

HAYDEN CENTER

KID'S BIRTHDAY PARTY EVENT AGREEMENT

Date of Event: _____ Event Start Time: _____
Rental Start Time: _____ Rental End Time: _____
Name of Birthday Child: _____ Age: _____
Parent or Guardian Name(s): _____
Mailing Address: _____
City/State/Zip: _____
Work Phone: _____ Cell Phone: _____
Approximate # of children attending: _____

Please note the following rules and guidelines:

- Half of the gym will be reserved for the party. Tumbling equipment and items will be set up by Hayden Center staff.
- Cake and snacks may only be eaten at tables in the lobby. No food or drinks (other than water) allowed in the gym at any time.
- Party guests must take shoes off to play on tumbling equipment
- All children attending the party shall be signed in on the release waiver by parent or legal guardian prior to participating at the Event or using any Hayden Center equipment.

Use Fee:

2-Hour Rental with Tumbling equipment*:	\$ <u>131</u>
Set-Up/Cleaning Fees:	\$ _____
TOTAL	\$ _____

*Hayden Center members receive 10% discount of rental fees

PAYMENT OF FEES AND THIS COMPLETED AGREEMENT MUST BE SUBMITTED TO THE HAYDEN CENTER PRIOR TO THE EVENT, c/o Town of Hayden, P.O. Box 190, 495 W Jefferson Avenue, Hayden, Colorado 81639. Make checks payable to Town of Hayden. Contact the Hayden Center Front Desk at (970) 276-0500 to arrange credit card payments.

USER – PLEASE READ, INITIAL AND SIGN

In consideration of the use of the Hayden Center, 495 West Jefferson Avenue, Hayden, CO 81639, the undersigned agrees to the following:

1. The undersigned indemnifies and holds the Center harmless, as well as, the Center's officers, agents and employees, from and all liability, damage, loss, cost and expenses, on account of any claim, suit, or action made or brought against the Center, its officers, agents or employees for the death of or injury to persons or destruction of property involving the undersigned user, its employees, agents and representatives sustained in connection with the use of the facilities in pursuant to this Facility Use Agreement. _____ (initial).
2. The undersigned must pay for time reserved. No refunds due to partial use of reserved time. Any time not reserved may be booked for another user. The undersigned must allow adequate set-up and clean-up time when scheduling use within the Center. The undersigned agrees to vacate the premises at the agreed-upon time and also understands that the facility cannot be occupied prior to the contracted time. _____ (initial)
3. In the event of mechanical failure or other unforeseen occurrence, that render the fulfillment of this agreement impossible or impractical, the undersigned waives any claim for damage or compensation other than potential refund of rental and cleaning fees, should this agreement be terminated. _____ (initial)

I have read this special events agreement and fully understand my rights and obligations in connections with my use of the Hayden Center.

Signed: _____ Date: _____

Printed Name: _____

For Internal Use Only:

Received By: _____ Director Approval: _____