



## HAYDEN ARTS COMMISSION

### Meeting Agenda

Tuesday, November 12th, 2024 – 5:15 pm

Hayden Center

495 W Jefferson Avenue, Hayden

1. **CALL TO ORDER – 5:28 PM - in attendance: Bonnie, Misty, Ryan, Melinda, Sarah – Thea arrives ~6:20 PM**
2. **READING AND APPROVAL OF THE MINUTES**
3. **AUDIENCE PARTICIPATION**

Community members are invited to speak to the Commission on items that are not on the agenda. There is a 3-minute time limit per person, unless otherwise noted by the Chairperson. Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required.
4. **OLD BUSINESS**
  - a. **Events**
    - i. **Harvest Fest – more supplies for creation station**
    - ii. **Craft Fair – easily could use 40 vendors – maybe add an additional attraction? Like kid's performance, live music, etc.**
    - iii. **TGR Movie – more giveaways? Mtn Sangria was great!! Will use them more in the future.**
5. **NEW BUSINESS**
  - a. **Events**
    - i. **The Thanksgiving Play – Sunday, November 24<sup>th</sup> – 5:00 doors, 5:30 showtime**
      - **Needs – Bar/snack sales only – Mtn Sangria again(?), popcorn/M&M station for snacks – popcorn, M&M's, mini marshmallows, gummy bears, mini pretzels**
      - **Sign-ups: Katie, Ryan, Misty – Bonnie is snack supervisor**
    - ii. **Holiday Tree Lighting – 11/30 - 3:45 setup - 4:45 PM – ~6:30 event**
      - **Needs – Sarah to send task list out to HAC**
      - **Caroling – Bonnie and Thea will lead**
        - **Ask Alicia to send caroling booklet – Steamboat Choir unable due to leadership schedule**
        - **Songs: 1. Frosty the Snowman, 2. Rudolph the Red Nosed Reindeer, 3. Here Comes Santa Clause, 4. We Wish You a Merry Christmas**
        - **Goose doing decaf, Merc doing cookies**
        - **Cocoa Plan?**
        - **Firepits – have more lighters/fluid, newspaper, dry wood, etc.**
        - **Gingerbread house decorations - Katie**
      - **Sign-ups – setup: Courtney, Liz(?), Misty (maybe), Ryan (maybe)**
    - iii. **The Polar Express – Saturday, Dec 7<sup>th</sup> – 5:30 doors – 6:00 show**
      - **Needs: set up, hot cocoa, etc. serving, clean up**
      - **To Do: get festive cups for cocoa,**
      - **Sign Ups: Ryan to set up, Melinda, Misty**
  - b. **Programming**
    - i. **Kids 3 Week Hand building Pottery Class – Fridays 9:30 AM starting 11/15**
    - ii. **Adult 3 Week Hand building Pottery – Wed days, Thursday evenings starting 11/13**
    - iii. **Kids 'Cookies for Santa' Plate Painting – 12/2 - 6:00 PM**
    - iv. **Adult Christmas Paint Party – 12/10 – 6:00 PM**

- c. **Looking Ahead**
- d. **Misc**
- e. **Meeting Schedule**
  - i. **Special meeting in December - decide date and time – Hayden Center**
    - **Sarah to send out 2025 calendar with events that we already offer, ask for new ideas of thoughts on existing events or what we want to change.**
    - **Look up other programs schedules, Hayden Schools events calendars, etc.**
  - ii. **December 3<sup>rd</sup> for next meeting/2025 planning meeting.**
    - **Thea bringing soup**
    - **Bonnie bringing soup and bread**
    - **Misty bringing salad**
    - **Ryan bringing cookies**
    - **Sarah will bring something**
  - iii. **Change monthly meeting time(?) 😊 6:00 – 8:00 PM?**
  - iv. **2025 planning – it was expressed that members of the HAC want to focus more on expansion of the arts and do less smaller events and more larger events quarterly to avoid fatigue and burnout.**

## **6. OTHER BUSINESS**

- a. **Find Arts Strategic Plan as set forth by Town Council?**

*NOTICE: Agenda is subject to change up to 24 hours before scheduled meeting. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.*