



AMMENDED AGENDA
HAYDEN TOWN COUNCIL MEETING
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE
THURSDAY, DECEMBER 5, 2024
7:00 P.M.

ATTENDEES/COUNCIL MAY PARTICIPATE VIRTUALLY VIA ZOOM WITH THE INFORMATION BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/81996476776?pwd=N284bThVSlc4amplZ3oyb0VMTUNKUT09>

Meeting ID: 819 9647 6776

Passcode: 700776

One tap mobile

+16699009128,,81996476776#,,,,*700776# US (San Jose)

+12532158782,,81996476776#,,,,*700776# US (Tacoma)

*OFFICIAL RECORDINGS AND RECORDS OF MEETINGS WILL BE THE ZOOM RECORDING AND NOT FACEBOOK LIVE. FACEBOOK LIVE IS MERELY A TOOL TO INCREASE COMMUNITY INVOLVEMENT AND IS NOT THE OFFICIAL RECORD. *

REGULAR MEETING – 7:00 P.M.

1a. CALL TO ORDER

1b. OPENING PRAYER/MOMENT OF SILENCE

1c. PLEDGE OF ALLEGIANCE

1d. ROLL CALL

1e. COUNCILMEMBER REPORTS AND UPDATES : Thad Renaud – Explanation of Ex Parte Communication

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2. PUBLIC COMMENTS

Citizens are invited to speak to the Council on items that are not on the agenda. All individuals who desire to speak during public comments must sign in using the sheet available by the Town Clerk. There is a three-minute time limit per person, unless otherwise noted by the Mayor. Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required.

3. PROCLAMATIONS/PRESENTATIONS

4. CONSENT ITEMS

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember requests to pull an item from the consent agenda.

A. Consideration of minutes for the Special Meeting of November 20, 2024

Page 3

B. Consideration to ratify payment bill vouchers dated 11/25/24 in the amount of \$344,160.10

Page 8

C. Consideration to approve payment bill vouchers date 12/1/24 in the amount of \$233,824.07

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NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.

- D. Recommendation to approve the appointment of Thea Wigglesworth and Elizabeth Spinazzola to the Hayden Arts Commission, term expiring November 2026 Page 24

5. OLD BUSINESS

- A. Review and Consider for Approval

6. NEW BUSINESS

- A. Budget 2025
 - I. Public Hearing: Resolution 2024-17 A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Hayden, Colorado for The Calendar Year Beginning on The First Day of January 2025 and Ending on The Last Day of December 2025
 - II. Review and Consider for Approval Resolution 2024-17 A Resolution Summarizing Expenditures and Revenues For Each Fund and Adopting a Budget for the Town of Hayden, Colorado for The Calendar Year Beginning on The First Day of January 2024 and Ending on The Last Day of December 2024 Page 63
 - III. Review and Consider for Approval Resolution 2024-16 A Resolution Levying General Property Taxes for The Year 2024 To Help Defray the Costs of Government for The Town of Hayden, Colorado for The 2025 Budget Year Page 63
Page 65
 - B. Review and Consider for Approval of the Tree City USA Application. Page 54
 - C. REVIEW AND CONSIDER FOR APPROVAL RESOLUTION 2024-15. A RESOLUTION ACCEPTING THE Northwest Business Park Phase 1 – Schedule 1 CONSTRUCTION. Page 56
 - D. Review and Consideration for Approval Town Council Meeting Schedule 2024 Page 57
 - E. Consideration to Approve Resolution 2024-18 A Resolution Designating a Posting Place for Public Meetings for the Town of Hayden, Colorado Page 61
 - F. Review and Consideration for Approval RESOLUTION NO. 2024-20 A RESOLUTION AUTHORIZING THE TOWN MANAGER FOR THE TOWN OF HAYDEN TO ENTER INTO AND CLOSE ALL REAL ESTATE TRANSACTIONS INVOLVING THE NORTHWEST COLORADO BUSINESS DISTRICT Page 70

7. PULLED CONSENT ITEMS

8. STAFF AND COUNCILMEMBER REPORTS AND UPDATES (CONTINUED, IF NECESSARY)

9. EXECUTIVE SESSION (IF NECESSARY)

10. ADJOURNMENT

Review and Discuss Water and Sewer Rates for the 2025-2027 Budget

Mathew Mendisco gave an in depth overlook on the water and sewer rates and options for the 2025-2027 budgets reviewing the different scenarios and how they will affect the Town Enterprise fund and budget moving forward. In discussion, the Council talked about a 15% increase for the upcoming budget year.

Review and Consideration to Approve RESOLUTION 2024-14 A Resolution Accepting construction of the North West Business Park Phase 1 – Schedule 2 Construction

Mayor Pro Tem Gann moved to approve the RESOLUTION 2024-14 A Resolution Accepting construction of the North West Business Park Phase 1 – Schedule 2 Construction. Mayor Banks seconded. Roll call vote. Councilmember Bell – aye. Councilmember Haight – aye. Councilmember Hicks - aye. Councilmember Carlson – aye. Councilmember Hayden – abstain. Mayor Pro Tem Gann – aye. Mayor Banks – aye. Motion carried.

Bryan Richards spoke to this Resolution. The project is completed. As a public project, we have to "accept" the project.

NEW BUSINESS

PULLED CONSENT ITEMS

STAFF AND COUNCILMEMBER REPORTS AND UPDATES CONTINUED

Councilmember Bell asked if there was an update on Stokes Gulch. Mathew Mendisco responded that the last we heard from the County, the applicant had stated they would be purchasing their water from the Town of Hayden. We replied that we could not supply that amount of water and they will have to find a different solution. Mayor Pro Tem Gann clarified for the new Councilmembers that the Council had sent a letter in opposition to the project to Routt County.

EXECUTIVE SESSION

ADJOURNMENT

Mayor Banks adjourned the meeting at 9:05 p.m.

Recorded by:

Barbara Binetti, Town Clerk

APPROVED THIS 5th day of December, 2024.

Ryan Banks, Mayor

Work SessionStaff & Councilmember Reports**HAYDEN CENTER**

Sarah Stinson, Director Arts and Events: This Sunday November 24th the Players at Perry-Mansfield are playing an encore show of the Thanksgiving Play to the Hayden Center. 5:00 doors, 5:30 showtimes! Saturday 11/30 is our Hayden Holiday Tree Lighting - 4:45 PM at S. 4th Street - we will have complimentary treats and cocoa, caroling and Santa!

Boards and Commission holiday party is scheduled for Friday, December 6th at 6:00. Louisiana Lindsay will be making us a beautiful grazing table with meats, cheeses, nuts, fruits, dips, jams, breads, the works. I've sent invitations via email to the boards already but I will be sending out a reminder email soon. Spring, 2025 Dance registration will open on Monday, December 2nd.

Our "Cookies for Santa" painting party is also on Monday, December 2nd from 6-8 PM. All ages are welcome and we only have a few spots left.

Our 2nd week of our 3-week hand building clay classes are going great! They will finish up making their projects this week with drying and bisque firing next week. They will glaze the week of the 2nd and pick up their creations closer to Christmas after we fire them again.

Rhonda Sweetser, Director Parks and Recreation: Pop-Up Classes:

Scheduled from November 28th through December 23rd. Classes include:

- Turkey Burner
- Strength and Balance
- Pilates
- Cardi Yoga
- Yoga
- Zumba
- Holiday Spin
- **Adult Recreation:**
 - Volleyball: Wednesdays, 7:00–9:00 PM in the gym
 - Basketball: Mondays and Thursdays, 7:00–9:00 PM in the gym
 - Disc Golf (New!): Tuesdays, 7:00–9:00 PM in the gym
- **Kid Zone:**

Held Wednesdays from 9:00–11:00 AM, attendance has been growing steadily over the past several weeks.
- **Personal Training:**

Currently averaging 8 hours per week.
- **Membership:**

Reached an all-time high of **440 active members**, reflecting a 7.9% increase since the beginning of the month.

Hayden Parks and Recreation (HPR) Updates

- **Basketball:**

The gym is bustling with activity starting around 4:00 PM as high school, middle school, and youth players gather. Games are held Monday through Thursday at 5:30 PM (unless both teams are in Craig, which is rare). Participants are showing progress in skills, teamwork, and sportsmanship.
- **Upcoming Volleyball Season:**

Registration opens **Monday, December 2nd** and runs through **December 13th**. Practices begin **January 6th**. If you know of potential coaches or referees, please encourage them to contact me!

- **Cornhole Tournament:**
Planning is underway for the "It's Summer Somewhere" Cornhole Tournament on February 22nd at the Hayden Center. This year, we're introducing two divisions—**Competitive** and **Casual**—to encourage broader participation while providing a competitive option for those seeking a challenge.

POLICE

- **Chief of Police Scurlock:** We extended a conditional job offer to a candidate who tested for the Community Services Officer position. We hope to send her to the police academy in January.
- We will be using a \$7400 grant to help fund the academy.
- The winter season at the airport begins on Dec 19th. We have nine officers from neighboring departments who have indicated they will work part-time for us at the airport.
- We are putting the final touches on the hiring flyer and hope to begin advertising for the open police officer positions very soon.
- Routt County Communications will be setting up a temporary dispatching station in our un-used conference room. Nine of their eleven dispatchers live in either Hayden or Craig and when the canyon closes for crashes or bad weather, they cannot get to or from Steamboat to work.
- We were tentatively awarded a \$44,000 SMART grant (State's Mission for Assistance in Recruiting and Training). A large portion of this grant will be used to fund a part-time officer for 50 hours per month. The remainder of the grant will be used to purchase seven electronic voice translators. The translators will allow officers to communicate in 107 different languages.

PUBLIC WORKS

Bryan Richards, Public Works Director: PW doing maintenance; cleaning sewers, plows ready, maintenance on all heavy equipment done. Expecting possible plowing early next week. Plowing is determined by the on call at 2 a.m. if there is 2 inches of snow, the crew is called out to plow. Then they keep roads sanded every two hours until 7 p.m.

Projects – Poplar Street pedestrian bridge. Completed 95% plan review with CDOT. Still need some right of way from one person. There is a lot of red tape working with CDOT and federal funding. Putting South Spruce sewer to bid (put to bid in wow and got not bids) in December. Geo-thermal project coming along. Hopefully the board will accept it tonight.

PLANNING

Tegan Ebbert, Community Development Director:

ADMINISTRATION

Mathew Mendisco, Town Manager: Mathew reviewed the current budget process, yearend wrap up of various projects, events taking place for the year, and reviewed several development projects taking place. His main focus covered water and sewer which was scheduled for later on the agenda. He also covered the Hayden Center new position and hiring process.

Barbara Binetti, Town Clerk: I am expecting the official certified election results by the end of the week.
Andrea Salazar, Finance Manager:

Staff reports will continue at the end of the meeting.

Draft minutes subject to editing and approval prior to becoming official record.

Mayor Banks called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Pro Tem Councilmembers Gann, Hicks, Bell and Carlson (Zoom) present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Barbara Binetti, Police Chief, Scott Scurlock, Public Works Director, Bryan Richards, Hayden Center Recreation Director, Rhonda Sweetser, and Hayden Center Arts and Events Director, Sarah Stinson.

COUNCILMEMBER
REPORT AND UPDATE

OPENING PRAYER
MOMENT OF SILENCE

Mayor Banks offered a moment of silence.

PLEDGE OF ALLEGIANCE
OATH OF OFFICE FOR
ELECTED OFFICIALS

Mayor Banks led the Pledge of Allegiance.

- Ryan Banks, Mayor
- Ryan Bell, Councilmember
- Danny Hayden, Councilmember
- Elaine Hicks, Councilmember
- Camilla Haight, Councilmember
- Melina Carlson, Councilmember

The Oath was given to all new Councilmembers, Councilmember Haight, and Councilmember Carlson were via Zoom.

Mayor Ryan Banks was then given the Oath for the Mayoral office.

NOMINATION OF
MAYOR PRO TEM

Mayor Banks moved and Councilmember Bell seconded a motion that Councilmember Gann be Mayor Pro Tem. The motion was called by roll call vote and was unanimous and carried.

PUBLIC COMMENTS

Alisha Mangold, 135 Harvest Drive, Several of us just came from the Q&A meeting with the Deepe Project Development meeting. I would like to request that the Town would put up a similar Q&A style meeting where we can ask infrastructure type questions and get answers. The Developer said that they were looking for a Preliminary by January so we would like a meeting by then. Thank you to the Town for advertising that.

Nancy Marin 38290 Hillcrest Court, I also went to the same meeting. I felt that 75% of our questions could not be answered, that we didn't get enough notice of the meeting and it was a waste of time. He could not answer the strain of the infrastructure, population increases based on each phase, school impacts. Who is paying for all of these things. I would encourage the Town to have a Q&A , not an agenda, to let the community ask these questions.

Kelly Larson, Wolf Mountain Ranch 4312 CR 52, kids go to Hayden School. As a "non-resident" I feel I have no vote though I pay taxes like on Town Councilmembers. We feel like we have no voice though we will be affected by it, like the post office issue; fire department issues. We all moved here to this community and now you are going to bring 5000 more people, even with our schools not staffed; teachers living in Craig. You are putting 6 homes per acre.

Mayor Banks, to clarify, we meaning the Council has not seen anything on this project as it is in the very, very beginning of the project. Our Town Staff has to go through the process for something of 5 units to 5000. We hear the concerns and as long as the community stays involved, it will help the process.

Kelly Larson, sprawl will happen but this sprawl seems unnecessary. Mayor Pro Tem stated as Mayor Banks stated, stay involved and stay active. Mathew Mendisco clarified, when they turn in all of the paperwork, i.e. traffic studies etc, and Staff is able to go through the project, we will have an Open House with the public to answer questions.

Burns Davison, 932 Dry Creek South Road, I came from the same meeting and I would like to make an observation that there is a lot of misinformation around and I would encourage people to be calm and patient and pay attention as there is a lot out there. Just trying to add some balance.

Rachel Fleming 38645 Hidden Springs Drive, one big focus that has not been mentioned is our CDOT issue, I would hope that we have been proactive to have the conversation with them about widening roads, etc. I think that is a big concern on people's minds.

Lacey Williams 301 Lilac Court, I would like to ask for you guys to please consider some sort of formal pedestrian study considering large developments that could happen in our community. Mathew Mendisco stated that those studies are a requirement for the developers. Councilmember Hayden asked who is responsible for those studies, Mathew responded that the developers are required to do those studies.

PROCLAMATIONS/ PRESENTATIONS

CONSENT ITEMS

a. Consideration of minutes for the Regular Meeting November 7, 2024

Mayor Pro Tem Gann moved to approve the consent items. Councilmember Bell seconded. Roll call vote. Councilmember Bell – aye. Councilmember Haight – aye. Councilmember Hicks - aye. Councilmember Carlson – aye. Councilmember Hayden – abstain. Mayor Pro Tem Gann – aye. Mayor Banks – aye. Motion carried.

b. Consideration to approve payment bill vouchers dated November 13, 2024, in the amount of \$859,674.92

c. Consideration to approve September 2024 Financials

OLD BUSINESS

Report Criteria:

Detail report.
Invoices with totals above \$0 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
4330	Advanced Copier Solutions Inc.	14641	Admin - Copies	10/01/2024	49.37		
Total 4330:					49.37		
2440	Atmos Energy	0332NOV2024	3013140332 40500 County Road	11/12/2024	407.60		
2440	Atmos Energy	1967NOV2024	3016201967 Streets gas	11/12/2024	236.47		
2440	Atmos Energy	2144NOV2024	3016202144 Sewer Plant Gas	11/12/2024	142.27		
2440	Atmos Energy	2411NOV2024	3016202411 225 W Jefferson Par	11/13/2024	40.25		
2440	Atmos Energy	2626NOV2024	3016202626 Town Hall	11/12/2024	78.16		
2440	Atmos Energy	2886NOV2024	3016202886 Crandall Pump Hous	11/13/2024	53.63		
2440	Atmos Energy	2910NOV2024	4040912910 - Hayden Center	11/12/2024	2,466.92		
2440	Atmos Energy	3116NOV2024	3016203116 Airport Lift Gas	11/14/2024	31.73		
2440	Atmos Energy	3349NOV2024	3016203349 Dry Creek Lift Gas	11/12/2024	20.80		
2440	Atmos Energy	3590NOV2024	3016203590 513 S Poplar Parks	11/12/2024	224.90		
2440	Atmos Energy	5208NOV2024	3012505208 Golden Meadows Ga	11/12/2024	57.69		
2440	Atmos Energy	7426NOV2024	3017767426 PD Gas	11/12/2024	189.08		
2440	Atmos Energy	8494NOV2024	30640282494 Hayden Center Kitc	11/14/2024	32.43		
Total 2440:					3,981.93		
12742	BOK Financial	2018BONDNO	Gen Obligation Bonds Series 2018	11/25/2024	235,000.00		
12742	BOK Financial	2018BONDNO	Gen Obligation Bonds Series 2018	11/25/2024	36,916.75		
Total 12742:					271,916.75		
1650	CEBT	INV 0071018	Sewer Benefits	11/19/2024	4,600.73		
1650	CEBT	INV 0071018	Streets Benefits	11/19/2024	10,155.27		
1650	CEBT	INV 0071018	Water Benefits	11/19/2024	5,423.39		
1650	CEBT	INV 0071018	Parks Benefits	11/19/2024	3,318.09		
1650	CEBT	INV 0071018	Rec Benefits	11/19/2024	6,656.67		
1650	CEBT	INV 0071018	HC - Fitness Benefits	11/19/2024	2,346.87		
1650	CEBT	INV 0071018	HC - Arts Benefits	11/19/2024	1,906.49		
1650	CEBT	INV 0071018	Sewer Admin Benefits	11/19/2024	1,935.40		
1650	CEBT	INV 0071018	Water Admin Benefit	11/19/2024	1,935.40		
1650	CEBT	INV 0071018	Admin Benefits	11/19/2024	6,011.56		
1650	CEBT	INV 0071018	Planning Benefits	11/19/2024	1,632.85		
1650	CEBT	INV 0071018	PD Benefits	11/19/2024	10,730.86		
1650	CEBT	INV 0071018	Leg Benefits	11/19/2024	2,771.23		
Total 1650:					59,424.81		
12833	Century Link	712531601	Long Distance - 88318756	11/12/2024	24.68		
Total 12833:					24.68		
3770	CenturyLink	5042NOV2024	334105042 Water Phones_3058	11/16/2024	40.64		
3770	CenturyLink	5042NOV2024	334105042 Streets Phones_3840	11/16/2024	250.40		
3770	CenturyLink	5042NOV2024	334105042 Sewer Phones_4330	11/16/2024	41.90		
3770	CenturyLink	7236NOV2024	333937236 970-276-2559 West E	11/19/2024	35.75		
3770	CenturyLink	7986NOV2024	333507986 970-276-2067 Dry Cre	11/19/2024	32.83		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 3770:					401.52		
13061	Xerox Financial Services	6420899	178 W Jefferson C8145 10/21-11/	11/01/2024	245.43		
Total 13061:					245.43		
4010	Yampa Valley Electric	0401NOV2024	660020401 249 Hawthorne	11/19/2024	60.45		
4010	Yampa Valley Electric	0502NOV2024	660020502 1545 Jefferson Ave lift	11/19/2024	124.36		
4010	Yampa Valley Electric	1002NOV2024	720021002 Dry Creek Lift Electric	11/19/2024	199.24		
4010	Yampa Valley Electric	1401NOV2024	660021401 Seneca Hill electric	11/19/2024	200.93		
4010	Yampa Valley Electric	3101NOV2024	730013101 513 S Poplar Parks	11/14/2024	356.80		
4010	Yampa Valley Electric	3202NOV2024	660013202 Airport Lift Electric	11/19/2024	278.80		
4010	Yampa Valley Electric	3406NOV2024	740003406 Town Hall Electric	11/19/2024	495.05		
4010	Yampa Valley Electric	3501NOV2024	730013501 513 S Poplar Pond	11/14/2024	154.78		
4010	Yampa Valley Electric	5501NOV2024	720015501 225 W Jefferson Park	11/19/2024	71.32		
4010	Yampa Valley Electric	6002NOV2024	760016002 Community Tree Elect	11/19/2024	60.45		
4010	Yampa Valley Electric	7601NOV2024	780017601 Lake View Parks Elect	11/14/2024	60.56		
4010	Yampa Valley Electric	7702NOV2024	760007702 Sewer Plant Electric	11/19/2024	2,980.82		
4010	Yampa Valley Electric	7802NOV2024	660007802 Water Plant Electric	11/19/2024	972.02		
4010	Yampa Valley Electric	8001NOV2024	700008001 Wash & Ash Elec	11/14/2024	159.97		
4010	Yampa Valley Electric	8004NOV2024	760008004 1300 W Jefferson Ska	11/19/2024	67.73		
4010	Yampa Valley Electric	8103NOV2024	730008103 3rd St Parks Electric	11/14/2024	167.58		
4010	Yampa Valley Electric	8803NOV2024	780008803 Golden Meadows Pu	11/14/2024	826.36		
4010	Yampa Valley Electric	8901NOV2024	720008901 Hospital Hill electric	11/19/2024	60.45		
4010	Yampa Valley Electric	9402NOV2024	730009402 Key Pump Electric	11/14/2024	78.94		
4010	Yampa Valley Electric	9902NOV2024	720009902 Crandall Pump Electri	11/19/2024	739.00		
Total 4010:					8,115.61		
Grand Totals:					344,160.10		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

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3770	CenturyLink	5042NOV2024	334105042 Streets Phones_3840	11/16/2024	250.40		
3770	CenturyLink	5042NOV2024	334105042 Sewer Phones_4330	11/16/2024	41.90		
3770	CenturyLink	7236NOV2024	333937236 970-276-2559 West E	11/19/2024	35.75		
3770	CenturyLink	7986NOV2024	333507986 970-276-2067 Dry Cre	11/19/2024	32.83		

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4010	Yampa Valley Electric	1401NOV2024	660021401 Seneca Hill electric	11/19/2024	200.93		
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4010	Yampa Valley Electric	3406NOV2024	740003406 Town Hall Electric	11/19/2024	495.05		
4010	Yampa Valley Electric	3501NOV2024	730013501 513 S Poplar Pond	11/14/2024	154.78		
4010	Yampa Valley Electric	5501NOV2024	720015501 225 W Jefferson Park	11/19/2024	71.32		
4010	Yampa Valley Electric	6002NOV2024	760016002 Community Tree Elect	11/19/2024	60.45		
4010	Yampa Valley Electric	7601NOV2024	780017601 Lake View Parks Elect	11/14/2024	60.56		
4010	Yampa Valley Electric	7702NOV2024	760007702 Sewer Plant Electric	11/19/2024	2,980.82		
4010	Yampa Valley Electric	7802NOV2024	660007802 Water Plant Electric	11/19/2024	972.02		
4010	Yampa Valley Electric	8001NOV2024	700008001 Wash & Ash Elec	11/14/2024	159.97		
4010	Yampa Valley Electric	8004NOV2024	760008004 1300 W Jefferson Ska	11/19/2024	67.73		
4010	Yampa Valley Electric	8103NOV2024	730008103 3rd St Parks Electric	11/14/2024	167.58		
4010	Yampa Valley Electric	8803NOV2024	780008803 Golden Meadows Pu	11/14/2024	826.36		
4010	Yampa Valley Electric	8901NOV2024	720008901 Hospital Hill electric	11/19/2024	60.45		
4010	Yampa Valley Electric	9402NOV2024	730009402 Key Pump Electric	11/14/2024	78.94		
4010	Yampa Valley Electric	9902NOV2024	720009902 Crandall Pump Electri	11/19/2024	739.00		
Total 4010:					8,115.61		
Grand Totals:					344,160.10		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
4330	Advanced Copier Solutions Inc.	14988	Admin - Savin Copier Contract	12/01/2024	63.22		
Total 4330:					63.22		
6615	All Natural of Yampa Valley Inc	002507	Town Hall carpet cleaning	11/12/2024	285.00		
6615	All Natural of Yampa Valley Inc	2506	PD - Janitorial	12/01/2024	250.00		
6615	All Natural of Yampa Valley Inc	2506	TH - Janitorial	12/01/2024	290.00		
6615	All Natural of Yampa Valley Inc	2506	HC - Janitorial	12/01/2024	640.00		
Total 6615:					1,465.00		
13437	Bedrock Energy, Inc.	HDN-HBP-002	Geothermal Design	11/13/2024	80,933.00		
Total 13437:					80,933.00		
12551	Blizzard Broadcasting	24090372	Business Pitch Advertisement	09/30/2024	200.00		
Total 12551:					200.00		
1410	CASH	22NOV2024	Petty Cash - Polar Express	11/22/2024	500.00		
Total 1410:					500.00		
2555	CDLE - Finance Office	759827	495 W Jefferson Boiler Inpection	10/31/2024	80.00		
2555	CDLE - Finance Office	759827	1250 W Jefferson Boiler Inspectio	10/31/2024	40.00		
2555	CDLE - Finance Office	759827	495 W Jefferson Boiler Inpection	10/31/2024	40.00		
Total 2555:					160.00		
13106	Column Software PBC	315EBC08-011	NWBP Final Notice	11/13/2024	37.92		
13106	Column Software PBC	315EBC08-011	2025 Town of Hayden Budget Noti	11/19/2024	23.80		
13106	Column Software PBC	315EBC08-011	NWGDID Budget Public Hearing	11/19/2024	23.24		
13106	Column Software PBC	315EBC08-011	Hayden Housing Authority Budget	11/19/2024	24.35		
13106	Column Software PBC	315EBC08-011	2024 Town of Hayden Budget Am	11/21/2024	23.24		
13106	Column Software PBC	315EBC08-011	NWBP Onsite Final Notice	11/27/2024	32.15		
Total 13106:					164.70		
13313	Copquest INC	701190	PD - Back patches for coats	11/18/2024	181.30		
Total 13313:					181.30		
8250	Craig Parks & Recreation	FB-24	Football Helmets, Rings, Flags	10/24/2024	552.00		
Total 8250:					552.00		
13167	Dex Imaging	AR12381056	HC - Copier 11/1-11/30	12/02/2024	70.32		
Total 13167:					70.32		
12288	Emtech, Inc	1840	PW - High Service Pump Motor	10/07/2024	2,422.56		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 12288:					2,422.56		
4890	FedEx	8-689-29399	Water Sample Shipping	11/21/2024	47.24		
Total 4890:					47.24		
3870	Grainger Inc	9171897847	PW - Hydrant Painting Supplies	07/03/2024	24.46		
3870	Grainger Inc	9172330129	PW - Hydrant Painting Supplies	07/03/2024	29.79		
Total 3870:					54.25		
13225	GreatAmerica Financial Services	37973703	SAVIN C4500 Town Hall Printer	11/25/2024	268.00		
Total 13225:					268.00		
12768	Hayden Rental & Repair	3368	PW - Trailer for Repair at DCV	11/21/2024	75.00		
Total 12768:					75.00		
2680	ICMA Membership Renewals	440069-2025	Membership Dues	12/01/2024	902.11		
Total 2680:					902.11		
13290	Lindsay Manceaux	1041	Holiday Party Catering	11/18/2024	1,000.00		
Total 13290:					1,000.00		
12837	LRE Water Inc	28222	Monthly Water Rights Model	11/14/2024	268.50		
Total 12837:					268.50		
12828	Luminate Fiber LLC	1201DEC2024	3001061201 HPD Broadband	12/02/2024	138.90		
12828	Luminate Fiber LLC	4701DEC2024	3001154701 - Loadout Utilities	12/01/2024	73.85		
12828	Luminate Fiber LLC	6301DEC2024	3001106301 Hayden Center Broa	12/02/2024	258.90		
Total 12828:					471.65		
13421	Mesa Planning & Design LLC	240405	Sonesta Park Pre App	12/02/2024	175.00		
13421	Mesa Planning & Design LLC	240405	Wember/Deepe (Golden Meadow	12/02/2024	150.00		
Total 13421:					325.00		
2960	MJK Sales & Feed Inc	378218	Dry Creek Village Drainage Repai	11/21/2024	1,259.40		
Total 2960:					1,259.40		
5825	Motorola Solutions Inc	1187128853	PD - 7 Laptop Computers, Mobile	09/18/2024	50,685.48		
Total 5825:					50,685.48		
8920	Murdoch's Ranch & Home Craig	INV-010022784	PW - Seneca Hill Security Camer	10/02/2024	219.94		
8920	Murdoch's Ranch & Home Craig	INV-010054841	PW - Grass Seed	10/04/2024	69.99		
8920	Murdoch's Ranch & Home Craig	INV-010174522	Harest Fest Corn	10/10/2024	59.95		
8920	Murdoch's Ranch & Home Craig	INV-010372908	PW Clothing - Hockaday	10/19/2024	77.98		
8920	Murdoch's Ranch & Home Craig	INV-010569937	PW - Wash St Lift Station Spare P	10/29/2024	299.99		
8920	Murdoch's Ranch & Home Craig	INV-9897925	PW - Case 10 Year	09/26/2024	249.99		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 8920:					977.84		
4060	Murray Dahl Beery & Renaud LLP	18859	Legal Review	11/05/2024	5,843.79		
4060	Murray Dahl Beery & Renaud LLP	18859	Quiet Title/Golden Meadows	11/05/2024	417.50		
4060	Murray Dahl Beery & Renaud LLP	18860	Municipal Prosecution	11/05/2024	864.00		
Total 4060:					7,125.29		
4080	Northwest CO Consultants Inc	24-13287-06	NWBP Geotech	11/19/2024	5,422.50		
Total 4080:					5,422.50		
8745	P.F. PETTIBONE & CO.	186671	Minute Books	11/07/2024	268.95		
Total 8745:					268.95		
12384	Rocky Mountain Towing & Deliver	CASE# 240091	PD - Towing/Impounding/Storage o	03/08/2024	500.00		
Total 12384:					500.00		
13261	SavATree, LLC	000745712	Downtown Holiday Lights	11/29/2024	5,430.00		
Total 13261:					5,430.00		
1770	Schmueser Gordon Meyer, Inc.	2022-268-003-	NWBP Enviornmental	11/17/2024	1,317.50		
Total 1770:					1,317.50		
12248	SGS North America, Inc.	52160159254	PW - Total Organic Compound Te	11/18/2024	128.06		
Total 12248:					128.06		
5540	Snyder & Counts Feed & Supply	310637	PW - Chlortec Salt	11/19/2024	81.00		
Total 5540:					81.00		
12727	Stand Creative Studio	4364	Website Hosting	12/01/2024	150.00		
Total 12727:					150.00		
1655	STANDARD INSURANCE COMP	00 750748 DE	Sewer LTD	11/18/2024	79.60		
1655	STANDARD INSURANCE COMP	00 750748 DE	STREETS LTD	11/18/2024	187.10		
1655	STANDARD INSURANCE COMP	00 750748 DE	WATER LTD	11/18/2024	106.85		
1655	STANDARD INSURANCE COMP	00 750748 DE	HC LTD	11/18/2024	186.62		
1655	STANDARD INSURANCE COMP	00 750748 DE	PARKS LTD	11/18/2024	57.56		
1655	STANDARD INSURANCE COMP	00 750748 DE	SWR ADM LTD	11/18/2024	43.46		
1655	STANDARD INSURANCE COMP	00 750748 DE	WTR ADM LTD	11/18/2024	43.46		
1655	STANDARD INSURANCE COMP	00 750748 DE	ADMIN LTD	11/18/2024	132.65		
1655	STANDARD INSURANCE COMP	00 750748 DE	PD LTD	11/18/2024	201.35		
1655	STANDARD INSURANCE COMP	00 750748 DE	PLNG LTD	11/18/2024	36.59		
Total 1655:					1,075.24		
3465	Streicher's	I1728415	PW - Baptist Winter Coat	11/08/2024	309.98		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 3465:					309.98		
13048	Stuart Stamp & Engraving, LLC	INV-60952	Councilmember Plaques	11/25/2024	71.00		
Total 13048:					71.00		
12634	Sunrise Engineering, Inc.	0145681	Poplar St Bridge Design	08/26/2024	3,481.00		
12634	Sunrise Engineering, Inc.	0146695	Poplar St Bridge Design	09/26/2024	5,750.00		
12634	Sunrise Engineering, Inc.	0146695	Poplar St Bridge Design	09/26/2024	3,143.50		
Total 12634:					12,374.50		
3710	Town of Hayden	NOV2024	15.01 1250 W Jefferson	11/30/2024	237.37		
3710	Town of Hayden	NOV2024	92.01 178 W Jefferson	11/30/2024	82.68		
3710	Town of Hayden	NOV2024	94.01 Bulk Water	11/30/2024	27.62		
3710	Town of Hayden	NOV2024	231.01 229 S 3rd St park	11/30/2024	446.83		
3710	Town of Hayden	NOV2024	232.01 40500 CR 183	11/30/2024	548.55		
3710	Town of Hayden	NOV2024	355.01 1200 W Jefferson	11/30/2024	152.45		
3710	Town of Hayden	NOV2024	436.02 Hayden Center	11/30/2024	558.63		
3710	Town of Hayden	NOV2024	534.01 101 S Chestnut	11/30/2024	440.72		
3710	Town of Hayden	NOV2024	694.02 135 Walnut Street	11/30/2024	73.44		
3710	Town of Hayden	NOV2024	1208.01 513 S Poplar St park	11/30/2024	50.11		
3710	Town of Hayden	NOV2024	2035.01 249 Hawthorn	11/30/2024	118.53		
3710	Town of Hayden	NOV2024	2036.01 513 S Poplar St	11/30/2024	139.38		
3710	Town of Hayden	NOV2024	2044.01 351 Vista Verde Dr	11/30/2024	75.67		
3710	Town of Hayden	NOV2024	2046.01 326 Lake View	11/30/2024	150.26		
3710	Town of Hayden	NOV2024	2090.01 Industrial Park A	11/30/2024	50.11		
3710	Town of Hayden	NOV2024	2163.01 Community Garden Utilit	11/30/2024	73.44		
Total 3710:					3,225.79		
13417	Twin Enviro - Apex	85597	PD - Verma Junk Removal	11/01/2024	500.00		
13417	Twin Enviro - Apex	NOV2024	Residential Trash Service	11/30/2024	27,745.94		
Total 13417:					28,245.94		
12864	UNCC	224110737	Swr - Utility Locates	11/30/2024	9.68		
12864	UNCC	224110737	Wtr - Utility Locates	11/30/2024	9.67		
Total 12864:					19.35		
7070	USA BlueBook	INV00542946	PW - Water Line Lead Test	11/14/2024	185.16		
Total 7070:					185.16		
8740	Visa	09802607 NOV	Admin - Apple.com	11/22/2024	2.99		
8740	Visa	09802607 NOV	Admin - Wild Goose	11/22/2024	16.10		
8740	Visa	09802607 NOV	Admin -Timely	11/22/2024	436.32		
8740	Visa	09802607 NOV	Admin - Mailchimp	11/22/2024	72.00		
8740	Visa	09802607 NOV	Admin - Apps4 Rent Email Licens	11/22/2024	3,477.60		
8740	Visa	09802607 NOV	Admin -Go Daddy	11/22/2024	52.07		
8740	Visa	09802607 NOV	Admin - USPS Lyons Club Mailer	11/22/2024	350.00		
8740	Visa	09802607 NOV	PW - Cruisers Flagger Training Lu	11/22/2024	80.76		
8740	Visa	09802607 NOV	PW - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	PW - Harbor Freight Lift Station S	11/22/2024	225.86		
8740	Visa	09802607 NOV	Admin - Desktop Speakers	11/22/2024	32.02		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8740	Visa	09802607 NOV	Admin - Zoom	11/22/2024	10.89		
8740	Visa	09802607 NOV	Admin - CGFOA Membership	11/22/2024	65.00		
8740	Visa	09802607 NOV	Admin - CGFOA Conference	11/22/2024	175.00		
8740	Visa	09802607 NOV	Plng - CGFOA Conference	11/22/2024	175.00		
8740	Visa	09802607 NOV	Water Rights Deed Recorded	11/22/2024	19.17		
8740	Visa	09802607 NOV	Business Pitch Competition Refre	11/22/2024	194.65		
8740	Visa	09802607 NOV	Admin - CGFOA Meal	11/22/2024	13.64		
8740	Visa	09802607 NOV	Plng - CGFOA Meal	11/22/2024	13.64		
8740	Visa	09802607 NOV	Admin - CGFOA Meal	11/22/2024	44.37		
8740	Visa	09802607 NOV	Plng - CGFOA Meal	11/22/2024	44.37		
8740	Visa	09802607 NOV	Rec - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	Rec - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	HC - Wall Partition	11/22/2024	2,147.29		
8740	Visa	09802607 NOV	HC - Tape Custodial Supplies	11/22/2024	42.78		
8740	Visa	09802607 NOV	HC - Office Supplies	11/22/2024	43.98		
8740	Visa	09802607 NOV	HC - Refund Custodial Supplies	11/22/2024	27.48-		
8740	Visa	09802607 NOV	HC - Phones Nextiva	11/22/2024	224.53		
8740	Visa	09802607 NOV	HC - Copy Paper	11/22/2024	46.99		
8740	Visa	09802607 NOV	HC - HC Copy Paper, Toner, Klee	11/22/2024	278.25		
8740	Visa	09802607 NOV	Arts - Blue Ray Player for Theatre	11/22/2024	124.91		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	52.55		
8740	Visa	09802607 NOV	Arts - Kiln Posts	11/22/2024	143.45		
8740	Visa	09802607 NOV	Arts - TGR Popcorn Supplies	11/22/2024	44.78		
8740	Visa	09802607 NOV	HC - TV Replacement	11/22/2024	1,298.00		
8740	Visa	09802607 NOV	Arts - Printer Ink	11/22/2024	45.95		
8740	Visa	09802607 NOV	Arts - Return DVD Player	11/22/2024	39.88-		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	124.58-		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	16.99		
8740	Visa	09802607 NOV	Arts - Holiday Event Supplies	11/22/2024	104.96		
8740	Visa	09802607 NOV	Arts - Kiln Supplies	11/22/2024	50.32		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	52.25		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	15.99		
8740	Visa	09802607 NOV	Holiday Table Cloths	11/22/2024	158.93		
8740	Visa	09802607 NOV	Admin - Wall Calendar	11/22/2024	16.25		
8740	Visa	09802607 NOV	Admin - USPS Postage	11/22/2024	241.40		
8740	Visa	09802607 NOV	Admin - Email Delivery Service S	11/22/2024	100.00		
8740	Visa	09802607 NOV	TC - Work Session Meal	11/22/2024	109.74		
8740	Visa	09802607 NOV	PW - USPS Water Samples	11/22/2024	5.55		
8740	Visa	09802607 NOV	Court - Hotel Colorado	11/22/2024	352.00		
8740	Visa	09802607 NOV	Court - Hotel Colorado	11/22/2024	268.00		
8740	Visa	09802607 NOV	PD - When I Work	11/22/2024	40.00		
8740	Visa	09802607 NOV	PD - CADA MV Bills of Sale, Seiz	11/22/2024	49.57		
8740	Visa	09802607 NOV	PD - Toilet Bowl Cleaner	11/22/2024	13.85		
8740	Visa	09802607 NOV	PD - Batteries	11/22/2024	16.97		
8740	Visa	09802607 NOV	PD - Shutterfly Community Outrea	11/22/2024	74.05		
8740	Visa	09802607 NOV	Court - 2025 NACM Membership	11/22/2024	150.00		
Total 8740:					11,657.79		
3880	Wagner Equipment Co	P04C0347642	PW - 140AWD Service	11/05/2024	862.00		
3880	Wagner Equipment Co	P04C0347643	PW - SOS Kit for All Cat Equipme	11/05/2024	106.98		
3880	Wagner Equipment Co	P04C0347678	140 M2 Service	11/06/2024	814.97		
3880	Wagner Equipment Co	P04C0347695	PW - Washer, Nut, Bolt	11/07/2024	64.76		
3880	Wagner Equipment Co	P04C0347806	Snow Plow Edges	11/14/2024	573.94		
3880	Wagner Equipment Co	P04R0124676	Return Washer Nut Bolt	11/07/2024	64.76-		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 3880:					2,357.89		
13061	Xerox Financial Services	6504126	495 W Jefferson S/N ELQ519036	11/13/2024	187.68		
Total 13061:					187.68		
4010	Yampa Valley Electric	1802NOV2024	1510001802 Street Lights	11/26/2024	3,388.61		
4010	Yampa Valley Electric	8003NOV2024	750008003 Hayden Center	11/22/2024	187.30		
Total 4010:					3,575.91		
13355	Zenobia Consultants LLC	1045	Wember Development	11/12/2024	3,793.75		
13355	Zenobia Consultants LLC	1046	Town System Water Model Develo	11/12/2024	3,072.65		
Total 13355:					6,866.40		
4245	Zirkel Wireless, LLC	294459	Acct 4378 internet	12/01/2024	99.00		
4245	Zirkel Wireless, LLC	294931	Acct 4377 internet	12/01/2024	102.57		
Total 4245:					201.57		
Grand Totals:					233,824.07		

Report Criteria:

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
4330	Advanced Copier Solutions Inc.	14988	Admin - Savin Copier Contract	12/01/2024	63.22		
Total 4330:					63.22		
6615	All Natural of Yampa Valley Inc	002507	Town Hall carpet cleaning	11/12/2024	285.00		
6615	All Natural of Yampa Valley Inc	2506	PD - Janitorial	12/01/2024	250.00		
6615	All Natural of Yampa Valley Inc	2506	TH - Janitorial	12/01/2024	290.00		
6615	All Natural of Yampa Valley Inc	2506	HC - Janitorial	12/01/2024	640.00		
Total 6615:					1,465.00		
13437	Bedrock Energy, Inc.	HDN-HBP-002	Geothermal Design	11/13/2024	80,933.00		
Total 13437:					80,933.00		
12551	Blizzard Broadcasting	24090372	Business Pitch Advertisement	09/30/2024	200.00		
Total 12551:					200.00		
1410	CASH	22NOV2024	Petty Cash - Polar Express	11/22/2024	500.00		
Total 1410:					500.00		
2555	CDLE - Finance Office	759827	495 W Jefferson Boiler Inpection	10/31/2024	80.00		
2555	CDLE - Finance Office	759827	1250 W Jefferson Boiler Inspectio	10/31/2024	40.00		
2555	CDLE - Finance Office	759827	495 W Jefferson Boiler Inpection	10/31/2024	40.00		
Total 2555:					160.00		
13106	Column Software PBC	315EBC08-011	NWBP Final Notice	11/13/2024	37.92		
13106	Column Software PBC	315EBC08-011	2025 Town of Hayden Budget Noti	11/19/2024	23.80		
13106	Column Software PBC	315EBC08-011	NWGDID Budget Public Hearing	11/19/2024	23.24		
13106	Column Software PBC	315EBC08-011	Hayden Housing Authority Budget	11/19/2024	24.35		
13106	Column Software PBC	315EBC08-011	2024 Town of Hayden Budget Am	11/21/2024	23.24		
13106	Column Software PBC	315EBC08-011	NWBP Onsite Final Notice	11/27/2024	32.15		
Total 13106:					164.70		
13313	Copquest INC	701190	PD - Back patches for coats	11/18/2024	181.30		
Total 13313:					181.30		
8250	Craig Parks & Recreation	FB-24	Football Helmets, Rings, Flags	10/24/2024	552.00		
Total 8250:					552.00		
13167	Dex Imaging	AR12381056	HC - Copier 11/1-11/30	12/02/2024	70.32		
Total 13167:					70.32		
12288	Emtech, Inc	1840	PW - High Service Pump Motor	10/07/2024	2,422.56		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 12288:					2,422.56		
4890	FedEx	8-689-29399	Water Sample Shipping	11/21/2024	47.24		
Total 4890:					47.24		
3870	Grainger Inc	9171897847	PW - Hydrant Painting Supplies	07/03/2024	24.46		
3870	Grainger Inc	9172330129	PW - Hydrant Painting Supplies	07/03/2024	29.79		
Total 3870:					54.25		
13225	GreatAmerica Financial Services	37973703	SAVIN C4500 Town Hall Printer	11/25/2024	268.00		
Total 13225:					268.00		
12768	Hayden Rental & Repair	3368	PW - Trailer for Repair at DCV	11/21/2024	75.00		
Total 12768:					75.00		
2680	ICMA Membership Renewals	440069-2025	Membership Dues	12/01/2024	902.11		
Total 2680:					902.11		
13290	Lindsay Manceaux	1041	Holiday Party Catering	11/18/2024	1,000.00		
Total 13290:					1,000.00		
12837	LRE Water Inc	28222	Monthly Water Rights Model	11/14/2024	268.50		
Total 12837:					268.50		
12828	Luminate Fiber LLC	1201DEC2024	3001061201 HPD Broadband	12/02/2024	138.90		
12828	Luminate Fiber LLC	4701DEC2024	3001154701 - Loadout Utilities	12/01/2024	73.85		
12828	Luminate Fiber LLC	6301DEC2024	3001106301 Hayden Center Broa	12/02/2024	258.90		
Total 12828:					471.65		
13421	Mesa Planning & Design LLC	240405	Sonesta Park Pre App	12/02/2024	175.00		
13421	Mesa Planning & Design LLC	240405	Wember/Deepe (Golden Meadow	12/02/2024	150.00		
Total 13421:					325.00		
2960	MJK Sales & Feed Inc	378218	Dry Creek Village Drainage Repai	11/21/2024	1,259.40		
Total 2960:					1,259.40		
5825	Motorola Solutions Inc	1187128853	PD - 7 Laptop Computers, Mobile	09/18/2024	50,685.48		
Total 5825:					50,685.48		
8920	Murdoch's Ranch & Home Craig	INV-010022784	PW - Seneca Hill Security Camer	10/02/2024	219.94		
8920	Murdoch's Ranch & Home Craig	INV-010054841	PW - Grass Seed	10/04/2024	69.99		
8920	Murdoch's Ranch & Home Craig	INV-010174522	Harest Fest Corn	10/10/2024	59.95		
8920	Murdoch's Ranch & Home Craig	INV-010372908	PW Clothing - Hockaday	10/19/2024	77.98		
8920	Murdoch's Ranch & Home Craig	INV-010569937	PW - Wash St Lift Station Spare P	10/29/2024	299.99		
8920	Murdoch's Ranch & Home Craig	INV-9897925	PW - Case 10 Year	09/26/2024	249.99		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 8920:					977.84		
4060	Murray Dahl Beery & Renaud LLP	18859	Legal Review	11/05/2024	5,843.79		
4060	Murray Dahl Beery & Renaud LLP	18859	Quiet Title/Golden Meadows	11/05/2024	417.50		
4060	Murray Dahl Beery & Renaud LLP	18860	Municipal Prosecution	11/05/2024	864.00		
Total 4060:					7,125.29		
4080	Northwest CO Consultants Inc	24-13287-06	NWBP Geotech	11/19/2024	5,422.50		
Total 4080:					5,422.50		
8745	P.F. PETTIBONE & CO.	186671	Minute Books	11/07/2024	268.95		
Total 8745:					268.95		
12384	Rocky Mountain Towing & Deliver	CASE# 240091	PD - Towing/Impounding/Storage o	03/08/2024	500.00		
Total 12384:					500.00		
13261	SavATree, LLC	000745712	Downtown Holiday Lights	11/29/2024	5,430.00		
Total 13261:					5,430.00		
1770	Schmueser Gordon Meyer, Inc.	2022-268-003-	NWBP Enviornmental	11/17/2024	1,317.50		
Total 1770:					1,317.50		
12248	SGS North America, Inc.	52160159254	PW - Total Organic Compound Te	11/18/2024	128.06		
Total 12248:					128.06		
5540	Snyder & Counts Feed & Supply	310637	PW - Chlortec Salt	11/19/2024	81.00		
Total 5540:					81.00		
12727	Stand Creative Studio	4364	Website Hosting	12/01/2024	150.00		
Total 12727:					150.00		
1655	STANDARD INSURANCE COMP	00 750748 DE	Sewer LTD	11/18/2024	79.60		
1655	STANDARD INSURANCE COMP	00 750748 DE	STREETS LTD	11/18/2024	187.10		
1655	STANDARD INSURANCE COMP	00 750748 DE	WATER LTD	11/18/2024	106.85		
1655	STANDARD INSURANCE COMP	00 750748 DE	HC LTD	11/18/2024	186.62		
1655	STANDARD INSURANCE COMP	00 750748 DE	PARKS LTD	11/18/2024	57.56		
1655	STANDARD INSURANCE COMP	00 750748 DE	SWR ADM LTD	11/18/2024	43.46		
1655	STANDARD INSURANCE COMP	00 750748 DE	WTR ADM LTD	11/18/2024	43.46		
1655	STANDARD INSURANCE COMP	00 750748 DE	ADMIN LTD	11/18/2024	132.65		
1655	STANDARD INSURANCE COMP	00 750748 DE	PD LTD	11/18/2024	201.35		
1655	STANDARD INSURANCE COMP	00 750748 DE	PLNG LTD	11/18/2024	36.59		
Total 1655:					1,075.24		
3465	Streicher's	I1728415	PW - Baptist Winter Coat	11/08/2024	309.98		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 3465:					309.98		
13048	Stuart Stamp & Engraving, LLC	INV-60952	Councilmember Plaques	11/25/2024	71.00		
Total 13048:					71.00		
12634	Sunrise Engineering, Inc.	0145681	Poplar St Bridge Design	08/26/2024	3,481.00		
12634	Sunrise Engineering, Inc.	0146695	Poplar St Bridge Design	09/26/2024	5,750.00		
12634	Sunrise Engineering, Inc.	0146695	Poplar St Bridge Design	09/26/2024	3,143.50		
Total 12634:					12,374.50		
3710	Town of Hayden	NOV2024	15.01 1250 W Jefferson	11/30/2024	237.37		
3710	Town of Hayden	NOV2024	92.01 178 W Jefferson	11/30/2024	82.68		
3710	Town of Hayden	NOV2024	94.01 Bulk Water	11/30/2024	27.62		
3710	Town of Hayden	NOV2024	231.01 229 S 3rd St park	11/30/2024	446.83		
3710	Town of Hayden	NOV2024	232.01 40500 CR 183	11/30/2024	548.55		
3710	Town of Hayden	NOV2024	355.01 1200 W Jefferson	11/30/2024	152.45		
3710	Town of Hayden	NOV2024	436.02 Hayden Center	11/30/2024	558.63		
3710	Town of Hayden	NOV2024	534.01 101 S Chestnut	11/30/2024	440.72		
3710	Town of Hayden	NOV2024	694.02 135 Walnut Street	11/30/2024	73.44		
3710	Town of Hayden	NOV2024	1208.01 513 S Poplar St park	11/30/2024	50.11		
3710	Town of Hayden	NOV2024	2035.01 249 Hawthorn	11/30/2024	118.53		
3710	Town of Hayden	NOV2024	2036.01 513 S Poplar St	11/30/2024	139.38		
3710	Town of Hayden	NOV2024	2044.01 351 Vista Verde Dr	11/30/2024	75.67		
3710	Town of Hayden	NOV2024	2046.01 326 Lake View	11/30/2024	150.26		
3710	Town of Hayden	NOV2024	2090.01 Industrial Park A	11/30/2024	50.11		
3710	Town of Hayden	NOV2024	2163.01 Community Garden Utilit	11/30/2024	73.44		
Total 3710:					3,225.79		
13417	Twin Enviro - Apex	85597	PD - Verma Junk Removal	11/01/2024	500.00		
13417	Twin Enviro - Apex	NOV2024	Residential Trash Service	11/30/2024	27,745.94		
Total 13417:					28,245.94		
12864	UNCC	224110737	Swr - Utility Locates	11/30/2024	9.68		
12864	UNCC	224110737	Wtr - Utility Locates	11/30/2024	9.67		
Total 12864:					19.35		
7070	USA BlueBook	INV00542946	PW - Water Line Lead Test	11/14/2024	185.16		
Total 7070:					185.16		
8740	Visa	09802607 NOV	Admin - Apple.com	11/22/2024	2.99		
8740	Visa	09802607 NOV	Admin - Wild Goose	11/22/2024	16.10		
8740	Visa	09802607 NOV	Admin -Timely	11/22/2024	436.32		
8740	Visa	09802607 NOV	Admin - Mailchimp	11/22/2024	72.00		
8740	Visa	09802607 NOV	Admin - Apps4 Rent Email Licens	11/22/2024	3,477.60		
8740	Visa	09802607 NOV	Admin -Go Daddy	11/22/2024	52.07		
8740	Visa	09802607 NOV	Admin - USPS Lyons Club Mailer	11/22/2024	350.00		
8740	Visa	09802607 NOV	PW - Cruisers Flagger Training Lu	11/22/2024	80.76		
8740	Visa	09802607 NOV	PW - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	PW - Harbor Freight Lift Station S	11/22/2024	225.86		
8740	Visa	09802607 NOV	Admin - Desktop Speakers	11/22/2024	32.02		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8740	Visa	09802607 NOV	Admin - Zoom	11/22/2024	10.89		
8740	Visa	09802607 NOV	Admin - CGFOA Membership	11/22/2024	65.00		
8740	Visa	09802607 NOV	Admin - CGFOA Conference	11/22/2024	175.00		
8740	Visa	09802607 NOV	Plng - CGFOA Conference	11/22/2024	175.00		
8740	Visa	09802607 NOV	Water Rights Deed Recorded	11/22/2024	19.17		
8740	Visa	09802607 NOV	Business Pitch Competition Refre	11/22/2024	194.65		
8740	Visa	09802607 NOV	Admin - CGFOA Meal	11/22/2024	13.64		
8740	Visa	09802607 NOV	Plng - CGFOA Meal	11/22/2024	13.64		
8740	Visa	09802607 NOV	Admin - CGFOA Meal	11/22/2024	44.37		
8740	Visa	09802607 NOV	Plng - CGFOA Meal	11/22/2024	44.37		
8740	Visa	09802607 NOV	Rec - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	Rec - Background Check	11/22/2024	6.00		
8740	Visa	09802607 NOV	HC - Wall Partition	11/22/2024	2,147.29		
8740	Visa	09802607 NOV	HC - Tape Custodial Supplies	11/22/2024	42.78		
8740	Visa	09802607 NOV	HC - Office Supplies	11/22/2024	43.98		
8740	Visa	09802607 NOV	HC - Refund Custodial Supplies	11/22/2024	27.48-		
8740	Visa	09802607 NOV	HC - Phones Nextiva	11/22/2024	224.53		
8740	Visa	09802607 NOV	HC - Copy Paper	11/22/2024	46.99		
8740	Visa	09802607 NOV	HC - HC Copy Paper, Toner, Klee	11/22/2024	278.25		
8740	Visa	09802607 NOV	Arts - Blue Ray Player for Theatre	11/22/2024	124.91		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	52.55		
8740	Visa	09802607 NOV	Arts - Kiln Posts	11/22/2024	143.45		
8740	Visa	09802607 NOV	Arts - TGR Popcorn Supplies	11/22/2024	44.78		
8740	Visa	09802607 NOV	HC - TV Replacement	11/22/2024	1,298.00		
8740	Visa	09802607 NOV	Arts - Printer Ink	11/22/2024	45.95		
8740	Visa	09802607 NOV	Arts - Return DVD Player	11/22/2024	39.88-		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	124.58-		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	16.99		
8740	Visa	09802607 NOV	Arts - Holiday Event Supplies	11/22/2024	104.96		
8740	Visa	09802607 NOV	Arts - Kiln Supplies	11/22/2024	50.32		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	52.25		
8740	Visa	09802607 NOV	Arts - Pottery Supplies	11/22/2024	15.99		
8740	Visa	09802607 NOV	Holiday Table Cloths	11/22/2024	158.93		
8740	Visa	09802607 NOV	Admin - Wall Calendar	11/22/2024	16.25		
8740	Visa	09802607 NOV	Admin - USPS Postage	11/22/2024	241.40		
8740	Visa	09802607 NOV	Admin - Email Delivery Service S	11/22/2024	100.00		
8740	Visa	09802607 NOV	TC - Work Session Meal	11/22/2024	109.74		
8740	Visa	09802607 NOV	PW - USPS Water Samples	11/22/2024	5.55		
8740	Visa	09802607 NOV	Court - Hotel Colorado	11/22/2024	352.00		
8740	Visa	09802607 NOV	Court - Hotel Colorado	11/22/2024	268.00		
8740	Visa	09802607 NOV	PD - When I Work	11/22/2024	40.00		
8740	Visa	09802607 NOV	PD - CADA MV Bills of Sale, Seiz	11/22/2024	49.57		
8740	Visa	09802607 NOV	PD - Toilet Bowl Cleaner	11/22/2024	13.85		
8740	Visa	09802607 NOV	PD - Batteries	11/22/2024	16.97		
8740	Visa	09802607 NOV	PD - Shutterfly Community Outrea	11/22/2024	74.05		
8740	Visa	09802607 NOV	Court - 2025 NACM Membership	11/22/2024	150.00		
Total 8740:					11,657.79		
3880	Wagner Equipment Co	P04C0347642	PW - 140AWD Service	11/05/2024	862.00		
3880	Wagner Equipment Co	P04C0347643	PW - SOS Kit for All Cat Equipme	11/05/2024	106.98		
3880	Wagner Equipment Co	P04C0347678	140 M2 Service	11/06/2024	814.97		
3880	Wagner Equipment Co	P04C0347695	PW - Washer, Nut, Bolt	11/07/2024	64.76		
3880	Wagner Equipment Co	P04C0347806	Snow Plow Edges	11/14/2024	573.94		
3880	Wagner Equipment Co	P04R0124676	Return Washer Nut Bolt	11/07/2024	64.76-		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 3880:					2,357.89		
13061	Xerox Financial Services	6504126	495 W Jefferson S/N ELQ519036	11/13/2024	187.68		
Total 13061:					187.68		
4010	Yampa Valley Electric	1802NOV2024	1510001802 Street Lights	11/26/2024	3,388.61		
4010	Yampa Valley Electric	8003NOV2024	750008003 Hayden Center	11/22/2024	187.30		
Total 4010:					3,575.91		
13355	Zenobia Consultants LLC	1045	Wember Development	11/12/2024	3,793.75		
13355	Zenobia Consultants LLC	1046	Town System Water Model Develo	11/12/2024	3,072.65		
Total 13355:					6,866.40		
4245	Zirkel Wireless, LLC	294459	Acct 4378 internet	12/01/2024	99.00		
4245	Zirkel Wireless, LLC	294931	Acct 4377 internet	12/01/2024	102.57		
Total 4245:					201.57		
Grand Totals:					233,824.07		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.



Town Council Agenda Item

MEETING DATE: December 5th, 2024

AGENDA ITEM TITLE: Recommendation to approve the appointment of Thea Wigglesworth and Elizabeth Spinazzola to the Hayden Arts Commission, term expiring November 2026

AGENDA SECTION: Consent

PRESENTED BY: Sarah Stinson

CAN THIS ITEM BE RESCHEDULED: No

BACKGROUND REVIEW:

The Hayden Arts Commission recommends that the Town Council appoint Thea Wigglesworth and Elizabeth Spinazzola, terms expiring November 2026. The Commission believes Thea and Elizabeth will be great assets and dedicated, working commissioners whose efforts will improve and support our art programs and events.

RECOMMENDATION:

It is recommended that Hayden Town Council approve the appointment of Thea Wigglesworth and Elizabeth Spinazzola to the Hayden Arts Commission.

MANAGER'S RECOMMENDATION/COMMENTS:

TOWN OF HAYDEN
 2025 BUDGET AS PROPOSED
 WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND REVENUE

		ACTUAL	BUDGET	YTD	PROJECTED	PROPOSED	FORECASTED	FORECASTED
		12/31/2023	2024	9/30/2024	2024	2025	2026	2027
<u>TAXES REVENUE</u>								
10-31-4000	General Property Tax	\$ 792,788	\$ 1,028,733	\$ 1,114,698	\$ 1,114,698	\$ 1,057,256	\$ 1,174,729	\$ 1,198,703
10-31-4001	Marijuana Excise Tax	-	-	-	-	-	-	-
10-31-4002	Sales Tax	2,106,934	2,113,173	1,728,495	2,275,252	2,298,234	2,321,686	2,369,067
10-31-4003	Cigarette Tax	2,766	1,633	1,665	2,220	2,265	2,220	2,176
10-31-4004	Franchise Tax	87,056	83,311	83,406	111,208	114,647	116,987	120,605
10-31-4006	Building Material Use Tax	315,911	100,000	440,120	1,340,120	100,000	600,000	104,167
10-31-4007	Lodging Tax	4,142	3,000	2,227	3,000	3,000	3,000	3,000
10-31-4008	Car Rental Tax	341,142	347,944	322,800	347,944	351,458	358,631	365,950
Total TAXES REVENUE:		3,650,740	3,677,793	3,693,410	5,194,441	3,926,861	4,577,253	4,163,667
<u>LICENSES AND PERMITS REVENUE</u>								
10-32-4004	Marijuana License	\$ 3,000	\$ 3,333	\$ 2,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
10-32-4005	Liquor License	2,431	3,076	1,625	2,431	2,431	2,431	2,431
10-32-4006	Sales Tax App. Fees	1,525	1,300	1,425	1,525	1,575	1,625	1,675
10-32-4008	Animal Licenses	644	555	584	644	657	671	691
10-32-4010	Other Licenses & Permits	3,302	531	345	2,200	2,200	2,200	2,200
Total LICENSES AND PERMITS REVENUE:		10,902	8,795	5,979	9,800	9,863	9,927	9,998

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND REVENUE

		ACTUAL	BUDGET	YTD	PROJECTED	PROPOSED	FORECASTED	FORECASTED
		12/31/2023	2024	9/30/2024	2024	2025	2026	2027
<u>INTERGOVERNMENTAL REVENUE</u>								
10-33-4010	Specific Ownership Tax	\$ 55,607	\$ 51,065	\$ 48,321	\$ 51,065	\$ 52,107	\$ 53,171	\$ 56,565
10-33-4011	Motor Vehicle Reg Fee	7,609	14,544	4,781	7,609	7,765	7,923	8,253
10-33-4012	Highway Users Tax	61,381	72,399	52,519	67,582	68,961	70,369	71,805
10-33-4013	Town Road & Bridge	9,409	9,412	7,799	9,412	9,412	9,412	9,412
10-33-4015	Severance Tax	143,910	86,326	66,070	66,070	64,748	63,453	63,453
10-33-4016	Mineral Lease	20,576	5,279	11,521	11,521	11,290	10,952	10,623
10-33-4020	Airport Security Reimburseme	-	-	-	-	-	-	-
Total INTERGOVERNMENTAL REVENUE		298,492	239,026	191,010	213,259	214,284	215,280	220,111
<u>CHARGES FOR SERVICES</u>								
10-34-4018	Court Costs & Fees	\$ 2,677	\$ 2,500	\$ 735	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
10-34-4019	Zoning & Subdivision Fees	4,054	3,804	4,300	25,000	25,000	25,000	25,000
10-34-4020	Zoning & Subdivision Deposits	980	-	-	25,000	25,000	25,000	25,000
10-34-4022	Board of Appeals & Adjustmer	-	100	-	-	100	100	100
10-34-4023	Dog Impound Fees	850	150	49	100	100	100	100
10-34-4024	Miscellaneous PD Charges	844	750	1,238	1,000	1,000	1,000	1,000
10-34-4025	Copies & Fax	-	5	-	10	10	10	10
10-34-4030	Building Permit Fees	9,162	7,500	12,677	15,000	15,000	15,000	15,000
Total CHARGES FOR SERVICES:		18,569	14,809	18,999	68,610	68,710	68,710	68,710
<u>COURT FINES & FORFEITURES</u>								
10-35-4025	Court Fines and Forfeitures	\$ 2,820	\$ -	\$ (5)	\$ -	\$ -	\$ -	\$ -
10-35-4027	Dog Fines	70	100	110	100	500	500	500
10-35-4028	Traffic Fines	49,312	37,707	63,789	85,052	86,788	88,559	92,249
	Court Surcharge	-	-	-	-	18,225	18,597	19,372
10-35-4029	Non-Traffic Fines	800	500	100	500	500	500	500
Total COURT FINES & FORFEITURES:		53,002	38,307	63,994	85,652	106,013	108,156	112,621

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND REVENUE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>MISCELLANEOUS REVENUE</u>							
10-36-4030	Miscellaneous	\$ 175,262	\$ 20,000	\$ 42,481	\$ 265,000	\$ 20,000	\$ 20,000
10-36-4031	Property Rental Income	6,777	13,200	2,200	1,500	2,700	10,000
10-36-4032	Interest Income	85,543	96,259	48,399	85,543	87,288	92,771
10-36-4036	Grants Revenue	790,678	350,000	252,407	470,000	20,000	20,000
10-36-4037	Airport Security Reimburseme	66,862	70,000	64,725	70,000	70,000	70,000
10-36-4040	Sale of Vehicles	-	-	-	-	-	-
10-36-4044	Rec Programs Revenue	-	-	-	-	-	-
10-36-4045	Rec Events Revenue	424	-	-	-	-	-
10-36-4046	Dry Creek Park Facilities	3,593	-	8,246	-	-	-
10-36-4050	Hayden EDC	-	-	-	-	-	-
10-36-4053	Other Revenue - Recreation	-	-	-	-	-	-
10-36-4061	Economic Dev. Donations	-	-	-	-	-	-
Total MISCELLANEOUS REVENUE:		1,129,138	549,459	418,457	892,043	199,988	381,688
<u>TRANSFERS</u>							
10-39-6003	Transfer from Development Fe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transfer from GID			\$ 800,000			
Total TRANSFERS:		-	-	-	800,000	-	-
GENERAL FUND Revenue Total:		\$ 5,160,843	\$ 4,528,190	\$ 4,391,850	\$ 7,263,805	\$ 4,525,720	\$ 5,361,013

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND EXPENSE

	ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>LEGISLATIVE EXPENDITURES</u>							
10-46-5000 Council Salaries	\$ 7,200.00	\$ 7,500.00	\$ 5,625	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00
10-46-5001 Social Security	446.40	465.00	349	465.00	465.00	465.00	465.00
10-46-5003 Workers Compensation	309.99	386.00	252	336.19	386.00	386.00	386.00
10-46-5004 Health Insurance	34,357.97	36,600.00	27,301	36,401.08	35,000.00	35,000.00	35,000.00
10-46-5006 Medicare	104.37	109.00	82	108.72	109.00	109.00	109.00
10-46-6002 Audit	17,850.00	22,000.00	25,560	27,000.00	37,500.00	42,022.00	47,064.64
Professional Services	-	-	-	-	20,000.00	20,000.00	20,000.00
10-46-6004 Miscellaneous	2,827.10	1,500.00	1,797	1,500.00	1,500.00	1,500.00	1,500.00
10-46-6007 Advertising & Legal Notices	210.12	100.00	-	100.00	100.00	100.00	100.00
10-46-6010 Education/Memberships/Travel	5,594.82	7,000.00	1,676	5,000.00	7,000.00	7,000.00	7,000.00
10-46-6012 Treasurer Fee Exp.	16,855.46	15,678.57	23,797	21,145.12	21,145.12	22,026.17	22,943.93
Total LEGISLATIVE EXPENDITURES:	\$ 85,756.23	\$ 91,338.57	\$ 86,438.67	\$ 99,556.11	\$ 130,705.12	\$ 136,108.17	\$ 144,568.57
<u>MUNICIPAL COURT EXPENDITURES</u>							
10-47-5000 Judicial Salaries	\$ 6,200.00	\$ 7,200.00	\$ 5,400.00	\$ 7,200.00	\$ 7,416.00	\$ 7,638.48	\$ 7,867.63
10-47-5001 Social Security	384.40	372.00	334.80	446.40	558.00	581.25	605.47
10-47-5002 Unemployment	12.40	12.00	10.80	14.40	18.00	18.75	19.53
10-47-5003 Workers Compensation	154.99	100.00	126.07	168.09	210.12	218.87	227.99
10-47-5006 Medicare	89.90	88.78	78.30	104.40	130.50	135.94	141.60
10-47-5008 Part-time Wages	-	-	-	-	-	-	-
10-47-6000 Travel	553.49	600.00	257.07	600.00	600.00	600.00	600.00
10-47-6003 Office Supplies	195.00	100.00	136.00	136.00	200.00	200.00	200.00
10-47-6004 Miscellaneous	1,794.00	-	450.00	450.00	-	-	-
10-47-6005 Computer Equipment & Programs	-	-	-	-	16,000.00	2,400.00	2,472.00
10-47-6010 Education / Membership	1,726.77	1,000.00	1,395.72	400.00	2,500.00	2,500.00	2,500.00
Total MUNICIPAL COURT EXPENDITURES:	\$ 11,110.95	\$ 9,472.78	\$ 8,188.76	\$ 9,519.29	\$ 27,632.62	\$ 14,293.29	\$ 14,634.23
<u>EXECUTIVE EXPENDITURES</u>							
10-48-5000 Mayor Salary	\$ 1,800.00	\$ 1,800.00	\$ 1,350.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 2,000.00
10-48-5001 Social Security	111.60	111.60	84.00	112.00	111.60	111.60	111.60
10-48-5003 Workers Compensation	154.99	193.03	126.00	168.00	193.03	193.03	193.03
10-48-5004 Health Insurance	-	-	-	-	-	-	-
Professional Services	-	-	-	-	5,000.00	5,000.00	5,000.00
10-48-5006 Medicare	26.15	26.16	20.00	26.67	26.16	26.16	26.16
10-48-6000 Travel	216.22	1,000.00	65.00	-	1,000.00	1,000.00	1,000.00
10-48-6004 Miscellaneous	-	200.00	271.00	175.00	200.00	200.00	200.00
10-50-6012 RC Fair Donation	-	-	-	9,000.00	9,000.00	9,000.00	9,000.00
Total EXECUTIVE EXPENDITURES:	\$ 2,308.96	\$ 3,330.79	\$ 1,916.00	\$ 11,281.67	\$ 17,330.79	\$ 17,330.79	\$ 17,530.79
<u>ELECTION EXPENDITURES</u>							
10-49-6005 Election Judges	\$ 2,498.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-49-6009 Professional Services & Judges	4,000.00	2,500.00	26.00	10,000.00	5,000.00	10,000.00	5,000.00
Total ELECTION EXPENDITURES:	\$ 6,498.00	\$ 2,500.00	\$ 26.00	\$ 10,000.00	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND EXPENSE

		ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>ADMINISTRATION EXPENDITURES</u>								
10-50-5000	Salaries & Wages	\$ 208,418.48	\$ 245,652.17	\$ 192,351.19	\$ 283,991.20	\$ 265,000.00	\$ 278,947.37	\$ 293,628.81
10-50-5001	Social Security	13,810.61	14,471.74	12,680.90	16,907.87	17,987.09	19,985.66	22,206.29
10-50-5002	Unemployment	416.38	510.87	384.64	510.87	543.48	603.87	670.96
10-50-5003	Workers Compensation	383.69	847.83	252.14	336.19	357.65	397.38	441.54
10-50-5004	Health Insurance	63,437.91	90,401.87	60,684.93	108,482.24	76,000.00	85,880.00	91,361.70
10-50-5005	Retirement Expense	14,348.07	14,592.54	12,178.97	16,238.63	17,275.13	19,194.59	21,327.33
10-50-5006	Medicare	3,229.64	3,311.30	2,965.45	3,953.93	4,206.31	4,673.68	5,192.98
10-50-5007	Administrative Overtime	-	-	-	-	-	-	-
10-50-5008	Part-time Wages	-	-	-	-	-	-	-
10-50-5011	HRA Account	12,850.04	12,000.00	23,270.89	15,000.00	15,000.00	15,000.00	15,000.00
10-50-6000	Travel	3,972.54	3,500.00	5,171.50	3,500.00	4,000.00	4,000.00	4,000.00
10-50-6002	Postage	1,609.36	2,500.00	1,896.00	1,500.00	1,500.00	1,500.00	1,500.00
10-50-6003	Office Supplies	3,738.90	2,500.00	2,246.34	2,500.00	2,500.00	2,500.00	2,500.00
10-50-6004	Miscellaneous	806,967.33	150,000.00	(9,924.32)	16,000.00	20,000.00	20,000.00	20,000.00
10-50-6005	Insurance	14,858.27	13,743.73	13,974.31	13,743.73	14,467.08	15,228.51	16,030.01
10-50-6007	Advertising & Legal Notices	721.37	500.00	1,394.41	4,000.00	2,500.00	2,500.00	2,500.00
10-50-6008	Professional Services	62,785.38	62,604.00	58,865.23	68,604.00	85,464.40	89,962.53	94,697.40
10-50-6009	Vehicle Expense	-	-	-	-	-	-	-
10-50-6010	Education/Memberships	8,483.59	15,000.00	10,710.88	17,500.00	18,617.02	18,617.02	18,617.02
10-50-6012	Donations	11,786.31	10,000.00	13,425.00	10,000.00	6,500.00	6,500.00	6,500.00
10-50-7000	Utilities	1,712.89	1,754.24	692.99	1,754.24	1,846.57	1,943.76	2,046.06
10-50-7001	Telephone	5,978.08	6,834.17	5,404.39	7,205.85	7,506.10	7,818.85	8,144.64
10-50-8000	Dry Creek Flood	-	-	564,660.11	565,300.00	-	-	-
Total ADMINISTRATION EXPENDITURES:		\$ 1,239,508.84	\$ 650,724.46	\$ 973,285.95	\$ 1,157,028.75	\$ 561,270.83	\$ 595,253.21	\$ 626,364.72
<u>PLANNING EXPENDITURES</u>								
10-51-5000	Salaries & Wages	\$ 50,846.22	\$ 48,913.04	\$ 48,618.30	\$ 64,824.40	\$ 74,207.00	\$ 78,112.63	\$ 82,223.82
10-51-5001	Social Security	3,368.62	3,113.12	3,225.43	4,300.57	4,778.41	5,309.35	5,899.28
10-51-5002	Unemployment	101.55	93.87	97.28	129.71	144.12	160.13	177.92
10-51-5004	Planning Benefits	16,396.10	29,228.56	16,435.18	29,228.56	21,000.00	23,100.00	25,410.00
10-51-5005	Retirement	3,485.98	3,188.79	3,403.28	3,188.79	3,543.10	3,936.78	4,374.20
10-51-5006	Medicare	787.71	727.94	754.30	1,005.73	1,117.48	1,241.65	1,379.61
10-51-6007	Advertising & Legal Notices	910.81	1,000.00	178.45	200.00	1,000.00	1,111.11	1,234.57
10-51-6008	Professional Services	22,442.31	10,000.00	14,206.26	15,000.00	35,000.00	35,000.00	35,000.00
10-51-6010	Education / Travel	1,039.03	1,750.00	1,128.95	1,750.00	5,000.00	5,000.00	5,000.00
10-51-6050	Developer review	19,988.24	6,000.00	43,839.17	50,000.00	50,000.00	50,000.00	50,000.00
Total PLANNING EXPENDITURES:		\$ 119,366.57	\$ 104,015.32	\$ 131,886.60	\$ 169,627.76	\$ 195,790.11	\$ 202,971.65	\$ 210,699.40
<u>INFO TECH EXPENDITURES</u>								
10-52-6005	Computer Equipment & Programs	\$ 1,049.00	\$ -	\$ -	\$ 23.00	\$ -	\$ -	\$ -
10-52-6006	Repairs & Maintenance	272.41	1,500.00	-	1,000.00	10,000.00	10,000.00	10,000.00
10-52-6008	Professional Services	28,079.87	24,000.00	19,337.83	25,783.77	28,362.15	31,198.37	34,318.20
10-52-6011	Copier/Printer	4,561.47	3,919.40	5,613.48	4,561.47	4,789.54	5,029.02	5,280.47
10-52-9000	Equipment Replacement	3,049.77	2,500.00	909.90	2,500.00	2,500.00	2,500.00	2,500.00
Total INFO TECH EXPENDITURES:		\$ 37,012.52	\$ 31,919.40	\$ 25,861.21	\$ 33,868.24	\$ 45,651.69	\$ 48,727.39	\$ 52,098.67

TOWN OF HAYDEN
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WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

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GENERAL FUND EXPENSE

	ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>TH & STRUCTURES EXPENDITURES</u>							
10-53-6000	Contract Services	\$ 2,500.00	\$ 1,500.00	\$ 3,607.50	\$ 1,800.00	\$ 4,480.00	\$ 4,480.00
10-53-6005	Insurance	13,795.07	14,773.78	15,527.02	20,702.69	21,792.31	22,939.27
10-53-6006	Repairs & Maintenance	1,244.61	1,000.00	128.54	1,200.00	1,000.00	1,000.00
10-53-6020	Museum Building Maintenance	-	35,000.00	196.16	-	70,000.00	30,000.00
10-53-7000	Utilities	9,878.78	10,552.17	6,471.19	8,628.25	8,987.76	9,362.25
10-53-9000	Equipment Replacement	-	1,000.00	-	1,000.00	1,000.00	1,000.00
Total TH & STRUCTURES EXPENDITURES:		\$ 27,418.46	\$ 63,825.95	\$ 25,930.41	\$ 33,330.95	\$ 123,760.07	\$ 68,781.53
<u>POLICE DEPT EXPENDITURES</u>							
10-54-5000	Salaries & Wages	\$ 497,543.23	\$ 521,970.90	\$ 345,463.73	\$ 460,618.31	\$ 685,850.00	\$ 721,947.37
10-54-5001	Social Security	37,535.95	39,872.41	27,276.84	36,369.12	40,410.13	42,536.98
10-54-5002	Unemployment	1,162.57	1,238.77	845.21	1,126.95	1,252.16	1,318.07
10-54-5003	Workers Compensation	11,821.25	14,808.42	9,603.23	12,804.31	14,227.01	14,975.80
10-54-5004	Health Insurance	134,035.33	173,913.04	114,967.09	153,289.45	136,200.00	151,333.33
10-54-5005	Pension Expense	9,691.43	23,720.99	17,336.32	23,115.09	25,683.44	27,035.20
10-54-5006	Medicare	8,778.59	9,324.96	6,379.33	8,505.77	9,450.86	9,948.27
10-54-5007	Public Safety Overtime	50,829.98	44,588.25	17,830.22	23,773.63	30,000.00	28,500.00
10-54-5008	Part-time Wages	-	-	9,707.50	5,000.00	8,000.00	8,240.00
10-54-5009	Airport Security Wages	61,778.75	70,000.00	49,610.00	70,000.00	70,000.00	70,000.00
10-54-6002	Ammunition	-	1,500.00	1,640.00	-	3,000.00	4,000.00
10-54-6003	Office Supplies	1,776.93	1,500.00	1,192.84	400.00	1,500.00	1,500.00
10-54-6005	Insurance	29,483.27	18,445.83	54,344.59	72,459.45	72,459.45	75,478.60
10-54-6006	Repairs & Maintenance	164.96	1,000.00	44.96	50.00	-	-
10-54-6007	Advertising & Legal Notices	30.00	1,000.00	210.00	960.00	1,000.00	1,000.00
10-54-6008	Professional Services	46,796.27	5,000.00	11,627.94	10,000.00	25,000.00	25,000.00
10-54-6009	Vehicle Maintenance Expense	23,060.40	126,220.00	6,683.46	24,000.00	24,000.00	24,000.00
10-54-6010	Education/Membership/Travel	21,047.77	20,000.00	6,239.29	20,000.00	34,500.00	35,500.00
10-54-6011	Copier/Printer	2,424.43	3,500.00	468.44	3,500.00	1,200.00	3,500.00
10-54-6012	Animal Control	600.00	1,000.00	4,470.00	4,470.00	2,500.00	1,000.00
10-54-6013	Uniforms	11,641.17	8,000.00	4,147.39	6,500.00	8,000.00	8,000.00
10-54-6014	General Operating Expense	15,802.62	3,500.00	5,052.22	6,610.00	7,500.00	7,500.00
10-54-6015	Building	19,132.26	10,000.00	7,635.58	12,216.00	15,000.00	15,000.00
10-54-6020	Computer Programs/Equipment	10,135.68	29,800.00	19,615.60	29,800.00	29,800.00	29,800.00
10-54-7000	Utilities	11,643.08	12,335.99	7,797.45	10,396.60	10,829.79	11,281.03
10-54-7001	Telephone	9,967.31	10,480.28	8,702.79	11,603.72	12,087.21	12,590.84
10-54-7002	Solar Performance Contract	25,810.00	27,096.00	28,475.69	25,810.00	25,810.00	28,475.69
10-54-8500	Vehicle Equipment Purchases	-	-	33,290.00	33,290.00	18,330.00	18,330.00
10-54-8600	Police Equipment	-	-	-	-	25,500.00	25,000.00
10-54-9000	Equipment Replacement	8,291.53	25,000.00	25,500.18	25,000.00	25,000.00	25,000.00
10-54-9025	Lease Payment - Service Fund	45,825.97	45,000.00	56,662.98	45,825.97	20,000.00	20,000.00
10-54-9050	Lease Payment -Police Station	107,270.00	106,770.00	106,830.00	107,270.00	107,270.00	107,270.00
Total POLICE DEPT EXPENDITURES:		\$ 1,204,080.73	\$ 1,356,585.84	\$ 989,650.87	\$ 1,244,764.37	\$ 1,491,360.05	\$ 1,555,061.18

TOWN OF HAYDEN
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WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

GENERAL FUND EXPENSE

	ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>STREETS DEPT EXPENDITURES</u>							
10-56-5000	Salaries & Wages	\$ 265,050.73	\$ 287,434.68	\$ 201,331.01	\$ 268,441.35	\$ 312,000.00	\$ 345,706.37
10-56-5001	Social Security	20,602.93	23,182.35	15,544.07	20,725.43	23,028.25	25,516.07
10-56-5002	Unemployment	629.42	709.61	474.17	632.23	702.47	778.36
10-56-5003	Workers Compensation	6,509.84	8,321.32	5,295.02	7,060.03	7,844.47	8,691.94
10-56-5004	Health Insurance	58,201.27	102,780.83	67,785.77	102,780.83	103,000.00	111,762.15
10-56-5005	Pension Expense	17,653.41	19,164.07	13,618.22	18,157.63	20,175.14	22,354.73
10-56-5006	Medicare	4,818.36	5,421.61	3,635.09	4,846.79	5,385.32	5,967.11
10-56-5007	Streets Overtime	24,180.19	29,506.89	13,425.36	17,900.48	29,507.00	26,630.07
10-56-5008	Seasonal and PT Wages	25,419.93	35,677.09	22,336.50	29,782.00	25,420.00	25,420.00
10-56-6003	Office Supplies	4,274.79	1,000.00	948.28	500.00	2,000.00	500.00
10-56-6005	Insurance	11,495.90	16,481.58	17,079.72	22,772.96	23,721.83	25,739.84
10-56-6006	Repairs&Maint (Non-Equipment)	83,694.73	60,000.00	29,939.27	75,000.00	206,495.00	206,495.00
10-56-6008	Professional Services	133,191.23	20,000.00	49,745.76	70,000.00	50,000.00	53,045.00
10-56-6009	Vehicle Expense & Fuel	20,333.94	13,500.00	11,729.87	10,000.00	20,000.00	21,218.00
10-56-6010	Education/Membership/Travel	1,339.95	1,500.00	485.00	-	3,000.00	3,182.70
10-56-6014	General Operating Expense	6,420.01	6,500.00	4,050.62	6,500.00	6,500.00	6,500.00
10-56-6015	Tools	3,760.33	2,500.00	4,498.69	5,000.00	6,000.00	2,500.00
10-56-6017	Snow Removal	-	35,000.00	34,452.44	35,000.00	37,000.00	39,253.30
10-56-6018	Street Maintenance	64,342.75	25,000.00	33,684.29	34,000.00	30,000.00	31,827.00
10-56-6022	Weed Control	1,896.02	2,000.00	632.84	1,000.00	2,000.00	2,000.00
10-56-6023	Tree Trimming	-	-	-	-	-	-
10-56-6024	Street Signs	3,420.26	3,000.00	-	3,000.00	15,000.00	12,360.00
10-56-7000	Utilities	55,846.12	54,033.67	42,751.06	4,110.71	4,281.99	4,542.76
10-56-7001	Telephone	3,875.96	3,758.65	3,083.03	-	-	-
10-56-8000	Capital Improvement Projects	-	-	-	-	-	-
10-56-9025	Lease Payment - Service Fund	40,203.00	90,000.00	87,601.50	90,000.00	77,000.00	30,000.00
Total STREETS DEPT EXPENDITURES:		\$ 857,161.07	\$ 846,472.35	\$ 664,127.58	\$ 827,210.42	\$ 1,025,061.48	\$ 1,011,990.40

TOWN OF HAYDEN
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GENERAL FUND EXPENSE

	ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027	
<u>PARKS MAINTENANCE DEPT</u>								
10-58-5000	Salaries & Wages	\$ 95,208.41	\$ 110,300.64	\$ 70,330	\$ 93,773.31	\$ 120,000.00	\$ 126,315.79	\$ 132,963.99
10-58-5001	Social Security	7,738.44	8,691.48	7,452	9,936.47	10,570.71	11,127.06	11,712.70
10-58-5002	Unemployment	236.79	266.64	231	307.85	327.50	344.74	362.88
10-58-5003	Workers Compensation	2,814.50	3,601.88	2,269	3,025.73	3,218.87	3,388.28	3,566.61
10-58-5004	Health Insurance	36,540.71	72,469.43	27,646	86,963.32	38,000.00	39,583.33	41,232.64
10-58-5005	Pension Expense	6,440.39	6,883.64	4,784	6,378.39	6,785.52	7,142.65	7,518.58
10-58-5006	Medicare	1,809.84	2,032.77	1,743	2,323.76	2,472.09	2,602.19	2,739.15
10-58-5007	Parks Overtime	9,673.55	8,842.11	7,962	10,615.95	10,777.61	11,226.68	11,694.46
10-58-5008	Seasonal and PT Wages	13,490.29	26,047.82	37,124	51,973.92	38,000.00	-	-
10-58-6005	Insurance	11,495.90	16,119.31	17,246	22,994.04	23,952.13	24,950.13	25,989.72
10-58-6006	Repairs & Maintenance	6,121.66	7,000.00	9,002	10,000.00	26,000.00	26,780.00	27,583.40
10-58-6008	Professional Services	1,560.67	1,000.00	1,796	534.00	2,500.00	2,575.00	2,652.25
10-58-6009	Vehicle Expense	6,948.76	5,000.00	6,435	4,300.00	7,000.00	7,210.00	7,426.30
10-58-6010	Education/Membership/Travel	2,500.00	1,500.00	-	-	2,000.00	2,060.00	2,121.80
10-58-6020	Parks Operating Costs	5,633.72	5,720.00	7,215	5,720.00	7,720.00	7,951.60	8,190.15
10-58-6023	Trees	45,107.38	75,000.00	45,545	55,000.00	75,000.00	77,250.00	79,567.50
10-58-6500	Fields & Turf Maintenance	19,567.07	15,000.00	19,905	31,847.90	30,000.00	15,000.00	15,450.00
10-58-7000	Utilities	37,927.29	38,408.10	33,043	44,056.95	45,892.65	47,269.43	48,687.52
10-58-7500	Trails	8,290.33	8,333.33	762	500.00	1,500.00	1,545.00	1,591.35
10-58-7800	Equipment Expense	191.44	500.00	307	400.00	500.00	515.00	530.45
10-58-9000	Contingency	13,115.11	-	-	-	-	-	-
10-58-9025	Lease Payment - Service Fund	14,595.00	34,000.00	32,797	34,000.00	15,000.00	15,000.00	15,000.00
Total PARKS DEPT EXPENDITURES:		\$ 347,007.25	\$ 446,717.15	\$ 333,593.50	\$ 474,651.58	\$ 467,217.07	\$ 429,836.89	\$ 446,581.44
<u>MOSQUITO CONTROL EXPENDITURES</u>								
10-59-6008	Professional Services	15,528.00	20,000.00	17,337.00	20,000.00	21,052.63	22,160.66	23,327.02
Total MOSQUITO CONTROL EXPENDITURES:		\$ 15,528.00	\$ 20,000.00	\$ 17,337.00	\$ 20,000.00	\$ 21,052.63	\$ 22,160.66	\$ 23,327.02

TOWN OF HAYDEN
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GENERAL FUND EXPENSE

	ACTUAL 45291	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>TRANSFER EXPENDITURES</u>							
10-60-9020 Transfer to Enterprise Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-70-1000 Transfer to Recreation Fund	249,071.79	109,209.00	81,907.00	177,654.04	243,213.00	328,359.00	327,372.00
10-70-6000 Transfer to Climate Action Fund	1,500.00	1,500.00	1,125.00		1,500.00	1,500.00	1,500.00
10-70-2000 Transfer to Economic Dev. Fund	62,986.38	65,295.00	46,721.00	84,295.00	134,598.37	117,330.21	119,914.80
10-70-3000 Transfer to Conservation Trust	-	-	-	-	-	-	-
10-70-4000 Transfer to CIP	-	400,000.00	300,000.00	650,000.00	400,000.00	400,000.00	400,000.00
10-70-5000 Transfer to Debt Service Fund	-	-	-	-	-	-	-
10-70-7000 Transfer to Reserve Fund	-	200,000.00	150,000.00	400,000.00	-	200,000.00	200,000.00
Total TRANSFER EXPENDITURES:	\$ 313,558.17	\$ 776,004.00	\$ 579,753.00	\$ 1,311,949.04	\$ 779,311.37	\$ 1,047,189.21	\$ 1,048,786.80
GENERAL FUND Revenue Total:	\$ 5,160,842.85	\$ 4,528,189.72	\$ 4,391,849.55	\$ 7,263,804.83	\$ 4,525,719.77	\$ 5,361,012.84	\$ 4,787,877.92
GENERAL FUND Expenditure Total:	\$ 4,266,315.75	\$ 4,402,906.61	\$ 3,837,995.55	\$ 5,402,788.19	\$ 4,891,143.85	\$ 5,150,336.83	\$ 5,265,173.18
Net Total GENERAL FUND:	\$ 894,527.10	\$ 125,283.11	\$ 553,854.00	\$ 1,861,016.65	\$ (365,424.07)	\$ 210,676.01	\$ (477,295.26)
FUND BALANCE - BEGINNING	\$ 511,546.47	\$ 1,406,073.57	\$ 1,406,073.57	\$ 1,406,073.57	\$ 3,267,090.22	\$ 2,901,666.14	\$ 3,112,342.16
FUND BALANCE - ENDING	\$ 1,406,073.57	\$ 1,531,356.68	\$ 1,959,927.57	\$ 3,267,090.22	\$ 2,901,666.14	\$ 3,112,342.16	\$ 2,635,046.89
Assigned per Policy (6 Months Operating)	\$ 2,133,157.88	\$ 2,201,453.31	\$ 1,918,997.78	\$ 2,701,394.09	\$ 2,445,571.92	\$ 2,575,168.41	\$ 2,632,586.59
Tabor Reserve	\$ 154,825.29	\$ 135,845.69	\$ 131,755.49	\$ 217,914.15	\$ 135,771.59	\$ 160,830.39	\$ 143,636.34
Net Unassigned Fund Balance	\$ (727,084.30)	\$ (670,096.62)	\$ 40,929.80	\$ 565,696.13	\$ 456,094.22	\$ 537,173.74	\$ 2,460.30

TOWN OF HAYDEN
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ENTERPRISE FUND REVENUE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>WATER INCOME</u>							
51-37-4032	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51-37-4100	Water Base Fee	637,190	663,789	501,115	668,153	873,403	882,225
51-37-4101	Metered User Fee	342,777	351,146	296,440	349,773	457,219	508,021
51-37-4400	Other Income	9,218	6,000	7,187	9,218	10,000	10,000
51-37-4401	Meter Expense	-	-	-	5,000	41,237	43,827
51-37-4405	Grant & Loans - Water	-	-	-	-	-	-
51-37-4407	Enterprise Fund Contribution	-	-	-	-	-	-
51-37-4500	Tap Fees	46,908	98,002	53,051	353,051	108,552	116,071
51-37-4700	Walker Ditch Assessments	-	-	-	-	-	-
Total WATER INCOME:		1,036,093	1,118,936	857,793	1,385,195	1,349,830	1,560,145
<u>SEWER INCOME</u>							
51-38-4032	Interest Income	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
51-38-4100	Sewer Base Fee	276,316	286,197	215,469	287,291	375,544	417,271
51-38-4101	Metered User Fee	199,044	207,931	152,599	203,466	265,968	295,520
51-38-4200	Sewer Service Contract	-	-	-	-	-	-
51-38-4400	Other Income	-	100	-	411	400	400
	Meter Purchase	-	-	-	-	-	-
51-38-4405	Grants & Loans-Sewer	-	-	-	-	-	-
51-38-4500	Tap Fees	37,912	90,714	48,035	198,035	99,597	105,674
Total SEWER INCOME:		513,272	585,942	416,103	690,203	742,509	819,865
<u>REFUSE INCOME</u>							
51-39-4000	Refuse Collection	\$ 314,491	\$ 310,625	\$ 251,853	\$ 335,804	\$ 372,082	\$ 404,437
Total REFUSE INCOME:		314,491	310,625	251,853	335,804	372,082	404,437
<u>Geothermal Income</u>							
	Geothermal Tap Fee	-	-	-	21,000	7,000	28,000
51-39-4000	Geothermal Base Fee	-	-	-	1,980	2,640	5,280
	Geothermal Usage Fee	-	-	-	3,600	4,800	9,600
Total Geothermal INCOME:		-	-	-	26,580	14,440	42,880
ENTERPRISE FUND Revenue Total:		\$ 1,863,856	\$ 2,015,503	\$ 1,525,748	\$ 2,411,202	\$ 2,402,169	\$ 2,827,327

TOWN OF HAYDEN
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ENTERPRISE FUND EXPENSE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>WATER OPERATING EXPENSES</u>							
51-67-5000	Salaries & Wages	\$ 163,169	\$ 168,908	\$ 122,927	\$ 163,903	\$ 188,000	\$ 208,310
51-67-5001	Social Security	11,933	12,471	8,929	11,906	12,665	14,034
51-67-5002	Unemployment	363	380	271	361	385	426
51-67-5003	Workers Compensation	2,480	3,070	2,017	2,690	2,861	3,170
51-67-5004	Health Insurance	19,275	65,934	44,146	65,934	62,275	69,003
51-67-5005	Pension Expense	10,814	11,122	8,460	11,280	12,000	13,296
51-67-5006	Medicare	2,791	2,917	2,088	2,784	2,962	3,282
51-67-5007	Water Overtime	18,491	11,853	12,630	16,840	17,184	17,892
51-67-5008	Part-time Wages	-	-	-	-	-	-
51-67-6003	Office Supplies	406	375	25	375	2,800	313
51-67-6005	Insurance	18,393	15,749	17,080	22,773	23,722	25,740
51-67-6006	Repairs & Maintenance	3,703	3,000	9,957	11,957	4,000	4,244
51-67-6008	Professional Services	11,596	5,000	10,541	12,541	5,000	5,305
51-67-6009	Vehicle Expense	3,454	2,000	3,200	3,200	2,500	2,652
51-67-6010	Education/Membership/Travel	1,627	2,500	2,600	2,500	3,000	3,183
51-67-6016	Water Quality Testing	5,549	6,438	5,081	6,774	7,056	7,486
51-67-6101	Bad Debts-Water	12,625	8,500	-	-	-	-
51-67-6102	Service Fund	-	30,000	22,500	30,000	20,000	30,000
	Bulk Water Processing Fees				5,000	1,368	
51-67-7001	Telephone	1,949	1,964	728	1,964	2,046	2,220
Total WATER OPERATING EXPENSES:		288,621	352,179	273,180	372,782	369,824	410,555
<u>WATER TRMT PLANT EXPENSES</u>							
51-68-6006	Treatment Plant Rep & Maint	\$ 9,507	\$ 12,000	\$ 23,376	\$ 31,167	\$ 15,000	\$ 16,223
51-68-6008	Professional Services	28,139	42,083	26,313	35,084	28,056	30,343
51-68-6100	Lab Equipment	1,224	1,700	3,191	4,254	2,500	2,704
51-68-6101	Building Maintenance	1,594	2,214	-	2,214	2,300	2,487
51-68-6103	Chemicals	32,740	35,954	23,318	35,954	35,954	38,884
51-68-7000	Treatment Plant Utilities	34,827	38,128	22,124	29,499	31,051	34,406
51-68-8000	Capital Improvement Projects	-	-	-	-	-	-
51-68-9000	Treatment Plant Equip Replace	3,762	48,000	68,185	68,185	30,000	31,827
Total WATER TRMT PLANT EXPENSES:		111,793	180,079	166,506	206,357	144,861	156,873
<u>GOLDEN MEADOWS PUMPING STATION</u>							
51-69-6006	Golden Rep & Maint	\$ 1,651	\$ 1,000	\$ 718	\$ 100	\$ 500	\$ 500
51-69-6101	Building Maintenance	-	500	-	-	-	515
51-69-7000	Golden Meadows Utilities	11,824	12,588	8,935	11,914	12,541	13,895
51-69-8000	Capital Improvement Projects	-	-	-	-	-	-
Total GOLDEN MEADOWS PUMPING STATION:		13,474	14,088	9,654	12,014	13,041	14,910

TOWN OF HAYDEN
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ENTERPRISE FUND EXPENSE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>HOSPITAL HILL WATER TANK/PUMP</u>							
51-70-6006	Hosp Hill Repairs & Maint.	\$ 5,650	\$ 2,500	\$ 399	\$ 532	\$ 1,500	\$ 1,500
51-70-7000	Hosp Hill Utilities	10,121	10,640	7,276	9,702	10,212	11,315
51-70-8000	Capital Improvement Projects	-	-	-	-	-	-
Total HOSPITAL HILL WATER TANK/PUMP:		15,770	13,140	7,675	10,234	11,712	12,815
<u>WATER METERS & KEY PUMP</u>							
51-71-6200	Meter Repair	\$ 8,431	\$ 2,500	\$ 395	\$ 2,000	\$ 5,000	\$ 5,000
51-71-6201	Inventory	48,008	25,000	27,555	30,000	40,000	40,000
51-71-6205	Backflow Testing	1,460	2,000	215	670	5,000	5,000
51-71-7000	Key Pump Utilities	6,153	9,636	4,079	5,439	5,666	6,148
51-71-8000	Capital Improvement Projects	-	-	-	-	-	-
Total WATER METERS & KEY PUMP:		64,051	39,136	32,245	38,109	55,666	56,148
<u>WATER RIGHTS & DITCH EXPENSES</u>							
51-72-6006	Repairs & Maint.	\$ 830	\$ 7,000	\$ 572	\$ 1,500	\$ 1,500	\$ 1,591
51-72-6008	Professional Services	7,677	5,000	12,119	12,000	7,908	8,145
51-72-9200	Water Storage	47,096	48,057	33,932	48,057	49,038	52,024
Total WATER RIGHTS & DITCH EXPENSES:		55,604	60,057	46,623	61,557	58,215	61,760
<u>WATER DISTRIBUTION EXPENSES</u>							
51-73-6300	Distribution Repair	\$ 23,077	\$ 35,000	\$ 63,282	\$ 40,000	\$ 30,000	\$ 30,000
51-73-6301	Sand & Gravel	947	5,000	230	1,000	1,000	1,000
Total WATER DISTRIBUTION EXPENSES:		24,024	40,000	63,512	41,000	31,000	31,000
<u>WATER DEBT SERVICE EXPENSES</u>							
51-74-9500	Depreciation Expense-Water	-	-	-	-	-	-
51-74-8000	Principal & Interest	\$ 21,880	\$ 102,898	\$ 47,228	\$ 102,898	\$ 102,898	\$ 102,898
Total WATER DEBT SERVICE EXPENSES:		21,880	102,898	47,228	102,898	102,898	102,898
<u>WATER ADMINISTRATION EXPENSES</u>							
51-75-5000	Salaries & Wages	\$ 84,913	\$ 84,674	\$ 77,944	\$ 103,925	\$ 110,559	\$ 122,503
51-75-5001	Social Security	5,628	5,610	5,131	6,841	7,278	8,064
51-75-5002	Unemployment	170	169	156	208	221	245
51-75-5003	Workers Compensation	310	380	252	336	358	396
51-75-5004	Health Insurance	43,657	49,465	14,456	59,358	25,000	26,316
51-75-5005	Pension Expense	5,851	5,787	4,813	6,418	6,828	7,565
51-75-5006	Medicare	1,316	1,312	1,200	1,600	1,702	1,886
51-75-6003	Office Supplies	430	600	-	-	-	-
51-75-6008	Professional Services	16,641	10,000	10,605	14,140	14,847	15,369
Total WATER ADMINISTRATION EXPENSES:		158,916	157,996	114,558	192,826	166,792	184,729

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ENTERPRISE FUND EXPENSE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>SENECA HILL EXPENSES</u>							
51-76-6006 Seneca Hill Repair & Maint.	\$ 6,993	\$ 2,000	\$ 3,249	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
51-76-7000 Seneca Hill Utilities	2,640	2,841	1,990	2,653	2,793	2,940	3,095
Total SENECA HILL EXPENSES:	9,632	4,841	5,239	3,653	3,793	3,940	4,095
<u>SEWER OPERATING EXPENSES</u>							
51-77-5000 Salaries & Wages	\$ 147,714	\$ 154,879	\$ 110,758	\$ 147,678	\$ 170,000	\$ 178,947	\$ 188,366
51-77-5001 Social Security	10,910	11,434	8,125	10,833	11,525	12,131	12,770
51-77-5002 Unemployment	332	349	247	329	350	368	388
51-77-5003 Workers Compensation	1,550	1,919	1,261	1,681	1,788	1,882	1,981
51-77-5004 Health Insurance	40,572	55,036	35,867	55,036	52,407	55,165	58,069
51-77-5005 Pension Expense	9,845	10,140	7,696	10,261	10,916	11,491	12,096
51-77-5006 Medicare	2,551	2,674	1,900	2,533	2,695	2,837	2,986
51-77-5007 Sewer Overtime	18,403	21,030	12,592	16,790	17,489	16,615	16,615
51-77-5008 Part-time Wages	-	-	-	-	-	-	-
51-77-6003 Office Supplies	331	500	-	100	100	100	100
51-77-6005 Insurance	5,748	7,983	7,764	10,351	8,223	8,565	8,922
51-77-6006 Repairs & Maintenance	1,800	1,595	3,414	3,414	1,643	1,692	1,743
51-77-6008 Professional Services	12,072	5,000	6,860	6,860	5,150	5,305	5,464
51-77-6009 Vehicle Expense	3,208	2,663	1,538	2,663	2,742	2,825	2,909
51-77-6010 Education/Membership/Travel	1,321	1,288	235	1,288	1,326	1,366	1,407
51-77-6016 Water Quality Testing	1,040	1,042	811	1,700	1,073	1,105	1,138
51-77-6101 Bad Debts-Sewer	-	-	-	-	-	-	-
51-77-6102 Service Fund	-	60,000	45,000	60,000	40,000	40,000	40,000
51-77-7001 Telephone	1,891	1,909	1,288	1,909	1,966	2,048	2,134
Total SEWER OPERATING EXPENSES:	259,286	339,439	245,357	333,426	329,394	342,443	357,087
<u>WASTEWATER TRMT PLANT EXPENSES</u>							
51-78-6006 Treatment Plant Rep & Main	\$ 8,925	\$ 24,500	\$ 11,658	\$ 15,545	\$ 25,725	\$ 10,000	\$ 10,309
51-78-6008 Professional Services	-	-	-	-	8,000	2,500	2,500
51-78-6100 Lab Equipment	3,040	2,466	3,177	3,040	3,166	3,298	3,436
51-78-6101 Building Maintenance	4,966	1,500	-	1,000	1,500	1,500	1,500
51-78-6103 Chemicals	7,708	6,569	5,910	7,880	8,208	8,550	8,907
51-78-6104 Sewer Discharge Permit	-	200	-	200	200	200	200
51-78-7000 Treatment Plant Utilities	38,122	40,159	26,335	35,114	36,962	38,907	40,955
51-78-7001 Solar Performance Contract	4,818	47,932	53,548	50,291	50,291	50,291	50,291
51-78-8000 Capital Improvement Projects	-	-	-	-	-	-	-
51-78-9000 Treatment Plant Equip Replace	-	-	-	-	-	-	-
51-78-9500 Amortization Expense	-	-	-	-	-	-	-
Total WASTEWATER TRMT PLANT EXPENSES:	67,579	123,326	100,629	113,069	134,052	115,247	118,097

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ENTERPRISE FUND EXPENSE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>WASHINGTON STREET LIFT STATION</u>							
51-79-6006	\$ 3,618	\$ 950	\$ 1,847	\$ 1,500	\$ -	\$ 200	\$ 200
51-79-6008	-	-	-	-	-	-	-
51-79-6103	-	350	-	-	350	350	350
51-79-7000	2,346	2,556	1,608	2,145	2,690	2,832	2,981
51-79-8000	-	-	-	-	-	-	-
Total WASHINGTON STREET LIFT STATION:	5,964	3,856	3,456	3,645	3,040	3,382	3,531
<u>SEWER COLLECTION SYST EXPENSES</u>							
51-80-6300	\$ 10,853	\$ 6,000	\$ 8,388	\$ 8,388	\$ 8,500	\$ 8,500	\$ 8,500
51-80-6301	-	2,600	4,623	4,623	2,600	2,600	2,600
51-80-9500	-	-	-	-	-	-	-
Total SEWER COLLECTION SYST EXPENSES:	10,853	8,600	13,011	13,011	26,100	26,100	26,100
<u>AIRPORT LIFT STATION</u>							
51-81-6006	\$ 2,078	\$ 3,000	\$ 187	\$ 300	\$ 2,000	\$ 2,000	-
51-81-6103	-	350	-	-	-	-	-
51-81-7000	4,283	4,697	3,105	4,140	4,893	3,234	-
Total AIRPORT LIFT STATION:	6,361	8,047	3,292	4,440	6,893	5,234	-
<u>DRY CREEK LIFT STATION</u>							
51-82-6006	\$ 1,491	\$ 1,500	\$ 34	\$ 1,000	\$ 1,500	\$ 1,000	\$ 1,000
51-82-6103	-	350	-	-	-	-	-
51-82-7000	3,122	3,317	2,293	3,057	3,218	3,388	3,566
Total DRY CREEK LIFT STATION:	4,613	5,167	2,327	4,057	4,718	4,388	4,566
<u>WESTEND/PRECISION LIFT STATION</u>							
51-83-6006	\$ 4,862	\$ 450	\$ 19,742	\$ 19,742	\$ 450	\$ 450	\$ 450
51-83-6103	-	350	-	-	-	-	-
51-83-7000	2,119	2,635	1,823	2,431	2,774	1,919	2,559
Total WESTEND/PRECISION LIFT STATION:	6,981	3,435	21,565	22,173	3,224	2,369	3,009
<u>SEWER DEBT SERVICE EXPENSES</u>							
51-84-8000	\$ 5,071	\$ 26,331	\$ 13,166	\$ 26,331	\$ 26,331	\$ 26,331	\$ 26,331
Total SEWER DEBT SERVICE EXPENSES:	5,071	26,331	13,166	26,331	26,331	26,331	26,331

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ENTERPRISE FUND EXPENSE

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>SEWER ADMINISTRATION EXPENSES</u>							
51-85-5000 Administration Salary	\$ 84,913	\$ 84,674	\$ 77,944	\$ 103,925	\$ 110,559	\$ 116,378	\$ 122,503
51-85-5001 Social Security	5,628	5,610	5,131	6,842	7,278	7,661	8,065
51-85-5002 Unemployment	169	169	156	208	221	233	245
51-85-5003 Workers Compensation	310	380	252	336	358	376	396
51-85-5004 Health Insurance	27,508	32,398	20,225	32,398	25,000	27,778	30,864
51-85-5005 Pension Expense	5,851	5,640	4,813	6,418	6,516	6,787	7,070
51-85-5006 Medicare	1,316	1,279	1,200	1,600	1,702	1,792	1,886
51-85-5007 Sewer Admin Overtime	-	-	-	-	-	-	-
51-85-6003 Office Supplies	215	500	-	-	100	100	100
51-85-6008 Professional Services	14,000	10,000	10,605	14,140	14,847	15,589	16,369
Total SEWER ADMINISTRATION EXPENSES:	139,911	140,649	120,327	165,867	166,580	176,694	187,497
<u>CONTINGENCY TRANSFERS RESERVES</u>							
51-86-9000 Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
51-86-9100 Transfer to other funds	-	-	-	-	58,630	-	-
Total CONTINGENCY TRANSFERS RESERVES:	-	-	-	-	58,630	-	-
<u>REFUSE EXPENSE</u>							
51-87-6008 Contract Payment	\$ 315,350	\$ 310,625	\$ 222,087	\$ 321,786	\$ 336,949	\$ 345,588	\$ 358,123
Total REFUSE EXPENSE:	315,350	310,625	222,087	321,786	336,949	345,588	358,123
<u>GEOTHERMAL EXPENSE</u>							
Repairs and Maintenance	-	-	-	-	-	500	500
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,554
Total GEOTHERMAL EXPENSE:	-	-	-	-	-	1,500	1,554
ENTERPRISE FUND Revenue Total:	\$ 1,863,856	\$ 2,015,503	\$ 1,525,748	\$ 2,411,202	\$ 2,402,169	\$ 2,620,718	\$ 2,827,327
ENTERPRISE FUND Expenditure Total:	\$ 1,585,734	\$ 1,933,891	\$ 1,511,636	\$ 2,049,236	\$ 2,053,714	\$ 2,046,194	\$ 2,120,125
Net Total ENTERPRISE FUND:	\$ 278,121	\$ 81,612	\$ 14,112	\$ 361,966	\$ 348,454	\$ 574,524	\$ 707,201
FUND BALANCE - BEGINNING	12,917,999	463,809	463,809	463,809	830,775	1,179,229	1,753,753
FUND BALANCE - ENDING	\$ 463,809	\$ 545,421	\$ 477,921	\$ 825,775	\$ 1,179,229	\$ 1,753,753	\$ 2,460,955
ENTERPRISE DEBT RESERVE REQUIREMENTS	312,367	363,676	297,155	390,235	406,691	402,651	418,001
Operating Reserve (per policy 4 months)	619,308	723,052	587,804	773,965	406,691	402,651	418,001

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

RECREATION, ARTS, HAYDEN CENTER FUND

		ACTUAL	BUDGET	YTD	PROJECTED	PROPOSED	FORECASTED	FORECASTED
		12/31/2023	2024	9/30/2024	2024	2025	2026	2027
RECREATION REVENUE								
12-36-4044	Recreation Programs Revenue	\$ 31,342.66	\$ 40,000.00	\$ 30,552	\$ 40,000.00	\$ 44,444.44	\$ 49,382.72	\$ 54,869.68
12-36-4045	Recreation Events Revenue	17,369	20,000	11,922	20,000	21,789	22,936	25,485
12-36-4048	Park Facilities	-	4,000	-	4,000	10,000	10,000	10,000
	Rec Grant Revenue	-	-	-	-	5,000	5,000	5,000
12-36-4053	Other Revenue - Recreation	-	-	-	-	4,200	4,200	4,200
Recreation Revenut Total		\$ 48,711.51	\$ 64,000.00	\$ 42,473.73	\$ 64,000.00	\$ 85,433.92	\$ 91,519.00	\$ 99,554.45
Hayden Center Sales Tax								
12-36-4002	Sales Tax	\$ 530,234.60	\$ 565,173.33	\$ 433,269.00	\$ 601,248.22	\$ 613,518.60	\$ 619,715.75	\$ 638,882.22
Creative Arts and Hayden Center Events Revenue		\$ 530,234.60	\$ 565,173.33	\$ 433,269.00	\$ 601,248.22	\$ 613,518.60	\$ 619,715.75	\$ 638,882.22
12-37-4010	Recreation/Fitness Membership Fees	\$ 75,688.00	\$ 78,058.61	79,298	\$ 105,731.07	\$ -	\$ -	\$ -
12-37-4011	Creative Arts Membership Fees	-	-	-	-	-	-	-
12-37-4023	Child Care Fees	-	-	-	-	-	-	-
12-37-4036	Grants Revenue	25,000	35,000	40,000	42,000	44,211	46,537	51,708
	Event Revenue	-	-	-	-	5,556	5,556	5,556
12-37-4044	Hayden Center Program Revenues	26,417	26,800	26,628	26,800	55,000	58,480	61,557
12-37-4045	Hayden Center Event Revenues	6,064	50,000	11,733	6,064	12,500	13,889	15,432
12-37-4048	Hayden Center Facility Fees	14,534	28,000	19,797	26,396	29,000	32,222	35,802
12-37-4050	Miscellaneous	8,015	2,500	25,651	25,651	2,500	2,500	2,500
Creative Arts and Hayden Center Events Revenue Total		\$ 155,716.86	\$ 220,358.61	\$ 203,107.30	\$ 232,642.09	\$ 148,766.08	\$ 159,183.59	\$ 172,555.74
FITNESS REVENUE								
12-38-4044	Fitness Memberships Fees	-	-	-	-	\$ 117,478.96	\$ 130,532.18	\$ 145,035.76
12-38-4045	Fitness Programs	-	-	-	-	12,000	13,333	14,815
12-38-4045	Personal/Nutrition Training	-	-	-	-	5,000	5,556	6,173
	Fitness Grant Revenue	-	-	-	-	5,000	5,556	6,173
12-38-4050	Fitness Special Events	-	-	-	-	11,500	13,333	16,667
Fitness Revenue Total		\$ -	\$ -	\$ -	\$ -	\$ 150,978.96	\$ 168,309.96	\$ 188,862.92
TRANSFERS								
12-39-6002	Transfer from GF-Recreation	\$ 249,071.79	\$ 109,209.00	\$ 81,907.00	\$ 177,654.04	\$ 243,213.00	\$ 328,359.00	\$ 327,372.00
Total TRANSFERS:		\$ 249,071.79	\$ 109,209.00	\$ 81,907.00	\$ 177,654.04	\$ 243,213.00	\$ 328,359.00	\$ 327,372.00
RECREATION FUND Revenue Total:		\$ 983,734.76	\$ 958,740.94	\$ 760,757.03	\$ 1,075,544.35	\$ 1,241,910.56	\$ 1,367,087.31	\$ 1,427,227.33

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

RECREATION, ARTS, HAYDEN CENTER FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
EXPENDITURES							
<u>RECREATION PROGRAMS</u>							
12-57-5000	\$ 66,774.94	\$ 66,151.09	\$ 20,123	\$ 26,830.87	\$ 47,912.00	\$ 50,433.68	\$ 53,088.09
12-57-5001	5,266	3,915	1,335	1,780	3,545	3,732	3,929
12-57-5002	160	143	40	54	144	151	159
12-57-5003	1,690	2,758	(163)	-	1,533	1,614	1,699
12-57-5004	27,239	36,137	-	-	-	-	-
12-57-5005	4,596	4,132	1,409	1,878	910	958	1,009
12-57-5006	1,232	792	312	416	443	466	491
12-57-5008	-	-	-	-	8,700	9,158	9,640
12-57-5009	28,597	25,833	-	-	-	-	-
12-57-6005	5,834	8,103	-	-	-	-	-
12-57-6006	118	500	158	300	-	-	-
12-57-6008	-	-	-	-	-	-	-
12-57-6010	-	1,000	548	500	2,000	2,000	2,000
12-57-6020	5,282	1,700	2,349	1,700	2,000	2,105	2,216
12-57-6022	-	-	-	-	-	-	-
12-57-6023	19,743	20,000	14,034	20,000	21,053	22,161	23,327
12-57-7000	20,006	25,000	15,744	18,000	18,947	19,945	20,994
12-57-7001	721	715	597	796	-	-	-
12-57-7001	-	-	-	-	-	-	-
Total REC PROGRAM EXPENDITURES:	\$ 187,258.32	\$ 196,879.59	\$ 56,486.42	\$ 72,255.59	\$ 107,187.63	\$ 112,723.82	\$ 118,551.39

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

RECREATION, ARTS, HAYDEN CENTER FUND

		ACTUAL	BUDGET	YTD	PROJECTED	PROPOSED	FORECASTED	FORECASTED
		12/31/2023	2024	9/30/2024	2024	2025	2026	2027
<u>HAYDEN CENTER EXPENDITURES</u>								
12-59-5000	Salaries & Wages	\$ 216,779.34	\$ 184,782.61	\$ 161,827.00	\$ 215,769.33	\$ 261,425.00	\$ 275,184.21	\$ 289,667.59
12-59-5001	Social Security	16,426	13,830	11,555	15,407	16,390	17,253	18,161
12-59-5002	Unemployment	503	572	362	483	513	541	569
12-59-5003	Workers Compensation	2,921	6,060	3,712	4,949	5,265	5,542	5,834
12-59-5004	Health Insurance	95,828	94,187	105,888	141,184	108,000	113,684	119,668
12-59-5005	Pension Expense	13,842	11,347	10,279	13,705	14,580	15,348	16,155
12-59-5006	Medicare	3,893	3,588	2,702	3,603	3,833	4,034	4,247
12-59-5007	Hayden Center Overtime	1,023	1,000	132	176	187	197	207
12-59-5008	Part Employee Wages	33,367	-	11,096	14,795	15,739	16,567	17,439
12-59-5009	Contract Employee Wages	-	-	-	-	-	-	-
12-59-6002	Postage	194	400	-	200	400	219	228
12-59-6003	Office Supplies	468	3,571	646	1,000	3,571	3,720	3,875
12-59-6004	Miscellaneous	2,631	2,000	9,678	6,111	2,000	500	500
12-59-6005	Insurance	4,598	11,388	12,422	12,915	11,388	11,863	12,357
12-59-6006	Hayden Center Repairs & Maintenance	19,263	23,000	31,527	2,500	23,000	24,211	24,211
12-59-6007	Advertising & Promotion	177	500	64	-	3,750	7,500	7,500
12-59-6008	Professional Services	27,517	20,000	13,198	18,000	27,500	28,875	30,319
12-59-6010	Education/Membership/Travel	270	2,500	225	-	2,500	4,500	4,500
12-59-6013	Uniforms	-	500	-	-	2,000	500	500
12-59-6020	Hayden Center Operating Costs	20,532	15,789	24,029	20,532	21,167	21,822	22,497
12-59-6022	Hayden Center Programs	172	-	-	-	-	-	-
12-59-6023	Hayden Center Events	2,415	2,500	2,349	2,500	-	-	-
12-59-6024	Computers & IT	4,739	2,000	416	1,000	2,000	1,000	500
12-59-7000	Utilities	69,774	70,616	39,131	52,175	54,784	57,523	60,399
12-59-7001	Telephone	4,166	3,721	3,266	4,355	3,813	4,014	4,225
12-59-7010	Solar Contract - PRINCIPAL	43,194	42,451	47,401	42,451	42,451	42,451	42,451
12-59-7015	Solar Contract - Interest	4,738	5,481	5,481	5,481	5,481	5,481	5,481
Total HAYDEN CENTER EXPENDITURES:		\$ 589,430.85	\$ 521,783.23	\$ 497,385.36	\$ 579,290.38	\$ 631,737.61	\$ 662,528.49	\$ 691,489.67

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

RECREATION, ARTS, HAYDEN CENTER FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027	
<u>CREATIVE ARTS EXPENDITURES</u>								
12-60-5000	Salaries & Wages	\$ 42,228.74	\$ 70,040.00	\$ 51,183.11	\$ 68,244.15	\$ 74,511.00	\$ 78,432.63	\$ 82,560.66
12-60-5001	Social Security	2,797	4,342	3,395	4,527	4,816	5,070	5,337
12-60-5002	Unemployment	84	122	102	137	284	299	315
12-60-5003	Workers Compensation	-	-	-	-	1,633	1,719	1,809
12-60-5004	Health Insurance	19,675	15,000	11,348	15,000	29,400	30,947	32,576
12-60-5005	Pension Expense	2,650	3,474	3,583	4,777	4,983	5,245	5,521
12-60-5006	Medicare	603	714	794	1,059	1,416	1,490	1,569
	Part Time Wages	-	-	-	-	8,700	9,158	9,640
12-60-5009	Contract Employee Wages	19,620	15,625	20,018	15,625	-	-	-
12-60-6003	Arts Programs Supplies	-	5,000	4,100	5,466	17,450	20,850	20,850
12-60-6006	Repairs & Maintenance	-	2,000	59	79	2,000	2,000	2,000
12-60-6007	Advertising & Promotion	150	3,750	165	220	-	-	-
12-60-6008	Professional Services	96	2,500	-	-	-	-	-
12-60-6010	Education/Membership/Travel	802	1,500	421	561	2,000	2,000	2,000
	Town Events	-	-	-	-	4,500	4,688	4,883
	Hayden Center Events	-	-	-	-	10,000	10,526	11,080
12-60-6022	Creative Arts Programs	5,417	6,000	3,812	5,083	50,000	52,632	55,402
12-60-6023	Creative Arts Events	8,241	8,000	4,455	5,940	24,000	25,000	26,042
Total CREATIVE ARTS EXPENDITURES:		\$ 102,363.09	\$ 138,067.75	\$ 103,436.15	\$ 126,719.15	\$ 235,692.58	\$ 250,056.00	\$ 261,583.43
<u>FITNESS EXPENDITURES</u>								
12-61-5000	Salaries & Wages	\$ -	\$ 85,000.00	\$ 62,115.39	\$ 82,820.52	\$ 92,000.00	\$ 96,842.11	\$ 101,939.06
12-61-5001	Social Security	-	5,100.00	6,009.55	8,012.73	8,903.04	9,371.62	9,864.86
12-61-5002	Unemployment	-	50.00	155.23	206.97	229.97	242.07	254.81
12-61-5004	Health Insurance	-	31,200.00	13,979.22	18,638.96	29,400.00	30,947.37	32,576.18
12-61-5005	Pension Expense	-	5,950.00	4,348.15	5,797.53	6,167.59	6,492.20	6,833.89
12-61-5006	Medicare	-	850.00	1,405.76	1,874.35	1,993.99	2,098.93	2,209.40
12-61-5009	Contract Employee Wages	-	42,267.97	30,465.00	42,267.97	44,965.93	47,332.55	49,823.74
12-61-5008	Part Time Wages	-	-	-	-	8,700.00	9,157.89	9,639.89
12-61-6003	Fitness Program Supplies	-	5,000.00	285.04	380.05	5,000.00	5,000.00	5,000.00
12-61-6004	Fitness Equipment	-	-	-	-	7,000.00	7,000.00	7,000.00
12-61-6005	Fitness Repairs & Maintenance	-	2,000.00	-	2,000.00	5,500.00	6,000.00	6,500.00
12-61-6006	Advertising & Promotion	-	3,750.00	-	-	-	-	-
12-61-6008	Professional Services	-	2,500.00	6.00	8.00	-	-	-
12-61-6010	Education/Membership/Travel	-	-	260.00	346.67	2,500.00	2,500.00	2,500.00
12-61-6022	Fitness Programs	-	2,500.00	-	-	5,000.00	5,000.00	5,000.00
12-61-6023	Fitness Events	-	10,000.00	-	-	10,000.00	12,000.00	15,000.00
Total FITNESS EXPENDITURES:		\$ -	\$ 196,167.97	\$ 119,029.34	\$ 162,353.76	\$ 227,360.51	\$ 239,984.74	\$ 254,141.84

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

ECONOMIC DEVELOPMENT FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>ECONOMIC DEV. FUND REVENUE</u>							
11-36-4050							
Other Revenue	\$ -	\$ -	\$ 950	\$ 1,000	\$ 1,500	\$ 1,500	\$ 1,500
11-36-4052							
Economic Dev. Grant Revenue	11,392	20,000	-	-	10,000	10,000	10,000
11-36-4061							
Economic Dev. Donations	29,500	35,000	129	25,000	20,000	20,000	20,000
Total ECONOMIC DEV. FUND REVENUE:	40,892	55,000	1,079	26,000	31,500	31,500	31,500
<u>TRANSFERS</u>							
11-39-6000							
Transfer from GF - Econ Dev	\$ 62,986	\$ 65,295	\$ 46,721	\$ 84,295	\$ 134,598	\$ 117,330	\$ 119,915
Total TRANSFERS:	62,986	65,295	46,721	84,295	134,598	117,330	119,915
ECONOMIC DEVELOPMENT FUND Revenue Total:	\$ 103,878	\$ 120,295	\$ 47,800	\$ 110,295	\$ 166,098	\$ 148,830	\$ 151,415
<u>ECON DEVELOPMENT EXPENDITURES</u>							
11-55-5000							
Salaries & Wages	\$ 25,423	\$ 24,278	\$ 24,309	\$ 32,412	\$ 37,103	\$ 38,649	\$ 40,259
11-55-5001							
Social Security	1,684	1,557	1,613	2,151	9,678	10,081	10,501
11-55-5002							
Unemployment	51	47	49	65	294	306	319
11-55-5004							
Health Insurance	-	-	-	-	-	-	-
11-55-5005							
Pension Expense	1,743	1,594	1,702	2,269	10,212	10,638	11,081
11-55-5006							
Medicare	394	364	377	503	2,262	2,356	2,454
11-55-5008							
Part Time/Seasonal Employee	-	-	3,048	-	-	-	-
11-55-6000							
Travel	-	850	-	850	850	850	850
11-55-6004							
Miscellaneous	4,461	500	34	500	500	500	500
11-55-6008							
Professional Services	21,460	24,000	15,946	24,000	24,000	24,000	24,000
11-55-6010							
Education/Membership	885	1,000	1,796	1,796	1,200	1,200	1,200
11-55-6011							
Memberships	-	-	-	-	-	-	-
11-55-6014							
General Operating Expense	193	200	1,472	250	250	250	250
11-55-6015							
Marketing	16,727	30,000	11,611	15,000	50,000	30,000	30,000
11-55-7000							
Utilities	856	1,000	661	881	-	-	-
11-55-7010							
Revolving Loan Fund/Grants	30,000	35,000	-	30,000	30,000	30,000	30,000
11-55-8000							
Capital Project	-	-	-	-	-	-	-
Total ECON DEVELOPMENT EXPENDITURES:	\$ 103,878	\$ 120,391	\$ 62,618	\$ 110,677	\$ 166,349	\$ 148,830	\$ 151,415
Net Total ECONOMIC DEVELOPMENT FUND:	\$ -	\$ (96)	\$ (14,818)	\$ (382)	\$ (251)	\$ 0	\$ (0)
FUND BALANCE - BEGINNING	632.96	632.96	632.96	632.96	250.63	(0.00)	(0.00)
FUND BALANCE - ENDING	\$ 632.96	\$ 537.14	\$ (14,184.74)	\$ 250.63	\$ (0.00)	\$ (0.00)	\$ (0.00)

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

CONSERVATION TRUST FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>MISCELLANEOUS REVENUES</u>							
64-36-4000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
64-36-4032	-	250	-	250	250	250	250
Total MISCELLANEOUS REVENUES:	-	250	-	250	250	250	250
<u>LOTTERY REVENUES</u>							
64-37-4000	\$ 27,574	\$ 19,700	\$ 13,073	\$ 24,000	\$ 24,242	\$ 24,487	\$ 24,735
64-37-4500	-	550,000	-	-	-	-	-
Total LOTTERY REVENUES:	27,574	569,700	13,073	24,000	24,242	24,487	24,735
<u>TRANSFERS</u>							
64-39-6000	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total TRANSFERS:	-	13,000	-	-	-	-	-
<u>CONSERV. TRUST FUND EXPENSES</u>							
64-46-8000	\$ -	\$ 1,200,000	\$ 14,500	\$ 110,000	\$ 5,000	\$ 40,000	\$ 5,000
Total CONSERV. TRUST FUND EXPENSES:	-	1,200,000	14,500	110,000	5,000	40,000	5,000
CONSERVATION TRUST FUND Revenue Total:	\$ 27,574	\$ 582,950	\$ 13,073	\$ 24,250	\$ 24,492	\$ 24,737	\$ 24,985
CONSERVATION TRUST FUND Expenditure Total:	\$ -	\$ 1,200,000	\$ 14,500	\$ 110,000	\$ 5,000	\$ 40,000	\$ 5,000
Net Total CONSERVATION TRUST FUND:	\$ 27,574	\$ (617,050)	\$ (1,427)	\$ (85,750)	\$ 23,683	\$ (15,263)	\$ 19,985
FUND BALANCE - BEGINNING	62,366.59	89,940.27	89,940.27	89,940.27	4,190.27	27,872.96	12,610.26
FUND BALANCE - ENDING	\$ 89,940.27	\$ 89,940.27	\$ 179,880.54	\$ 4,190.27	\$ 27,872.96	\$ 12,610.26	\$ 32,594.91

TOWN OF HAYDEN
 2025 BUDGET AS PROPOSED
 WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

DEBT SERVICE FUND

		ACTUAL	BUDGET	YTD	PROJECTED	PROPOSED	FORECASTED	FORECASTED
		12/31/2023	2024	9/30/2024	2024	2025	2026	2027
DEBT SERVICE FUND								
<u>PROPERTY TAX REVENUE</u>								
30-31-4000	General Property Tax	\$ 475,421	\$ 635,658	\$ 599,636	\$ 635,658	\$ 653,283	\$ 680,503	\$ 687,377
	Total PROPERTY TAX REVENUE:	475,421	635,658	599,636	635,658	653,283	680,503	687,377
<u>SPECIFIC OWNERSHIP TAX REVENUE</u>								
30-33-4010	Specific Ownership Tax	\$ 33,293	\$ 34,593	\$ 19,783	\$ 26,377	\$ 26,644	\$ 26,913	\$ 27,185
	Total SPECIFIC OWNERSHIP TAX REVENUE:	33,293	34,593	19,783	26,377	26,644	26,913	27,185
<u>MISCELLANEOUS REVENUES</u>								
30-36-4032	Interest Income	\$ 1,159	\$ 1,301	\$ 240	\$ 320	\$ 320	\$ 320	\$ 320
	Total MISCELLANEOUS REVENUES:	1,159	1,301	240	320	320	320	320
<u>TRANSFERS</u>								
30-39-6000	Transfer from GF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
30-39-6002	Transfer from Rec Fund	102,010	100,000	76,507	100,000	100,000	100,000	100,000
	Total TRANSFERS:	102,010	100,000	76,507	100,000	100,000	100,000	100,000
DEBT SERVICE Revenue Total:		\$ 611,883	\$ 771,553	\$ 696,167	\$ 762,355	\$ 780,246	\$ 807,735	\$ 814,881
<u>DEBT SERVICE EXPENSE</u>								
30-61-6012	Treasurer Fee Exp.	\$ 9,512	\$ 13,987	\$ 11,978	\$ 13,987	\$ 13,066	\$ 13,610	\$ 13,748
30-61-8002	G.O. Principal	230,250	215,000	250	235,000	215,000	220,000	230,000
30-61-8003	G.O. Interest	114,544	94,249	53,085	99,783	94,249	90,696	80,895
30-61-8004	Sales Tax Bond	-	57,770	-	-	57,770	57,770	57,770
30-61-8005	Revenue Principle	68,360	43,320	-	70,693	43,320	43,320	43,320
30-61-9010	Contingency	-	-	-	-	-	-	-
	Total DEBT SERVICE EXPENSE:	422,666	424,326	65,313	419,463	423,405	425,396	425,732
2018 G.O. BONDS DEBT SERVICE Expenditure Total:		\$ 422,666	\$ 424,326	\$ 65,313	\$ 419,463	\$ 423,405	\$ 425,396	\$ 425,732
Net Total 2018 G.O. BONDS DEBT SERVICE:		\$ 189,217	\$ 347,227	\$ 630,853	\$ 342,892	\$ 356,841	\$ 382,339	\$ 389,149
FUND BALANCE - BEGINNING		374,717	563,934	563,934	563,934	906,827	1,263,668	1,646,007
FUND BALANCE - ENDING		\$ 563,934	\$ 911,161	\$ 1,194,787	\$ 906,827	\$ 1,263,668	\$ 1,646,007	\$ 2,035,156

TOWN OF HAYDEN
 2025 BUDGET AS PROPOSED
 WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

INTERGOVERNMENTAL SERVICE FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>INTERGOVERNMENTAL REVENUES</u>							
52-30-4036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
52-30-4402	100,624	-	25,156	25,156	85,000	85,000	85,000
52-30-4454	-	45,000	22,500	45,000	20,000	20,000	20,000
52-30-4456	-	90,000	45,000	90,000	77,000	50,000	30,000
52-30-4458	-	34,000	17,000	34,000	15,000	15,000	15,000
52-30-4460	-	30,000	15,000	30,000	20,000	30,000	30,000
52-30-4461	-	40,000	30,000	40,000	-	40,000	40,000
52-30-4500	-	70,000	-	-	80,000	20,000	20,000
Total INTERGOVERNMENTAL REVENUES:	100,624	309,000	154,656	264,156	297,000	85,000	85,000
<u>INTERGOVERNMENTAL EXPENDITURES</u>							
52-40-6006	\$ 7,974	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
52-40-6056	14,000	-	-	-	-	-	-
					32,000		
					75,000	-	20,000
52-40-9000	-	-	-	-	100,000	20,000	20,000
52-40-9025	49,104	170,000	22,972	170,000	143,800	93,000	92,800
Total INTERGOVERNMENTAL EXPENDITURES:	71,079	180,000	22,972	170,000	350,800	113,000	132,800
INTERGOVERNMENTAL SERVICE FUND Revenue Total:	\$ 100,624	\$ 309,000	\$ 154,656	\$ 264,156	\$ 297,000	\$ 85,000	\$ 85,000
INTERGOVERNMENTAL SERVICE FUND Expenditure Total:	\$ 71,079	\$ 180,000	\$ 22,972	\$ 170,000	\$ 350,800	\$ 113,000	\$ 132,800
Net Total INTERGOVERNMENTAL SERVICE FUND:	\$ 29,545	\$ 129,000	\$ 131,684	\$ 94,156	\$ (53,800)	\$ (28,000)	\$ (47,800)
FUND BALANCE - BEGINNING	21,048	50,593	50,593	50,593	144,749	90,949	62,949
FUND BALANCE - ENDING	\$ 50,593	\$ 179,593	\$ 182,277	\$ 144,749	\$ 90,949	\$ 62,949	\$ 15,149

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

CAPITAL IMPROVEMENT FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>GRANT REVENUES - TOWN IMPR</u>							
40-39-4035	\$ 7,654,292	\$ 6,655,300	\$ 2,149,376	\$ 9,260,000	\$ 3,050,000	\$ 5,558,630	\$ 1,000,000
Total GRANT REVENUES - TOWN IMPR:	7,654,292	6,655,300	2,149,376	9,260,000	3,050,000	5,558,630	1,000,000
<u>TRANSFER</u>							
40-37-9000	\$ -	\$ 1,884,000	\$ 200,000	\$ 650,000	\$ 458,630	\$ 400,000	\$ 400,000
Transfer from other funds				\$ 1,114,000			
Transfer from GID							
Total TRANSFER:	-	1,884,000	200,000	1,764,000	458,630	400,000	400,000
<u>BOND REVENUES</u>							
40-39-4702	\$ -	\$ -	\$ -	\$ -			\$ -
40-39-4703	-	-	-	-	-	-	-
Cost of Issuance							
Total GRANT & BOND REVENUES:	-	-	-	-	-	-	-
CAPITAL IMPROVEMENT FUND Revenue Total:	\$ 7,654,292	\$ 8,539,300	\$ 2,349,376	\$ 11,024,000	\$ 3,508,630	\$ 5,958,630	\$ 1,400,000
<u>PW CAPITAL OUTLAY EXPENSE</u>							
40-41-8000	\$ 2,291,226	\$ 940,000	\$ 11,531	\$ 300,000	\$ 1,400,000	\$ -	\$ -
Public Works Capital Outlay							
Total PW CAPITAL OUTLAY EXPENSE:	2,291,226	940,000	11,531	300,000	1,400,000	-	-
<u>SEWER CAPITAL OUTLAY</u>							
40-44-8000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -
Sewer Capital Outlay							
Total SEWER CAPITAL OUTLAY:	-	-	-	-	600,000	-	-
<u>TOWN IMPR CAPITAL PROJECTS</u>							
40-45-8000	\$ 5,295,706	\$ 7,600,000	\$ 2,876,804	\$ 10,000,000	\$ 2,300,000	\$ 4,400,000	\$ 1,400,000
CAPITAL OUTLAY							
Total TOWN IMPR CAPITAL PROJECTS:	5,295,706	7,600,000	2,876,804	10,000,000	2,300,000	4,400,000	1,400,000
<u>WATER CAPITAL OUTLAY EXPENSE</u>							
40-46-8000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
40-46-9010	-	-	-	-	-	-	-
Water Capital Outlay							
Contingency							
Total WATER CAPITAL OUTLAY EXPENSE:	-	-	-	-	-	-	-
CAPITAL IMPROVEMENT FUND REVENUE Total:	\$ 7,654,292	\$ 8,539,300	\$ 2,349,376	\$ 11,024,000	\$ 3,508,630	\$ 5,958,630	\$ 1,400,000
CAPITAL IMPROVEMENT FUND Expenditure Total:	\$ 7,586,932	\$ 8,540,000	\$ 2,888,335	\$ 10,300,000	\$ 4,300,000	\$ 4,400,000	\$ 1,400,000
Net Total CAPITAL IMPROVEMENT FUND:	\$ 67,370	\$ (700)	\$ (538,959)	\$ 724,000	\$ (791,370)	\$ 1,558,630	\$ -
FUND BALANCE - BEGINNING	(0)	67,370	67,370	67,370	791,370	0	1,558,630
FUND BALANCE - ENDING	\$ 67,370	\$ 66,670	\$ (471,589)	\$ 791,370	\$ 0	\$ 1,558,630	\$ 1,558,630

TOWN OF HAYDEN
 2025 BUDGET AS PROPOSED
 WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

CLIMATE ACTION COLLABORATIVE FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>CLIMATE ACTION FUND REVENUE</u>							
70-36-4051 Partner Revenue	\$ 152,810	\$ 150,800	\$ 80,800	\$ 150,800	\$ 172,000	\$ 175,510	\$ 179,092
70-36-4052 Grant Revenue	-	30,000	-	30,000	106,666	106,666	106,666
70-36-4061 Donations	5,620	-	-	-	-	-	-
70-36-4062 Other Revenue	-	-	-	-	-	-	-
Total CLIMATE ACTION FUND REVENUE:	158,430	180,800	80,800	180,800	278,666	282,176	285,758
<u>TRANSFERS</u>							
70-39-6000 Transfer from GF - CLIMATE	\$ 1,500	\$ 1,500	\$ 750	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
Total TRANSFERS:	1,500	1,500	750	1,500	1,500	1,500	1,500
CLIMATE ACTION FUND Revenue Total:	\$ 159,930	\$ 182,300	\$ 81,550	\$ 182,300	\$ 280,166	\$ 283,676	\$ 287,258
<u>CLIMATE ACTION FUND EXPENDITURES</u>							
70-55-6000 Travel	\$ -	\$ 500	\$ -	500	500	500	500
70-55-6004 Miscellaneous	-	500	-	500	500	500	500
70-55-6008 Professional Services	158,906	162,116	46,733	162,116	165,000	168,367	171,803
70-55-6010 Education/Membership	-	-	-	-	1,000	1,000	1,000
70-55-6014 General Operating Expense	-	200	-	200	200	200	200
70-55-6015 Marketing	-	3,600	-	3,600	2,000	2,000	2,000
70-55-7000 Utilities	-	-	-	-	-	-	-
70-55-7010 Revolving Loan Fund/Grants	-	-	-	-	-	-	-
70-55-8000 Capital Project	-	11,934	-	-	106,666	106,666	106,666
Total CLIMATE ACTION EXPENDITURES:	\$ 158,906	\$ 178,850	\$ 46,733	\$ 166,916	\$ 275,866	\$ 279,233	\$ 282,669
Net Total CLIMATE ACTION FUND:	\$ 1,025	\$ 3,450	\$ 34,817	\$ 15,384	\$ 4,300	\$ 4,443	\$ 4,589
FUND BALANCE - BEGINNING	4,100.03	5,124.53	5,124.53	5,124.53	20,508.53	24,808.53	29,251.39
FUND BALANCE - ENDING	\$ 5,124.53	\$ 8,574.53	\$ 39,941.53	\$ 20,508.53	\$ 24,808.53	\$ 29,251.39	\$ 33,840.02

TOWN OF HAYDEN
 2025 BUDGET AS PROPOSED
 WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

OPIOID COLLABORATIVE FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>OPIOID FUND REVENUE</u>							
72-36-4051	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
72-36-4052	-	-	-	-	-	-	-
72-36-4061	315,895	125,000	75,000	125,000	786,500	378,000	378,000
72-36-4062	-	-	-	-	-	-	-
Total OPIOID FUND REVENUE:	315,895	125,000	75,000	125,000	786,500	378,000	378,000
<u>TRANSFERS</u>							
72-39-6000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total TRANSFERS:	-	-	-	-	-	-	-
OPIOID FUND Revenue Total:	\$ 315,895	\$ 125,000	\$ 75,000	\$ 125,000	\$ 786,500	\$ 378,000	\$ 378,000
<u>OPIOID FUND EXPENDITURES</u>							
72-55-6000	\$ -	\$ -	\$ -	-	-	-	-
72-55-6004	-	-	-	-	-	-	-
72-55-6008	19,797	100,000	20,243	100,000	324,000	150,000	150,000
72-55-6010	-	60,000	-	10,000	225,000	19,000	19,000
72-55-6014	-	-	-	-	-	-	-
72-55-6015	-	-	-	4,000	237,500	247,396	208,333
72-55-7000	-	-	-	-	-	-	-
72-55-7010	-	-	-	-	-	-	-
72-55-8000	-	-	-	-	-	-	-
Total OPIOID EXPENDITURES:	\$ 19,797	\$ 160,000	\$ 20,243	\$ 114,000	\$ 786,500	\$ 416,396	\$ 377,333
Net Total OPIOID FUND:	\$ 296,098	\$ (35,000)	\$ 54,757	\$ 11,000	\$ -	\$ (38,396)	\$ 667
FUND BALANCE - BEGINNING	46,914.38	343,012.07	343,012.07	343,012.07	354,012.07	354,012.07	315,616.07
FUND BALANCE - ENDING	\$ 343,012.07	\$ 308,012.07	\$ 397,768.91	\$ 354,012.07	\$ 354,012.07	\$ 315,616.07	\$ 316,283.07

TOWN OF HAYDEN
2025 BUDGET AS PROPOSED
WITH 2024 ACTUAL AND 2026 - 2027 FORECASTED

9/30/2024

NORTHWEST COLORADO GENERAL IMPROVEMENT DISTRICT FUND

	ACTUAL 12/31/2023	BUDGET 2024	YTD 9/30/2024	PROJECTED 2024	PROPOSED 2025	FORECASTED 2026	FORECASTED 2027
<u>GID FUND REVENUE</u>							
74-36-4051	\$ -	\$ 2,300,000	\$ -	\$ 1,800,000		\$ -	\$ -
74-36-4052	\$ -	\$ 5,000	\$ 50	50	50	\$5,000	10,000
74-36-4053	\$ -	\$ 5,000	\$ -	-	100	\$100,000	-
				380,000			
Total GID FUND REVENUE:	-	2,310,000	50	2,180,050	150	105,000	10,000
<u>TRANSFERS</u>							
74-39-6000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total TRANSFERS:	-	-	-	-	-	-	-
GID Revenue Total:	\$ -	\$ 2,310,000	\$ 50	\$ 2,180,050	\$ 150	\$ 105,000	\$ 10,000
<u>GID FUND EXPENDITURES</u>							
74-55-7000	\$ -	\$ -	\$ -	\$ -	\$ -		
74-55-7500	-	-	-	-	-		
74-55-7600	-	-	-	-	-		
74-60-6050	-	-	-	20,000	-	-	-
74-60-6052	-	100,000	-	-	-	-	-
74-60-6056	-	1,200,000	-	-	-	-	-
74-60-6057	-	500,000	-	-	-	-	-
74-60-6077	-	389,800	-	-	-	-	-
74-60-8000	-	120,000	-	175,000	-	-	-
74-60-8005	-	-	-	-	-	800,000	-
74-60-8006	-	-	-	-	\$0	50,000	-
				-	\$0		
				1,114,000			
Total GID EXPENDITURES:	\$ -	\$ 2,309,800	\$ -	\$ 1,309,000	\$ -	\$ 850,000	\$ -
Total GID EXPENDITURES:	\$ -	\$ 200	\$ 50	\$ 871,050	\$ 2,309,800	\$ 52,200	\$ 52,200
FUND BALANCE - BEGINNING	-	-	-	-	871,050.00	3,180,850.00	3,233,050.00
FUND BALANCE - ENDING	\$ -	\$ 200.00	\$ 49.93	\$ 871,050.00	\$ 3,180,850.00	\$ 3,233,050.00	\$ 3,285,250.00



Town of Hayden

Town Council Agenda Item

MEETING DATE: DECEMBER 5TH, 2024

AGENDA ITEM TITLE: REVIEW AND CONSIDER FOR APPROVAL THE 2024 TREE CITY USA APPLICATION.

AGENDA SECTION: New Business

PRESENTED BY: Bryan Richards

CAN THIS ITEM BE RESCHEDULED: Not preferred

BACKGROUND REVIEW: Tree City USA is a nationwide program in the United States that recognizes cities and towns for their commitment to effective urban forest management. It is run by the Arbor Day Foundation in partnership with the U.S. Forest Service and National Association of State Foresters.

This year will be our 20-year anniversary.

To qualify, a community must meet four core standards:

1. Tree Board or Department -The town must have a tree board or department responsible for tree care and management.
2. Tree Care Ordinance- A community must have an ordinance that establishes policies for managing trees in public spaces.
3. Community Forestry Program Budget-The community must allocate at least \$2 per capita annually toward tree care and management.
4. Arbor Day Observance and Proclamation - The town must celebrate Arbor Day and issue an official proclamation recognizing it.

Benefits of Being a Tree City USA included access to grants and funding for tree planting and maintenance. Recognition for community commitment to sustainability. Enhanced community pride and involvement. Health and environmental benefits from well-maintained trees.

RECOMMENDATION: MOVE TO APPROVE THE 2024 TREE CITY USA APPLICATION.

MANAGER'S RECOMMENDATION/COMMENTS: *I concur with the recommendation.*

2024 Tree City USA Application for Certification

The Tree City USA award is in recognition of work completed by the community during the 2024 calendar year.

PRIMARY CONTACT INFORMATION

Contact Name:

Bryan Richards

Email:

bryan.richards@haydencolorado.org

Phone:

+1(970)276-3741

Address:

178 West Jefferson Ave

Hayden, Colorado 81639

Hayden COMMUNITY INFORMATION

Select which best describes your community:

Community has a Department Chair or City Manager

Ordinance Date:

12/13/2005

Ordinance Uploaded

Per-capita Expenditure

\$17.11

Arbor Day Date

06/04/2024

Arbor Day Proclamation Uploaded

As Mayor or Equivalent of the Community of Hayden

Mayor or Equivalent Signature	Title	Date
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Application Certification (to be Completed by the State Forester)

The above-named community has made formal application to this office. I am pleased to advise you that we reviewed the application and have concluded that, based on the information contained herein, said community is eligible to be certified as a Tree City USA community, for the 2024 calendar year, having in my opinion met the standards required for recognition.

State Forester Signature	Title	Date
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Town of Hayden

Town Council Agenda Item

MEETING DATE: December 5th, 2024

AGENDA ITEM TITLE: REVIEW AND CONSIDER FOR APPROVAL RESOLUTION 2024-15. A RESOLUTION ACCEPTING THE NORTHWEST BUSINESS PARK PHASE 1 – SCHEDULE 1 CONSTRUCTION.

AGENDA SECTION: New Business

PRESENTED BY: Bryan Richards

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND REVIEW: The Northwest Business Park Phase 1 – Schedule 1 construction project

The Northwest Colorado Business Park project was developed to install the necessary infrastructure for the Airport area to develop as well as provide opportunities for our local businesses to expand and thrive. The project consists of two major “sub-projects”, Bid Schedule 1 and Bid Schedule 2. Bid Schedule 1 consists of all work within the boundaries of the Northern Colorado Business Park, Hayden Business Park and all work associated with connecting to existing roadways and utilities within the boundaries of the Yampa Valley Regional Airport property.

CRC Inc. completed the Schedule 1 work between April 17th, 2024 and October 31st, 2024. CRC completed the project within the allotted amount of contractual time, performed all necessary tasks as contained with the contract Documents, and performed all the required work acceptable to the Town of Hayden. The final contract price for this work was \$3,023,973.52.

MANAGER’S RECOMMENDATION/COMMENTS: *I concur with this recommendation*

RESOLUTION 2024-15

A RESOLUTION ACCEPTING CONSTRUCTION OF THE NORTHWEST BUSINESS PARK PHASE 1 –
SCHEDULE 2 CONSTRUCTION

RECITALS

WHEREAS, the Town Council of the Town of Hayden, Routt County, Colorado consulting engineers Sunrise Engineering, has provided their recommendation to accept construction of the Northwest Business Park Phase 1 – Schedule 1 project. Between April 17th, 2024 and October 31st, 2024

WHEREAS, the contractor CRC inc. has completed the project successfully within the allotted amount of contractual time, performed all necessary tasks as contained with the contract Documents, and performed all the required work acceptable to the Town of Hayden Council; and

WHEREAS, the Town Council of the Town of Hayden hereby deems the new Northwest Business Park Phase 1 – Schedule 1 project, satisfactory, acceptable and complete in place to all requirements as set forth with the contract documents.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN COLORADO THAT:

The Northwest Business Park Phase 1 – Schedule 1, is accepted as installed and completed in place as of 12/5/2024

PASSED, APPROVED AND RESOLVED THE 5TH DAY OF DECEMBER, 2024

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk



Town Council Agenda Item

MEETING DATED: December 5, 2024

AGENDA ITEM TITLE: Town Council Meeting Schedule

AGENDA SECTION: New Business

PRESENTED BY: Barbara Binetti, Town Clerk

CAN THIS ITEM BE RESCHEDULED: Not Recommended

BACKGROUND REVIEW: The Town of Hayden Home Rule Charter presented the Charter to the citizens of the Town of Hayden, Colorado. The Charter was prepared by the nine elected members of the Commission in accordance with Article XX of the Colorado Constitution and the Municipal Home rule Act of 1971. The Town of Hayden Home Rule Charter was adopted by the citizens on July 21, 2009.

Article 2 – Town Council Section 2-10 Meetings of Town Council (a) Regular Meetings. The Town Council shall schedule a regular meeting at least once each month at a day, hour and place to be fixed by the Council. Adopting the 2025 schedule by motion meets the requirement for the Town Council to fix a day, hour and place for a regular meeting. We currently meet the 1st and 3rd Thursday of each month. The 2nd Thursday in July is the Juneteenth holiday and has been changed to the following Tuesday, July 17, 2024.

RECOMMENDATION: **Move to adopt the 2025 Town Council Meeting Schedule as presented.**

MANAGER'S RECOMMENDATION: *I concur with the recommendation.*

TOWN COUNCIL MEETING DATES 2025

Proposed Change

January 2, 2025

January 16, 2025

February 6, 2025

February 20, 2025

March 6, 2025

March 20, 2025

April 3, 2025

April 17, 2025

May 1, 2025

May 15, 2025

June 5, 2025

June 19, 2025

June 17, 2025 for Juneteenth move

July 3, 2025

July 17, 2025

August 7, 2025

August 21, 2025

September 4, 2025

September 18, 2025

October 2, 2025

October 16, 2025

November 6, 2025

November 20, 2025

December 4, 2025

December 18, 2025

Meetings will be located at Hayden Town Hall Council Chamber 7:30 p.m.

Reference: Town of Hayden Home Rule Charter Section 2-10 Meetings of Town Cour

rcil



Town Council Agenda Item

MEETING DATE: December 5, 2024

AGENDA ITEM TITLE: Resolution 2024-18 Posting Place Designation

AGENDA SECTION: New Business

PRESENTED BY: Barbara Binetti

CAN THIS ITEM BE RESCHEDULED: Not recommended

BACKGROUND REVIEW: Per Colorado State Statute 24-6-402(2)(c), a posting place for all municipal meeting agendas and notices must be designated by the governing body annually. Resolution 2023-16 designates the Hayden Town Hall as the official posting place.

RECOMMENDATION: **Move to approve Resolution 2024-18 A Resolution Designating a Posting Place for Public Meetings for the Town of Hayden, Colorado.**

MANAGER RECOMMENDATION/COMMENTS: *I concur with the recommendation.*

RESOLUTION 2024-18

A RESOLUTION DESIGNATING A POSTING PLACE FOR PUBLIC MEETINGS FOR THE TOWN OF HAYDEN, COLORADO

RECITALS

1. Colorado State Statute 24-6-402(2)(c) requires that a public place for posting notices of all public meetings held by a municipal government shall be designated annually at the first regular meeting of each year.
2. CRS 24-6-402(2)(c) requires that any meetings at which the adoption of any proposed policy, position, resolution, rule, regulation, or formal action occurs or at which a majority or quorum of the body is in attendance, or is expected to be in attendance, shall be held only after full and timely notice to the public.
3. CRS 24-6-402(2)(c) holds a local public body shall be deemed to have given full and timely notice if the notice of the meeting is posted in a designated public place within the boundaries of the local public body no less than twenty-four hours prior to the holding of the meeting.
4. CRS 24-6-402(2)(c) provides the posting shall include specific agenda information where possible.
5. The Town Council of the Town of Hayden wishes to designate a public place within its boundaries for the posting of all meetings for the Town Council, the Planning Commission, and all other boards, commissions, and authorities of the Town.

NOW, THEREFORE BE IT RESOLVED BY THE HAYDEN TOWN COUNCIL AS FOLLOWS:

Section 1. The front entrance to the Hayden Town Hall, 178 West Jefferson Avenue, Hayden, Colorado is hereby designated as the official posting place for all public meetings as provided in C.R.S. 24-6-402(2)(c).

Section 2. This Resolution shall be in full force and effect upon its passage and adoption.

PASSED, APPROVED, AND RESOLVED THIS 5th DAY OF December 2024.

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk

RESOLUTION NO. 2024-17

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE TOWN OF HAYDEN, COLORADO FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025

RECITALS

1. A proposed draft budget was delivered to the Hayden Town Council during a work session on September 19, 2024 for its consideration and further discussion happened during another budget work session on October 17, 2024 and regular meeting November 21, 2024.
2. Upon due and proper notice, published or posted in accordance with the Town of Hayden Home Rule Charter, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on December 5, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget.
3. The August preliminary assessed valuation of taxable property for the year 2025 in the Town of Hayden as certified by the Routt County Assessor is the sum of \$42,177,210.
4. Whatever increases may have been made in the expenditures revenues are sufficient to cover those expenditures so that the budget remains in balance, pursuant to the Town of Hayden Home Rule Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE HAYDEN TOWN COUNCIL AS FOLLOWS:

Section 1. That estimated expenditures for each fund are as follows:

General Fund	\$4,891,144
Enterprise Fund	\$2,053,714
Recreation Fund	\$1,303,988
Economic Development Fund	\$166,349
Conservation Trust Fund	\$5,000
Debt Service Fund	\$423,405
Reserve Fund	\$0.00
Intergovernmental Service Fund	\$350,800
Capital Improvement Fund	\$4,300,000
Opioid Fund	\$786,500
Climate Action Fund	\$275,866

Section 2. That estimated revenues for each fund are as follows:

General Fund	\$4,525,720
Enterprise Fund	\$2,402,169
Recreation Fund	\$1,241,911
Economic Development Fund	\$166,098
Conservation Trust Fund	\$24,492
Debt Service Fund	\$780,246
Reserve Fund	\$0.00
Intergovernmental Service Fund	\$297,000
Capital Improvement Fund	\$3,508,630
Opioid Fund	\$786,500
Climate Action Fund	\$280,166

Section 3. That the budget as submitted, and hereinabove summarized by fund, is hereby approved and adopted as the budget of the Town of Hayden for the year 2025 subject to final assessed value and final staff changes to be submitted to the Department of Local Affairs on or before January 31st, 2025.

Section 4. That the budget hereby approved and adopted shall be signed by the Town Manager and made a part of the public records of the Town.

PASSED, APPROVED AND RESOLVED THIS 5th DAY OF DECEMBER, 2024

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk

RESOLUTION 2024-16

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF HAYDEN, COLORADO FOR THE 2025 BUDGET YEAR

RECITALS

1. The Town Council of the Town of Hayden has adopted the 2025 annual budget in accordance with the Town of Hayden Home Rule Charter on December 5, 2024.
2. The amount of money necessary to balance the 2025 budget for general operating purposes and debt service is \$6,713,975
3. In accordance with the **Certification of Values**, as determined by the Routt County Assessor, the 2024 assessed valuation for the Town of Hayden is \$42,177,210
4. A property tax levy of 40.556 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2024 will yield \$1,057,256.12 to the Town for general operating purposes and \$653,282.81 for debt service.

NOW, THEREFORE BE IT RESOLVED BY THE HAYDEN TOWN COUNCIL AS FOLLOWS:

Section 1. That for the purpose of meeting all general operating expenses and debt service expenses of the Town of Hayden, Colorado during the 2025 budget year, there is hereby levied a tax of 40.556 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for the year 2025.

Section 2. The Finance Manager and or Town Clerk is hereby authorized and directed to immediately certify to the County Commissioners of Routt County, Colorado, the mill levies for the Town of Hayden, Colorado as herein above determined and set.

Section 3. If any section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

PASSED, APPROVED, AND RESOLVED THIS 5th DAY OF DECEMBER, 2024.

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk



TO: Mayor and Town Councilors

FROM: Thad W. Renaud,
Town Attorney

DATE: December 5, 2024

RE: Quasi-Judicial Decision Making and *Ex Parte* Communications

It is important to the integrity of the Town’s decision-making process that decision-makers understand the nature of the various decisions that they are called upon to make, and the potential legal consequences if those decisions are not made in accordance with legal standards, both procedural and substantive. Two issues that often arise in the course of planning and land use decision-making are the nature of quasi-judicial decision making and *ex parte* communications during the course or in the context of that decision-making process. I have prepared this memorandum on these subjects to assist you in considering these issues as they arise in the future.

I. Quasi-Judicial Decisions

A “quasi-judicial” decision is a decision that involves the application of existing legal standards to a particular property or application to use property in a way that affects the property rights of one individual (the owner), but not others. The Town Council makes quasi-judicial decisions when it considers subdivision applications, rezoning applications, site plans and other similar site-specific land use or development applications. These sorts of decisions should be thought of as distinct from “legislative” decision-making, which is the making of decisions about the adoption or modification of laws and regulations of general applicability; being laws that apply equally to all similarly situated properties or individuals. Most of the time, a Town Council is engaged in legislative decision making, but sometimes engages in quasi-judicial decision-making.

From a legal standpoint, the primary differences between a “legislative” and a “quasi-judicial” decision is process under which the decision is required to be made, and the standard by which the decision will be judged by a court of law if challenged.

Legislative decisions are usually not required to be made after a public hearing, and usually do not require any particular process before they may be made (other than the adoption of an ordinance). Typically, “legislative” decisions can only be legally challenged as be “*ultra vires*” (beyond the legal authority of the legislative body to have adopted) or as a procedural or

substantive due process violation (meaning, usually, that a person claims that the law unconstitutionally discriminates against them) These sorts of challenges to legislative actions can be the topic of a future work session, but suffice to say that in making legislative decisions, the Town Council has very broad discretion, that is generally limited only by the federal or state constitution, state laws, or the Town Charter.

A quasi-judicial decision, on the other hand, generally must be made only after a public hearing for which notice has been provided under law. In making a quasi-judicial decision, the Town Council applies an existing set of legal standards to a given application (which is usually in the context of land use, but also occurs in licensing decisions, such as liquor licensing). In a legal challenge, a quasi-judicial decision is not given the broad deference by courts that a legislative decision enjoys. Instead, a quasi-judicial decision is subject to challenge under an “arbitrary and capricious” standard that is set forth in Colorado Rule of Civil Procedure 106(a)(4) and defined by the case law of Colorado.

Under Colorado case law, a decision is not “arbitrary and capricious” if it is supported by “competent evidence on the record” that was before the decision-making body. In turn, “competent evidence on the record” has been defined to mean enough evidence to make the issue at hand “fairly debatable” by reasonable people. There need not be a “proof beyond a reasonable doubt” nor even a “preponderance of evidence” in support of a given proposition to meet the competent evidence standard. In this sense, the arbitrary and capricious standard is somewhat deferential to the decision-making body.

It is not without its limits, however. To be upheld on appeal to a court, a quasi-judicial decision must express its findings of fact as they relate to the criteria or standards under which the decision is made, and those criteria or standards must be sufficiently specific to avoid a challenge on grounds of vagueness. In other words, those standards must be specific enough to give a property owner reasonable notice of what will or will not be allowed in terms of the use or development of a particular piece of property.

In making a quasi-judicial decision, the Town Council (or Planning Commission, depending on the decision being made) is expected to take on the role of a judge. The individual Councilors are expected to come to the decision-making process without any bias as to the outcome of the proceeding and are to make their decision based only on the evidence presented to them in the hearings held concerning the matter as it relates to the legal standards for making the decision.

The reason for the rule as to bias is that constitutional “due process” requires an unbiased decision-maker (one without what the case law describes as “pre-judgment bias”). The reason for the rule as to the making of a decision based only on evidence presented at a hearing is two-fold. First, constitutional “due process” requires that the parties to a proceeding (be they an applicant or community member) must have the opportunity to rebut or otherwise respond to whatever arguments may be made to a decision-maker concerning the matter at issue. The

second is that, because a court in reviewing a quasi-judicial decision must determine whether the decision is supported by competent evidence on the record, the court expects that all matters that were considered in making that decision be a part of the record of the proceedings.

II. Ex Parte Communications.

An ex parte communication is a communication made to a decision-maker, outside of a public hearing and not on the record, by a party to a transaction (such as an applicant or member of the community). Ex parte communications are not in and of themselves illegal, or unethical. However, ex parte communications are not fair to anyone who is not a party to them, and they can also adversely affect the very result which the decision-making body seeks to cause. (Meaning that they can cause a court to overturn a decision of the Town Council.)

Ex parte communications typically arise when either developers or development opponents contact Planning Commissioners, City Councilors or Board of Adjustment members in advance of a hearing, to explain their position, offer comment, criticize the other side's position, seek a "reading" on what the decision-making board might think about a particular issue, etc.

Reliance by the decision-making board, or a member thereof, on any ex parte communication taints the hearing process. This is because ex parte communications are made without notice to the other side. They are therefore, by definition, unfair to the other side, because they do not afford the other side an opportunity to respond. In conducting a hearing, the decision-maker may not consider ex parte communications without giving notice thereof to all parties. See *Hartley v. City of Colorado Springs*, 764 P.2d 1216 (Colo. 1988); *Whelden v. Board of County Commissioners of Adams County*, 782 P.2d 853 (Colo. App. 1989); *Sclavenitis v. City of Cherry Hills Village Board of Adjustment and Appeals*, 751 P.2d 661 (Colo. App. 1988). Ex parte communications are particularly insidious because they do not form a part of the record and therefore their effect on the decision-making process cannot be measured or ascertained.

A council or planning commission or board of adjustment must conduct its consideration of land use matters in a manner which affords all of the parties due process. This means that fairness to all parties must be maintained. *Sclavenitis, supra*. The applicant in any land use decision is clearly a party in interest. However, other landowners adjacent to or near the property which is the subject of the land use decision are also parties in interest and have a right to be heard. *Snyder v. City Council of the City and County of Denver*, 531 P.2d 642 (Colo. App. 1975).

Over years of representing municipalities, I have consistently advised planning commissions, councils and boards of adjustment making land use decisions to strongly discourage all ex parte communications. Individual members should not engage in conversations or meetings with developers or citizens to discuss a matter which will be before the planning commission, council or board of adjustment for decision after a public hearing. Rather, all interested parties should

routinely be referred to the staff so that the staff may incorporate their comments into the publicly circulated staff report. All persons should also be encouraged to attend the hearing and to express their views at the hearing. Again, the rationale for this is that publicly expressed views will be heard by all, and any parties in interest with opposing views will have the opportunity to make their objections known in the public forum.

There are, of course, occasions when an ex parte communication cannot be avoided. In such cases, the recipient of the ex parte communication should always announce, at the hearing, the nature, source and content of the communication. Again, the purpose of this is to make the communication public, and to afford all parties in interest the opportunity to make comment on it. It also affords all of the other members of the decision-making body the opportunity to consider the same information made available to an individual member.

In conclusion, I realize that councilors, planning commissioners and members of a board of adjustment are subjected to pressures in this area. However, if a decision-maker wants to preserve the effectiveness of his or her vote, that decision-maker should never engage in conduct which could risk that person's vote being negated, and perhaps even the very decision which the decision-maker supported being overturned.

As always, I am happy to answer any questions or discuss further any of the issues addressed in this memorandum.

RESOLUTION NO. 2024-20

A RESOLUTION AUTHORIZING THE TOWN MANAGER FOR THE TOWN OF HAYDEN TO ENTER INTO AND CLOSE ALL REAL ESTATE TRANACTIONS INVOLVING THE NORTHWEST COLORADO BUSINESS DISTRICT

RECITALS

1. The Town of Hayden has ownership of several different pieces of real estate property (non-right of way) within the Northwest Colorado Business District (NCBD) and has the desire to sell those pieces of property for redevelopment to encourage economic growth within the Town.
2. The Town Manager was given the authority by the Town Council in November of 2022 to enter into real estate contracts with interested parties on behalf of the Town for the NCBD lots.
3. The title company is requiring a resolution by the Town to execute closing of those lots in December 2024 and preceding years.

NOW, THEREFORE, BE IT RESOLVED BY THE HAYDEN TOWN COUNCIL AS FOLLOWS:

Section 1. The Town Council for the Town of Hayden gives full authority for the Town Manager to execute the closing of all real estate contracts involving the NCBD lots in Town of Hayden ownership that are non-right of way real property which include lots 1, 2, 6, and 12 of the NCBD subdivision.

PASSED, APPROVED AND RESOLVED THIS 5th DAY OF DECEMBER, 2024

Ryan Banks, Mayor

ATTEST:

Barbara Binetti, Town Clerk