | 01-364556 | PW - Team Lunch | 01/21/2025 | 54.18 | | |
| 2580 | Hayden Merc | 01-364898 | DCP Drain Repair | 01/21/2025 | 3.58 | | |
| 2580 | Hayden Merc | 01-365420 | PW - Plumbing Putty, Drain | 01/22/2025 | 29.57 | | |
| 2580 | Hayden Merc | 01-365443 | DCP Drain Repair - Return | 01/22/2025 | 19.99- | | |
| 2580 | Hayden Merc | 01-365747 | PW - Solder Brush | 01/22/2025 | 3.99 | | |
| 2580 | Hayden Merc | 01-367274 | PW - 140m2 Parts | 01/24/2025 | 57.77 | | |
| 2580 | Hayden Merc | 01-369647 | PW - Cleaning Supplies | 01/27/2025 | 18.78 | | |
| 2580 | Hayden Merc | 01-370940 | DCP Repairs | 01/28/2025 | 104.94 | | |
| 2580 | Hayden Merc | 01-371918 | PD - Light Bulbs | 01/29/2025 | 9.00 | | |
| 2580 | Hayden Merc | 01-373168 | HC - Restroom Repair | 01/30/2025 | 64.97 | | |
| 2580 | Hayden Merc | 01-373749 | DCP Outlet Repair | 01/31/2025 | 15.99 | | |
| 2580 | Hayden Merc | 01-373811 | PW - Coke Machine Install | 01/31/2025 | 55.88 | | |
| 2580 | Hayden Merc | 01-59234 | PW - Lazor Line Level | 01/15/2025 | 119.99 | | |
| 2580 | Hayden Merc | 02-321478 | PW - 365 Lincoln Repair | 01/10/2025 | 20.93 | | |
| 2580 | Hayden Merc | 02-325517 | PW - Trailer Battery & Winch Mou | 01/15/2025 | 234.05 | | |
| 2580 | Hayden Merc | 02-326460 | PW - 365 Lincoln Repair | 01/16/2025 | 123.95 | | |
| 2580 | Hayden Merc | 02-329877 | WWTP Outfall Heat | 01/20/2025 | 38.26 | | |
| 2580 | Hayden Merc | 02-330922 | DCP Drain Repair | 01/21/2025 | 29.41 | | |
| 2580 | Hayden Merc | 02-331932 | PW - 365 Lincoln Repair | 01/22/2025 | 8.99 | | |
| 2580 | Hayden Merc | 02-332629 | PW - Washer Flud Pump | 01/23/2025 | 234.97 | | |
| 2580 | Hayden Merc | 03-279292 | PW- Banner Clips | 01/09/2025 | 12.95 | | |
| 2580 | Hayden Merc | 03-279360 | PW - Shop Organization | 01/09/2025 | 9.97 | | |
| 2580 | Hayden Merc | 03-285108 | PW - Shop Spray Paint | 01/16/2025 | 8.59 | | |
| 2580 | Hayden Merc | 03-285203 | PW - 365 Lincoln Repair | 01/26/2025 | 67.54 | | |
| 2580 | Hayden Merc | 03-285274 | Council Meal | 01/16/2025 | 81.48 | | |
| 2580 | Hayden Merc | 03-285407 | PW - 365 Lincoln Repair | 01/16/2025 | 109.53 | | |
| 2580 | Hayden Merc | 03-285487 | Town Council Meal | 01/16/2025 | 29.87 | | |
| 2580 | Hayden Merc | 03-290901 | HC Gym Repair for Video | 01/23/2025 | 36.98 | | |
| 2580 | Hayden Merc | 03-291014 | HC Gym Repair for Video | 01/23/2025 | 19.99 | | |
| 2580 | Hayden Merc | 03-291888 | PD - Light Bulbs | 01/24/2025 | 98.94 | | |
| 2580 | Hayden Merc | 03-291964 | Parks - Disc | 01/24/2025 | 7.98 | | |
| 2580 | Hayden Merc | 03-296401 | Council Meal | 01/29/2025 | 13.17 | | |
| 2580 | Hayden Merc | 03-297084 | PW - Respirator | 01/30/2025 | 39.99 | | |
| 2580 | Hayden Merc | 03-297874 | PW - Coke Machine Install Return | 01/31/2025 | 7.59- | | |
| 2580 | Hayden Merc | 03-297877 | PW - Coke Machine Install | 01/31/2025 | 24.99 | | |
| Total 2580: | | | | | 2,762.31 | | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|---------------|-------------|----------------|-------------|--------------|-----------------------|-----------|--------|
| Grand Totals: | | | | | <u>2,762.31</u> | | |

Report Criteria:

- Detail report.
 - Invoices with totals above \$0 included.
 - Paid and unpaid invoices included.
-

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|--------------|--------------------|----------------|------------------------------------|--------------|--------------------|------------|--------|
| 12696 | AT&T Mobility | 287293429932 | Sewer - Cell Phone | 01/20/2025 | 108.04 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | Streets - Cell Phone | 01/20/2025 | 270.11 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | Water - Cell Phone | 01/20/2025 | 112.95 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | Admin - Cell Phone | 01/20/2025 | 245.55 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | HC Cell Phones | 01/20/2025 | 233.24 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | Exec - Phone | 01/20/2025 | 49.11 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | PW - Utility Locate iPad | 01/20/2025 | 20.02 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293429932 | PW - Utility Locate iPad | 01/20/2025 | 20.02 | 02/12/2025 | |
| 12696 | AT&T Mobility | 287293441320 | PD - Cell Phone | 01/20/2025 | 682.23 | 02/12/2025 | |
| Total 12696: | | | | | 1,741.27 | | |
| 1650 | CEBT | INV 00173317 | Sewer Benefits | 01/27/2025 | 4,240.34 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Streets Benefits | 01/27/2025 | 8,440.39 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Water Benefits | 01/27/2025 | 5,129.05 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Parks Benefits | 01/27/2025 | 3,117.26 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Rec Benefits | 01/27/2025 | 7,068.89 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | HC - Fitness Benefits | 01/27/2025 | 2,457.27 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | HC - Arts Benefits | 01/27/2025 | 1,997.03 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Sewer Admin Benefits | 01/27/2025 | 2,027.32 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Water Admin Benefit | 01/27/2025 | 2,027.32 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Admin Benefits | 01/27/2025 | 6,295.75 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Planning Benefits | 01/27/2025 | 1,708.83 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | PD Benefits | 01/27/2025 | 12,238.25 | 02/12/2025 | |
| 1650 | CEBT | INV 00173317 | Leg Benefits | 01/27/2025 | 2,895.34 | 02/12/2025 | |
| Total 1650: | | | | | 59,643.04 | | |
| 3770 | CenturyLink | 7236JAN2025 | 333937236 970-276-2559 West E | 01/19/2025 | 35.74 | 02/12/2025 | |
| 3770 | CenturyLink | 9595FEB2025 | 334099595 PD Phone 970-276-25 | 02/04/2025 | 120.48 | 02/12/2025 | |
| Total 3770: | | | | | 156.22 | | |
| 13167 | Dex Imaging | AR12727248 | HC - Copier | 02/03/2025 | 61.59 | 02/12/2025 | |
| Total 13167: | | | | | 61.59 | | |
| 12828 | Luminate Fiber LLC | 1201FEB2025 | 3001061201 HPD Broadband | 02/03/2025 | 72.40 | 02/12/2025 | |
| 12828 | Luminate Fiber LLC | 4701FEB2025 | 3001154701 - Loadout Utilities | 02/01/2025 | 73.85 | 02/12/2025 | |
| 12828 | Luminate Fiber LLC | 6301FEB2025 | 3001106301 Hayden Center Broa | 02/01/2025 | 260.79 | 02/12/2025 | |
| Total 12828: | | | | | 407.04 | | |
| 13256 | PDS INC | AR91992 | PD - Copier | 02/11/2025 | 51.15 | 02/12/2025 | |
| 13256 | PDS INC | AR92191 | PW - Copier | 02/11/2025 | 15.48 | 02/12/2025 | |
| Total 13256: | | | | | 66.63 | | |
| 13417 | Twin Enviro - Apex | JAN2025 | Residential Trash Service | 01/31/2025 | 28,177.54 | 02/12/2025 | |
| 13417 | Twin Enviro - Apex | OCT2024 | Residential Trash Service - Oct 20 | 10/31/2024 | 28,120.18 | 02/12/2025 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | Net Invoice Amount | Date Paid | Voided |
|---------------|----------------------------|----------------|--------------------------|--------------|-----------------------|------------|--------|
| Total 13417: | | | | | 56,297.72 | | |
| 13086 | Vital Records Holding, LLC | 4691339 | PD - Document Shredding | 01/31/2025 | 108.11 | 02/12/2025 | |
| 13086 | Vital Records Holding, LLC | 4711915 | Admin - Destruction Bins | 01/31/2025 | 118.26 | 02/12/2025 | |
| Total 13086: | | | | | 226.37 | | |
| 4010 | Yampa Valley Electric | 1802JAN2025 | 1510001802 Street Lights | 01/28/2025 | 3,227.41 | 02/12/2025 | |
| 4010 | Yampa Valley Electric | 8003 JAN2025 | 750008003 Hayden Center | 01/28/2025 | 1,746.29 | 02/12/2025 | |
| Total 4010: | | | | | 4,973.70 | | |
| 4245 | Zirkel Wireless, LLC | 303075 | Acct 4377 internet | 02/01/2025 | 102.57 | 02/12/2025 | |
| 4245 | Zirkel Wireless, LLC | 304669 | Acct 4378 internet | 02/01/2025 | 99.00 | 02/12/2025 | |
| 4245 | Zirkel Wireless, LLC | 304894 | DCP Internet #7774 | 02/01/2025 | 124.00 | 02/12/2025 | |
| Total 4245: | | | | | 325.57 | | |
| Grand Totals: | | | | | 123,899.15 | | |

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Town of Hayden

Town Council Agenda Item

MEETING DATE: February 20, 2025

AGENDA ITEM TITLE: Planning Commission appointment of Katie Berning

AGENDA SECTION: Consent Agenda

PRESENTED BY: Tegan Ebbert, Community Development Director.

CAN THIS ITEM BE RESCHEDULED: Yes, but not recommended.

BACKGROUND REVIEW: Planning Commission has one vacancy for an alternate member. Katie Berning submitted a letter of interest to serve on the Hayden Planning Commission. Katie has lived in Hayden since 2018. She is an active member of several volunteer groups around the Hayden area. She has been working for the local non-profit organization, Friends of the Yampa as their Outreach Program Manager since 2022.

Staff believe that Katie will be an asset to the Hayden Planning Commission based upon her involvement within the Hayden community, her work experience, and interest in the relevant subject matter that the Hayden Planning Commission reviews.

If this Planning Commission vacancy is filled, the Planning Commission will be fully occupied with five regular members and two alternate members.

RECOMMENDATION: Move to approve the appointment of Katie Berning to the Hayden Planning Commission as an alternate member with a term expiring on 1/31/2031.

MANAGER RECOMMENDATION/COMMENTS: *I concur with the recommendation.*

Katie Berning
191 N. Maple St.
PO Box 1768
Hayden, CO 81639
berning.katie@gmail.com
Hayden Planning Commission interest letter

Hello Tegan and Planning Commission,

I am interested in serving on the Hayden Planning Commission. I would like to contribute my time and efforts to be part of the process for planning and growth for the town of Hayden. I value Hayden's heritage, as well as know that it is ripe for development and growth. I am passionate about preserving the Hayden we all know and love, while making space for new families and residents.

I am currently employed at Friends of the Yampa and would like to bring my environmental view to the conversation. My strongest professional skills are in communications. I have experience in marketing, social media, event planning, and in-person outreach. My work at the Steamboat Pilot & Today helped give me a history of Routt County. I have taken City 101 and Leadership Steamboat in Steamboat Springs. I am well connected to many nonprofits and businesses in the area through my work with event planning and marketing.

I am organized and detail-oriented. I am a fast learner and look forward to learning more about the town of Hayden. We, as Hayden residents need to be a part of the process, and I feel the Planning Commission will be a great opportunity.

Please reach out if you have any questions.

Sincerely,

Katie Berning



Town of Hayden

Town Council Agenda Item

MEETING DATE: February 20, 2025

AGENDA ITEM TITLE: Request to pause sales tax incentive for Creek View Grill

AGENDA SECTION: New Business

PRESENTED BY: Tegan Ebbert, Community Development Director.

CAN THIS ITEM BE RESCHEDULED: Yes, but not recommended.

BACKGROUND REVIEW: When Creekview Grill opened in 2022, they requested and were granted a three-year sales tax reimbursement incentive. The original approval letter is attached and outlines that the business is eligible for 50% sales tax reimbursement in their first year of operation, 40% reimbursement in their second year of operation, and 30% reimbursement in their 30%.

Creekview was entering operational year 3 when a fire closed the business in October 2024. The business owner has been working with the Routt County Regional Building Department since the time of the fire. Building permits have been issued to demo the fire damaged areas and repair the restaurant in order to resume operations in 2025. The business owner has requested that the year 3 incentive of 30% reimbursement be paused until such time as they resume operations.

Business incentive requests first go to the Hayden Economic Development Commission for review and recommendation, before going to the Town Council for review and approval (or denial). Incentives are a tool used to support local business growth and establishment, typically within the first few years of operations.

Hayden Economic Development Commission has discussed this request and recommends approval of the final year of incentives to resume once the restaurant opens back up.

RECOMMENDATION: Move to amend the Creekview Grill sales tax reimbursement approval to state "A refund of sales tax collected by the Town of Hayden in the amount of 30% for one year following the reopening of the business operation following fire damage restoration."

MANAGER RECOMMENDATION/COMMENTS: *I concur with the recommendation.*



Maritza Juan De Dios, owner
Creek View Grill

RE: Sales tax reimbursement approval

Dear Maritza:

The Town is in receipt of your letter of request dated July 26, 2022. The Hayden Economic Development Commission reviewed the sales tax reimbursement request and recommended to the Hayden Town Council that it be approved. On August 25, 2022 the Hayden Town Council approved the sales tax reimbursement as follows in order to support the establishment of your business:

1. A refund of sales tax collected by the Town of Hayden in the amount of 50% for the first year of business operation.
2. A refund of sales tax collected by the Town of Hayden in the amount of 40% for the second year of business operation.
3. ~~A refund of sales tax collected by the Town of Hayden in the amount of 30% for the third year of business operation.~~ A refund of sales tax collected by the Town of Hayden in the amount of 30% for one year following the reopening of the business operation following fire damage restoration

In order to request reimbursement please submit a request letter with the date requested, total amount of request, and annual quarter you are requesting reimbursement for. Please include name and address that the check needs to be made out to.

Thank you,

Tegan Ebbert
Community Development Director

Tegan Ebbert

From: Logan Marienau <logan@marienautax.com>
Sent: Monday, January 27, 2025 3:43 PM
To: Tegan Ebbert
Cc: Maritza Juandedios
Subject: Request to Pause Sales Tax Incentive Program for Creek View Grill

Dear Tegan,

I hope this email finds you well. I'm reaching out on behalf of my client, Maritza, the owner of the Creek View Grill. Unfortunately, the business recently experienced a fire and has not been operational for several months.

In light of this, we kindly request that the sales tax incentive program for the Creek View Grill be paused starting with Q4 2024 and remain on hold until the business is able to reopen. This adjustment would ensure the program reflects the current status of the business.

Please let me know if you need any additional information or documentation. We truly appreciate your understanding and support during this challenging time.

Thank you for your consideration.

--

Best regards,



Logan Marienau, EA
President, Marienau Tax & Accounting LLC

970-439-1191 | www.marienautax.com | logan@marienautax.com



[Schedule a meeting with me](#)

IMPORTANT: The contents of this email and any attachments are confidential. They are intended for the named recipient(s) only. If you have received this email by mistake, please notify the sender immediately and do not disclose the contents to anyone or make copies thereof.