

Mayor Banks called the regular meeting of the Hayden Town Council to order at 6:01 p.m. Mayor Pro Tem Gann and Councilmembers Bell, Haight, Hicks, Hayden and Carlson were present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Barbara Binetti, Police Chief, Scott Scurlock, Public Works Director, Bryan Richards, Community Development Director, Tegan Ebbert, Hayden Center Recreation Director, Rhonda Sweetser, and Hayden Center Arts and Events Director, Sarah Stinson

MOMENT OF SILENCE Mayor Banks offered a moment of silence.

PLEDGE OF ALLEGIANCE Mayor Banks led the Pledge of Allegiance.

COUNCILMEMBER
REPORT AND UPDATE

Study Session

Staff & Councilmember Reports

HAYDEN CENTER

Sarah Stinson, Director Arts and Events:

- Working on Year End Reporting
- Sip and paint is the most highly requested class. Will have first class on 1/29/25 with a mock up class for employees on the 15th.
- New person starting on the 21st. Will work to transition into the position before out on Maternity leave.
- Starting on Valentine Soiree planning.

Rhonda Sweetser, Director Parks and Recreation:

POLICE

Chief of Police Scurlock:

- Trying to close out some 2024 projects. We ordered the hardware for our digital ticketing and hope to have it up and running by the end of February.
- Began working on a complete review/revision of all internal PD policies.
- With the policy review, we are going to seek accreditation from the Colorado Association of Chiefs of Police and incorporating the Trust Building Campaign from the International Association of Chiefs of Police.

PUBLIC WORKS

Bryan Richards, Public Works Director: Gave a handout on the Spruce to Washington rehab sewer project showing the clay pipes. Attached in the minutes. We contract with Action Services for these issues. The photos are showing the cracking un the clay pipes, roots coming through etc. and why these lead to backups. Bid closes on 1/15/25 to rectify this issue. It is a two-phase project: first is the top of Hospital hill, second is the bottom of the hill. We received a \$480,000.00 grant to fix this. Councilmember Bell asked if it will be relined or dug up. Bryan Richards responded that the issues are to much so it will be trenched and replaced.

Mayor Banks asked the diameter of the pipe. It is 6 inch. Some are 4 inch into homes. 8 inch is best. Other projects the NW Business park heating and cooling on geo thermal bid is closing on the 15th as well. The geothermal and the shell building are separate bids.

Routt County, Steamboat Springs, and Hayden have a coop project at the sewer plant. The survey has been done and it is in design now. Big advantage for us is that we have a battery powered back up for when we lose power that will last for 6 hours.

Hitting preventative maintenance hard for the last two weeks. Back Flow Device notices will be sent out as per state regulations of the annual testing. Plowing will happen whenever there is two inches of snow.

PLANNING

Tegan Ebbert, Community Development Director: Working on year-end projects and some funding projects for this year. We are finishing up the preliminary application review of the Weinberger project that was submitted. Mike Johnson helps to review the projects to be sure that all documents are submitted correctly. That preliminary application review will be done by Monday. We already see that there are things missing so it will be going back to the contractor.

ADMINISTRATION

Mathew Mendisco, Town Manager: The Council is coming up on the 2 year mark for the Strategic Plan. That will be in June and will be posted as a work session. Usually have it at CMC on a Friday starting at 2 p.m. and then on Saturday from 8-12. This helps with focus on the budget and priorities for 2026. Made an offer for the Coordinator position and the person accepted. I am working on some internal structuring of departments and will keep you included on that. The steering commission meeting for the RTA is ongoing. Working on a grant to help get infrastructure ready with CDOT. The current proposed site is around the Robinson land and Town land. Where it makes sense. There are two permitted spurs on the Robinson land. They are on board with the project. I sent you the overview of the Executive Summary but will have the full report in the next meeting packet. It will take about 20 minutes.

Carlson asked if Robinson owns the whole triangular parcel. Mathew explained that they own back to the rails on the large swatch of land. Bell asked if we have a listing of the Town owned properties. Mathew and Tegan said they would send him a link to the files and a list of the properties.

Barbara Binetti, Town Clerk: nothing
 Andrea Salazar, Finance Manager: absent

Staff reports will continue at the end of the meeting.

- COUNCILMEMBER REPORT AND UPDATE None
- OPENING PRAYER MOMENT OF SILENCE Mayor Banks offered a moment of silence.
- PLEDGE OF ALLEGIANCE Mayor Banks led the Pledge of Allegiance.

PUBLIC COMMENTS None

PROCLAMATIONS/
PRESENTATIONS None

CONSENT ITEMS

A. Consideration of minutes for the Regular Meeting of December 19, 2024
Councilmember Carlson moved to approve the consent items. Councilmember Bell seconded. Roll call vote. Councilmember Bell - aye. Councilmember Haight – aye. Councilmember Hicks - aye. Councilmember Hayden – abstain. Councilmember – Carlson. Mayor Pro Tem Gann – aye. Mayor Banks – aye. Motion carried.

B. Consideration to approve payment bill vouchers date 12/23/2024 in the amount of \$46,584.24

C. Consideration to approve payment bill vouchers date 12/26/2024 in the amount of \$198,005.47

D. Consideration to approve payment bill vouchers date 12/27/2024 in the amount of \$761.17

OLD BUSINESS None

NEW BUSINESS None

PULLED CONSENT ITEMS None

STAFF AND COUNCILMEMBER REPORTS AND UPDATES CONTINUED
Councilmember Carlson stated she got an email from Chief Scurlock regarding ride a longs. She highly suggested to the Council that if they had not done a ride along before that they should as it is highly educational. Mayor Banks asked Chief Scurlock how long a ride along usually is. Chief responded approximately 2 hours.
Mathew Mendisco

- There will be a tour of the Water Plant in February

- The town's water attorney will be at the next study session, January 16, 2025.

EXECUTIVE SESSION None

ADJOURNMENT Mayor Banks adjourned the meeting at 6:37 p.m.



Recorded by:

A handwritten signature in cursive script, appearing to read "Barbara Binetti".

Barbara Binetti, Town Clerk

APPROVED THIS 16th DAY OF January 2025.

A handwritten signature in cursive script, appearing to read "Ryan Banks".

Ryan Banks, Mayor