



AGENDA  
HAYDEN TOWN COUNCIL MEETING  
HAYDEN TOWN HALL – 178 WEST JEFFERSON AVENUE  
THURSDAY, AUGUST 1, 2024  
7:30 P.M.

ATTENDEES/COUNCIL MAY PARTICIPATE VIRTUALLY VIA ZOOM WITH THE INFORMATION BELOW:

Join Zoom Meeting

<https://us02web.zoom.us/j/81996476776?pwd=N284bThVSlc4ampI3oyb0VMTUNKUT09>

Meeting ID: 819 9647 6776

Passcode: 700776

One tap mobile

+16699009128,,81996476776#,,,,\*700776# US (San Jose)

+12532158782,,81996476776#,,,,\*700776# US (Tacoma)

THE TOWN WILL ALSO BROADCAST MEETINGS ON FACEBOOK LIVE AT THE TOWN'S FACEBOOK PAGE AT

<https://www.facebook.com/coloradohayden/>

\*OFFICIAL RECORDINGS AND RECORDS OF MEETINGS WILL BE THE ZOOM RECORDING AND NOT FACEBOOK LIVE. FACEBOOK LIVE IS MERELY A TOOL TO INCREASE COMMUNITY INVOLVEMENT AND IS NOT THE OFFICIAL RECORD. \*

WORK SESSION 6:30 P.M. – 7:30 P.M.

- |    |   |        |
|----|---|--------|
| 1. | REVIEW TOWN COUNCIL TWO YEAR STRATEGIC PLAN – 30 MINUTES    | PAGE 3 |
| 2. | INITIAL DISCUSSION ON RACE TRACK STUDY RESULTS – 30 MINUTES | PAGE 7 |

REGULAR MEETING – 7:30 P.M.

- 1a. CALL TO ORDER
- 1b. OPENING PRAYER/MOMENT OF SILENCE
- 1c. PLEDGE OF ALLEGIANCE
- 1d. ROLL CALL
- 1e. COUNCILMEMBER REPORTS AND UPDATES

2. PUBLIC COMMENTS

Citizens are invited to speak to the Council on items that are not on the agenda. All individuals who desire to speak during public comments must sign in using the sheet available by the Town Clerk. There is a three-minute time limit per person, unless otherwise noted by the Mayor. Please note that no formal action will be taken on these items during this time due to the open meeting law provision; however, they may be placed on a future posted agenda if action is required.

3. PROCLAMATIONS/PRESENTATIONS

- A. Presentation of 4-H Clubs for Routt County Fair Sale Invite

4. CONSENT ITEMS

*NOTICE: Agenda is subject to change. If you require special assistance in order to attend any of the Town's public meetings or events, please notify the Town of Hayden at (970) 276-3741 at least 48 hours in advance of the scheduled event so the necessary arrangements can be made.*

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember requests to pull an item from the consent agenda.

- A. Consideration of minutes for the Regular Meeting of July 18, 2024 Page 37
- B. Consideration to ratify payment bill vouchers dated July 26, 2024 in the amount of \$11,178.00 Page 43
- C. Consideration to approve payment bill vouchers dated July 25, 2024 in the amount of \$409,214.34 Page 45
- D. Move to approve the appointment of Ben Robbins as an Alternate Planning Commission Member with a term expiring on 1/31/2029. Page 51
- E. Move to reappoint David "Mo" Demorat from an Alternate Planning Commission Member to a Regular Planning Commission Member with a term expiring on 1/31/2027. Page 51
- F. Consideration to accept Financials June 30, 2024 Page 53

**5. OLD BUSINESS none**

**6. NEW BUSINESS**

- A. Review and Consider for Approval Resolution 2024-10 A Resolution Reactivating the Intergovernmental Agreement Between the Town of Hayden and Routt County for the Purpose of Participating in the Coordinated Election to be held on November 5, 2024 Page 103
- B. KW CG Work/Live Development Conditional Use Permit, Lot 6 Valley View Business Park Page 105
  - i. Public Hearing: Conditional Use Permit (CUP) for the construction of eight (8) work/live units to be located on Lot 6, Valley View Business Park, an approximately 0.53-acre parcel.
  - ii. Consideration for approval of a Conditional Use Permit (CUP) for the construction of eight (8) work/live units to be located on Lot 6, Valley View Business Park, an approximately 0.53-acre parcel.
- C. Review and Consider For Approval ORDINANCE NO. 735 First Reading Page 175  
AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF CERTAIN REAL PROPERTY OWNED BY THE TOWN OF HAYDEN AND LEGALLY DESCRIBED AS LOTS 3, 4, 5, 7, 8, 9, 10, 11 & 13, NORTHWEST COLORADO BUSINESS PARK FILING 2, TO THE NORTHWEST COLORADO GENERAL IMPROVEMENT DISTRICT (1-2022).

**7. PULLED CONSENT ITEMS**

**8. STAFF AND COUNCILMEMBER REPORTS AND UPDATES (CONTINUED, IF NECESSARY)**

**9. EXECUTIVE SESSION (IF NECESSARY)**

**10. ADJOURNMENT**

## **Summary Report for the Town of Hayden 2023 Strategic Planning Retreat**

The Town of Hayden's Strategic Planning Retreat was held on July 28<sup>th</sup> and July 29<sup>th</sup> at Colorado Mountain College - Steamboat Campus. The retreat's primary goal was to develop a strategic "action" plan for the community of Hayden with specific goals and objectives over a one year time horizon. Additionally, the Town Council engaged in a Visioning Exercise to identify the most important characteristics of the community and the things they wanted to preserve and protect. In essence, what makes Hayden special and unique and how can community leaders ensure that the Town remains a special place for present and future generations.

In attendance at the session were Mayor Ryan Banks, Town Councilmember Melinda Carlson, Town Councilmember Trevor Gann, Town Councilmember Elaine Hicks and Town Councilmember Ryan Lucas. Town Manager Mat Mendisco also participated in the strategic planning sessions. The retreat was facilitated by Mark Collins with KRW Associates.

The agenda for the Strategic Planning Retreat included the following:

### ***Friday Session 2:00 PM- 5:00 PM***

- 1.) Welcome/Introductions
- 2.) Overview of Retreat Agenda Topics: (Potential Additions/Deletions..?)
- 3.) Presentation on "Best Practices for Good Governance"
- 4.) Questions from the Good Governance Presentation? City Council Meeting Protocols, Procedures and Rules of the Road?
- 5.) Strengths:
  - What Are We Doing Well?
  - What Can We Identify as Notable Accomplishments?
- 6.) Challenges/Opportunities:
  - Where Can We Improve?

### ***Saturday Morning Session – 8:00 AM – 12 Noon***

- 7.) Visioning Exercise:
  - What Type of Community will Hayden be in the Coming Years?

- What Makes Hayden Special?
- What do you Value?

8.) Identification of Hayden’s Strategic Focus Areas (Goals, Objectives, Priorities)

*(E.G., Housing, Community Health, Child Care, Public Safety, Infrastructure, Utilities, Land Use Issues, Economic Development, Parks/Recreation, Environmental Issues, Arts/Culture, Transportation, etc.)*

9.) Prioritization Exercise

10.) Measuring Success: What Are Our Benchmarks For a "Job Well Done" and How Will We Communicate the Results to Our Community Members?

11.) Wrap Up: Additional Ideas, Comments and Suggestions (Next Steps...)

After introductions and an overview of the agenda, the Town Council viewed the presentation on Good Governance and discussed how they could work even more effectively as a cohesive team. Additionally, they reviewed the foundational elements of Strategic Planning and reaffirmed the specific mission, vision and values for the Town of Hayden.

Vision/Mission/Values ➡ Strategic Outcomes ➡ Goals ➡ Metrics

In a mini-SWOT exercise, the Council identified the following *strengths and notable assets* for the Town of Hayden. At the conclusion of this discussion, the Town Council participated in a dot exercise identifying the highest priorities. The results of this ranking are shown in parentheses.

- Safe Community (home town feeling, safe activities for kids) (5)
- Cohesive Community (flood assistance) (3)
- Success of the Airport (3)
- Outstanding Recreational Resources (parks, river, public lands) (3)
- Business Park (3)
- Hayden Center (3)
- Desirable Place to Live (2)
- Town Staff Positions are Good Jobs (2)
- Great Amenities for a Small Community
- Economy is Diverse
- Experiencing a Growth Boom
- Room for Growth and Expansion
- Family Oriented
- Relative Affordability
- Good Follow Through on Town Projects and Initiatives
- Proximity to Steamboat Springs
- Working Class Community (good mix of people, supports diversity)
- Rich History (community identity)
- New School

The following *challenges* were identified by the Town Council. Again, a dot exercise was utilized to rank priorities.

- Housing (3)
- Staffing Youth Services (3)
- Sufficient Revenues (3)
- Access to Social Services/Support Services/Health Services (2)
- Opposition to Change and Growth (2)
- Day Care/Child Care (1)
- Coal Transition (1)
- Transportation (vehicle centric)
- Ability to Maintain Existing Infrastructure
- Water – Infrastructure & Availability

**Community Visioning:** The following were identified as important and distinctive characteristics of Hayden.

- Hayden is Thriving
- Hayden is Desirable
- Hayden is Safe
- Hayden is Family Oriented
- Hayden is Vibrant
- Hayden Has a Thriving Downtown
- Hayden is a Cohesive Community that Supports Others
- Hayden Businesses are Doing Well

The Town Council identified the following *Focus Areas* for the Town of Hayden with associated *SMART Goals* for each category (1 – 1 ½ year time horizon)

#### **Safe and Healthy Community**

- Provide Mental Health Support for the Police Department
- Explore Creative Means to Fully Staff the Police Department
- Assist the New Police Chief with his Transition
- Update the Animal Control and Nuisance Ordinances
- Initiate a Public Awareness Campaign/Public Outreach to Encourage Citizens to Report Crimes and Suspicious Activity

#### **Fiscal Responsibility**

- Develop a Financial Portfolio Analysis
- Increase Cash Reserves
- Continue to Support Grant Writing Efforts

#### **Sound Infrastructure**

- Identify Target Areas for New Streetlights and Crosswalks
- Planning and Engineering for Access Road (2025) for New Apartments
- Continue Pedestrian Improvements
- Continue and Expand Investments in Capital Improvement Projects

- Pave 5<sup>th</sup> Street
- Begin Phased Work on Lincoln Street
- Budget for New Public Works Equipment (Vac Truck and Street Sweeper)
- Enhance Emergency Preparedness Efforts

### **Support Our Workforce**

- Initiate an Employee Organizational Culture Survey
- Plan Recognition Events for Staff
- Workforce Housing (S. Walnut)
- Establish a Formal Employee Recognition Award Program
- Undertake an Organizational Staffing Analysis

### **Protect our Parks/Open Spaces/Recreation Areas**

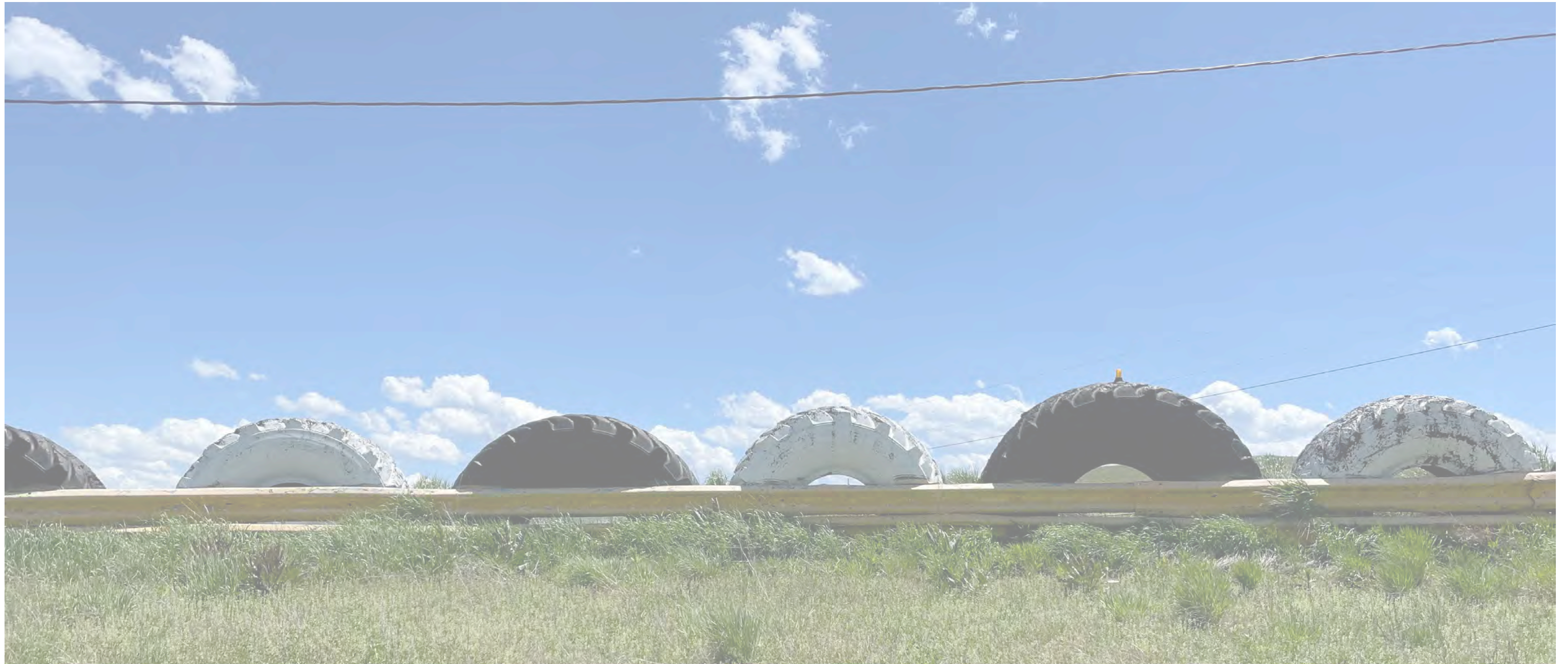
- Make a Decision on Race Track
- Move Forward on the Yampa River Access Project
- Expand Adult Sports and Intramural Leagues at the Hayden Center
- Continue General Completion of the Hayden Center
- Complete Plans for Skate Park (Break Ground Spring 2024)
- Initiate a Youth Recreation Survey
- Continue 3<sup>rd</sup> Street Park Improvements to Include Dog Park

### **Economic Diversification**

- Move Forward on Airport Access Road
- Investigate & Explore New Hotel/Motel Options
- Continue 1<sup>st</sup> Phase of Business Park
- Undertake an Analysis (and Explore Options) to Address Blighted Properties

In a concluding exercise, the Town Council engaged in a discussion regarding *Important Goals and Objectives* for the coming year. They identified the following:

- Maintain Stable and Growing Revenues for the Town
- Continue Economic Diversification Efforts
- Ensure that Hayden Stays Attainable
- Be Sure Hayden is Not Solely Dependent on Coal or Tourism
- Maintain Strong Special Districts
- Pursue a Hotel/Motel Property for the Community
- Continue to Focus on the Airport Access Road
- Ensure that Hayden's Infrastructure is Well Maintained and Capital Planning is Strong



# Hayden Racetrack Parcel

Conceptual Design Proposal | Spring 2024



# Contents



## Existing Conditions

Yampa Valley Watershed	--	3
History of Speedway	--	4
Existing Conditions	--	5
Natural Features	--	6

## Approach

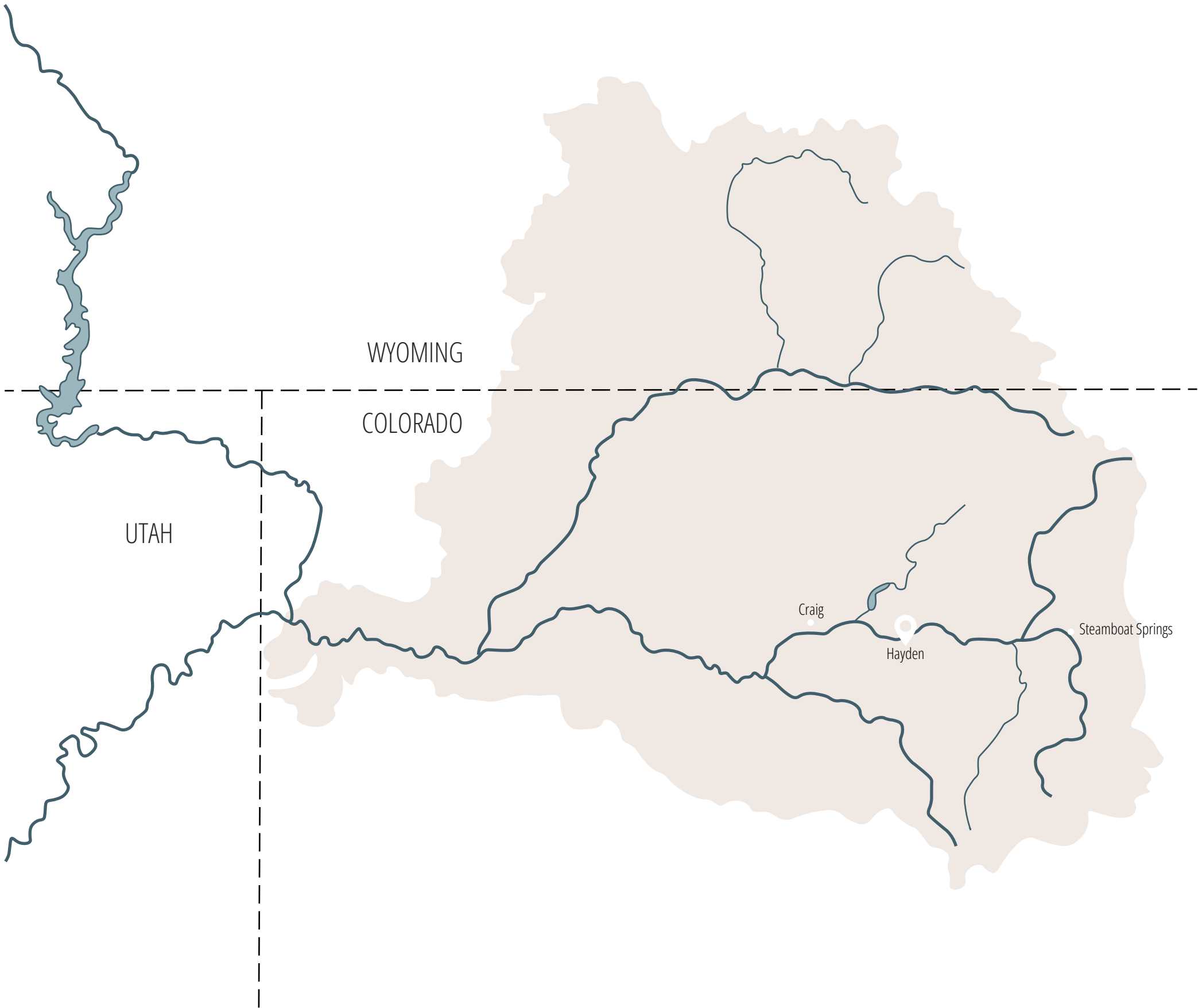
Environmental Remediation	--	7
Flora	--	8
Fauna	--	9
Tire Reuse Strategies	--	10
Design Goals	--	11

## Concept Proposals

Low Impact Design Proposal	--	13
High Impact Design Proposal	--	18



# Hayden Racetrack Parcel Design | Yampa Valley Watershed



# Hayden Racetrack Parcel Design | History of Hayden Speedway



1978

The Yampa Valley Speedway opens as an important regional dirt track



2010

The speedway closes due to lack of funding and local support



2014

The speedway re-opens for one year with its last race being in 2015



Today

The parcel has been vacant for almost a decade now used for dumping and recreational bow shooting practice

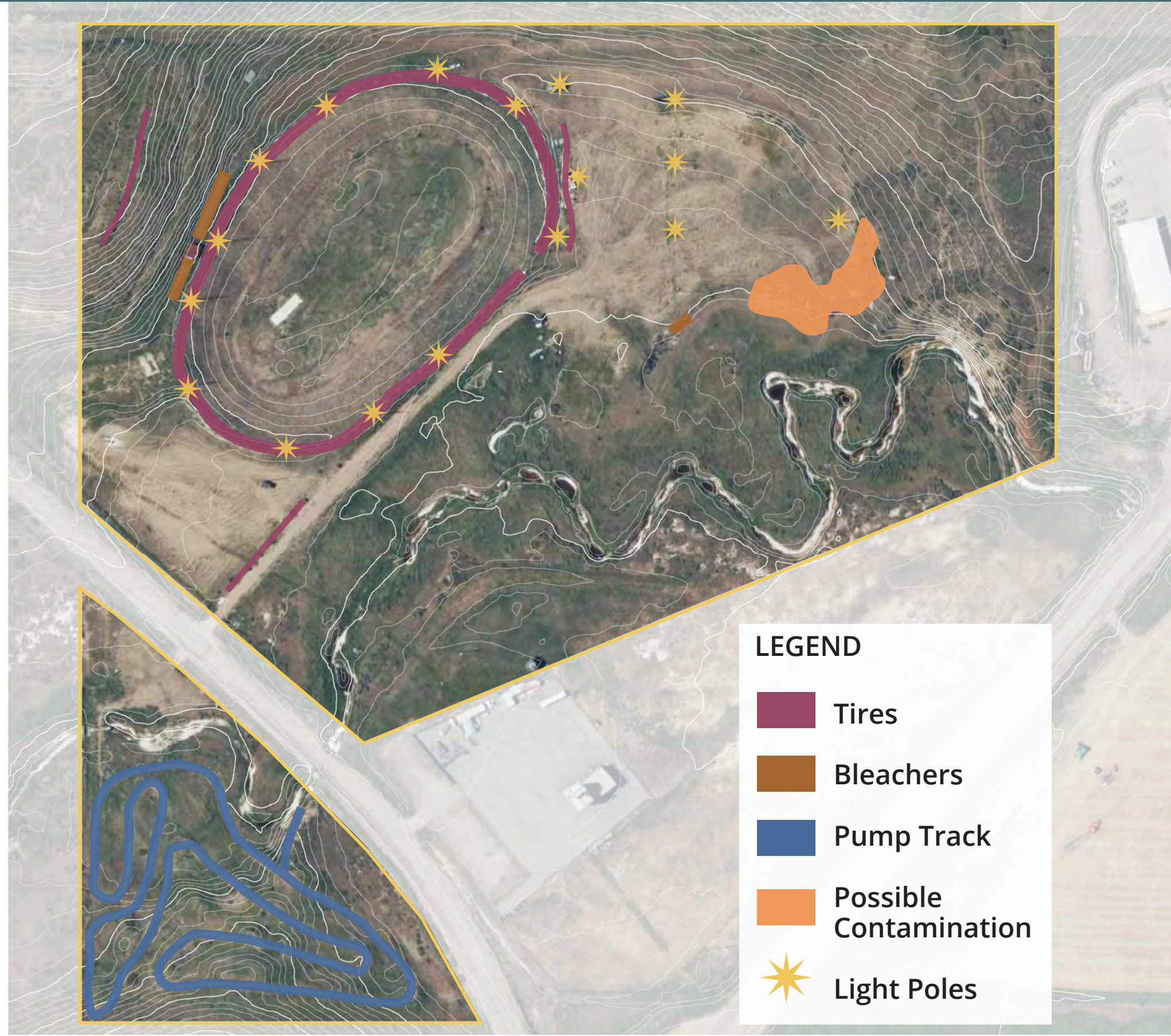
The Hayden Speedway, then called the Yampa Valley Speedway, began construction in the 1960s and was built over an old landfill. The track opened in 1978 and was a critically important dirt track for the region. Throughout the 70s and 80s improvements were made to the track including the use of tires for guardrails as well as the installation of lights to allow for more events in evenings and at night. The Speedway attracted fans and drivers from beyond Colorado and was a hub both for the sport and the region.

The Speedway was completely volunteer run and lacked a centralized support and funding core. Ultimately, the lack of organization and funding led the track to be closed in 2010. Many community members hoped to see the track re-opened under private ownership to see the Speedway be a center of dirt track racing again. The Hayden Speedway briefly reopened for the 2014 - 2015 season and the last official race was hosted there in 2015.

Since then this lot has been vacant and used for dumping and recreational activities such as bow shooting practice. There is concern amongst community members about the health of the land given its history of a landfill, buried tires, and the illegal dumping that has taken place. There are many built amenities that remain on site since the Speedway closed. There is also a ditch that connects to Dry Creek.

This document outlines the existing conditions on site, proposed environmental and recreational goals, as well as multiple design proposals for varying level of intervention and recreation.

# Hayden Racetrack Parcel Design | Existing Conditions



## Tires

The Yampa Valley Speedway opens as an important regional dirt track



## Waste

The Yampa Valley Speedway opens as an important regional dirt track



## Bleachers

The Yampa Valley Speedway opens as an important regional dirt track

# Hayden Racetrack Parcel Design | Natural Features



## Ridge Meadow

The Yampa Valley Speedway opens as an important regional dirt track



## Grassland

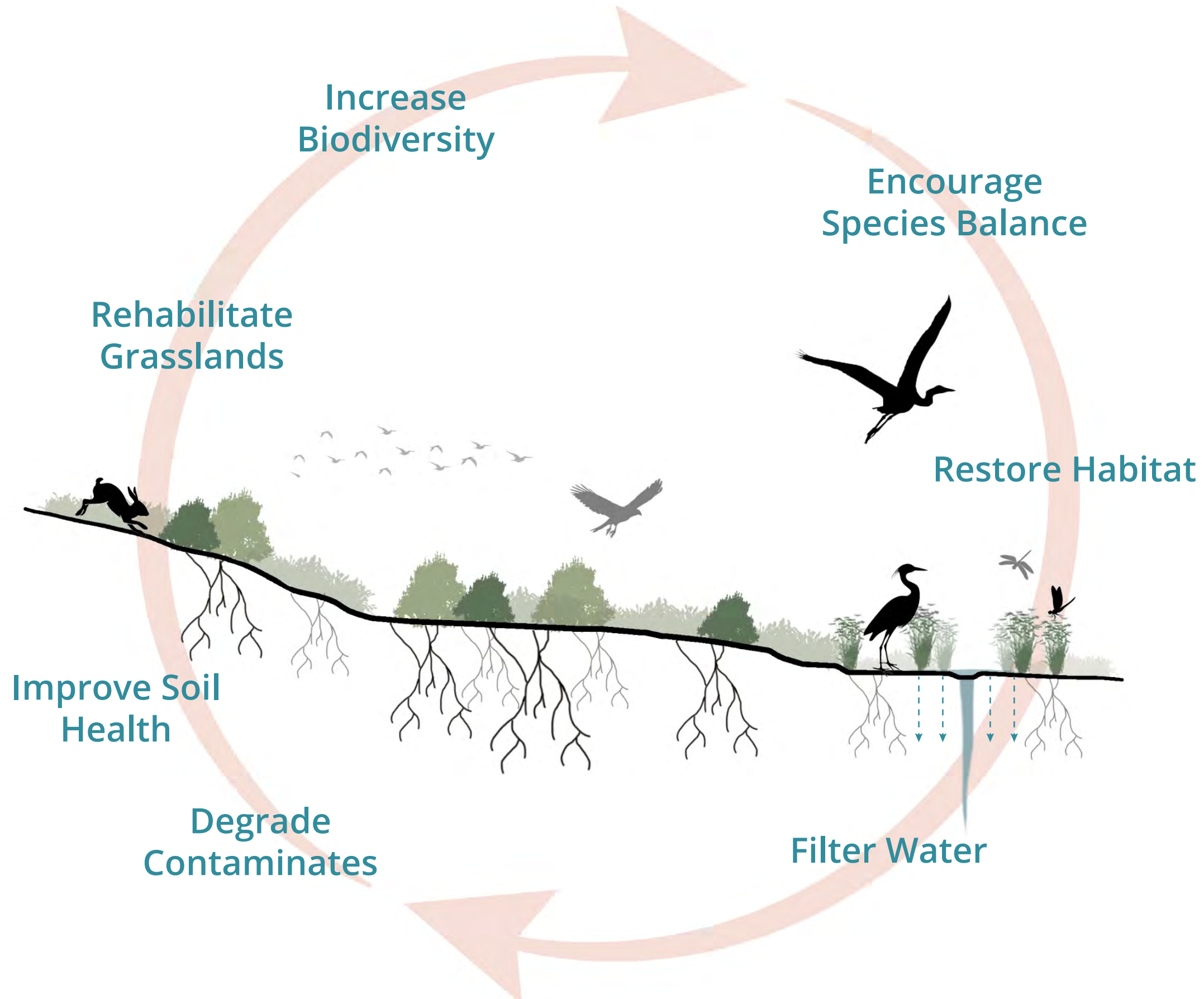
The Yampa Valley Speedway opens as an important regional dirt track



## Lowland

The Yampa Valley Speedway opens as an important regional dirt track

# Hayden Racetrack Parcel Design | Environmental Remediation



# Hayden Racetrack Parcel Design | Flora



Sand Dropseed  
*Sporobolus cryptandrus*



Blue Grama  
*Boutelous gracilis*



Maximilian Sunflower  
*Helianthus maximiliani*



Little Bluestem  
*Schizachyrium scoparium*



Rabbitbrush  
*Ericameria nauseosa*



Streambank Wheatgrass  
*Elymus lanceolatus*



Switchgrass  
*Panicum virgatum*



# Hayden Racetrack Parcel Design | Fauna

Pronghorn



Black-Tailed Jackrabbit



Prairie Falcon



Mule Deer



Great Blue Heron



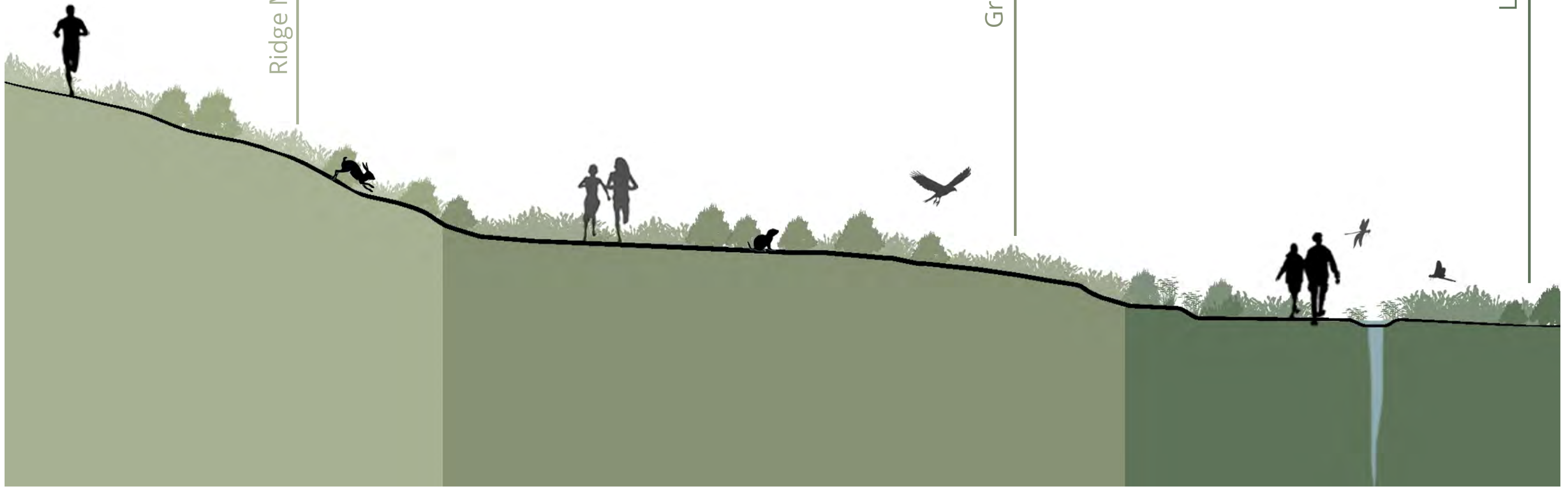
Sandhill Crane



Ridge Meadow

Grassland

Lowland



## What are Possible Solutions for Existing Tires on Site?

OPTION 1



PROS

- Requires the least amount of intervention
- No cost associated
- Allows for other park plans to happen sooner

CONS

- Tires slowly break down and contaminate soil causing ecological concerns
- Creates spatial limitations
- May not be considered aesthetically pleasing

OPTION 2



PROS

- May require less time and intervention than other options
- Berms create natural looking boundaries and wind barriers

CONS

- Tires slowly break down and contaminate soil causing ecological concerns
- Dirt to cover tires will need to be sourced from the site to minimize costs

OPTION 3



PROS

- Reusing tires for various features could save money and resources
- Creates a higher function for already existing tires

CONS

- Tires slowly break down and contaminate soil causing ecological concerns
- Tires would need to be properly filled to mitigate mosquito attraction

OPTION 4



PROS

- Creates a clean slate for park design
- Tires can be recycled rather than end up in a landfill
- Helps create a natural aesthetic

CONS

- High expense associated with tire removal
- Tire recycling facility may be located far away from site



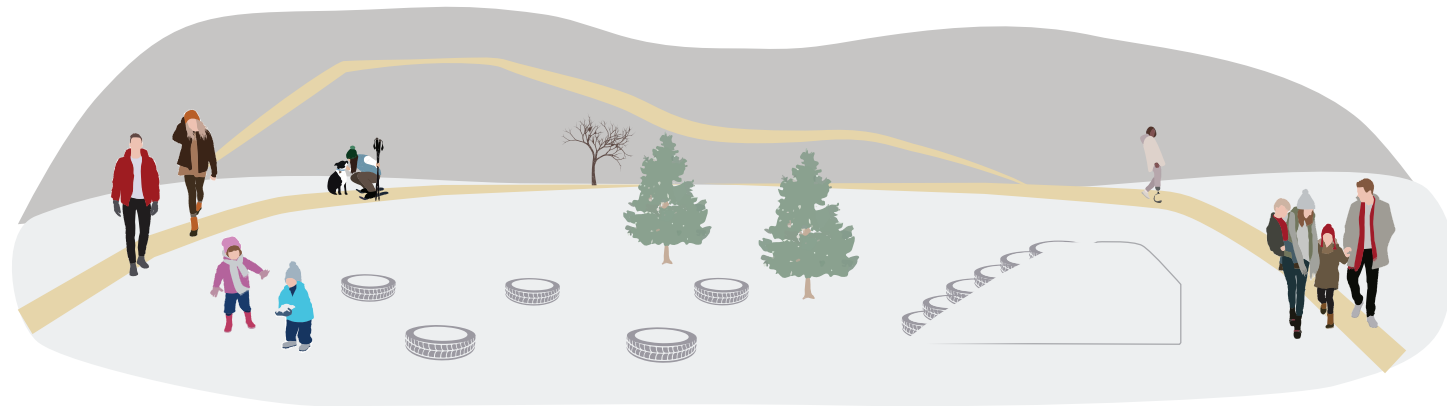
## What are our Highest and Best-Use Strategies?



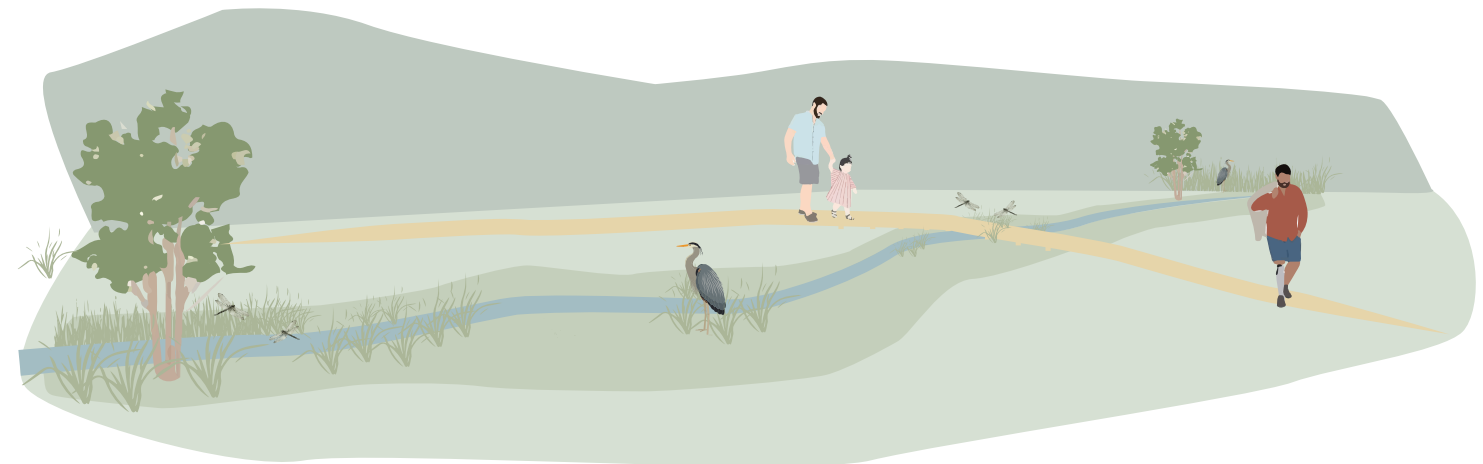
Education



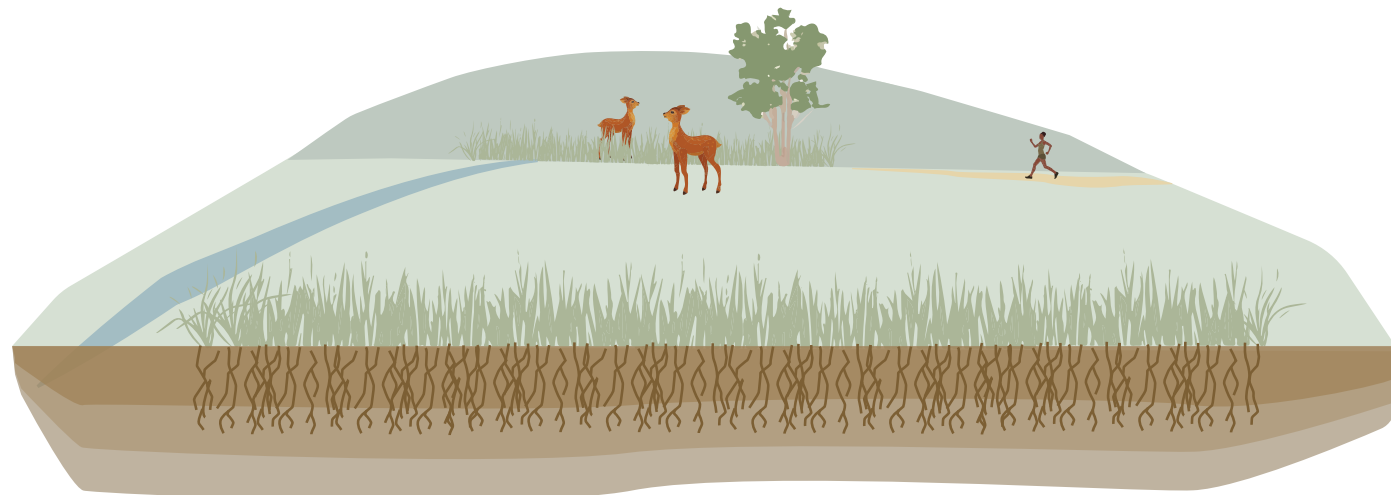
Tire Reuse



Year-Long Use



Ecological Restoration

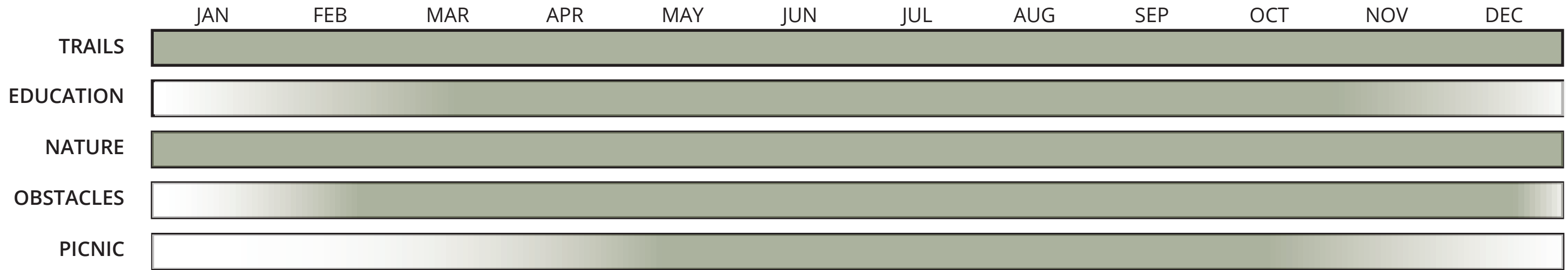


Bioremediation



Inclusivity

## Future Activation of the Park



## Who are the Primary Future Users ?

School and Summer Camp Trips



Spring, Summer, Fall

Wildlife



Winter, Spring, Summer, Fall

Local Families

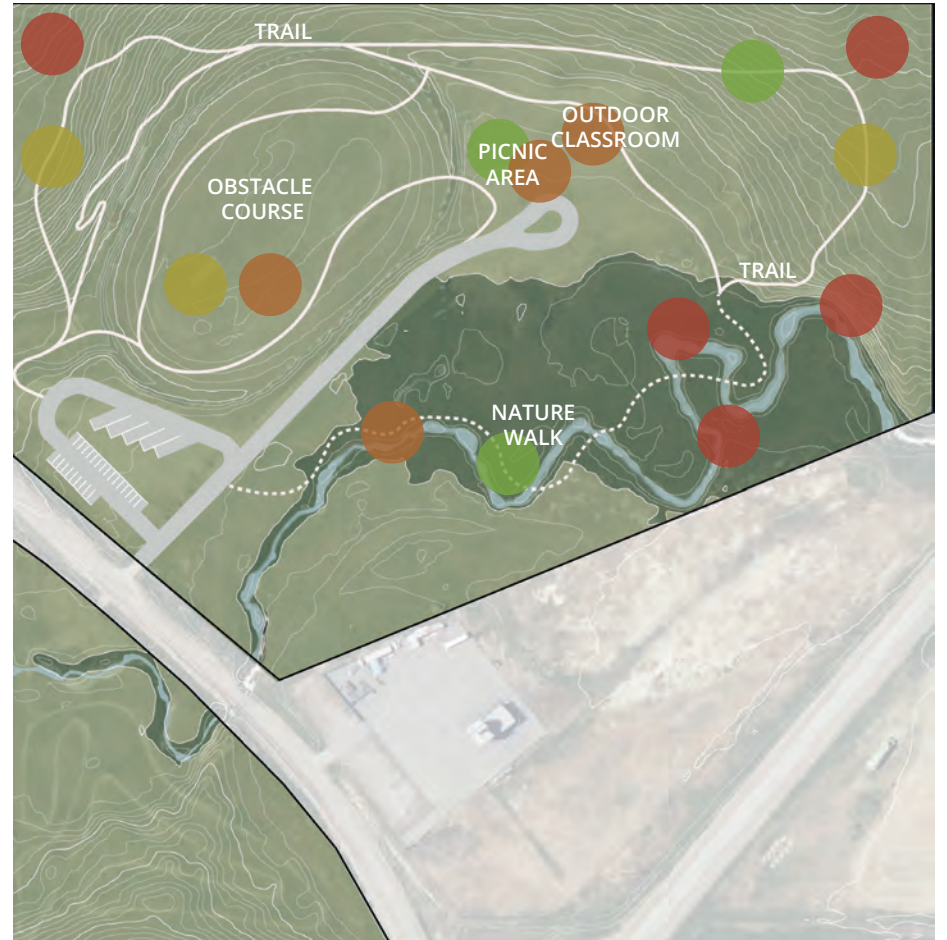


Spring, Summer, Fall

Exercies/Wellness Enthusiasts



Winter, Spring, Summer, Fall





# Low Impact Design

Conceptual Design Proposal



# Hayden Racetrack Parcel Design | Low Impact Design

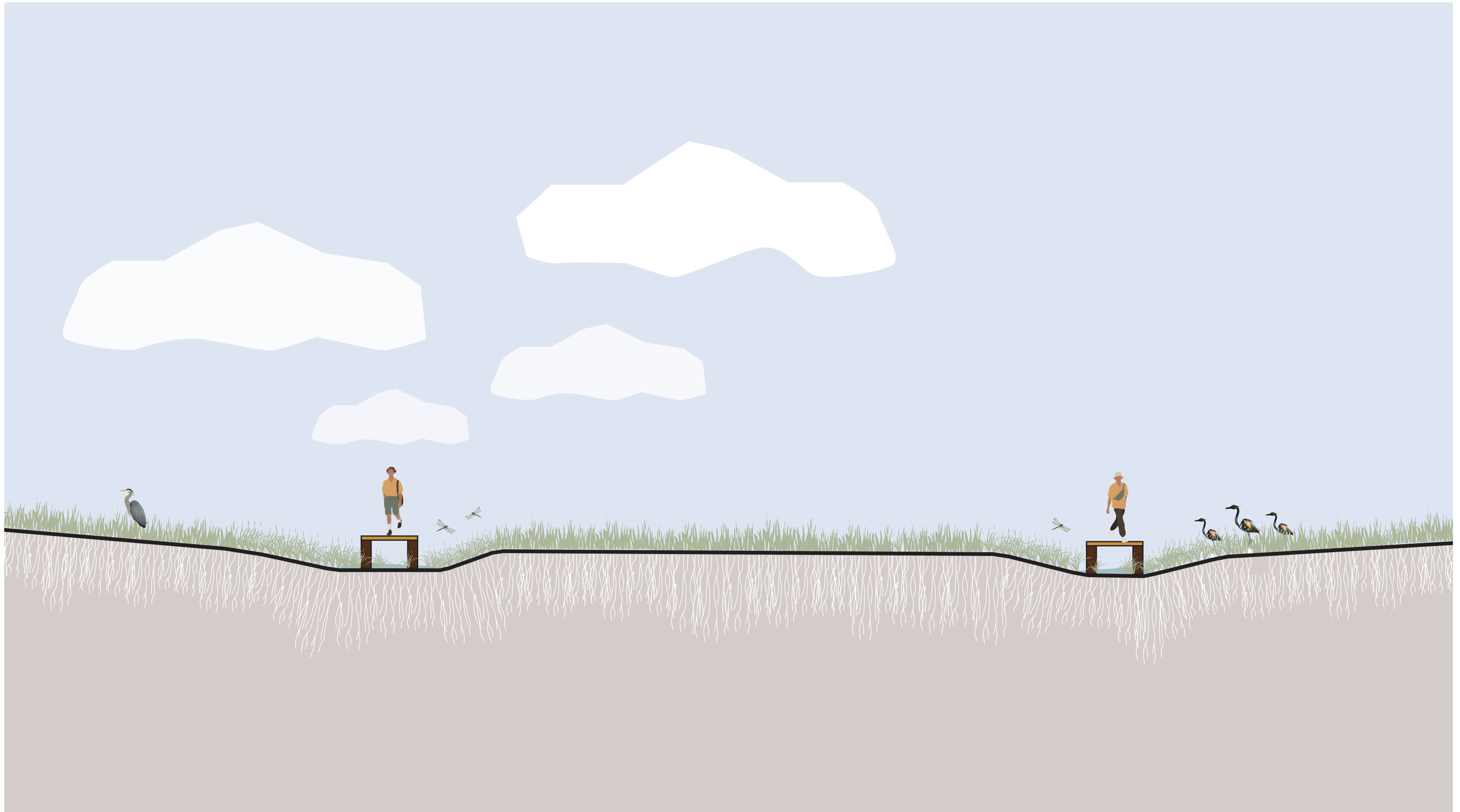


At the core of land's history is the speedway and racing. Before that, however, the land was used as a landfill, and since the Speedway closed in 2015 has been a host for illegal dumping. Responses to a community indicated that there are concerns over the environmental health. Intervention that would address multiple needs and concerns for the parcel would include environmental remediation, intentional tire re-use, recreational and educational opportunities, and becoming an inclusive community asset.

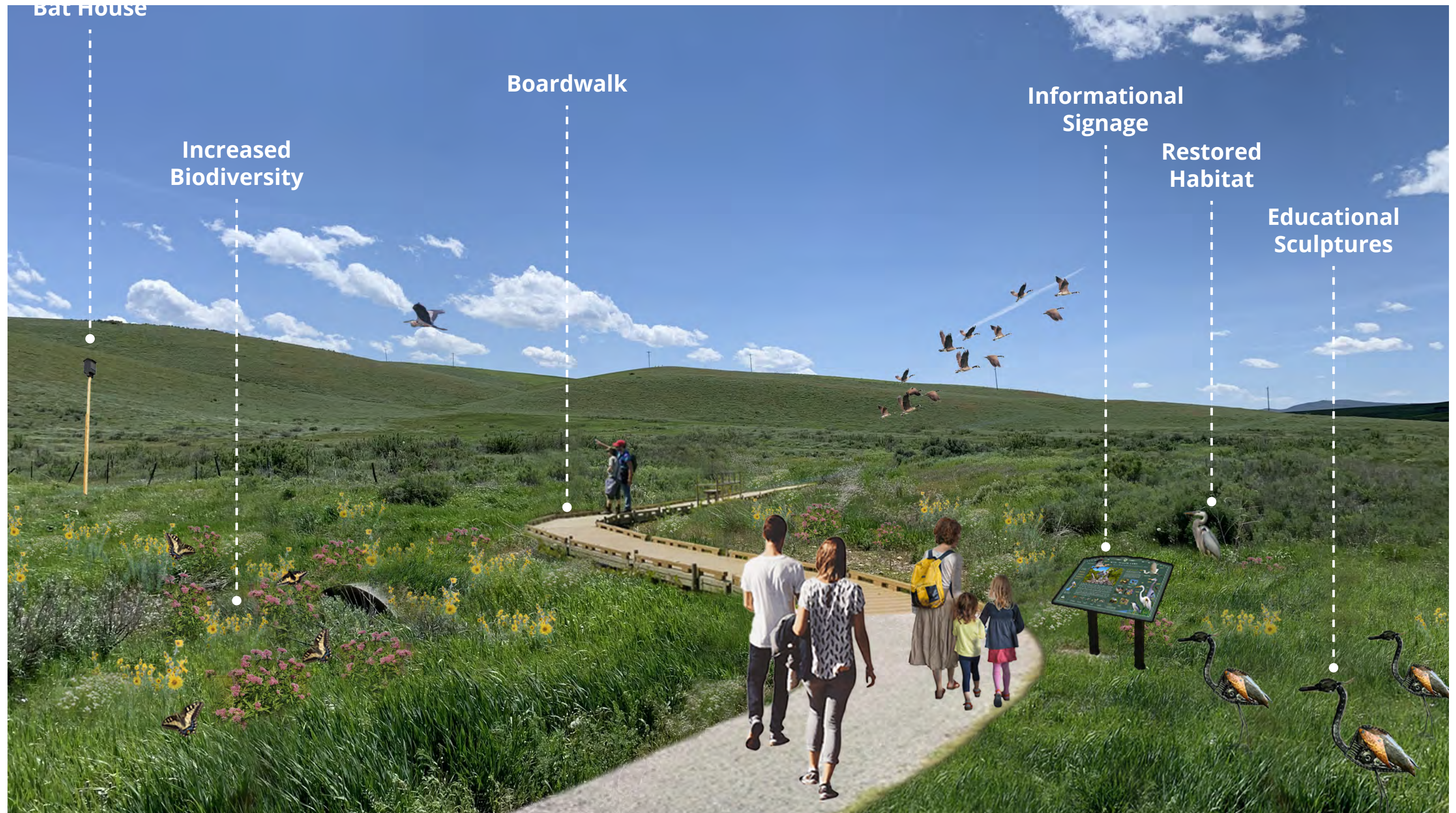
This design proposal includes the additions of a parking lot with specially designated school bus parking, an education and obstacle course area to engage all ages in play and learning that would utilize the tires on site, a trail and boardwalk system, as well as well restored native ecosystems designed to not only increase biodiversity but clean potential contaminants from the soil and water as well.

- Lowland
- Restored Meadow
- Trail
- Boardwalk

# Hayden Racetrack Parcel Design | Boardwalk System



# Hayden Racetrack Parcel Design | Boardwalk System



Bat House

Increased Biodiversity

Boardwalk

Informational Signage

Restored Habitat

Educational Sculptures

# Hayden Racetrack Parcel Design | Low Impact Design - Cost Opinion

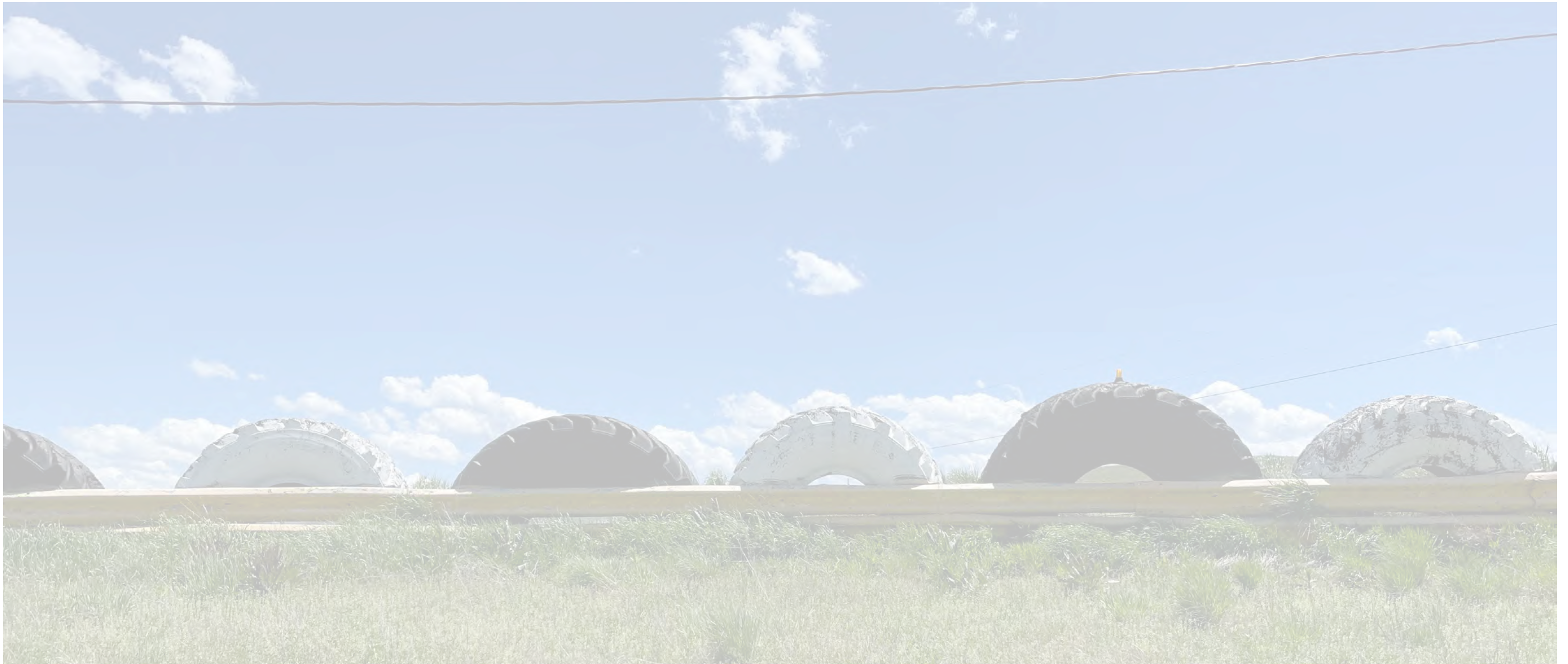
ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Trails</b>						
Primary Trail	Crusher Fines	Ton	300	32.9	9,855	A1
Lowlands Trail	Boardwalk	SF	6,625	80	530,000	A2
<b>B. Parking</b>						
Parking Lot	Gravel	SF	27,875	5	139,375	
<b>SUBTOTAL</b>					<b>679,230</b>	
<b>C. Planting</b>						
Grass Seed	Native Grass Seed Mix	LB	450	13.0	5,850	C1
Wildflower Seed	Native Flower Seed Mix	LB	225	36.0	8,100	C2
<b>SUBTOTAL</b>					<b>13,950</b>	
<b>D. Fitness Amenities</b>						
Fitness Equipment	Ultimate Outdoor Fitness Package	EA	1	85,000	85,000	D1
Poured-In-Place Rubber	42' x 35' Pad	SF	1,475	12	17,700	
<b>D. General Amenities</b>						
Picnic Tables	Park Master Universal Access Picnic T	EA	6	1,850	11,100	D3
Shade Structure	Pyramid Roof Shade Structure w/ 4 Pos	EA	3	4,350	13,050	
Storage Shed		EA	1	2,000	2,000	
Garbage Cans		EA	3	50	150	
<b>D. Amenities</b>						
Trail Markers	Carsonite Trail Posts - 60"	EA	8	27	216	D7
Interpretive Signage		TOTAL	N/A	\$8,000.00	8,000	
Educational Sculptures		TOTAL	N/A	\$1,000.00	1,000	D9
<b>SUBTOTAL</b>					<b>138,216</b>	
<b>TOTAL</b>					<b>831,396</b>	

## Low Impact Design

The park and trail system would be relatively minimal, with major costs in refinishing the trail system as well as adding over half a mile of boardwalk throughout the wetlands area of the site. The other majors costs lie in the fitness and outdoor equipment, as well as amenities such as picnic tables, educational sculptures, and trail signage.

Notes:	
A1	ARS Landscape Material cost sheet
A2	Total install cost includes material, foundation, installing contractor, and railing or curb. Averages \$ 40-120/SF
B1	
C1	Colorado Native Grass Seed Mix, 25 lbs per acre, up to 7,500ft elevation
C2	Colorado Wildflower Mix, 25 lbs per 1-2 acres
D1	By Outdoor-Fit, ADA accessible, 9-piece set
D2	
D3	Wheelchair accessible, Dimensions 30-1/2"H x 62"W
D4	
D5	
D6	
D7	Fiberglass, dual-sided, no decal
D8	
D9	Pricing based on custom metal artist on Etsy

*This cost estimate is based upon preliminary conceptual design and planning and should be used for information only for purposes of determining an order of magnitude. The estimate was completed without actual engineering and is subject to change. The estimate should be refined as more detailed design stages provide accurate quantities. The data used to compile the estimate is derived from industry standard sources such as 2016 RS Means data sets. Prices are subject to change with time and other industry related factors.*



# High Impact Design

Conceptual Design Proposal





# Hayden Racetrack Parcel Design | High Impact Design



## High Impact Design - Conceptual

The same logic and intervention strategy that is the basis for the Low Impact Design would also lay the foundation for the High Impact Design. Intervention would address multiple needs and concerns for the parcel including environmental remediation, intentional tire re-use, recreational and educational opportunities, and becoming an inclusive community asset. In addition, providing assets that the community has requested, primarily in the form of expanding existing structures as well as new entertainment and recreation opportunities was a primary focus.

This design proposal includes a revamped parking corridor with bus and car turn arounds, as well as secondary lots at the expanded archery range and revamped pump track. Both aforementioned locations would receive pavilions for picnic and gear setup, as well as class events. An extensive trail system would be placed throughout the site, connecting the gulch area with the hillsides, and everything in between. Anchoring the site would be a low capacity seating venue, built into the hillside in place of the existing racetrack bleachers, as well as a regraded open space and playground.

- Parking
- Playground
- Archery Shelter
- Pavilion
- Pit Toilet
- Storage Shed
- Outdoor Venue
- Boardwalk
- Crusher Fines Trail
- Pump Track

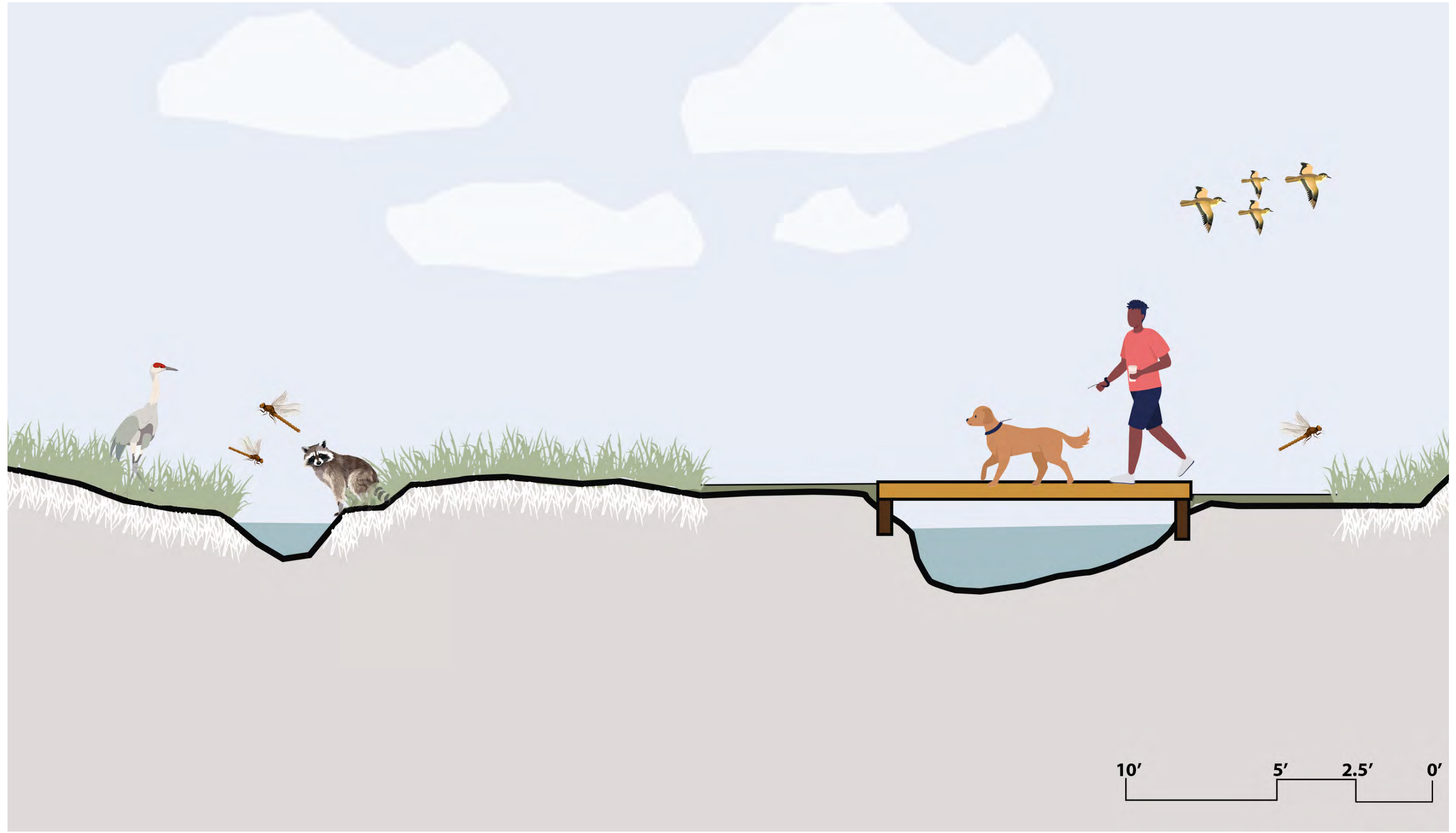
# Hayden Racetrack Parcel Design | Site Removal Plan - High Impact Design



The highlighted areas contain structures that are either no longer needed or in need of repair, as well as trash and debris left on site and in need of removal. A full removal plan would need to be implemented on a case by case basis, such as removal of tires surrounding the existing racetrack, or buried trash and electrical. The existing pump track course would be kept in similar construction but would need regrading and surfacing as well as some trail adjustments and additions.

- Removal from Site
- Regrading

# Hayden Racetrack Parcel Design | Wetland and Bridge Section



# Hayden Racetrack Parcel Design | Outdoor Seating Venue - Preliminary Design Idea



Conceptual Render of Venue in Hillside

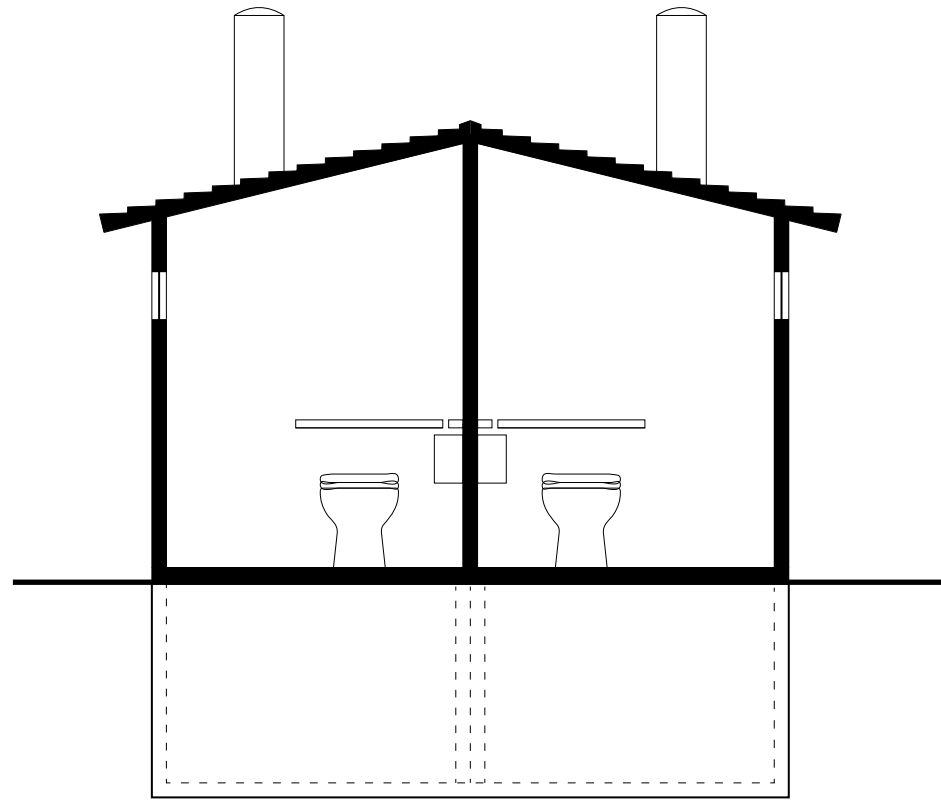


Top Down View of Seating Bowl

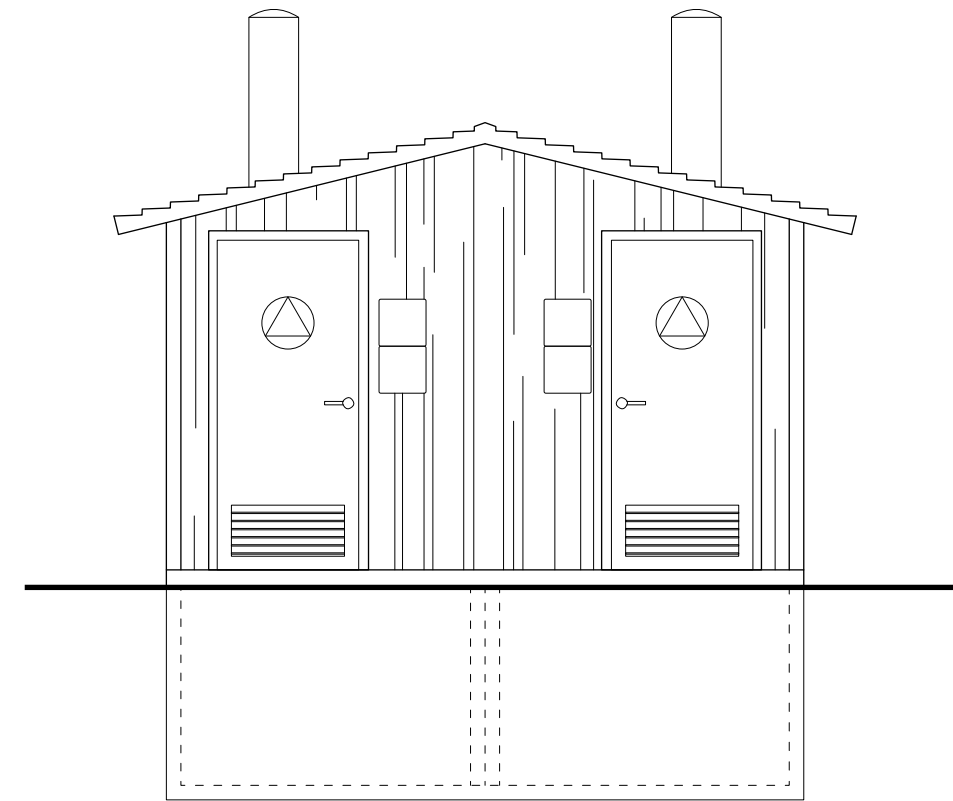


Slope Section  
1/16"=1'

# Hayden Racetrack Parcel Design | Pit Toilet - UBC Pre-designed Structure



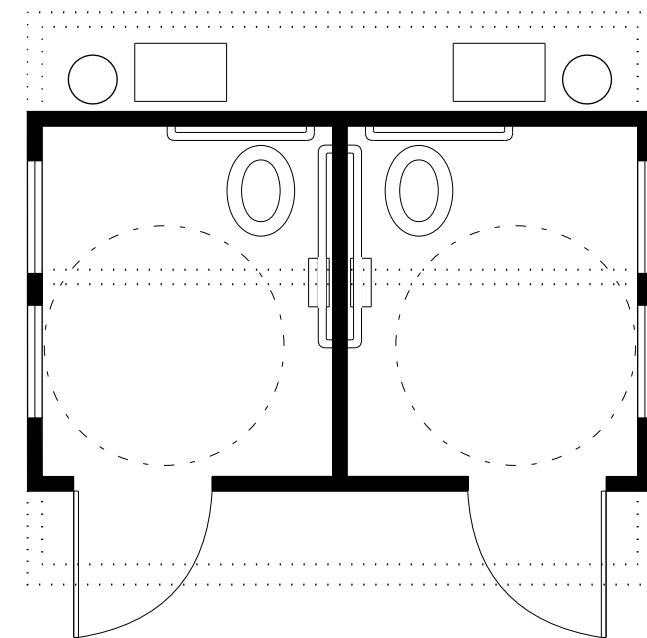
UBC Prescott - Section  
1/4":1'



UBC Prescott - Front Elevation  
1/4":1'

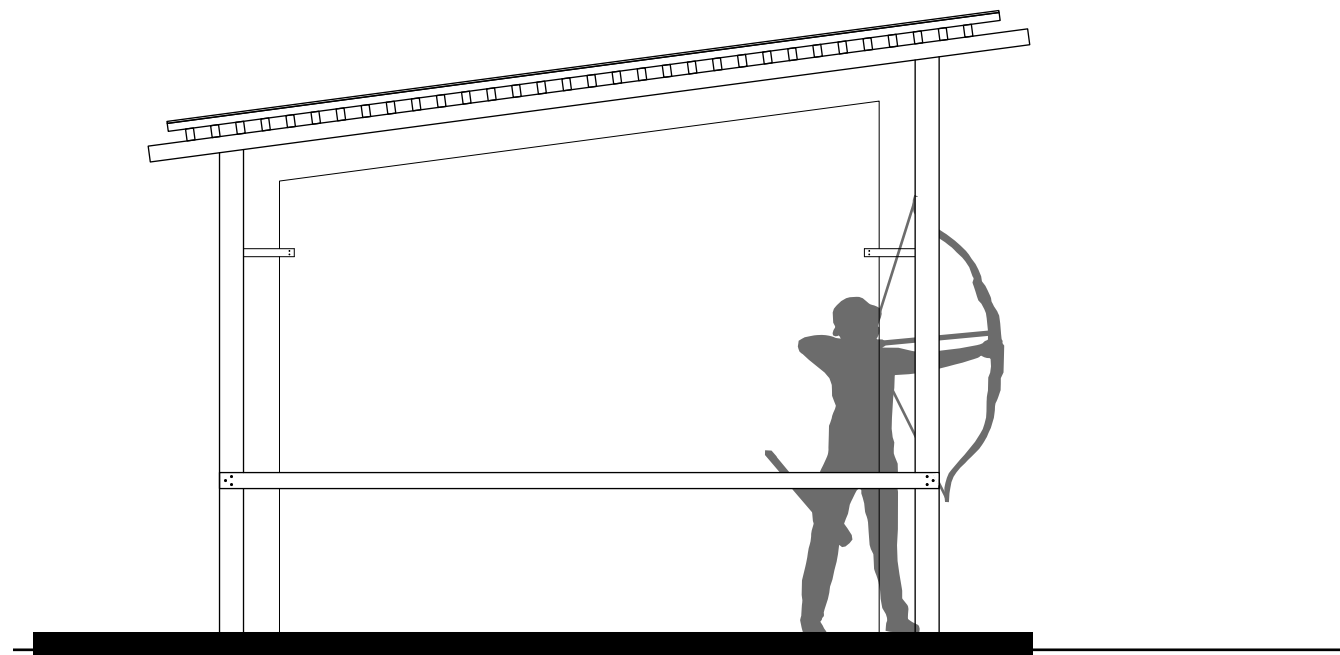


UBC Prescott - 3D Model w/ Concrete Pit

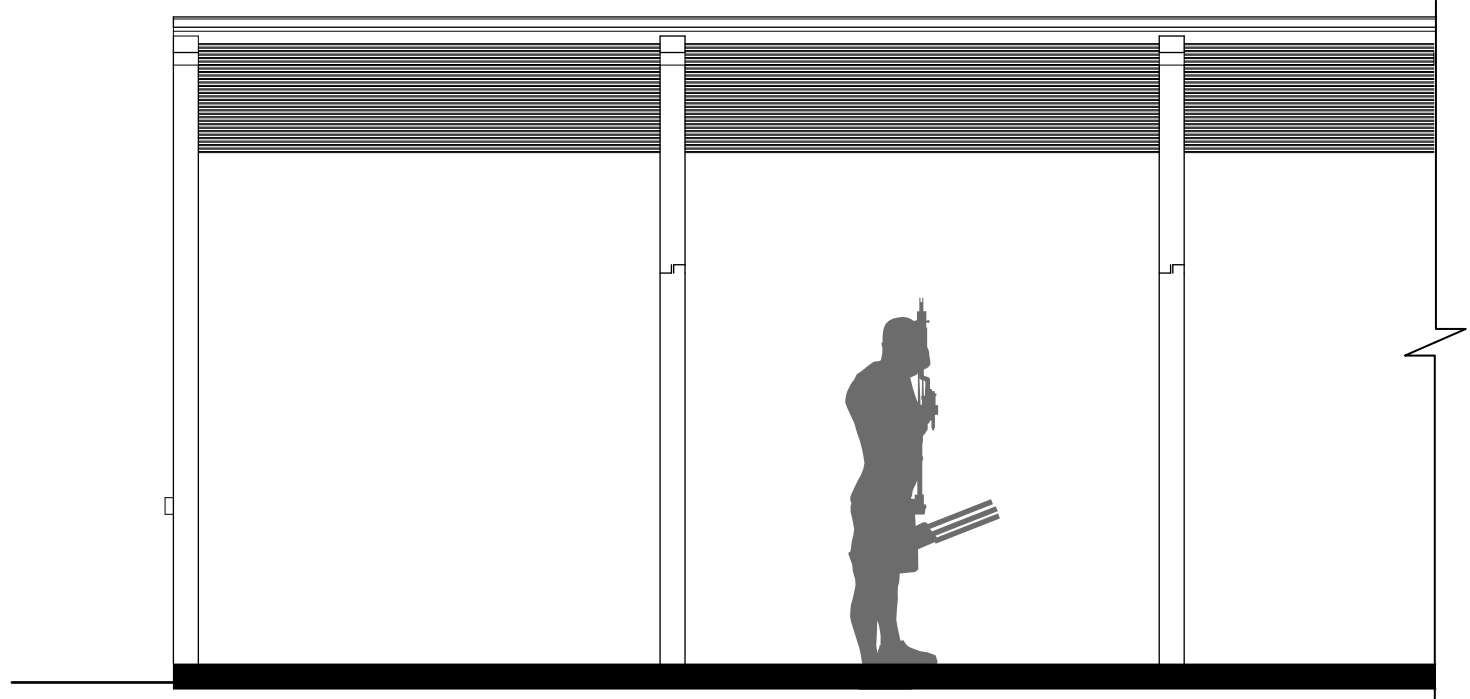


UBC Prescott - Plan  
1/4":1'

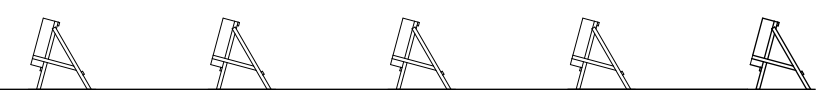
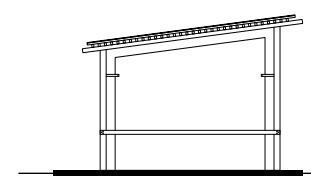
# Hayden Racetrack Parcel Design | Archery Range - Preliminary Design Idea



Side Elevation - Range Shelter  
1/4":1'



Front Elevation - Range Shelter  
1/4":1'



Side Elevation - Full Range  
1/16":1'

# Hayden Racetrack Parcel Design | Pavilion Structures - Pre-fabricated Structure



## Pavilion Design

The two pavilions on site would closely resemble each other, with the larger being 20'x32' and the smaller being closer to 10'x10'. The larger pavilion would act as a picnic shelter as well as a staging and prep area for archery, or any outdoor classes that take place on site. The smaller pavilion would act primarily as a staging area for the pump track, but would also contain picnic tables for outdoor eating in between runs. They would be made prefab, and would be very similar in design to the precedents provided here.



# Hayden Racetrack Parcel Design | High Impact Design - Cost Opinion

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Trails</b>						
Primary Trail	Crusher Fines	Tons	500	\$32.85	\$16,425.00	A1
Lowlands Trail	Boardwalk	SF	2,000	\$80.00	\$160,000.00	A2
Bridges	5' x 10' Pedestrian Bridge	EA	4	\$1,500.00	\$6,000.00	
<b>SUBTOTAL</b>					<b>\$182,425.00</b>	
<b>C. Planting</b>						
Grass Seed	Native Grass Seed Mix	LB	450	\$13.00	\$5,850.00	C1
Wildflower Seed	Native Flower Seed Mix	LB	225	\$36.00	\$8,100.00	C2
<b>SUBTOTAL</b>					<b>\$13,950.00</b>	
<b>D. Fitness Amenities</b>						
Fitness Equipment	Ultimate Outdoor Fitness Package	EA	1	\$85,000.00	\$85,000.00	D1
Poured-In-Place Rubber	42' x 35' Pad	SF	1,475	\$12.00	\$17,700.00	
<b>D. General Amenities</b>						
Picnic Tables	Park Master Universal Access Picnic Tables	EA	10	\$1,850.00	\$18,500.00	D3
Garbage Cans		EA	15	\$50.00	\$750.00	
Educational Sculptures		EA	3	\$3,600.00	\$10,800.00	D9
<b>D. General Conditions</b>						
Labor		Flat Rate	N/A	\$15,000.00	\$15,000.00	
Gravel Maintenance	Yearly Gravel Upkeep roadways	Miles	1	\$1,000.00	\$500.00	
Crusher Fines Maintenance	Yearly Crusher fines upkeep	Miles	1.25	\$6,410.00	\$6,410.00	
<b>SUBTOTAL</b>					<b>\$154,660.00</b>	
<b>F. Signage</b>						
Trail Markers	Carsonite Trail Posts - 60"	EA	15	\$27.00	\$405.00	D7
Interpretive Signage		TOTAL	N/A	\$8,000.00	\$8,000.00	
Parking and roadway		TOTAL	N/A	\$1,000.00	\$1,000.00	
<b>SUBTOTAL</b>					<b>\$9,405.00</b>	
<b>TOTAL</b>					<b>\$360,440.00</b>	

## Park and Trail System

The park and trail system would resemble much of what was laid out in the Low Impact Design proposal, with new trails and boardwalks, as well as wooden bridges for crossing the gulch. Major differences include a more extensive trail system that moves beyond the wetland and into the hillside areas, connecting the parking area with the outdoor seating venue, archery, and the primary trail system.

### Notes:

A1	-- ARS Landscape Material cost sheet
A2	Total install cost includes material, foundation, installing contractor, and railing or curb.
C1	Colorado Native Grass Seed Mix, 25 lbs per acre, up to 7,500ft elevation
C2	Colorado Wildflower Mix, 25 lbs per 1-2 acres
D1	By Outdoor-Fit, ADA accessible, 9-piece set
D3	Wheelchair accessible, Dimensions 30-1/2"H x 62"W
D7	Fiberglass, dual-sided, no decal
D9	Pricing based on custom metal artist on Etsy



# Hayden Racetrack Parcel Design | High Impact Design - Cost Opinion

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Range Shelter</b>						
Concrete Footer	Concrete	Cu.Yd	31	\$216.00	\$6,663.60	
Shelter Structure	80' x 21' x 14'	SF	3,433	\$40.00	\$137,320.00	A2
<b>B. Storage</b>						
Structure	Prefab Shed (Tractor Supply)	SF	1	\$799.00	\$799.00	A3
<b>SUBTOTAL</b>					<b>\$144,782.60</b>	
<b>C. Targets</b>						
Bag		Unit	8	\$400.00	\$3,200.00	
Stand		Unit	8	\$170.00	\$1,360.00	C1
					<b>\$4,560.00</b>	
<b>D. Retaining</b>						
Hillside soil removal		Cu.Yd	4736	\$7.00	\$33,152.00	
Retaining		Cu.Yd	444	\$216.00	\$95,904.00	
Soil removal from site		Tons	4736	\$140.00	\$663,040.00	
					<b>\$792,096.00</b>	
<b>TOTAL</b>					<b>\$941,438.60</b>	

## Archery

The archery range be formalized to face north, into the hillside which would allow for the existing geography to act as berm structures for range safety. There would also be a new archery range shelter for shooting, with 8 bays of varying distances (25-60 yards). Bag stands would also be designed to allow for changes in range distance as well as bag removal and replacement.

Notes:	
A1	
A2	20 per sqft
A3	10' x 10' storage shed
B1	
C1	Hanging stands need fabrication
C2	
D1	

# Hayden Racetrack Parcel Design | High Impact Design - Cost Opinion

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Bathroom</b>						
Structure	UBC Precast Pit - Prescott	Unit	1	\$74,140.00	\$74,140.00	A1
Pit Construction	Soil removal	Cubic Yard	3.55	\$200.00	\$710.00	A2
<b>B. Foundation</b>						
Footer	Level sand/gravel	Cubic Yard	2.38	N/A	\$1,500.00	B1
<b>SUBTOTAL</b>					<b>\$76,350.00</b>	
<b>TOTAL</b>					<b>\$76,350.00</b>	

## Bathroom (Pit Toilet)

The pit toilets would be as described on page x, prefabricated from the company UBC Precast, model name Prescott. Would have two ADA accessible toilets with a (2) 1123 gallon vaults [one for each toilet]. Primary costs would be in the prefab structure itself.

Notes:	
	1123 gallons of waste storage per room (2 rooms)
A1	-- includes installation costs
A2	4'x4'x6' (6' deep) - [Pit Depths (2 pits)]
B1	12'2" x 10'4" x 6" -- Min. \$1500 charge -- total price under minimum so \$1500 charge is total

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Construction</b>						
Soil Removal and fill		Cubic Yards	2,778	\$7.00	\$19,444.39	A1
Soil removal from site		Tons	2,778	\$140.00	\$388,920.00	
Concrete	Seating and soil retaining	Cubic Yards	169	\$216.00	\$36,504.00	
Stairs	Per stair (concrete and pour)	EA	86	\$70.00	\$6,020.00	A3
<b>B. Stage</b>						
Concrete		Cubic Yards	34.5	\$216.00	\$7,452.00	
Shade Structures	Prefab shade structure	EA	1	\$100,000.00	\$100,000.00	B1
<b>SUBTOTAL</b>					<b>\$558,340.39</b>	
<b>F. Electrical</b>						
Lighting		Each	8.00	\$500.00	\$4,000.00	
General electrical		SqFt	1000.00	\$7.00	\$7,000.00	
<b>SUBTOTAL</b>					<b>\$11,000.00</b>	
<b>TOTAL</b>					<b>\$569,340.39</b>	

## Outdoor Seating Venue

The outdoor seating venue will function as a space for gathering, whether that be for music, individual entertainment, resting, parties, or anything else the locals want to host. It would be a concrete structure formed into the existing hillside, which would make the primary costs removal of existing soil and retaining the hillside.

Notes:	
A1	Operator and equipment costs ~200 an hour
A3	Concrete poured and priced separately
B1	Average prefab cost is between 75,000 and 150,000

# Hayden Racetrack Parcel Design | High Impact Design - Cost Opinion

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Parking</b>						
Primary Surface	Black Gravel	Ton	651	\$62.00	\$40,331.00	A1
Parking Stops	Railroad ties	Unit	92	\$164.00	\$15,088.00	
<b>B. Construction</b>						
Level and Grade	Soil grading	SF	65,060	\$1.50	\$97,590.00	
Level and Grade (Depth and removal)	\$80 for 1" depth (+ \$75 removal fee)	SF	99	\$155.00	\$15,345.00	
Installation		HRS	24	\$50.00	\$1,200.00	B1
<b>SUBTOTAL</b>					<b>\$169,554.00</b>	
<b>TOTAL</b>					<b>\$169,554.00</b>	

## Parking

Parking would consist of graded gravel roadways and parking lots, including a bus turnaround at the east end of the lot and a secondary parking lot in the lot occupied by the pump track. Lot is designed to include 85 regular sized spaces and 5 handicap accessible spaces. Railroad ties would act as parking barriers to delineate spots.

Notes:	
A1	1 cubic yard = 100-square-foot area with 3 inches of gravel = 1 ton
B1	3" total depth, units of 2000 sq ft

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Archery Picnic Pavilion</b>						
Prefab Structure	20'x32' - Horizon Structures	EA	1	\$26,612.00	\$26,612.00	A1
Level and Grade		SF	640	\$1.50	\$960.00	
Concrete Footer	Concrete	Cu.Yd	50	\$216.00	\$10,800.00	
<b>SUBTOTAL</b>					<b>\$38,372.00</b>	
<b>B. Small Pump Track Pavilion</b>						
Prefab Structure	10'x10' - Horizon Structures	EA	1	\$6,732.00	\$6,732.00	A1
Level and Grade		SF	100	\$1.50	\$150.00	
Concrete Footer	Concrete	Cu.Yd	8	\$216.00	\$1,728.00	
<b>SUBTOTAL</b>					<b>\$8,610.00</b>	
<b>TOTAL</b>					<b>\$38,372.00</b>	

## Pavilions

Two pavilions, as previously described on page x, would allow for picnic style seating and areas for setup and tear down for both archery and pump track activities. Both structures would be prefabricated to save on costs, and would be relatively simple in design

# Hayden Racetrack Parcel Design | High Impact Design - Cost Opinion

ITEM	PRODUCT	UNIT	QTY	UNIT PRICE	TOTAL	NOTES
<b>A. Trails</b>						
Primary Trail	Soil - 9,700 sq.ft.	Hours	10	\$200.00	\$2,000.00	A1
Bridge	5' x 10' Pedestrian Bridge	Unit	1	\$1,500.00	\$1,500.00	
<b>B. Regrading</b>						
Grade and Level		SF	9,700	\$1.50	\$14,550.00	B1
<b>SUBTOTAL</b>					<b>\$18,050.00</b>	
<b>TOTAL</b>					<b>\$18,050.00</b>	

## Pump Track

The pump track that exists on site would be used as a template for regrading and finishing of an updated pump track. A new bridge would be added to the site to run over the ditch. Any trail updates would be kept dirt and closely resemble the original design.

Notes:	
A1	Use on site dirt -- only cost is movement of soil
B1	Use existing landscape and trail system as base to cut costs

Amenity	Total Cost
Park/Trail System	<b>\$360,440.00</b>
Archery	<b>\$941,438.60</b>
Bathroom	<b>\$76,350.00</b>
Outdoor Venue	<b>\$569,340.39</b>
Parking	<b>\$169,554.00</b>
Pavilions	<b>\$38,372.00</b>
Pump Track	<b>\$18,050.00</b>
<b>Sum Total</b>	<b>\$2,173,544.99</b>

## Total Estimated Cost Opinion

The total estimated opinion for the high impact design includes all of the new conceptual ideas for the high impact design portion of this packet. Cost is reflective of the entirety of the high impact conceptual design and any single part can be omitted or changed based upon client desires.

*This cost estimate is based upon preliminary conceptual design and planning and should be used for information only for purposes of determining an order of magnitude. The estimate was completed without actual engineering and is subject to change. The estimate should be refined as more detailed design stages provide accurate quantities. The data used to compile the estimate is derived from industry standard sources such as 2016 RS Means data sets. Prices are subject to change with time and other industry related factors.*

Work Session

Staff & Councilmember Reports

HAYDEN CENTER

Sarah Stinson, Director Arts and Events:

Dance camp registration is open. Theatre is new and now also open to youth. Pottery classes should begin in September.

Councilmember Carlson mentioned that the hose for the slip and slide. It impeded access for wheelchair usage. ADA access at Dry Creek Park is needed for access to vendors and food trucks.

Rhonda Sweetser, Director Parks and Recreation: Registration for football went well. Basketball begins in October. Huge thank you to all Rec Board, Arts Board for all of the help with Hayden Daze. Volleyball tournament was great addition this year. Pop up classes are not well attended nor is Saturday participation. Pickleball materials at Hayden Town Park were vandalized and are now located back at the Hayden Center. Hayden Center sign is officially up in front of the building. Thank you to Town Council as well as Ty Camilletti who hung the sign,

POLICE

Chief of Police Scurlock:

PUBLIC WORKS

Bryan Richards, Public Works Director:

PLANNING

Tegan Ebbert, Community Development Director: There will be another application for Valley View business park coming in the next few days. EDC will be planning another business crawl on August 8<sup>th</sup> which is the last Walnut St Market of the season. There are also plans for a business community entrepreneur mixer for interest in participating in the business pitch competition on Wednesday August 20<sup>th</sup>.

Carlson asked about application of Valley View business park. Questioning belief that the business park is empty, are there statistics of built out it is? Town of Hayden can pull building permit data.

Mayor Banks questioned the size of the lots. Tegan explained that the lots are from .25 - .75 acre in size and business are buying multiple lots to build workforce units for their businesses. Businesses are experiencing a need themselves for housing and are trying to solve the housing problems on their own by building.

ADMINISTRATION

Mathew Mendisco, Town Manager:

Sharon Johnson, Town Clerk:

Andrea Salazar, Finance Manager:

Staff reports will continue at the end of the meeting.

Mayor Banks called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Pro Tem Reese and Councilmembers Gann, Hicks, Bell and Carlson present. Also present were Town Manager, Mathew Mendisco, Community Development Director, Tegan Ebbert, Finance Manager, Andrea Salazar, Hayden Center Recreation Director, Rhonda Sweetser, and Hayden Center Arts and Events Director, Sarah Stinson.

COUNCILMEMBER  
REPORT AND UPDATE

Elaine Hicks updated that the school district has changed the dates of the meeting. She has conflict with the Humane Society and is no longer able to attend. Ryan Bell will begin attending the School District Meetings. Mayor Banks asked for an update of the RTA. Mendisco responded with items are on agenda.

Carlson asked if the ballot question will be county wide.

Bell asked if Town has first right of refusal. Town of Hayden has 8 units. Town can offer a sublease to the Hayden School district. Bell would like for the school district to have first right of refusal. Mendisco believe that the school and the Town could create an IGA regarding giving Town of Hayden units to school district for first right of refusal. Carlson questions the units that Town of Hayden has first refusal, how is it determined what sizes of units are included. Kimball Crangle with Gorman and Co. Any vacancy would create a first right of refusal. First right of refusal could extend to council as well as staff. Gann asked if we could do a study of needs for the Town as well as the school? Town staff will utilize an existing grant for the study. Tegan responded with AMI that is trying to be targeted and unit size being targeted. Consultant is able to analyze this information. This will help us understand us to better understand the specific housing needs.

Opportunity for Town of Hayden to take existing land and build workforce housing at. Gann would like Town of Hayden Staff to pursue other grants for workforce housing.

OPENING PRAYER  
MOMENT OF SILENCE

Mayor Banks offered a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Banks led the Pledge of Allegiance.

PUBLIC COMMENTS

None

PROCLAMATIONS/  
PRESENTATIONS

CONSENT ITEMS

Mayor Banks asked to add a motion to correct the date on the upper right-hand corner to read July 11, 2024.

Consideration of minutes  
for the Regular Meeting –  
July 11, 2024

Councilmember Gann moved to approve the consent items with the addition of the amendment to the July 11<sup>th</sup> date correction. Councilmember Hicks seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Gann– aye.

Consideration to approve payment bill vouchers dated July 11, 2024 in the amount of \$502,412.02

Councilmember Bell - aye. Councilmember Hicks – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

OLD BUSINESS

Review and Consider Approval of Resolution 2024-09 Authorizing the Admission of town of Hayden Page 11 as a Member of Prairie Run Community LLC

Mayor Banks moved to approve. Councilmember Carlson seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell– aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

Review and Consideration to Approve

NEW BUSINESS

A. Review and Consider for Approval of Financial Statements for the Year Ended December 31, 2023

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

Chad Atkinson with HintonBurdick gave a presentation

B. Review and Consider for Approval Single Audit for the year Ended December 31, 2023

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

C. Review and Consider for Approval of MOU for formation of Regional Transportation Authority

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

D. Review and

Mayor Banks moved to approve. Councilmember Carlson seconded. Roll call vote.

- Consider for Approval of Cost Sharing Agreement for formation Regional Transportation Authority
- Councilmember Carlson – aye. Councilmember Gann– aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.
- E. Review and Consider Approval of Application to Colorado Department of Energy for Grant Funds for Staff Capacity to Support the Routt County Climate Action Plan
- Paul with Yampa Valley Sustainability Council covered the slides that are included in the packet. Paul is requesting the Town of Hayden to be the fiscal agent to submit for a State energy grant. YVSC will do all of the grant writing. The intent is to fund a regional collaboration within the county. There is no funding match required. Town of Hayden would be lead applicant and responsible for collecting money to the state and dispersing to appropriate recipients.
- Bell asked what the grant is for? Carlson asked how Town of Hayden became the fiscal agent. Mendisco responded that the prior council in 2021 saw the benefit to control the future. Town of Hayden has control of management, Banks asked about staff capacity to ensure there won't be additional strain on Town of Hayden staff.
- Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.
- F. Review and Consider Approval of Routt County CRC Grant to DOLA for Regional Solar Array in Hayden
- Mathew Mendisco introduced the discussion of the Regional Solar Array that will be in Hayden. Routt County originally applied for the grant to DOLA with the understanding to partner and co-applicant with Hayden. Tim Redmond introduced Melina Bricker the new Assistant County Manager. She was asking the Board for a formal approval from the Town of Hayden to allow the solar array with an eventual micro-grid to be placed on 15 acres near the waste treatment plant in 2025-2026. They are not asking for any money, all costs will be covered by grants and other sources. DOLA requires the partnership for the grant.
- There was general discussion with the board on various elements of the project. The project would have a second phase at the airport of the same size. Each array would produce 4.2 million kilowatt hours. The board asked about buying/selling agreements. Those would have to be approved by all of the partners in the eventuality that would be feasible. Melina Bricker with Routt County discussed the Solar Array located at the Water Plant. Melina is asking to confirm that Routt County places their solar array near the water plant. Melina explained how the microgrid works. They are wanting to plug this into the YVEA utility grid to offset costs. There is not request for funds from the Town of Hayden, only usage of the 15 acres. They are looking for resilience with grid failure. Board is requesting a formal agreement of support.
- Commission Redmond spoke of need to keep the plant running and well as the airport in case of an emergency.



Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

PULLED CONSENT ITEMS    None

STAFF AND  
COUNCILMEMBER  
REPORTS AND UPDATES  
CONTINUED

Mendisco spoke about Stokes gulch, they are planning to put in over 600 acres of arrays. There is a lease from the State Land Trust. Staff asked about the impact of the loss of big game hunting. Tegan updated that this project is located in the County and does not go through the Town. Once the application is complete the Town of Hayden will be a part of the review process. Staff is aware that there is a concern for loss of public hunting land. The county has a process for mitigation to outdoor recreation. The Town is asking how the mitigation will be met and offset. There is also concern of access to site through Town of Hayden. Housing of the workforce while they are standing up the solar array. The applicant needs to provide a plan of how the workforce will be housed. Mayor Banks is asking how much teeth Town of Hayden has in this project. Project is out of town boundary, state land board and private land. County would end up being the final decider. County commissioners want to hear the impact that will face Town of Hayden. Town is discovering if there is a right to refuse usage of our roads or there is an impact fee associated with the usage of Town of Hayden roads. CPW is also a referral agency. There are concerns about loss of hunting as well as loss of wildlife that habitat the area. Project is identified as Trapper Solar Project.

EXECUTIVE SESSION

ADJOURNMENT                    Mayor Banks adjourned the meeting at 9:20 p.m.

Recorded by:

\_\_\_\_\_  
Andrea Salazar, Deputy Town Clerk

APPROVED THIS 1st DAY OF AUGUST, 2024.

\_\_\_\_\_  
Ryan Banks, Mayor

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember requests to pull an item from the consent agenda.

- A. Consideration of minutes for the Regular Meeting of July 18, 2024 Page
- B. Consideration to ratify payment bill vouchers dated July 26, 2024 in the amount of \$11,178.00 Page
- C. Consideration to approve payment bill vouchers dated July 25, 2024 in the amount of \$409,214.34 Page
- D. Move to approve the appointment of Ben Robbins as an Alternate Planning Commission Member Page  
with a term expiring on 1/31/2029.
- E. Move to reappoint David ‘Mo’ Demorat from an Alternate Planning Commission Member Page  
to a Regular Planning Commission Member with a term expiring on 1/31/2027.
- F. Consideration to accept Financials June 30, 2024 Page

**5. OLD BUSINESS none**

**6. NEW BUSINESS**

- A. Review and Consider for Approval Resolution 2024-10 A Resolution Reactivating the Intergovernmental Page  
Agreement Between the Town of Hayden and Routt County for the Purpose of Participating in the  
Coordinated Election to be held on November 5, 2024
- B. KW CG Work/Live Development Conditional Use Permit, Lot 6 Valley View Business Park Page
  - i. Public Hearing: Conditional Use Permit (CUP) for the construction of eight (8) work/live units to be located on Lot  
6, Valley View Business Park, an approximately 0.53-acre parcel.
  - ii. Consideration for approval of a Conditional Use Permit (CUP) for the construction of eight (8) work/live units to  
be located on Lot 6, Valley View Business Park, an approximately 0.53-acre parcel.
- C. Review and Consider For Approval ORDINANCE NO. 735 First Reading Page  
AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF CERTAIN REAL PROPERTY OWNED BY THE TOWN  
OF HAYDEN AND LEGALLY DESCRIBED AS LOTS 3, 4, 5, 7, 8, 9, 10, 11 & 13, NORTHWEST COLORADO BUSINESS PARK  
FILING 2, TO THE NORTHWEST COLORADO GENERAL IMPROVEMENT DISTRICT (1-2022).

**7. PULLED CONSENT ITEMS**

**8. STAFF AND COUNCILMEMBER REPORTS AND UPDATES (CONTINUED, IF NECESSARY)**

**9. EXECUTIVE SESSION (IF NECESSARY)**

**10. ADJOURNMENT**

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
12696	AT&T Mobility	287293429932	Sewer - Cell Phone	07/20/2024	106.92		
12696	AT&T Mobility	287293429932	Streets - Cell Phone	07/20/2024	266.80		
12696	AT&T Mobility	287293429932	Water - Cell Phone	07/20/2024	111.83		
12696	AT&T Mobility	287293429932	Admin - Cell Phone	07/20/2024	245.30		
12696	AT&T Mobility	287293429932	HC Cell Phones	07/20/2024	147.18		
12696	AT&T Mobility	287293429932	EDC - Market Coordinator	07/20/2024	44.01		
12696	AT&T Mobility	287293429932	Exec - Phone	07/20/2024	49.06		
12696	AT&T Mobility	287293429932	EDC - Market Coordinator	07/20/2024	40.04		
12696	AT&T Mobility	287293429932	PW - Utility Locate iPad	07/20/2024	20.02		
12696	AT&T Mobility	287293429932	PW - Utility Locate iPad	07/20/2024	20.02		
12696	AT&T Mobility	287293441320	PD - Cell Phone	07/20/2024	641.38		
Total 12696:					1,692.56		
2440	Atmos Energy	0332JUL2024	3013140332 40500 County Road	07/12/2024	90.63		
2440	Atmos Energy	1967JUL2024	3016201967 Streets gas	07/12/2024	42.88		
2440	Atmos Energy	2144JUL2024	3016202144 Sewer Plant Gas	07/12/2024	42.88		
2440	Atmos Energy	2411JUL2024	3016202411 225 W Jefferson Par	07/12/2024	32.31		
2440	Atmos Energy	2626JUL2024	3016202626 Town Hall	07/15/2024	30.20		
2440	Atmos Energy	2886JUL2024	3016202886 Crandall Pump Hous	07/15/2024	30.20		
2440	Atmos Energy	2910JUL2024	4040912910 - Hayden Center	07/12/2024	534.10		
2440	Atmos Energy	3116JUL2024	3016203116 Airport Lift Gas	07/12/2024	33.50		
2440	Atmos Energy	3349JUL2024	3016203349 Dry Creek Lift Gas	07/12/2024	19.16		
2440	Atmos Energy	3590JUL2024	3016203590 513 S Poplar Parks	07/15/2024	63.66		
2440	Atmos Energy	5208JUL2024	3012505208 Golden Meadows Ga	07/12/2024	33.58		
2440	Atmos Energy	7426JUL2024	3017767426 PD Gas	07/15/2024	36.11		
2440	Atmos Energy	8494JUL2024	30640282494 Hayden Center Kitc	07/16/2024	35.42		
Total 2440:					1,024.63		
3770	CenturyLink	5042JULY2024	334105042 Water Phones_3058	07/16/2024	38.84		
3770	CenturyLink	5042JULY2024	334105042 Streets Phones_3840	07/16/2024	61.84		
3770	CenturyLink	5042JULY2024	334105042 Sewer Phones_4330	07/16/2024	38.84		
Total 3770:					139.52		
13061	Xerox Financial Services	6042837	HC - Coper Lease 020-0148634-0	07/14/2024	187.68		
Total 13061:					187.68		
4010	Yampa Valley Electric	0401JUL2024	660020401 249 Hawthorne	07/23/2024	60.45		
4010	Yampa Valley Electric	0502JUL2024	660020502 1545 Jefferson Ave lift	07/23/2024	126.70		
4010	Yampa Valley Electric	1002JUL2024	720021002 Dry Creek Lift Electric	07/23/2024	175.84		
4010	Yampa Valley Electric	1401JUL2024	660021401 Seneca Hill electric	07/18/2024	190.50		
4010	Yampa Valley Electric	3101JUL2024	730013101 513 S Poplar Parks	07/18/2024	464.05		
4010	Yampa Valley Electric	3202JUL2024	660013202 Airport Lift Electric	07/23/2024	227.32		
4010	Yampa Valley Electric	3406JUL2024	740003406 Town Hall Electric	07/23/2024	529.82		
4010	Yampa Valley Electric	3501JUL2024	730013501 513 S Poplar Pond	07/18/2024	344.32		
4010	Yampa Valley Electric	5501JUL2024	720015501 225 W Jefferson Park	07/23/2024	71.10		
4010	Yampa Valley Electric	6002JUL2024	760016002 Community Tree Elect	07/23/2024	60.45		
4010	Yampa Valley Electric	6201JUL2024	760016201 PW Shop Electric	07/23/2024	597.62		
4010	Yampa Valley Electric	7601JUL2024	780017601 Lake View Parks Elect	07/18/2024	60.99		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
4010	Yampa Valley Electric	7702JUL2024	760007702 Sewer Plant Electric	07/23/2024	1,721.02		
4010	Yampa Valley Electric	7802JUL2024	660007802 Water Plant Electric	07/23/2024	1,455.75		
4010	Yampa Valley Electric	8001JUL2024	700008001 Wash & Ash Elec	07/18/2024	99.02		
4010	Yampa Valley Electric	8103JUL2024	730008103 3rd St Parks Electric	07/18/2024	86.63		
4010	Yampa Valley Electric	8803JUL2024	780008803 Golden Meadows Pu	07/18/2024	994.84		
4010	Yampa Valley Electric	8901JUL2024	720008901 Hospital Hill electric	07/23/2024	60.45		
4010	Yampa Valley Electric	9402JUL2024	730009402 Key Pump Electric	07/18/2024	67.74		
4010	Yampa Valley Electric	9902JUL2024	720009902 Crandall Pump Electri	07/23/2024	739.00		
Total 4010:					8,133.61		
Grand Totals:					11,178.00		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
6615	All Natural of Yampa Valley Inc	992559	PD - Janitorial	07/21/2022	250.00		
6615	All Natural of Yampa Valley Inc	992559	HC - Janitorial	07/21/2022	640.00		
6615	All Natural of Yampa Valley Inc	992559	TH - Janitorial	07/21/2022	290.00		
Total 6615:					1,180.00		
3750	American Legion	JULY2024	Hayden Daze Meals	07/13/2024	113.00		
Total 3750:					113.00		
12859	AP Mountain States, LLC	PHASE II PAY	Release Retainage Phase II - Pay	06/30/2024	246,834.50		
Total 12859:					246,834.50		
1310	Boyko Supply Co	215266	HC - Trash Bags, TP, Laundry Det	07/17/2024	309.34		
1310	Boyko Supply Co	215272	HC - Art Studio Supplies	07/17/2024	59.40		
1310	Boyko Supply Co	215309	HC - Papertowels	07/18/2024	118.80		
Total 1310:					487.54		
12906	Capital One	1656890165	Downtown Flowers	07/19/2024	48.50		
12906	Capital One	1656890165	Hayden Daze Supplies	07/19/2024	139.81		
12906	Capital One	1656890165	HC - Batteries for Art	07/19/2024	15.97		
Total 12906:					204.28		
13413	Carson Campbell	72220243	Youth Baseball Umpire x 4	07/22/2024	100.00		
Total 13413:					100.00		
1650	CEBT	INV 0067710	Sewer Benefits	07/19/2024	3,587.06		
1650	CEBT	INV 0067710	Streets Benefits	07/19/2024	6,813.59		
1650	CEBT	INV 0067710	Water Benefits	07/19/2024	4,408.01		
1650	CEBT	INV 0067710	Parks Benefits	07/19/2024	2,767.78		
1650	CEBT	INV 0067710	Rec Benefits	07/19/2024	8,955.28		
1650	CEBT	INV 0067710	HC - Fitness Benefits	07/19/2024	2,346.87		
1650	CEBT	INV 0067710	HC - Arts Benefits	07/19/2024	1,906.49		
1650	CEBT	INV 0067710	Sewer Admin Benefits	07/19/2024	1,898.68		
1650	CEBT	INV 0067710	Water Admin Benefit	07/19/2024	1,898.68		
1650	CEBT	INV 0067710	Admin Benefits	07/19/2024	5,938.11		
1650	CEBT	INV 0067710	Planning Benefits	07/19/2024	1,632.85		
1650	CEBT	INV 0067710	PD Benefits	07/19/2024	9,788.86		
1650	CEBT	INV 0067710	Leg Benefits	07/19/2024	2,771.48		
Total 1650:					54,713.74		
13397	Cedar Trail Creations	16JUL2024	Arts - Macrame Instruction	07/16/2024	294.00		
Total 13397:					294.00		
8340	Colorado Correctional	211806	1000 Traffic Tickets	06/20/2024	1,060.80		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 8340:					1,060.80		
12127	Garfield & Hecht, PC	263253	Affordable Housing, Shelton Ditch	06/30/2024	82.50		
Total 12127:					82.50		
13360	Giacomo Dale Camilletti	29JUL2024	NWBP Easement - Western Loafi	07/29/2024	10,000.00		
Total 13360:					10,000.00		
3870	Grainger Inc	9184011725	Parks - Pond Aerator	07/16/2024	730.24		
3870	Grainger Inc	9185160570	WTP - UPS Battery Backup	07/17/2024	168.05		
Total 3870:					898.29		
13225	GreatAmerica Financial Services	37092685	SAVIN C4500 Town Hall Printer	07/26/2024	268.00		
Total 13225:					268.00		
7360	Hayden School District RE-1	HYDNDZE.202	High School Track - Hayden Daze	07/13/2024	250.00		
Total 7360:					250.00		
1360	Hinton Burdick CPAs & Advisors	307811	2023 Audit Progress Billing	06/30/2024	4,675.00		
1360	Hinton Burdick CPAs & Advisors	307811	2023 Single Audit Progress Billing	06/30/2024	1,575.00		
1360	Hinton Burdick CPAs & Advisors	307811	2023 Audit Additional Testing	06/30/2024	1,800.00		
Total 1360:					8,050.00		
13410	IQ Plumbing and Heating LLC	2141	328 Honeysuckle Meter Relocatio	07/13/2024	200.00		
Total 13410:					200.00		
2730	Jackson's Office Supply	10460127	SEP Legal Notice Poster	07/23/2024	22.00		
Total 2730:					22.00		
12542	Jennifer Stewart Photography	021121	Baseball Team Plaques	07/10/2024	250.00		
Total 12542:					250.00		
13415	Kobi Ortiz	72220246	Youth Baseball Umpire x 7	07/22/2024	175.00		
Total 13415:					175.00		
13411	Kustom Signals, Inc	613161	PD - #716 Radar Antenna Mount	07/15/2024	80.00		
Total 13411:					80.00		
13183	La Central Catering LLC	000010120	TC - Work Session	07/11/2024	275.00		
Total 13183:					275.00		
13412	Lewis Fredrickson	823081	PD - Tree Removal	07/05/2024	1,150.00		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 13412:					1,150.00		
4465	LL Johnson	5267521-00	Parks - PGP Ultra 4" Rotor	07/10/2024	631.33		
Total 4465:					631.33		
12837	LRE Water Inc	27039	Update Water Rights Model	07/12/2024	358.00		
Total 12837:					358.00		
8375	MASON SIEDSCHLAW	2666	HC - PCI Compliance	07/27/2024	225.00		
Total 8375:					225.00		
9060	Mid-American Research Chemical	0823516-IN	Parks - Field Marking Paint	07/05/2024	1,698.00		
Total 9060:					1,698.00		
13323	Mind Springs Health Inc	5172024	Laura Robinson	07/08/2024	2,500.00		
Total 13323:					2,500.00		
4060	Murray Dahl Beery & Renaud LLP	18670	GID Legal Review	07/17/2024	1,750.00		
4060	Murray Dahl Beery & Renaud LLP	18670	Praire Run Legal Review	07/17/2024	687.50		
4060	Murray Dahl Beery & Renaud LLP	18670	Legal Review	07/17/2024	3,177.50		
4060	Murray Dahl Beery & Renaud LLP	18671	Municipal Prosecution	07/17/2024	976.75		
Total 4060:					6,591.75		
8200	Nalco Company	6602806546	Water Plant Chemicals	07/12/2024	4,932.41		
Total 8200:					4,932.41		
4080	Northwest CO Consultants Inc	21-13252-02	Washington St Geotech	07/18/2024	1,170.00		
4080	Northwest CO Consultants Inc	21-13287-02	NWBP - Off Site Geotech	07/23/2024	5,050.00		
4080	Northwest CO Consultants Inc	24-13288-03	NWBP - Off Site Geotech	07/23/2024	4,100.00		
Total 4080:					10,320.00		
13414	Peyton Johnson	722220244	Youth Baseball Umpire x 4	07/22/2024	100.00		
Total 13414:					100.00		
1350	Pinnacol Assurance	21763764	Legislative Work Comp	07/22/2024	32.86		
1350	Pinnacol Assurance	21763764	Court Work Comp	07/22/2024	16.43		
1350	Pinnacol Assurance	21763764	Executive Work Comp	07/22/2024	16.43		
1350	Pinnacol Assurance	21763764	Administration Work Comp	07/22/2024	32.86		
1350	Pinnacol Assurance	21763764	Police Work Comp	07/22/2024	1,248.68		
1350	Pinnacol Assurance	21763764	Streets Work Comp	07/22/2024	690.06		
1350	Pinnacol Assurance	21763764	Parks Work Comp	07/22/2024	295.74		
1350	Pinnacol Assurance	21763764	Water Work Comp	07/22/2024	262.88		
1350	Pinnacol Assurance	21763764	Water Adm Work Comp	07/22/2024	32.86		
1350	Pinnacol Assurance	21763764	Sewer Work Comp	07/22/2024	164.30		
1350	Pinnacol Assurance	21763764	Sewer Adm Work Comp	07/22/2024	32.86		
1350	Pinnacol Assurance	21763764	HC Work Comp	07/22/2024	460.04		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
Total 1350:					3,286.00		
12936	Preston, Chase	72220245	Youth Baseball Umpire x 4	07/22/2024	100.00		
Total 12936:					100.00		
13375	Rinker Materials	29522237	NWBP Manholes	07/03/2024	12,969.00		
13375	Rinker Materials	29539725	NWBP Manholes	07/08/2024	12,960.00		
Total 13375:					25,929.00		
13416	Sean Prieditis	# 2940	Reimburse Overpayment Ticket #	07/07/2024	5.00		
Total 13416:					5.00		
1655	STANDARD INSURANCE COMP	00 750748 AU	Sewer LTD	07/17/2024	77.22		
1655	STANDARD INSURANCE COMP	00 750748 AU	STREETS LTD	07/17/2024	147.84		
1655	STANDARD INSURANCE COMP	00 750748 AU	WATER LTD	07/17/2024	96.81		
1655	STANDARD INSURANCE COMP	00 750748 AU	HC LTD	07/17/2024	223.65		
1655	STANDARD INSURANCE COMP	00 750748 AU	PARKS LTD	07/17/2024	51.08		
1655	STANDARD INSURANCE COMP	00 750748 AU	SWR ADM LTD	07/17/2024	44.10		
1655	STANDARD INSURANCE COMP	00 750748 AU	WTR ADM LTD	07/17/2024	44.10		
1655	STANDARD INSURANCE COMP	00 750748 AU	ADMIN LTD	07/17/2024	133.93		
1655	STANDARD INSURANCE COMP	00 750748 AU	PD LTD	07/17/2024	148.16		
1655	STANDARD INSURANCE COMP	00 750748 AU	PLNG LTD	07/17/2024	36.56		
Total 1655:					1,003.45		
10930	Standard Plumbing Supply Co.	XBTY85	DCP - Sprinkler Sytem Break	07/18/2024	279.03		
10930	Standard Plumbing Supply Co.	XBVD02	Parks - Return PVC	07/18/2024	42.34		
Total 10930:					236.69		
13047	Steadman Group LLC	HAYD1-2402	Region 1 Opioid Facilitation	04/01/2024	6,747.72		
Total 13047:					6,747.72		
13297	Sweetser, Rhonda	JULY2024	Hayden Daze Mileage Reimb	07/24/2024	54.94		
Total 13297:					54.94		
3710	Town of Hayden	JUL2024	15.01 1250 W Jefferson	07/31/2024	241.74		
3710	Town of Hayden	JUL2024	92.01 178 W Jefferson	07/31/2024	96.23		
3710	Town of Hayden	JUL2024	94.01 Bulk Water	07/31/2024	218.65		
3710	Town of Hayden	JUL2024	231.01 229 S 3rd St park	07/31/2024	1,878.39		
3710	Town of Hayden	JUL2024	232.01 40500 CR 183	07/31/2024	548.55		
3710	Town of Hayden	JUL2024	355.01 1200 W Jefferson	07/31/2024	150.26		
3710	Town of Hayden	JUL2024	436.02 Hayden Center	07/31/2024	939.99		
3710	Town of Hayden	JUL2024	534.01 101 S Chestnut	07/31/2024	452.96		
3710	Town of Hayden	JUL2024	694.02 135 Walnut Street	07/31/2024	73.44		
3710	Town of Hayden	JUL2024	1208.01 513 S Poplar St park	07/31/2024	50.11		
3710	Town of Hayden	JUL2024	2035.01 249 Hawthorn	07/31/2024	160.00		
3710	Town of Hayden	JUL2024	2036.01 513 S Poplar St	07/31/2024	194.57		
3710	Town of Hayden	JUL2024	2044.01 351 Vista Verde Dr	07/31/2024	631.35		
3710	Town of Hayden	JUL2024	2046.01 326 Lake View	07/31/2024	908.95		
3710	Town of Hayden	JUL2024	2090.01 Industrial Park A	07/31/2024	68.46		



Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
3710	Town of Hayden	JUL2024	2163.01 Community Garden Utilit	07/31/2024	80.00		
Total 3710:					6,693.65		
12459	United Companies	1584428	Gravel Stock Piles	07/12/2024	237.68		
Total 12459:					237.68		
7070	USA BlueBook	INV00422648	PW - Safety Vests	07/15/2024	73.97		
Total 7070:					73.97		
8740	Visa	0980207 JUL2	Admin - Red Arrow Inn	07/23/2024	153.19		
8740	Visa	0980207 JUL2	Admin - Jimmers	07/23/2024	37.67		
8740	Visa	0980207 JUL2	Admin - Humdingers	07/23/2024	36.14		
8740	Visa	0980207 JUL2	Admin - Traders Coffee	07/23/2024	16.27		
8740	Visa	0980207 JUL2	Admin - Hertz	07/23/2024	305.92		
8740	Visa	0980207 JUL2	Admin - City Marker Fuel	07/23/2024	46.14		
8740	Visa	0980207 JUL2	Admin - Costa Vida	07/23/2024	12.60		
8740	Visa	0980207 JUL2	Admin - Apple	07/23/2024	2.99		
8740	Visa	0980207 JUL2	Admin - 3Wire	07/23/2024	57.00		
8740	Visa	0980207 JUL2	Admin - Office Supplies	07/23/2024	60.94		
8740	Visa	0980207 JUL2	Admin - Creekview	07/23/2024	47.48		
8740	Visa	0980207 JUL2	Admin - Wildgoose	07/23/2024	37.20		
8740	Visa	0980207 JUL2	Admin - 3Wire	07/23/2024	65.70		
8740	Visa	0980207 JUL2	Admin - CML Clerk Lodging	07/23/2024	963.70		
8740	Visa	0980207 JUL2	Parks - Trailer Reg	07/23/2024	11.10		
8740	Visa	0980207 JUL2	PW - USPS CL17 Parts	07/23/2024	18.40		
8740	Visa	0980207 JUL2	PW - Employee Lunch	07/23/2024	41.32		
8740	Visa	0980207 JUL2	Admin - Clerk Institute	07/23/2024	1,474.56		
8740	Visa	0980207 JUL2	Admin - CML Association Registra	07/23/2024	137.38		
8740	Visa	0980207 JUL2	Admin - Ord 733 Legal Notice	07/23/2024	21.57		
8740	Visa	0980207 JUL2	Admin - Ord 733 Adoption Notice	07/23/2024	20.46		
8740	Visa	0980207 JUL2	Admin - Toilet Paper	07/23/2024	32.99		
8740	Visa	0980207 JUL2	TH - Handsoap	07/23/2024	67.10		
8740	Visa	0980207 JUL2	Admin - Planners	07/23/2024	82.46		
8740	Visa	0980207 JUL2	Admin - Mailchimp	07/23/2024	72.00		
8740	Visa	0980207 JUL2	Plng - Recording Fees	07/23/2024	52.91		
8740	Visa	0980207 JUL2	TC - Worksession Meal	07/23/2024	266.25		
8740	Visa	0980207 JUL2	Admin - Postage	07/23/2024	136.00		
8740	Visa	0980207 JUL2	Admin - Window Envelopes	07/23/2024	46.44		
8740	Visa	0980207 JUL2	HEDC - Member Farewell	07/23/2024	34.44		
8740	Visa	0980207 JUL2	PW - Fluoride Sample	07/23/2024	5.15		
8740	Visa	0980207 JUL2	Plng - Records Research Fees	07/23/2024	6.50		
8740	Visa	0980207 JUL2	Rec - Baseballs	07/23/2024	11.85		
8740	Visa	0980207 JUL2	HC - iPad Case	07/23/2024	23.99		
8740	Visa	0980207 JUL2	HC - Background Check x 10	07/23/2024	60.00		
8740	Visa	0980207 JUL2	HC - Phones Nextiva	07/23/2024	224.25		
8740	Visa	0980207 JUL2	Rec - Soccer Balls	07/23/2024	45.99		
8740	Visa	0980207 JUL2	Rec - Hayden Daze Cornhole Sco	07/23/2024	199.96		
8740	Visa	0980207 JUL2	Rec - Pee Wee Wrestling Medal B	07/23/2024	11.87		
8740	Visa	0980207 JUL2	Rec - Soccer Balls	07/23/2024	79.97		
8740	Visa	0980207 JUL2	Rec - Background Checks x 2	07/23/2024	12.00		
8740	Visa	0980207 JUL2	Arts - Shoe Rack for Dance	07/23/2024	35.98		
8740	Visa	0980207 JUL2	Arts - Floor Lamps, Pegboards	07/23/2024	200.84		
8740	Visa	0980207 JUL2	HC - ID Checking Guide Book	07/23/2024	33.95		
8740	Visa	0980207 JUL2	Hayden Daze Creation Station Cr	07/23/2024	44.99		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Date Paid	Voided
8740	Visa	0980207 JUL2	Arts - Pottery Studio Stools	07/23/2024	223.96		
8740	Visa	0980207 JUL2	Arts - Pottery Studio Work Benche	07/23/2024	1,148.16		
8740	Visa	0980207 JUL2	Arts - Scales for Pottery	07/23/2024	75.98		
8740	Visa	0980207 JUL2	PD - Glass Cleaner	07/23/2024	32.72		
8740	Visa	0980207 JUL2	PD - Spotlight Replacement Switc	07/23/2024	27.60		
8740	Visa	0980207 JUL2	PD - When I Work	07/23/2024	40.00		
Total 8740:					6,904.03		
3880	Wagner Equipment Co	P04C0345575	PW - Generator Battery	07/12/2024	526.22		
Total 3880:					526.22		
7580	Wagner Rents	C7403301	PW - Honeysuckle Water Repair	07/12/2024	2,100.85		
Total 7580:					2,100.85		
13345	Winthrop & Weinstine, PA	582009	Housing Authority info Session &	06/27/2024	1,270.00		
Total 13345:					1,270.00		
Grand Totals:					409,214.34		

Report Criteria:

- Detail report.
- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.

Town of Hayden

Town Council Agenda Item

**MEETING DATE:** August 1, 2024

**AGENDA ITEM TITLE:** Planning Commission Appointments

**AGENDA SECTION:** Consent Agenda

**PRESENTED BY:** Tegan Ebbert, Community Development Director.

**CAN THIS ITEM BE RESCHEDULED:** Yes, but not recommended.

**BACKGROUND REVIEW:** The Hayden Planning Commission has two vacancies for alternate members due to members leaving and terms ending. Ben Robbins submitted a letter of interest to serve on the Hayden Planning Commission. Ben is at the final stages of completing certification to be an architecture and has worked for an architecture company for nearly 10 years. He is a long-time resident of the Yampa Valley and is interested in getting involved in the Hayden community. Staff feels he will be an asset to the Hayden Planning Commission and recommend that he be appointed as an alternate member.

Typically, a Planning Commission appointment is 6 years, however because this position was left open by an unscheduled vacancy staff recommend that the term be set to expire on 1/31/2029 to stay consistent with when other terms expire.

David "Mo" Demorat was approved for an alternate member position in February 2024 however, since that time, a regular member position has come open. Staff recommend that he be appointed to a regular member position with a term expiring on 1/31/2027.

**RECOMMENDATION:**

Move to approve the appointment of Ben Robbins as an Alternate Planning Commission Member with a term expiring on 1/31/2029.

Move to reappoint David "Mo" Demorat from an Alternate Planning Commission Member to a Regular Planning Commission Member with a term expiring on 1/31/2027.

**MANAGER RECOMMENDATION/COMMENTS:** *I concur with the recommendation.*

Hayden Planning Commission

Letter of Interest

July 23,2024

I was born and raised in Steamboat Springs and feel a deep sense of community in the Yampa Valley. After attending college, I returned with my now wife, to start a family. We now have two young children, the oldest of which will be starting school in Hayden in the fall. I have seen the changes the county has experienced throughout my life, and I would like to play a small role in guiding the town of Hayden's future.

With my ties to the Routt County community, as well as my experience in the construction industry, I believe I can bring a valuable perspective to Hayden's Planning Commission.

Thank you for your consideration,

Ben

TOWN OF HAYDEN - DRAFT  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2024

COMBINED CASH ACCOUNTS

01-100300	CASH IN BANK - MVB	262,391.94
01-100400	CASH IN MONEY MARKET - MVB	2,158,942.79
01-100550	CASH IN HRA - MVB	37,143.44
01-100625	CASH IN MERCHANT ACCOUNT - MVB	102,707.01
01-100650	XPRESS DEPOSIT ACCOUNT	49,488.38
01-102000	CASH ON HAND	400.00
01-106000	CASH IN COLOTRUST	10,030.27
		<hr/>
	TOTAL COMBINED CASH	2,621,103.83
01-100000	CASH ALLOCATED TO OTHER FUNDS	( 2,621,103.83)
		<hr/>
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	1,676,369.81
11	ALLOCATION TO ECONOMIC DEVELOPMENT FUND	( 20,264.40)
12	ALLOCATION TO RECREATION FUND	( 73,342.52)
30	ALLOCATION TO 2018 G.O. BONDS DEBT SERVICE	1,062,732.46
40	ALLOCATION TO CAPITAL IMPROVEMENT FUND	( 1,271,993.70)
51	ALLOCATION TO ENTERPRISE FUND	461,508.06
52	ALLOCATION TO INTERGOVERNMENTAL SERVICE FUND	182,276.71
64	ALLOCATION TO CONSERVATION TRUST FUND	88,513.22
66	ALLOCATION TO HERITAGE CENTER FUND	( 4,289.53)
70	ALLOCATION TO CLIMATE ACTION FUND	39,441.53
72	ALLOCATION TO OPIOID COLLABORATIVE FUND	397,768.91
74	ALLOCATION TO NORTHWEST GID	( 450.07)
76	ALLOCATION TO HOUSING AUTHORITY	( 500.00)
80	ALLOCATION TO RESERVE FUND	83,333.35
		<hr/>
	TOTAL ALLOCATIONS TO OTHER FUNDS	2,621,103.83
	ALLOCATION FROM COMBINED CASH FUND - 01-100000	( 2,621,103.83)
		<hr/>
	ZERO PROOF IF ALLOCATIONS BALANCE	<u>.00</u>

TOWN OF HAYDEN - DRAFT

BALANCE SHEET

JUNE 30, 2024

GENERAL FUND

ASSETS

10-100000	CASH IN COMBINED CASH FUND	1,676,369.81	
10-124000	PROPERTY TAXES RECEIVABLE	1,143,036.82	
10-124100	RECEIVABLE FROM CTY TREASURER	217,598.05	
10-124500	DUE FROM OTHER GOVERNMENTS	292,585.17	
10-124700	DUE FROM OTHER FUND	22,852.38	
10-125000	GRANTS RECEIVABLE	51,160.86	
10-127500	PREPAID EXPENSE	90.00	
	TOTAL ASSETS		3,403,693.09

LIABILITIES AND EQUITY

LIABILITIES

10-220100	ACCOUNTS PAYABLE	( 12.55)	
10-222000	WAGES PAYABLE	74,815.06	
10-222002	PENSION PAYABLE	9,828.77	
10-222003	FICA PAYABLE	13,546.42	
10-222004	FEDERAL WITHHOLDING PAYABLE	98,404.16	
10-222005	COSIT PAYABLE	3,958.77	
10-222007	MEDICARE PAYABLE	3,168.12	
10-222008	SUTA PAYABLE	3,868.74	
10-230000	RETAINAGE PAYABLE	56,179.17	
10-230510	DEFERRED PROPERTY TAXES	1,131,793.79	
10-240000	ZONING & SUB. FEES PAYABLE	15,308.14	
10-241000	DEPOSITS PAYABLE	5,050.00	
10-250100	COMMITMENT GUARANTEE DEPOSIT	31,228.00	
10-250200	SALES TAX PAYABLE TO RC	26,505.07	
	TOTAL LIABILITIES		1,473,641.66

FUND EQUITY

10-280000	FUND BALANCE - UNRESTRICTED	997,269.98	
10-281000	FUND BALANCE - RESTRICTED	408,804.00	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	523,977.45	
	BALANCE - CURRENT DATE	523,977.45	
	TOTAL FUND EQUITY		1,930,051.43
	TOTAL LIABILITIES AND EQUITY		3,403,693.09

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>TAXES REVENUE</u>					
10-31-4000 GENERAL PROPERTY TAX	211,514.51	1,065,802.56	1,028,733.00	( 37,069.56)	103.6
10-31-4002 SALES TAX	138,212.93	1,260,444.11	2,113,172.92	852,728.81	59.7
10-31-4003 CIGARETTE TAX	150.66	777.58	1,632.65	855.07	47.6
10-31-4004 FRANCHISE TAX	2,794.54	62,131.72	83,311.10	21,179.38	74.6
10-31-4006 BUILDING MATERIAL USE TAX	.00	187,200.51	100,000.00	( 87,200.51)	187.2
10-31-4007 LODGING TAX	188.93	1,388.27	3,000.00	1,611.73	46.3
10-31-4008 CAR RENTAL TAX	6,417.10	271,166.84	347,943.53	76,776.69	77.9
<b>TOTAL TAXES REVENUE</b>	<b>359,278.67</b>	<b>2,848,911.59</b>	<b>3,677,793.20</b>	<b>828,881.61</b>	<b>77.5</b>
<u>LICENSES AND PERMITS REVENUE</u>					
10-32-4004 MARIJUANA LICENSE	.00	2,000.00	3,333.33	1,333.33	60.0
10-32-4005 LIQUOR LICENSE	.00	1,000.00	3,076.00	2,076.00	32.5
10-32-4006 SALES TAX APP. FEES	250.00	1,325.00	1,300.00	( 25.00)	101.9
10-32-4008 ANIMAL LICENSES	84.00	494.00	555.00	61.00	89.0
10-32-4010 OTHER LICENSES & PERMITS	.00	60.00	531.00	471.00	11.3
<b>TOTAL LICENSES AND PERMITS REVENUE</b>	<b>334.00</b>	<b>4,879.00</b>	<b>8,795.33</b>	<b>3,916.33</b>	<b>55.5</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-4010 SPECIFIC OWNERSHIP TAX	10,415.72	32,016.05	51,065.31	19,049.26	62.7
10-33-4011 MOTOR VEHICLE REG FEE	.00	2,546.09	14,543.88	11,997.79	17.5
10-33-4012 HIGHWAY USERS TAX	6,696.02	32,318.12	72,398.98	40,080.86	44.6
10-33-4013 TOWN ROAD & BRIDGE	.00	3,737.11	9,412.00	5,674.89	39.7
10-33-4015 SEVERANCE TAX	.00	.00	86,326.25	86,326.25	.0
10-33-4016 MINERAL LEASE	.00	.00	5,279.29	5,279.29	.0
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>17,111.74</b>	<b>70,617.37</b>	<b>239,025.71</b>	<b>168,408.34</b>	<b>29.5</b>
<u>CHARGES FOR SERVICES</u>					
10-34-4018 COURT COSTS & FEES	50.00	285.00	2,500.00	2,215.00	11.4
10-34-4019 ZONING & SUBDIVISION FEES	.00	3,350.00	3,804.35	454.35	88.1
10-34-4022 BOARD OF APPEALS & ADJUSTMENTS	.00	.00	100.00	100.00	.0
10-34-4023 RECORD REQUEST	.00	28.00	150.00	122.00	18.7
10-34-4024 MISCELLANEOUS PD CHARGES	420.00	904.00	750.00	( 154.00)	120.5
10-34-4025 COPIES & FAX	.00	.00	5.00	5.00	.0
10-34-4030 BUILDING PERMIT FEES	699.49	5,509.18	7,500.00	1,990.82	73.5
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,169.49</b>	<b>10,076.18</b>	<b>14,809.35</b>	<b>4,733.17</b>	<b>68.0</b>

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>COURT FINES &amp; FORFEITURES</u>					
10-35-4025 COURT FINES AND FORFEITURES	.00	( 2,820.00)	.00	2,820.00	.0
10-35-4027 DOG FINES	.00	100.00	100.00	.00	100.0
10-35-4028 TRAFFIC FINES	6,160.00	43,513.00	37,707.48	( 5,805.52)	115.4
10-35-4029 NON-TRAFFIC FINES	.00	.00	500.00	500.00	.0
TOTAL COURT FINES & FORFEITURES	6,160.00	40,793.00	38,307.48	( 2,485.52)	106.5
<u>MISCELLANEOUS REVENUE</u>					
10-36-4030 MISCELLANEOUS	6,087.55	34,942.04	20,000.00	( 14,942.04)	174.7
10-36-4031 PROPERTY RENTAL INCOME	250.00	2,700.00	13,200.00	10,500.00	20.5
10-36-4032 INTEREST INCOME	5,152.94	37,948.31	96,258.65	58,310.34	39.4
10-36-4036 GRANTS REVENUE	.00	32,994.34	350,000.00	317,005.66	9.4
10-36-4037 AIRPORT SECURITY REIMBURSEMENT	.00	64,725.00	70,000.00	5,275.00	92.5
10-36-4045 RECREATION EVENTS REVENUE	11.49	116.36	.00	( 116.36)	.0
10-36-4046 DRY CREEK PARK FACILITIES	400.00	1,930.00	.00	( 1,930.00)	.0
TOTAL MISCELLANEOUS REVENUE	11,901.98	175,356.05	549,458.65	374,102.60	31.9
TOTAL FUND REVENUE	395,955.88	3,150,633.19	4,528,189.72	1,377,556.53	69.6



TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE EXPENDITURES</u>					
10-46-5000 COUNCIL SALARIES	625.00	3,750.00	7,500.00	3,750.00	50.0
10-46-5001 SOCIAL SECURITY	38.75	232.50	465.00	232.50	50.0
10-46-5003 WORKERS COMPENSATION	.00	120.70	386.00	265.30	31.3
10-46-5004 HEALTH INSURANCE	2,702.48	16,214.90	36,600.00	20,385.10	44.3
10-46-5006 MEDICARE	9.06	54.36	109.00	54.64	49.9
10-46-6002 AUDIT	.00	10,510.00	22,000.00	11,490.00	47.8
10-46-6004 MISCELLANEOUS	.00	1,146.20	1,500.00	353.80	76.4
10-46-6007 ADVERTISING & LEGAL NOTICES	.00	.00	100.00	100.00	.0
10-46-6010 EDUCATION/MEMBERSHIPS/TRAVEL	.00	1,676.00	7,000.00	5,324.00	23.9
10-46-6012 TREASURER FEE EXP.	4,580.49	21,902.87	15,678.57	( 6,224.30)	139.7
<b>TOTAL LEGISLATIVE EXPENDITURES</b>	<b>7,955.78</b>	<b>55,607.53</b>	<b>91,338.57</b>	<b>35,731.04</b>	<b>60.9</b>
<u>MUNICIPAL COURT EXPENDITURES</u>					
10-47-5000 JUDICIAL SALARIES	600.00	3,600.00	7,200.00	3,600.00	50.0
10-47-5001 SOCIAL SECURITY	37.20	223.20	372.00	148.80	60.0
10-47-5002 UNEMPLOYMENT	1.20	7.20	12.00	4.80	60.0
10-47-5003 WORKERS COMPENSATION	.00	60.35	100.00	39.65	60.4
10-47-5006 MEDICARE	8.70	52.20	88.78	36.58	58.8
10-47-6000 TRAVEL	.00	257.07	600.00	342.93	42.9
10-47-6003 OFFICE SUPPLIES	.00	136.00	100.00	( 36.00)	136.0
10-47-6004 MISCELLANEOUS	450.00	450.00	.00	( 450.00)	.0
10-47-6010 EDUCATION / MEMBERSHIP	395.00	1,055.72	1,000.00	( 55.72)	105.6
<b>TOTAL MUNICIPAL COURT EXPENDITURES</b>	<b>1,492.10</b>	<b>5,841.74</b>	<b>9,472.78</b>	<b>3,631.04</b>	<b>61.7</b>
<u>EXECUTIVE EXPENDITURES</u>					
10-48-5000 MAYOR SALARY	150.00	900.00	1,800.00	900.00	50.0
10-48-5001 SOCIAL SECURITY	9.30	55.80	111.60	55.80	50.0
10-48-5003 WORKERS COMPENSATION	.00	60.35	193.03	132.68	31.3
10-48-5006 MEDICARE	2.18	13.08	26.16	13.08	50.0
10-48-6000 TRAVEL	.00	.00	1,000.00	1,000.00	.0
10-48-6004 MISCELLANEOUS	34.89	34.89	200.00	165.11	17.5
<b>TOTAL EXECUTIVE EXPENDITURES</b>	<b>196.37</b>	<b>1,064.12</b>	<b>3,330.79</b>	<b>2,266.67</b>	<b>32.0</b>
<u>ELECTION EXPENDITURES</u>					
10-49-6009 PROFESSIONAL SERVICES & JUDGES	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL ELECTION EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>.0</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION EXPENDITURES</u>					
10-50-5000 SALARIES & WAGES	28,109.32	118,982.96	245,652.17	126,669.21	48.4
10-50-5001 SOCIAL SECURITY	1,864.76	7,893.32	14,471.74	6,578.42	54.5
10-50-5002 UNEMPLOYMENT	56.20	237.92	510.87	272.95	46.6
10-50-5003 WORKERS COMPENSATION	.00	120.70	847.83	727.13	14.2
10-50-5004 HEALTH INSURANCE	4,685.49	32,126.25	90,401.87	58,275.62	35.5
10-50-5005 RETIREMENT EXPENSE	1,967.64	8,328.84	14,592.54	6,263.70	57.1
10-50-5006 MEDICARE	436.08	1,845.87	3,311.30	1,465.43	55.7
10-50-5011 HRA ACCOUNT	.00	12,532.44	12,000.00	( 532.44)	104.4
10-50-6000 TRAVEL	69.56	2,394.66	3,500.00	1,105.34	68.4
10-50-6002 POSTAGE	154.00	664.00	2,500.00	1,836.00	26.6
10-50-6003 OFFICE SUPPLIES	190.32	1,072.94	2,500.00	1,427.06	42.9
10-50-6004 MISCELLANEOUS	3,368.82	244,674.53	150,000.00	( 94,674.53)	163.1
10-50-6005 INSURANCE	.00	7,264.45	13,743.73	6,479.28	52.9
10-50-6007 ADVERTISING & LEGAL NOTICES	856.58	3,877.22	500.00	( 3,377.22)	775.4
10-50-6008 PROFESSIONAL SERVICES	5,148.76	40,393.80	62,604.00	22,210.20	64.5
10-50-6010 EDUCATION/MEMBERSHIPS	.00	4,937.41	15,000.00	10,062.59	32.9
10-50-6012 DONATIONS	.00	3,800.00	10,000.00	6,200.00	38.0
10-50-7000 UTILITIES	.00	692.99	1,754.24	1,061.25	39.5
10-50-7001 TELEPHONE	270.31	4,348.52	6,834.17	2,485.65	63.6
10-50-8000 DRY CREEK FLOOD	245,553.45	277,402.79	.00	( 277,402.79)	.0
<b>TOTAL ADMINISTRATION EXPENDITURES</b>	<b>292,731.29</b>	<b>773,591.61</b>	<b>650,724.46</b>	<b>( 122,867.15)</b>	<b>118.9</b>
<u>PLANNING EXPENDITURES</u>					
10-51-5000 SALARIES & WAGES	7,676.57	33,265.17	48,913.04	15,647.87	68.0
10-51-5001 SOCIAL SECURITY	509.28	2,206.88	3,113.12	906.24	70.9
10-51-5002 UNEMPLOYMENT	15.36	66.56	93.87	27.31	70.9
10-51-5004 PLANNING BENEFITS	1,597.32	9,757.50	29,228.56	19,471.06	33.4
10-51-5005 RETIREMENT	537.36	2,328.56	3,188.79	860.23	73.0
10-51-5006 MEDICARE	119.10	516.10	727.94	211.84	70.9
10-51-6007 ADVERTISING & LEGAL NOTICES	( 5,115.50)	85.72	1,000.00	914.28	8.6
10-51-6008 PROFESSIONAL SERVICES	5,000.00	7,204.71	10,000.00	2,795.29	72.1
10-51-6010 EDUCATION / TRAVEL	.00	1,128.95	1,750.00	621.05	64.5
10-51-6050 DEVELOPER REVIEW	21,915.00	39,589.17	6,000.00	( 33,589.17)	659.8
<b>TOTAL PLANNING EXPENDITURES</b>	<b>32,254.49</b>	<b>96,149.32</b>	<b>104,015.32</b>	<b>7,866.00</b>	<b>92.4</b>
<u>INFO TECH EXPENDITURES</u>					
10-52-6005 COMPUTER EQUIPMENT & PROGRAMS	.00	23.17	.00	( 23.17)	.0
10-52-6006 REPAIRS & MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
10-52-6008 PROFESSIONAL SERVICES	5,328.05	14,171.62	24,000.00	9,828.38	59.1
10-52-6011 COPIER/PRINTER	71.94	3,299.58	3,919.40	619.82	84.2
10-52-9000 EQUIPMENT REPLACEMENT	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL INFO TECH EXPENDITURES</b>	<b>5,399.99</b>	<b>17,494.37</b>	<b>31,919.40</b>	<b>14,425.03</b>	<b>54.8</b>

Town of Hayden

Town Council Agenda Item

**MEETING DATE:** August 1, 2024

**AGENDA ITEM TITLE:** Resolution 2024-10 A Resolution Reactivating the Intergovernmental Agreement between the Town of Hayden and Routt County for the Purpose of Participating in the Coordinated election to be held on November 5, 2024

**AGENDA SECTION:** New Business

**PRESENTED BY:** Barbara Binetti

**CAN THIS ITEM BE RESCHEDULED:** Not preferred

**BACKGROUND REVIEW:** In order to participate in the November 5, 2024 Coordinated Election, we must reactivate an Intergovernmental Agreement ((IGA) with Routt County which was originally executed August 28, 2007 which sets forth the specific terms and conditions regarding the conduct and finance of a coordinated election. The IGA was revised June 2, 2016 to automatically renew each year per Article I Purpose and General Conditions, 1.04 Term, Renewal, and Activation.

**RECOMMENDATION:** Move to approve Resolution 2022024-10 A Resolution Reactivating the Intergovernmental Agreement between the Town of Hayden and Routt County for the Purpose of Participating in the Coordinated Election to be held on November 5, 2024.

**MANAGER'S RECOMMENDATION/COMMENTS:** *I concur with the recommendation. This is required to participate in the coordinated election.*

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>TH &amp; STRUCTURES EXPENDITURES</u>					
10-53-6000	.00	1,807.50	1,500.00	( 307.50)	120.5
10-53-6005	.00	8,071.62	14,773.78	6,702.16	54.6
10-53-6006	26.98	659.79	1,000.00	340.21	66.0
10-53-6020	.00	196.16	35,000.00	34,803.84	.6
10-53-7000	85.74	3,920.13	10,552.17	6,632.04	37.2
10-53-9000	.00	.00	1,000.00	1,000.00	.0
TOTAL TH & STRUCTURES EXPENDITURES	112.72	14,655.20	63,825.95	49,170.75	23.0
<u>POLICE DEPT EXPENDITURES</u>					
10-54-5000	59,300.36	249,263.82	521,970.90	272,707.08	47.8
10-54-5001	4,087.02	20,140.27	39,872.41	19,732.14	50.5
10-54-5002	125.36	624.91	1,238.77	613.86	50.5
10-54-5003	.00	4,586.75	14,808.42	10,221.67	31.0
10-54-5004	13,274.48	71,196.60	173,913.04	102,716.44	40.9
10-54-5005	3,229.68	12,381.73	23,720.99	11,339.26	52.2
10-54-5006	955.84	4,710.26	9,324.96	4,614.70	50.5
10-54-5007	1,890.68	10,850.24	44,588.25	33,738.01	24.3
10-54-5008	1,498.75	2,736.25	.00	( 2,736.25)	.0
10-54-5009	.00	49,610.00	70,000.00	20,390.00	70.9
10-54-6000	.00	( 313.04)	.00	313.04	.0
10-54-6002	.00	.00	1,500.00	1,500.00	.0
10-54-6003	.00	221.16	1,500.00	1,278.84	14.7
10-54-6005	.00	28,250.67	18,445.83	( 9,804.84)	153.2
10-54-6006	.00	18.98	1,000.00	981.02	1.9
10-54-6007	.00	105.00	1,000.00	895.00	10.5
10-54-6008	1,574.10	7,106.56	5,000.00	( 2,106.56)	142.1
10-54-6009	1,005.46	19,705.05	126,220.00	106,514.95	15.6
10-54-6010	.00	3,136.16	20,000.00	16,863.84	15.7
10-54-6011	36.63	375.05	3,500.00	3,124.95	10.7
10-54-6012	.00	4,320.00	1,000.00	( 3,320.00)	432.0
10-54-6013	664.85	2,403.74	8,000.00	5,596.26	30.1
10-54-6014	1,213.98	5,457.85	3,500.00	( 1,957.85)	155.9
10-54-6015	224.45	5,985.95	10,000.00	4,014.05	59.9
10-54-6020	5,508.75	15,769.27	29,800.00	14,030.73	52.9
10-54-7000	258.34	4,561.73	12,335.99	7,774.26	37.0
10-54-7001	1,364.36	5,771.49	10,480.28	4,708.79	55.1
10-54-7002	884.00	25,218.83	27,096.00	1,877.17	93.1
10-54-8500	.00	8,650.00	.00	( 8,650.00)	.0
10-54-9000	225.00	23,785.18	25,000.00	1,214.82	95.1
10-54-9025	7,568.83	33,956.49	45,000.00	11,043.51	75.5
10-54-9050	.00	53,100.00	106,770.00	53,670.00	49.7
TOTAL POLICE DEPT EXPENDITURES	104,890.92	673,686.95	1,356,585.84	682,898.89	49.7

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>STREETS DEPT EXPENDITURES</u>					
10-56-5000 SALARIES & WAGES	32,154.43	138,517.93	287,434.68	148,916.75	48.2
10-56-5001 SOCIAL SECURITY	2,839.53	10,270.13	23,182.35	12,912.22	44.3
10-56-5002 UNEMPLOYMENT	87.25	312.54	709.61	397.07	44.0
10-56-5003 WORKERS COMPENSATION	.00	2,534.78	8,321.32	5,786.54	30.5
10-56-5004 HEALTH INSURANCE	6,663.05	41,105.54	102,780.83	61,675.29	40.0
10-56-5005 PENSION EXPENSE	2,161.60	9,380.59	19,164.07	9,783.48	49.0
10-56-5006 MEDICARE	664.03	2,401.74	5,421.61	3,019.87	44.3
10-56-5007 STREETS OVERTIME	5,103.12	11,369.51	29,506.89	18,137.38	38.5
10-56-5008 SEASONAL AND PT WAGES	6,379.50	6,379.50	35,677.09	29,297.59	17.9
10-56-6003 OFFICE SUPPLIES	.00	948.28	1,000.00	51.72	94.8
10-56-6005 INSURANCE	.00	8,878.78	16,481.58	7,602.80	53.9
10-56-6006 REPAIRS&MAINT (NON-EQUIPMENT)	1,268.15	14,146.38	60,000.00	45,853.62	23.6
10-56-6008 PROFESSIONAL SERVICES	3,736.90	40,072.26	20,000.00	( 20,072.26)	200.4
10-56-6009 VEHICLE EXPENSE & FUEL	877.91	7,194.26	13,500.00	6,305.74	53.3
10-56-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-56-6014 GENERAL OPERATING EXPENSE	327.80	2,847.01	6,500.00	3,652.99	43.8
10-56-6015 TOOLS	132.96	4,035.36	2,500.00	( 1,535.36)	161.4
10-56-6016 SIDEWALKS - CDOT PROJECT	.00	269.95	.00	( 269.95)	.0
10-56-6017 SNOW REMOVAL	56.86	31,752.44	35,000.00	3,247.56	90.7
10-56-6018 STREET MAINTENANCE	2,681.37	23,927.65	25,000.00	1,072.35	95.7
10-56-6022 WEED CONTROL	342.40	342.40	2,000.00	1,657.60	17.1
10-56-6024 STREET SIGNS	.00	.00	3,000.00	3,000.00	.0
10-56-7000 UTILITIES	4,000.39	24,381.30	54,033.67	29,652.37	45.1
10-56-7001 TELEPHONE	267.24	1,728.20	3,758.65	2,030.45	46.0
10-56-9025 LEASE PAYMENT - SERVICE FUND	10,850.25	55,050.75	90,000.00	34,949.25	61.2
<b>TOTAL STREETS DEPT EXPENDITURES</b>	<b>80,594.74</b>	<b>437,847.28</b>	<b>846,472.35</b>	<b>408,625.07</b>	<b>51.7</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>PARKS DEPT EXPENDITURES</u>					
10-58-5000 SALARIES & WAGES	10,775.56	49,350.22	110,300.64	60,950.42	44.7
10-58-5001 SOCIAL SECURITY	1,627.79	4,405.41	8,691.48	4,286.07	50.7
10-58-5002 UNEMPLOYMENT	51.09	135.46	266.64	131.18	50.8
10-58-5003 WORKERS COMPENSATION	.00	1,086.34	3,601.88	2,515.54	30.2
10-58-5004 HEALTH INSURANCE	2,706.83	16,561.88	72,469.43	55,907.55	22.9
10-58-5005 PENSION EXPENSE	721.27	3,355.45	6,883.64	3,528.19	48.8
10-58-5006 MEDICARE	380.68	1,030.26	2,032.77	1,002.51	50.7
10-58-5007 PARKS OVERTIME	1,415.85	5,007.62	8,842.11	3,834.49	56.6
10-58-5008 SEASONAL AND PT WAGES	13,342.23	13,342.23	26,047.82	12,705.59	51.2
10-58-6005 INSURANCE	.00	8,878.78	16,119.31	7,240.53	55.1
10-58-6006 REPAIRS & MAINTENANCE	500.00	6,681.87	7,000.00	318.13	95.5
10-58-6008 PROFESSIONAL SERVICES	.00	130.00	1,000.00	870.00	13.0
10-58-6009 VEHICLE EXPENSE	630.05	2,861.63	5,000.00	2,138.37	57.2
10-58-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	.00	1,500.00	1,500.00	.0
10-58-6020 PARKS OPERATING COSTS	277.18	3,691.24	5,720.00	2,028.76	64.5
10-58-6023 TREES	16,674.99	21,678.00	75,000.00	53,322.00	28.9
10-58-6500 FIELDS & TURF MAINTENANCE	2,694.80	9,175.48	15,000.00	5,824.52	61.2
10-58-7000 UTILITIES	1,237.03	12,348.15	38,408.10	26,059.95	32.2
10-58-7500 TRAILS	.00	324.56	8,333.33	8,008.77	3.9
10-58-7800 EQUIPMENT EXPENSE	.00	188.98	500.00	311.02	37.8
10-58-9025 LEASE PAYMENT - SERVICE FUND	4,049.58	20,648.73	34,000.00	13,351.27	60.7
<b>TOTAL PARKS DEPT EXPENDITURES</b>	<b>57,084.93</b>	<b>180,882.29</b>	<b>446,717.15</b>	<b>265,834.86</b>	<b>40.5</b>
<u>MOSQUITO CONTROL EXPENDITURES</u>					
10-59-6008 PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL MOSQUITO CONTROL EXPENDITURE</b>	<b>.00</b>	<b>.00</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>.0</b>
<u>TRANSFER EXPENDITURES</u>					
10-70-1000 TRANSFER TO RECREATION FUND	9,100.75	54,604.50	109,209.00	54,604.50	50.0
10-70-2000 TRANSFER TO ECONOMIC DEV. FUND	5,191.25	31,147.50	65,295.00	34,147.50	47.7
10-70-4000 TRANSFER TO CIP	33,333.33	199,999.98	400,000.00	200,000.02	50.0
10-70-6000 TRANSFER TO CLIMATE ACTION FUN	125.00	750.00	1,500.00	750.00	50.0
10-70-7000 TRANSFER TO RESERVE FUND	.00	83,333.35	200,000.00	116,666.65	41.7
<b>TOTAL TRANSFER EXPENDITURES</b>	<b>47,750.33</b>	<b>369,835.33</b>	<b>776,004.00</b>	<b>406,168.67</b>	<b>47.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>630,463.66</b>	<b>2,626,655.74</b>	<b>4,402,906.61</b>	<b>1,776,250.87</b>	<b>59.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 234,507.78)</b>	<b>523,977.45</b>	<b>125,283.11</b>	<b>( 398,694.34)</b>	<b>418.2</b>

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

ECONOMIC DEVELOPMENT FUND

ASSETS

11-100000	CASH IN COMBINED CASH FUND	( 20,264.40)	
11-125000	GRANTS RECEIVABLE	10,000.00	
	TOTAL ASSETS		( 10,264.40)

LIABILITIES AND EQUITY

FUND EQUITY

11-280000	FUND BALANCE - UNRESTRICTED	632.96	
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	( 10,897.36)	
	BALANCE - CURRENT DATE	( 10,897.36)	
	TOTAL FUND EQUITY		( 10,264.40)
	TOTAL LIABILITIES AND EQUITY		( 10,264.40)

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ECONOMIC DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>ECONOMIC DEV. FUND REVENUE</u>					
11-36-4050 OTHER REVENUE	240.00	790.00	.00	( 790.00)	.0
11-36-4052 ECONOMIC DEV. GRANT REVENUE	.00	.00	20,000.00	20,000.00	.0
11-36-4061 ECONOMIC DEV. DONATIONS	56.00	56.00	35,000.00	34,944.00	.2
<b>TOTAL ECONOMIC DEV. FUND REVENUE</b>	<b>296.00</b>	<b>846.00</b>	<b>55,000.00</b>	<b>54,154.00</b>	<b>1.5</b>
<u>TRANSFERS</u>					
11-39-6000 TRANSFER FROM GF - ECON DEV	5,191.25	31,147.50	65,295.00	34,147.50	47.7
<b>TOTAL TRANSFERS</b>	<b>5,191.25</b>	<b>31,147.50</b>	<b>65,295.00</b>	<b>34,147.50</b>	<b>47.7</b>
<b>TOTAL FUND REVENUE</b>	<b>5,487.25</b>	<b>31,993.50</b>	<b>120,295.00</b>	<b>88,301.50</b>	<b>26.6</b>



TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ECONOMIC DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>ECON DEVELOPMENT EXPENDITURES</u>					
11-55-5000 SALARIES & WAGES	3,838.29	16,632.59	24,278.26	7,645.67	68.5
11-55-5001 SOCIAL SECURITY	254.62	1,103.42	1,556.58	453.16	70.9
11-55-5002 UNEMPLOYMENT	7.68	33.28	47.26	13.98	70.4
11-55-5005 PENSION EXPENSE	268.67	1,164.27	1,594.44	430.17	73.0
11-55-5006 MEDICARE	59.58	258.18	364.28	106.10	70.9
11-55-6000 TRAVEL	.00	.00	850.00	850.00	.0
11-55-6004 MISCELLANEOUS	.00	.00	500.00	500.00	.0
11-55-6008 PROFESSIONAL SERVICES	2,060.07	10,451.07	24,000.00	13,548.93	43.6
11-55-6010 EDUCATION/MEMBERSHIP	35.00	1,067.32	1,000.00	( 67.32)	106.7
11-55-6014 GENERAL OPERATING EXPENSE	230.53	230.53	200.00	( 30.53)	115.3
11-55-6015 MARKETING	.00	11,583.00	30,000.00	18,417.00	38.6
11-55-7000 UTILITIES	73.44	367.20	1,000.00	632.80	36.7
11-55-7010 REVOLVING LOAN FUND/GRANTS	.00	.00	35,000.00	35,000.00	.0
<b>TOTAL ECON DEVELOPMENT EXPENDITUR</b>	<b>6,827.88</b>	<b>42,890.86</b>	<b>120,390.82</b>	<b>77,499.96</b>	<b>35.6</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>6,827.88</b>	<b>42,890.86</b>	<b>120,390.82</b>	<b>77,499.96</b>	<b>35.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 1,340.63)</b>	<b>( 10,897.36)</b>	<b>( 95.82)</b>	<b>10,801.54</b>	<b>(11372)</b>

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

RECREATION FUND

ASSETS

12-100000	CASH IN COMBINED CASH FUND	( 73,342.52)	
12-124500	DUE FROM OTHER GOVERNMENTS	71,896.61	
	TOTAL ASSETS		( 1,445.91)

LIABILITIES AND EQUITY

LIABILITIES

12-220100	ACCOUNTS PAYABLE	( 11,984.98)	
12-222000	WAGES PAYABLE	11,984.98	
12-230700	DUE TO OTHER FUNDS	22,852.38	
	TOTAL LIABILITIES		22,852.38

FUND EQUITY

12-280000	FUND BALANCE - UNRESTRICTED	30,063.75	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 54,362.04)	
	BALANCE - CURRENT DATE	( 54,362.04)	
	TOTAL FUND EQUITY		( 24,298.29)
	TOTAL LIABILITIES AND EQUITY		( 1,445.91)

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>RECREATION &amp; PARKS REVENUE</u>					
12-36-4002 SALES TAX HAYDEN CENTER	36,000.00	316,116.91	565,173.33	249,056.42	55.9
12-36-4044 RECREATION PROGRAMS REVENUE	3,955.00	20,550.00	40,000.00	19,450.00	51.4
12-36-4045 REC EVENTS REVENUE	1,550.00	6,608.86	20,000.00	13,391.14	33.0
12-36-4048 PARK FACILITIES	.00	.00	4,000.00	4,000.00	.0
12-36-4053 OTHER REVENUE - RECREATION	.00	1,400.00	.00	( 1,400.00)	.0
<b>TOTAL RECREATION &amp; PARKS REVENUE</b>	<b>41,505.00</b>	<b>344,675.77</b>	<b>629,173.33</b>	<b>284,497.56</b>	<b>54.8</b>
<u>HAYDEN CENTER REVENUE</u>					
12-37-4010 RECREATION/FITNESS MEMBERSHIP	5,724.00	54,410.20	78,058.61	23,648.41	69.7
12-37-4036 GRANTS REVENUE HAYDEN CENTER	.00	40,000.00	35,000.00	( 5,000.00)	114.3
12-37-4044 ART PROGRAM REVENUES	500.00	9,200.50	26,800.00	17,599.50	34.3
12-37-4045 ART EVENT REVENUES	1,395.58	3,947.11	50,000.00	46,052.89	7.9
12-37-4048 HAYDEN CENTER FACILITY FEES	946.50	11,064.50	28,000.00	16,935.50	39.5
12-37-4050 MISCELLANEOUS	.00	24,183.33	2,500.00	( 21,683.33)	967.3
<b>TOTAL HAYDEN CENTER REVENUE</b>	<b>8,566.08</b>	<b>142,805.64</b>	<b>220,358.61</b>	<b>77,552.97</b>	<b>64.8</b>
<u>TRANSFERS</u>					
12-39-6002 TRANSFER FROM GF-RECREATION	9,100.75	54,604.50	109,209.00	54,604.50	50.0
<b>TOTAL TRANSFERS</b>	<b>9,100.75</b>	<b>54,604.50</b>	<b>109,209.00</b>	<b>54,604.50</b>	<b>50.0</b>
<b>TOTAL FUND REVENUE</b>	<b>59,171.83</b>	<b>542,085.91</b>	<b>958,740.94</b>	<b>416,655.03</b>	<b>56.5</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>RECREATION PROGRAM EXPENSE</u>					
12-57-5000 SALARIES & WAGES	5,030.79	10,061.57	66,151.09	56,089.52	15.2
12-57-5001 SOCIAL SECURITY	333.75	667.50	3,915.22	3,247.72	17.1
12-57-5002 UNEMPLOYMENT	10.08	20.16	143.48	123.32	14.1
12-57-5003 WORKERS COMPENSATION	.00	( 162.82)	2,757.61	2,920.43	( 5.9)
12-57-5004 HEALTH INSURANCE	.00	.00	36,136.96	36,136.96	.0
12-57-5005 PENSION EXPENSE	352.17	704.34	4,131.52	3,427.18	17.1
12-57-5006 MEDICARE	78.06	156.12	792.39	636.27	19.7
12-57-5009 CONTRACT EMPLOYEE WAGES	.00	.00	25,832.55	25,832.55	.0
12-57-6005 INSURANCE	.00	.00	8,103.28	8,103.28	.0
12-57-6006 REPAIRS & MAINTENANCE	.00	157.89	500.00	342.11	31.6
12-57-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	40.00	1,000.00	960.00	4.0
12-57-6020 PARKS & RECREATION OPERATING C	271.69	1,639.99	1,700.00	60.01	96.5
12-57-6022 PARKS & RECREATION PROGRAMS	1,222.73	3,780.82	20,000.00	16,219.18	18.9
12-57-6023 PARKS & RECREATION EVENTS	1,625.36	5,367.60	25,000.00	19,632.40	21.5
12-57-7000 UTILITIES	.00	355.50	715.49	359.99	49.7
<b>TOTAL RECREATION PROGRAM EXPENSE</b>	<b>8,924.63</b>	<b>22,788.67</b>	<b>196,879.59</b>	<b>174,090.92</b>	<b>11.6</b>
<u>HAYDEN CENTER EXPENDITURES</u>					
12-59-5000 SALARIES & WAGES	24,428.21	112,975.95	184,782.61	71,806.66	61.1
12-59-5001 SOCIAL SECURITY	1,878.27	7,988.42	13,830.43	5,842.01	57.8
12-59-5002 UNEMPLOYMENT	57.50	253.61	571.74	318.13	44.4
12-59-5003 WORKERS COMPENSATION	.00	1,872.22	6,059.78	4,187.56	30.9
12-59-5004 HEALTH INSURANCE	8,757.41	70,066.89	94,186.76	24,119.87	74.4
12-59-5005 PENSION EXPENSE	1,544.76	7,188.73	11,346.74	4,158.01	63.4
12-59-5006 MEDICARE	439.27	1,868.26	3,588.04	1,719.78	52.1
12-59-5007 HAYDEN CENTER OVERTIME	.00	132.02	1,000.00	867.98	13.2
12-59-5008 SEASONAL EMPLOYEE WAGES	4,322.38	8,550.55	.00	( 8,550.55)	.0
12-59-6002 POSTAGE	.00	.00	400.00	400.00	.0
12-59-6003 OFFICE SUPPLIES	37.70	519.98	3,571.00	3,051.02	14.6
12-59-6004 MISCELLANEOUS	24.70	6,111.36	2,000.00	( 4,111.36)	305.6
12-59-6005 INSURANCE	.00	6,457.29	11,388.00	4,930.71	56.7
12-59-6006 REPAIRS & MAINTENANCE	228.64	22,815.48	23,000.00	184.52	99.2
12-59-6007 ADVERTISING & PROMOTION	.00	.00	500.00	500.00	.0
12-59-6008 PROFESSIONAL SERVICES	1,030.40	8,127.30	20,000.00	11,872.70	40.6
12-59-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	.00	2,500.00	2,500.00	.0
12-59-6013 UNIFORMS	.00	.00	500.00	500.00	.0
12-59-6020 HAYDEN CENTER OPERATING COSTS	432.56	17,489.00	15,789.47	( 1,699.53)	110.8
12-59-6023 HAYDEN CENTER EVENTS	10.36	2,349.24	2,500.00	150.76	94.0
12-59-6024 COMPUTERS & IT	.00	416.00	2,000.00	1,584.00	20.8
12-59-7000 UTILITIES	1,263.73	32,235.86	70,615.64	38,379.78	45.7
12-59-7001 TELEPHONE	378.25	1,811.13	3,721.10	1,909.97	48.7
12-59-7002 SOLAR PERFORMANCE CONTRACT	884.34	49,625.35	.00	( 49,625.35)	.0
12-59-7010 SOLAR CONTRACT - PRINCIPAL	.00	.00	42,450.61	42,450.61	.0
12-59-7015 SOLAR CONTRACT - INTEREST	.00	.00	5,481.31	5,481.31	.0
<b>TOTAL HAYDEN CENTER EXPENDITURES</b>	<b>45,718.48</b>	<b>358,854.64</b>	<b>521,783.23</b>	<b>162,928.59</b>	<b>68.8</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>CREATIVE ARTS EXPENDITURES</u>					
12-60-5000 SALARIES & WAGES	8,081.54	35,020.02	70,040.00	35,019.98	50.0
12-60-5001 SOCIAL SECURITY	536.13	2,323.23	4,342.48	2,019.25	53.5
12-60-5002 UNEMPLOYMENT	16.17	70.07	122.11	52.04	57.4
12-60-5004 HEALTH INSURANCE	1,862.53	3,723.38	15,000.00	11,276.62	24.8
12-60-5005 PENSION EXPENSE	565.71	2,451.41	3,473.68	1,022.27	70.6
12-60-5006 MEDICARE	125.39	543.37	714.48	171.11	76.1
12-60-5009 CONTRACT EMPLOYEE WAGES	.00	12,800.00	15,625.00	2,825.00	81.9
12-60-6003 ARTS PROGRAMS SUPPLIES	86.44	1,631.76	5,000.00	3,368.24	32.6
12-60-6006 REPAIRS & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
12-60-6007 ADVERTISING & PROMOTION	.00	.00	3,750.00	3,750.00	.0
12-60-6008 PROFESSIONAL SERVICES	.00	.00	2,500.00	2,500.00	.0
12-60-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	55.02	1,500.00	1,444.98	3.7
12-60-6022 CREATIVE ARTS PROGRAMS	.00	1,006.64	6,000.00	4,993.36	16.8
12-60-6023 CREATIVE ARTS EVENTS	307.22	3,152.78	8,000.00	4,847.22	39.4
<b>TOTAL CREATIVE ARTS EXPENDITURES</b>	<b>11,581.13</b>	<b>62,777.68</b>	<b>138,067.75</b>	<b>75,290.07</b>	<b>45.5</b>
<u>FITNESS EXPENDITURES</u>					
12-61-5000 SALARIES & WAGES	9,807.69	42,500.01	85,000.00	42,499.99	50.0
12-61-5001 SOCIAL SECURITY	923.13	4,076.49	5,100.00	1,023.51	79.9
12-61-5002 UNEMPLOYMENT	28.41	95.61	50.00	( 45.61)	191.2
12-61-5004 HEALTH INSURANCE	2,299.79	4,591.74	31,200.00	26,608.26	14.7
12-61-5005 PENSION EXPENSE	686.55	2,975.05	5,950.00	2,974.95	50.0
12-61-5006 MEDICARE	215.95	953.59	850.00	( 103.59)	112.2
12-61-5009 CONTRACT EMPLOYEE WAGES	4,395.00	20,275.00	42,267.97	21,992.97	48.0
12-61-6003 FITNESS PROGRAMS SUPPLIES	.00	51.99	5,000.00	4,948.01	1.0
12-61-6006 REPAIRS & MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
12-61-6007 ADVERTISING & PROMOTION	.00	.00	3,750.00	3,750.00	.0
12-61-6008 PROFESSIONAL SERVICES	.00	.00	2,500.00	2,500.00	.0
12-61-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	.00	2,500.00	2,500.00	.0
12-61-6023 FITNESS EVENTS	.00	.00	10,000.00	10,000.00	.0
<b>TOTAL FITNESS EXPENDITURES</b>	<b>18,356.52</b>	<b>75,519.48</b>	<b>196,167.97</b>	<b>120,648.49</b>	<b>38.5</b>
<u>TRANSFER EXPENDITURES</u>					
12-70-5000 TRANSFER TO DEBT SERVICE	34,003.33	76,507.48	102,010.00	25,502.52	75.0
<b>TOTAL TRANSFER EXPENDITURES</b>	<b>34,003.33</b>	<b>76,507.48</b>	<b>102,010.00</b>	<b>25,502.52</b>	<b>75.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>118,584.09</b>	<b>596,447.95</b>	<b>1,154,908.54</b>	<b>558,460.59</b>	<b>51.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 59,412.26)</b>	<b>( 54,362.04)</b>	<b>( 196,167.60)</b>	<b>( 141,805.56)</b>	<b>( 27.7)</b>

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

2018 G.O. BONDS DEBT SERVICE

<u>ASSETS</u>			
30-100000	CASH IN COMBINED CASH FUND	1,062,732.46	
30-124000	PROPERTY TAXES RECEIVABLE	706,287.04	
30-124100	RECEIVABLE FROM CTY TREASURER	132,055.00	
	TOTAL ASSETS		1,901,074.50
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
30-230510	DEFERRED PROPERTY TAXES	706,287.04	
	TOTAL LIABILITIES		706,287.04
<u>FUND EQUITY</u>			
30-280000	FUND BALANCE - RESTRICTED	563,934.19	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	630,853.27	
	BALANCE - CURRENT DATE	630,853.27	
	TOTAL FUND EQUITY		1,194,787.46
	TOTAL LIABILITIES AND EQUITY		1,901,074.50

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

2018 G.O. BONDS DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>PROPERTY TAX REVENUE</u>					
30-31-4000 GENERAL PROPERTY TAX	128,071.34	599,636.42	635,658.00	36,021.58	94.3
TOTAL PROPERTY TAX REVENUE	128,071.34	599,636.42	635,658.00	36,021.58	94.3
<u>SPECIFIC OWNERSHIP TAX REVENUE</u>					
30-33-4010 SPECIFIC OWNERSHIP TAX	6,435.91	19,782.85	34,593.21	14,810.36	57.2
TOTAL SPECIFIC OWNERSHIP TAX REVENUE	6,435.91	19,782.85	34,593.21	14,810.36	57.2
<u>MISCELLANEOUS REVENUES</u>					
30-36-4032 INTEREST INCOME	111.39	239.82	1,301.47	1,061.65	18.4
TOTAL MISCELLANEOUS REVENUES	111.39	239.82	1,301.47	1,061.65	18.4
<u>TRANSFERS</u>					
30-39-6002 TRANSFER FROM REC FUND	34,003.33	76,507.48	100,000.00	23,492.52	76.5
TOTAL TRANSFERS	34,003.33	76,507.48	100,000.00	23,492.52	76.5
TOTAL FUND REVENUE	168,621.97	696,166.57	771,552.68	75,386.11	90.2

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

2018 G.O. BONDS DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE EXPENSE</u>					
30-61-6012	2,563.64	11,978.02	13,986.80	2,008.78	85.6
30-61-8002	.00	250.00	215,000.00	214,750.00	.1
30-61-8003	.00	53,085.28	94,249.00	41,163.72	56.3
30-61-8004	.00	.00	57,770.00	57,770.00	.0
30-61-8005	.00	.00	43,320.00	43,320.00	.0
<b>TOTAL DEBT SERVICE EXPENSE</b>	<b>2,563.64</b>	<b>65,313.30</b>	<b>424,325.80</b>	<b>359,012.50</b>	<b>15.4</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>2,563.64</b>	<b>65,313.30</b>	<b>424,325.80</b>	<b>359,012.50</b>	<b>15.4</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>166,058.33</b>	<b>630,853.27</b>	<b>347,226.88</b>	<b>( 283,626.39)</b>	<b>181.7</b>



TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
40-100000	CASH IN COMBINED CASH FUND	(	1,271,993.70)
40-125000	GRANTS RECEIVABLE		1,605,307.57
			1,605,307.57
	TOTAL ASSETS		333,313.87
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
40-230400	RETAINAGE PAYABLE		304,902.57
40-230500	DEFERRED GRANT REVENUE		500,000.00
			500,000.00
	TOTAL LIABILITIES		804,902.57
<u>FUND EQUITY</u>			
40-280000	FUND BALANCE - UNRESTRICTED		67,370.32
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(	538,959.02)
			538,959.02)
	BALANCE - CURRENT DATE	(	538,959.02)
			538,959.02)
	TOTAL FUND EQUITY		( 471,588.70)
	TOTAL LIABILITIES AND EQUITY		333,313.87

TOWN OF HAYDEN - DRAFT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>TRANSFER</u>					
40-37-9000 TRANSFER FROM OTHER FUNDS	33,333.33	199,999.98	1,884,000.00	1,684,000.02	10.6
TOTAL TRANSFER	33,333.33	199,999.98	1,884,000.00	1,684,000.02	10.6
<u>GRANT &amp; BOND REVENUES</u>					
40-39-4035 GRANT REVENUE	212,021.83	2,149,376.47	6,655,300.00	4,505,923.53	32.3
TOTAL GRANT & BOND REVENUES	212,021.83	2,149,376.47	6,655,300.00	4,505,923.53	32.3
TOTAL FUND REVENUE	245,355.16	2,349,376.45	8,539,300.00	6,189,923.55	27.5

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>PW CAPITAL OUTLAY EXPENSE</u>					
40-41-8000 PUBLIC WORKS CAPITAL OUTLAY	.00	11,531.14	940,000.00	928,468.86	1.2
TOTAL PW CAPITAL OUTLAY EXPENSE	.00	11,531.14	940,000.00	928,468.86	1.2
<u>TOWN IMPR CAPITAL PROJECTS</u>					
40-45-8000 CAPITAL OUTLAY	1,085,311.46	2,876,804.33	7,600,000.00	4,723,195.67	37.9
TOTAL TOWN IMPR CAPITAL PROJECTS	1,085,311.46	2,876,804.33	7,600,000.00	4,723,195.67	37.9
TOTAL FUND EXPENDITURES	1,085,311.46	2,888,335.47	8,540,000.00	5,651,664.53	33.8
NET REVENUE OVER EXPENDITURES	( 839,956.30)	( 538,959.02)	( 700.00)	538,259.02	(76994)

TOWN OF HAYDEN - DRAFT

BALANCE SHEET

JUNE 30, 2024

ENTERPRISE FUND

ASSETS

51-100000	CASH IN COMBINED CASH FUND	461,508.06	
51-100001	RESERVE FUND - CONTRA-CASH	341,326.47	
51-110000	CWRPDA CASH RESERVE	( 341,326.47)	
51-123000	ACCOUNTS RECEIVABLE	175,445.55	
51-150100	LAND	340,273.40	
51-150200	TREATMENT PLANT	8,822,955.37	
51-150300	LINES	10,587,119.98	
51-150400	MACHINERY	418,326.42	
51-150500	STRUCTURES & IMPROVEMENTS	6,061,267.45	
51-150600	WATER METERS	256,728.35	
51-150700	ACCUMULATED DEPRECIATION	( 12,950,642.90)	
51-150800	ACCUMULATED AMORTIZATION	( 100,580.52)	
51-156650	RTU ASSET	318,505.00	
	TOTAL ASSETS		<u>14,390,906.16</u>

LIABILITIES AND EQUITY

LIABILITIES

51-222000	WAGES PAYABLE	( 1,636.28)	
51-230100	ACCRUED INTEREST PAYABLE	2,791.39	
51-230200	CUSTOMER DEPOSITS PAYABLE	79,012.16	
51-230400	RETAINAGE PAYABLE	22,466.48	
51-230500	BOND DISCOUNT	237,581.24	
51-230600	CRW&PDA NOTE PAYABLE	.39	
51-230605	CRW&PDA 2021 NOTE PAYABLE	811,022.51	
51-230650	CRWPDA 2014 NOTE PAYABLE	438,521.65	
51-230700	STATE OF COLORADO NOTE PAYABLE	.33	
51-230950	LEASE LIABILITY	230,938.19	
51-240100	ACCRUED VACATION	123,504.13	
	TOTAL LIABILITIES		1,944,202.19

FUND EQUITY

51-280000	FUND BALANCE - UNRESTRICTED	12,252,697.07	
51-284000	FUND BALANCE - RESTRICTED	235,000.00	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 40,993.10)	
	BALANCE - CURRENT DATE	( 40,993.10)	
	TOTAL FUND EQUITY		<u>12,446,703.97</u>
	TOTAL LIABILITIES AND EQUITY		<u>14,390,906.16</u>

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT	
<u>WATER INCOME</u>						
51-37-4100	WATER BASE FEE	56,133.99	332,457.17	663,788.66	331,331.49	50.1
51-37-4101	METERED USER FEE	44,513.82	161,100.29	351,145.83	190,045.54	45.9
51-37-4400	OTHER INCOME	676.68	3,378.47	6,000.00	2,621.53	56.3
51-37-4500	TAP FEES	.00	26,157.03	98,002.00	71,844.97	26.7
	TOTAL WATER INCOME	101,324.49	523,092.96	1,118,936.49	595,843.53	46.8
<u>SEWER INCOME</u>						
51-38-4032	INTEREST INCOME	.00	.00	1,000.00	1,000.00	.0
51-38-4100	SEWER BASE FEE	24,166.74	142,878.67	286,196.91	143,318.24	49.9
51-38-4101	METERED USER FEE	17,109.37	101,535.24	207,930.93	106,395.69	48.8
51-38-4400	OTHER INCOME	.00	.00	100.00	100.00	.0
51-38-4500	TAP FEES	.00	21,140.97	90,714.00	69,573.03	23.3
	TOTAL SEWER INCOME	41,276.11	265,554.88	585,941.84	320,386.96	45.3
<u>REFUSE INCOME</u>						
51-39-4000	REFUSE COLLECTION	27,977.44	167,818.13	310,625.00	142,806.87	54.0
	TOTAL REFUSE INCOME	27,977.44	167,818.13	310,625.00	142,806.87	54.0
	TOTAL FUND REVENUE	170,578.04	956,465.97	2,015,503.33	1,059,037.36	47.5

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATING EXPENSES</u>					
51-67-5000 SALARIES & WAGES	19,613.90	84,265.50	168,907.87	84,642.37	49.9
51-67-5001 SOCIAL SECURITY	1,417.88	6,054.44	12,470.61	6,416.17	48.6
51-67-5002 UNEMPLOYMENT	43.06	183.67	379.82	196.15	48.4
51-67-5003 WORKERS COMPENSATION	.00	965.63	3,069.92	2,104.29	31.5
51-67-5004 HEALTH INSURANCE	4,310.87	26,420.33	65,934.07	39,513.74	40.1
51-67-5005 PENSION EXPENSE	1,339.26	5,802.79	11,121.70	5,318.91	52.2
51-67-5006 MEDICARE	331.60	1,415.98	2,916.69	1,500.71	48.6
51-67-5007 WATER OVERTIME	1,915.69	7,582.96	11,852.66	4,269.70	64.0
51-67-6003 OFFICE SUPPLIES	.00	.00	375.00	375.00	.0
51-67-6005 INSURANCE	.00	8,878.78	15,748.96	6,870.18	56.4
51-67-6006 REPAIRS & MAINTENANCE	578.25	9,883.08	3,000.00	( 6,883.08)	329.4
51-67-6008 PROFESSIONAL SERVICES	2,777.00	8,425.07	5,000.00	( 3,425.07)	168.5
51-67-6009 VEHICLE EXPENSE	641.87	2,431.00	2,000.00	( 431.00)	121.6
51-67-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	1,156.00	2,500.00	1,344.00	46.2
51-67-6016 TESTING	725.15	2,093.46	6,438.08	4,344.62	32.5
51-67-6101 BAD DEBTS-WATER	.00	.00	8,500.00	8,500.00	.0
51-67-6102 SERVICE FUND	2,500.00	15,000.00	30,000.00	15,000.00	50.0
51-67-7001 TELEPHONE	111.96	728.34	1,963.89	1,235.55	37.1
<b>TOTAL WATER OPERATING EXPENSES</b>	<b>36,306.49</b>	<b>181,287.03</b>	<b>352,179.27</b>	<b>170,892.24</b>	<b>51.5</b>
<u>WATER TRMT PLANT EXPENSES</u>					
51-68-6006 TREATMENT PLANT REP & MAINT	4,461.08	9,020.82	12,000.00	2,979.18	75.2
51-68-6008 PROFESSIONAL SERVICES	4,676.00	16,713.00	42,083.33	25,370.33	39.7
51-68-6100 LAB EQUIPMENT	.00	2,541.72	1,700.32	( 841.40)	149.5
51-68-6101 BUILDING MAINTENANCE	.00	.00	2,214.26	2,214.26	.0
51-68-6103 CHEMICALS	1,817.90	2,977.01	35,953.61	32,976.60	8.3
51-68-7000 TREATMENT PLANT UTILITIES	627.55	13,780.71	38,127.72	24,347.01	36.1
51-68-9000 TREATMENT PLANT EQUIP REPLACE	.00	68,185.00	48,000.00	( 20,185.00)	142.1
<b>TOTAL WATER TRMT PLANT EXPENSES</b>	<b>11,582.53</b>	<b>113,218.26</b>	<b>180,079.24</b>	<b>66,860.98</b>	<b>62.9</b>
<u>GOLDEN MEADOWS PUMPING STATION</u>					
51-69-6006 GOLDEN REP & MAINT	.00	23.77	1,000.00	976.23	2.4
51-69-6101 BUILDING MAINTENANCE	.00	.00	500.00	500.00	.0
51-69-7000 GOLDEN MEADOWS UTILITIES	.00	5,141.68	12,587.51	7,445.83	40.9
<b>TOTAL GOLDEN MEADOWS PUMPING STATI</b>	<b>.00</b>	<b>5,165.45</b>	<b>14,087.51</b>	<b>8,922.06</b>	<b>36.7</b>
<u>HOSPITAL HILL WATER TANK/PUMP</u>					
51-70-6006 HOSP HILL REPAIRS & MAINT.	270.97	359.50	2,500.00	2,140.50	14.4
51-70-7000 HOSP HILL UTILITIES	.00	4,147.91	10,640.49	6,492.58	39.0
<b>TOTAL HOSPITAL HILL WATER TANK/PUMP</b>	<b>270.97</b>	<b>4,507.41</b>	<b>13,140.49</b>	<b>8,633.08</b>	<b>34.3</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>WATER METERS &amp; KEY PUMP</u>					
51-71-6200	14.99	14.99	2,500.00	2,485.01	.6
51-71-6201	2,437.43	26,769.03	25,000.00	( 1,769.03)	107.1
51-71-6205	.00	109.99	2,000.00	1,890.01	5.5
51-71-7000	466.06	2,930.87	9,636.00	6,705.13	30.4
TOTAL WATER METERS & KEY PUMP	2,918.48	29,824.88	39,136.00	9,311.12	76.2
<u>WATER RIGHTS &amp; DITCH EXPENSES</u>					
51-72-6006	.00	572.49	7,000.00	6,427.51	8.2
51-72-6008	.00	10,853.25	5,000.00	( 5,853.25)	217.1
51-72-9200	.00	.00	48,057.14	48,057.14	.0
TOTAL WATER RIGHTS & DITCH EXPENSES	.00	11,425.74	60,057.14	48,631.40	19.0
<u>WATER DISTRIBUTION EXPENSES</u>					
51-73-6300	7,758.09	36,353.51	35,000.00	( 1,353.51)	103.9
51-73-6301	.00	230.07	5,000.00	4,769.93	4.6
TOTAL WATER DISTRIBUTION EXPENSES	7,758.09	36,583.58	40,000.00	3,416.42	91.5
<u>WATER DEBT SERVICE EXPENSES</u>					
51-74-8000	.00	47,227.83	102,898.09	55,670.26	45.9
TOTAL WATER DEBT SERVICE EXPENSES	.00	47,227.83	102,898.09	55,670.26	45.9
<u>WATER ADMINISTRATION EXPENSES</u>					
51-75-5000	11,176.05	47,017.37	84,673.71	37,656.34	55.5
51-75-5001	741.39	3,119.01	5,609.92	2,490.91	55.6
51-75-5002	22.37	94.15	169.29	75.14	55.6
51-75-5003	.00	120.70	379.74	259.04	31.8
51-75-5004	1,930.05	12,309.97	49,464.60	37,154.63	24.9
51-75-5005	782.34	3,291.30	5,786.92	2,495.62	56.9
51-75-5006	173.43	729.62	1,312.12	582.50	55.6
51-75-6003	.00	.00	600.00	600.00	.0
51-75-6008	1,255.63	6,596.56	10,000.00	3,403.44	66.0
TOTAL WATER ADMINISTRATION EXPENSES	16,081.26	73,278.68	157,996.30	84,717.62	46.4
<u>SENECA HILL EXPENSES</u>					
51-76-6006	.00	947.59	2,000.00	1,052.41	47.4
51-76-7000	.00	1,232.30	2,841.08	1,608.78	43.4
TOTAL SENECA HILL EXPENSES	.00	2,179.89	4,841.08	2,661.19	45.0

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>SEWER OPERATING EXPENSES</u>					
51-77-5000 SALARIES & WAGES	17,693.74	75,937.40	154,879.26	78,941.86	49.0
51-77-5001 SOCIAL SECURITY	1,291.35	5,503.19	11,433.94	5,930.75	48.1
51-77-5002 UNEMPLOYMENT	39.22	166.95	348.62	181.67	47.9
51-77-5003 WORKERS COMPENSATION	.00	603.52	1,918.69	1,315.17	31.5
51-77-5004 HEALTH INSURANCE	3,507.90	21,497.75	55,036.26	33,538.51	39.1
51-77-5005 PENSION EXPENSE	1,218.72	5,279.99	10,139.86	4,859.87	52.1
51-77-5006 MEDICARE	302.01	1,286.98	2,673.99	1,387.01	48.1
51-77-5007 SEWER OVERTIME	1,915.66	7,545.13	21,029.60	13,484.47	35.9
51-77-6003 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
51-77-6005 INSURANCE	.00	4,035.81	7,983.26	3,947.45	50.6
51-77-6006 REPAIRS & MAINTENANCE	500.00	3,414.15	1,595.25	( 1,818.90)	214.0
51-77-6008 PROFESSIONAL SERVICES	.00	5,368.48	5,000.00	( 368.48)	107.4
51-77-6009 VEHICLE EXPENSE	51.83	514.45	2,662.50	2,148.05	19.3
51-77-6010 EDUCATION/MEMBERSHIP/TRAVEL	.00	150.34	1,287.50	1,137.16	11.7
51-77-6016 TESTING	186.99	623.98	1,041.67	417.69	59.9
51-77-6102 SERVICE FUND	5,000.00	30,000.00	60,000.00	30,000.00	50.0
51-77-7001 TELEPHONE	107.06	703.84	1,909.01	1,205.17	36.9
<b>TOTAL SEWER OPERATING EXPENSES</b>	<b>31,814.48</b>	<b>162,631.96</b>	<b>339,439.41</b>	<b>176,807.45</b>	<b>47.9</b>
<u>WASTEWATER TRMT PLANT EXPENSES</u>					
51-78-6006 TREATMENT PLANT REP & MAIN	.00	5,502.85	24,500.00	18,997.15	22.5
51-78-6100 LAB EQUIPMENT	432.75	2,180.71	2,465.83	285.12	88.4
51-78-6101 BUILDING MAINTENANCE	.00	.00	1,500.00	1,500.00	.0
51-78-6103 CHEMICALS	.00	2,875.81	6,568.83	3,693.02	43.8
51-78-6104 SEWER DISCHARGE PERMIT	.00	.00	200.00	200.00	.0
51-78-7000 TREATMENT PLANT UTILITIES	150.26	18,052.19	40,158.97	22,106.78	45.0
51-78-7001 SOLAR PERFORMANCE CONTRACT	884.00	50,291.09	47,932.25	( 2,358.84)	104.9
51-78-9500 AMORTIZATION EXPENSE	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL WASTEWATER TRMT PLANT EXPENS</b>	<b>1,467.01</b>	<b>78,902.65</b>	<b>143,325.88</b>	<b>64,423.23</b>	<b>55.1</b>
<u>WASHINGTON STREET LIFT STATION</u>					
51-79-6006 WASH ST REPAIR & MAINT	359.99	1,127.46	950.00	( 177.46)	118.7
51-79-6103 WASH ST CHEMICALS	.00	.00	350.00	350.00	.0
51-79-7000 WASHINGTON STREET UTILITIES	.00	1,211.76	2,555.95	1,344.19	47.4
<b>TOTAL WASHINGTON STREET LIFT STATION</b>	<b>359.99</b>	<b>2,339.22</b>	<b>3,855.95</b>	<b>1,516.73</b>	<b>60.7</b>
<u>SEWER COLLECTION SYST EXPENSES</u>					
51-80-6300 COLLECTION REPAIR	1,218.50	8,079.15	6,000.00	( 2,079.15)	134.7
51-80-6301 SAND & GRAVEL	.00	4,623.40	2,600.00	( 2,023.40)	177.8
51-80-9500 DEPRECIATION EXPENSE-SEWER	.00	.00	20,000.00	20,000.00	.0
<b>TOTAL SEWER COLLECTION SYST EXPENS</b>	<b>1,218.50</b>	<b>12,702.55</b>	<b>28,600.00</b>	<b>15,897.45</b>	<b>44.4</b>



TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>AIRPORT LIFT STATION</u>						
51-81-6006	REPAIRS & MAINTENANCE	.00	187.48	3,000.00	2,812.52	6.3
51-81-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-81-7000	UTILITIES	.00	2,061.99	4,697.36	2,635.37	43.9
	TOTAL AIRPORT LIFT STATION	.00	2,249.47	8,047.36	5,797.89	28.0
<u>DRY CREEK LIFT STATION</u>						
51-82-6006	REPAIRS AND MAINTENANCE	.00	34.06	1,500.00	1,465.94	2.3
51-82-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-82-7000	UTILITIES	.00	1,364.87	3,317.19	1,952.32	41.2
	TOTAL DRY CREEK LIFT STATION	.00	1,398.93	5,167.19	3,768.26	27.1
<u>WESTEND/PRECISION LIFT STATION</u>						
51-83-6006	REPAIRS & MAINTENANCE	.00	6,832.46	450.00	( 6,382.46)	1518.3
51-83-6103	CHEMICALS	.00	.00	350.00	350.00	.0
51-83-7000	WEST END - UTILITIES	.00	1,103.60	2,634.92	1,531.32	41.9
	TOTAL WESTEND/PRECISION LIFT STATION	.00	7,936.06	3,434.92	( 4,501.14)	231.0
<u>SEWER DEBT SERVICE EXPENSES</u>						
51-84-8000	PRINCIPAL & INTEREST	.00	13,165.63	26,331.00	13,165.37	50.0
	TOTAL SEWER DEBT SERVICE EXPENSES	.00	13,165.63	26,331.00	13,165.37	50.0
<u>SEWER ADMINISTRATION EXPENSES</u>						
51-85-5000	ADMINISTRATION SALARY	11,176.05	47,017.37	84,673.71	37,656.34	55.5
51-85-5001	SOCIAL SECURITY	741.47	3,119.29	5,609.94	2,490.65	55.6
51-85-5002	UNEMPLOYMENT	22.38	94.09	168.82	74.73	55.7
51-85-5003	WORKERS COMPENSATION	.00	120.71	379.74	259.03	31.8
51-85-5004	HEALTH INSURANCE	1,930.05	12,309.97	32,397.88	20,087.91	38.0
51-85-5005	PENSION EXPENSE	782.34	3,291.24	5,640.19	2,348.95	58.4
51-85-5006	MEDICARE	173.37	729.39	1,278.89	549.50	57.0
51-85-6003	OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
51-85-6008	PROFESSIONAL SERVICES	1,255.64	6,596.60	10,000.00	3,403.40	66.0
	TOTAL SEWER ADMINISTRATION EXPENSE	16,081.30	73,278.66	140,649.17	67,370.51	52.1
<u>REFUSE EXPENSE</u>						
51-87-6008	CONTRACT PAYMENT	27,835.77	138,155.19	310,625.00	172,469.81	44.5
	TOTAL REFUSE EXPENSE	27,835.77	138,155.19	310,625.00	172,469.81	44.5

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	153,694.87	997,459.07	1,973,891.00	976,431.93	50.5
NET REVENUE OVER EXPENDITURES	16,883.17	( 40,993.10)	41,612.33	82,605.43	( 98.5)

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

INTERGOVERNMENTAL SERVICE FUND

<u>ASSETS</u>			
52-100000	CASH IN COMBINED CASH FUND		182,276.71
	TOTAL ASSETS		182,276.71
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
52-280000	FUND BALANCE - UNRESTRICTED		50,592.97
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	131,683.74	
	BALANCE - CURRENT DATE		131,683.74
	TOTAL FUND EQUITY		182,276.71
	TOTAL LIABILITIES AND EQUITY		182,276.71

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

INTERGOVERNMENTAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
52-30-4402 EQUIPMENT LEASE	8,385.33	25,155.99	.00	( 25,155.99)	.0
52-30-4454 POLICE EQUIPMENT LEASE	3,750.00	22,500.00	45,000.00	22,500.00	50.0
52-30-4456 STREETS EQUIPMENT LEASE	7,500.00	45,000.00	90,000.00	45,000.00	50.0
52-30-4458 PARKS EQUIPMENT LEASE	2,833.33	16,999.98	34,000.00	17,000.02	50.0
52-30-4460 WATER EQUIPMENT LEASE	2,500.00	15,000.00	30,000.00	15,000.00	50.0
52-30-4461 SEWER EQUIPMENT LEASE	5,000.00	30,000.00	40,000.00	10,000.00	75.0
52-30-4500 SALE OF EQUIPMENT	.00	.00	70,000.00	70,000.00	.0
<b>TOTAL INTERGOVERNMENTAL REVENUES</b>	<b>29,968.66</b>	<b>154,655.97</b>	<b>309,000.00</b>	<b>154,344.03</b>	<b>50.1</b>
<b>TOTAL FUND REVENUE</b>	<b>29,968.66</b>	<b>154,655.97</b>	<b>309,000.00</b>	<b>154,344.03</b>	<b>50.1</b>

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

INTERGOVERNMENTAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL EXPENDITURES</u>					
52-40-6006 REPAIRS AND MAINTENANCE	.00	.00	10,000.00	10,000.00	.0
52-40-9025 LEASE-PURCHASE	.00	22,972.23	170,000.00	147,027.77	13.5
TOTAL INTERGOVERNMENTAL EXPENDITUR	.00	22,972.23	180,000.00	157,027.77	12.8
TOTAL FUND EXPENDITURES	.00	22,972.23	180,000.00	157,027.77	12.8
NET REVENUE OVER EXPENDITURES	29,968.66	131,683.74	129,000.00	( 2,683.74)	102.1

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

CONSERVATION TRUST FUND

<u>ASSETS</u>			
64-100000	CASH IN COMBINED CASH FUND		88,513.22
	TOTAL ASSETS		88,513.22
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
64-280000	FUND BALANCE - UNRESTRICTED		89,940.27
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	( 1,427.05)	
	BALANCE - CURRENT DATE	( 1,427.05)	
	TOTAL FUND EQUITY		88,513.22
	TOTAL LIABILITIES AND EQUITY		88,513.22

TOWN OF HAYDEN - DRAFT  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
64-36-4032 INTEREST INCOME	.00	.00	250.00	250.00	.0
TOTAL MISCELLANEOUS REVENUES	.00	.00	250.00	250.00	.0
<u>LOTTERY REVENUES</u>					
64-37-4000 LOTTERY PROCEEDS	6,228.44	13,072.95	19,700.00	6,627.05	66.4
64-37-4500 GRANTS & LOAN PROCEED	.00	.00	550,000.00	550,000.00	.0
TOTAL LOTTERY REVENUES	6,228.44	13,072.95	569,700.00	556,627.05	2.3
<u>TRANSFERS</u>					
64-39-6000 TRANSFER FROM GF - CTF	.00	.00	13,000.00	13,000.00	.0
TOTAL TRANSFERS	.00	.00	13,000.00	13,000.00	.0
TOTAL FUND REVENUE	6,228.44	13,072.95	582,950.00	569,877.05	2.2

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>CONSERV. TRUST FUND EXPENSES</u>					
64-46-8000 CAPITAL IMPROVEMENT PROJECT	.00	14,500.00	1,200,000.00	1,185,500.00	1.2
TOTAL CONSERV. TRUST FUND EXPENSES	.00	14,500.00	1,200,000.00	1,185,500.00	1.2
TOTAL FUND EXPENDITURES	.00	14,500.00	1,200,000.00	1,185,500.00	1.2
NET REVENUE OVER EXPENDITURES	6,228.44	( 1,427.05)	( 617,050.00)	( 615,622.95)	( .2)



TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

HERITAGE CENTER FUND

ASSETS

66-100000	CASH IN COMBINED CASH FUND	(	4,289.53)	
	TOTAL ASSETS			( 4,289.53)

LIABILITIES AND EQUITY

LIABILITIES

66-220100	40 CHARACTERS	(	31.69)	
66-222000	WAGES PAYABLE		1,667.97	
	TOTAL LIABILITIES			1,636.28

FUND EQUITY

66-280000	FUND BALANCE - UNRESTRICTED	(	5,812.62)	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	(	113.19)	
	BALANCE - CURRENT DATE	(	113.19)	
	TOTAL FUND EQUITY			( 5,925.81)
	TOTAL LIABILITIES AND EQUITY			( 4,289.53)

TOWN OF HAYDEN - DRAFT  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2024

HERITAGE CENTER FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>MUSEUM EXPENSES</u>					
66-40-5000 SALARIES & WAGES	3,769.80	146.40	.00	( 146.40)	.0
66-40-5001 FICA - MUSEUM SHARE	233.73	9.08	.00	( 9.08)	.0
66-40-5002 UNEMPLOYMENT	7.53	( 5.90)	.00	5.90	.0
66-40-5003 WORKERS COMPENSATION	.00	( 38.51)	.00	38.51	.0
66-40-5006 MEDICARE/FICA	54.66	2.12	.00	( 2.12)	.0
TOTAL MUSEUM EXPENSES	4,065.72	113.19	.00	( 113.19)	.0
TOTAL FUND EXPENDITURES	4,065.72	113.19	.00	( 113.19)	.0
NET REVENUE OVER EXPENDITURES	( 4,065.72)	( 113.19)	.00	113.19	.0

TOWN OF HAYDEN - DRAFT  
 BALANCE SHEET  
 JUNE 30, 2024

CLIMATE ACTION FUND

ASSETS

70-100000	CASH IN COMBINED CASH FUND	39,441.53	
70-100300	CASH IN BANK - MVB	500.00	
		<hr/>	
	TOTAL ASSETS		<u>39,941.53</u>

LIABILITIES AND EQUITY

FUND EQUITY

70-280000	FUND BALANCE - UNRESTRICTED	5,124.53	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	34,817.00	
		<hr/>	
	BALANCE - CURRENT DATE	34,817.00	
		<hr/>	
	TOTAL FUND EQUITY		<u>39,941.53</u>
	TOTAL LIABILITIES AND EQUITY		<u>39,941.53</u>

TOWN OF HAYDEN - DRAFT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CLIMATE ACTION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>CLIMATE ACTION FUND</u>					
70-36-4051 CLIMATE ACTION PARTNER REV	.00	80,800.00	150,800.00	70,000.00	53.6
70-36-4052 CLIMATE ACTION GRANT REVENUE	.00	.00	30,000.00	30,000.00	.0
<b>TOTAL CLIMATE ACTION FUND</b>	<b>.00</b>	<b>80,800.00</b>	<b>180,800.00</b>	<b>100,000.00</b>	<b>44.7</b>
<u>TRANSFERS</u>					
70-39-6000 TRANSFER FROM GF - CLIMATE ACT	125.00	750.00	1,500.00	750.00	50.0
<b>TOTAL TRANSFERS</b>	<b>125.00</b>	<b>750.00</b>	<b>1,500.00</b>	<b>750.00</b>	<b>50.0</b>
<b>TOTAL FUND REVENUE</b>	<b>125.00</b>	<b>81,550.00</b>	<b>182,300.00</b>	<b>100,750.00</b>	<b>44.7</b>

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CLIMATE ACTION FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>CLIMATE ACTION EXPENDITURES</u>					
70-55-6000 TRAVEL	.00	.00	500.00	500.00	.0
70-55-6004 MISCELLANEOUS	.00	.00	500.00	500.00	.0
70-55-6008 PROFESSIONAL SERVICES	7,925.00	46,733.00	162,116.00	115,383.00	28.8
70-55-6014 GENERAL OPERATING EXPENSE	.00	.00	200.00	200.00	.0
70-55-6015 MARKETING	.00	.00	3,600.00	3,600.00	.0
70-55-8000 CAPITAL PROJECT	.00	.00	11,934.00	11,934.00	.0
TOTAL CLIMATE ACTION EXPENDITURES	7,925.00	46,733.00	178,850.00	132,117.00	26.1
TOTAL FUND EXPENDITURES	7,925.00	46,733.00	178,850.00	132,117.00	26.1
NET REVENUE OVER EXPENDITURES	( 7,800.00)	34,817.00	3,450.00	( 31,367.00)	1009.2

TOWN OF HAYDEN - DRAFT  
BALANCE SHEET  
JUNE 30, 2024

OPIOID COLLABORATIVE FUND

<u>ASSETS</u>			
72-100000	CASH IN COMBINED CASH FUND	397,768.91	
	TOTAL ASSETS		397,768.91
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
72-280000	FUND BALANCE - UNRESTRICTED	343,012.07	
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	54,756.84	
	BALANCE - CURRENT DATE	54,756.84	
	TOTAL FUND EQUITY		397,768.91
	TOTAL LIABILITIES AND EQUITY		397,768.91

TOWN OF HAYDEN - DRAFT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

OPIOID COLLABORATIVE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>OPIOID COLLABORATIVE FUND</u>					
72-36-4061 OPIOID SETTLEMENT COLLABORAT	.00	75,000.00	125,000.00	50,000.00	60.0
TOTAL OPIOID COLLABORATIVE FUND	.00	75,000.00	125,000.00	50,000.00	60.0
TOTAL FUND REVENUE	.00	75,000.00	125,000.00	50,000.00	60.0

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

OPIOID COLLABORATIVE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>OPIOID COLLABORATIVE EXPENSE</u>					
72-55-6008 PROFESSIONAL SERVICES	6,747.72	20,243.16	100,000.00	79,756.84	20.2
72-55-6010 EDUCATION/MEMBERSHIP	.00	.00	60,000.00	60,000.00	.0
TOTAL OPIOID COLLABORATIVE EXPENSE	<u>6,747.72</u>	<u>20,243.16</u>	<u>160,000.00</u>	<u>139,756.84</u>	<u>12.7</u>
TOTAL FUND EXPENDITURES	<u>6,747.72</u>	<u>20,243.16</u>	<u>160,000.00</u>	<u>139,756.84</u>	<u>12.7</u>
NET REVENUE OVER EXPENDITURES	<u>( 6,747.72)</u>	<u>54,756.84</u>	<u>( 35,000.00)</u>	<u>( 89,756.84)</u>	<u>156.5</u>



TOWN OF HAYDEN - DRAFT  
 BALANCE SHEET  
 JUNE 30, 2024

NORTHWEST GID

ASSETS

74-100000	CASH IN COMBINED CASH FUND	(	450.07)	
74-100300	CASH IN BANK - MVB		500.00	
			<u>          </u>	
	TOTAL ASSETS			<u>          49.93</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
	REVENUE OVER EXPENDITURES - YTD		<u>          49.93</u>	
	BALANCE - CURRENT DATE		<u>          49.93</u>	
	TOTAL FUND EQUITY			<u>          49.93</u>
	TOTAL LIABILITIES AND EQUITY			<u>          49.93</u>

TOWN OF HAYDEN - DRAFT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

NORTHWEST GID

		PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>GID REVENUE</u>						
74-36-4051	G.O BOND REVENUE - NWGID	.00	.00	2,300,000.00	2,300,000.00	.0
74-36-4052	OPERATION MILL LEVY	49.18	49.93	5,000.00	4,950.07	1.0
74-36-4053	DEBT SERVICE MILL LEVY	.00	.00	5,000.00	5,000.00	.0
TOTAL GID REVENUE		49.18	49.93	2,310,000.00	2,309,950.07	.0
TOTAL FUND REVENUE		49.18	49.93	2,310,000.00	2,309,950.07	.0

TOWN OF HAYDEN - DRAFT  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

NORTHWEST GID

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEXPENDED	PCNT
<u>GID EXPENDITURES</u>					
74-60-6052 CONSTRUCTION MANAGEMENT	.00	.00	100,000.00	100,000.00	.0
74-60-6056 ROAD CONSTRUCTION	.00	.00	1,200,000.00	1,200,000.00	.0
74-60-6057 WATER CONSTRUCTION	.00	.00	500,000.00	500,000.00	.0
74-60-6077 SEWER CONSTRUCTION	.00	.00	389,800.00	389,800.00	.0
74-60-8000 ISSUANCE FEES	.00	.00	120,000.00	120,000.00	.0
TOTAL GID EXPENDITURES	.00	.00	2,309,800.00	2,309,800.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,309,800.00	2,309,800.00	.0
NET REVENUE OVER EXPENDITURES	49.18	49.93	200.00	150.07	25.0

TOWN OF HAYDEN - DRAFT  
 BALANCE SHEET  
 JUNE 30, 2024

HOUSING AUTHORITY

ASSETS

76-100000	CASH IN COMBINED CASH FUND	(	500.00)	
76-100300	CASH IN BANK-MVB HOUSING AUTH		500.00	
			<u>500.00</u>	
	TOTAL ASSETS			<u>.00</u>

LIABILITIES AND EQUITY

FUND EQUITY

77-280000	FUND BALANCE - UNRESTRICTED	(	303,092.52)	
77-285000	RETAINED POLICE CONTRIBUTION		303,092.52	
			<u>303,092.52</u>	
	TOTAL FUND EQUITY			<u>.00</u>
	TOTAL LIABILITIES AND EQUITY			<u>.00</u>

TOWN OF HAYDEN - DRAFT  
 BALANCE SHEET  
 JUNE 30, 2024

RESERVE FUND

<u>ASSETS</u>			
80-100000	CASH IN COMBINED CASH FUND		83,333.35
	TOTAL ASSETS		<u>83,333.35</u>
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
	REVENUE OVER EXPENDITURES - YTD	<u>83,333.35</u>	
	BALANCE - CURRENT DATE		<u>83,333.35</u>
	TOTAL FUND EQUITY		<u>83,333.35</u>
	TOTAL LIABILITIES AND EQUITY		<u>83,333.35</u>

TOWN OF HAYDEN - DRAFT  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

RESERVE FUND

	PERIOD ACTUAL	YTD ACTUAL	ANN. BUDGET	UNEARNED	PCNT
<u>TRANSFERS</u>					
80-37-9000 TRANSFER FROM OTHER FUNDS	.00	83,333.35	200,000.00	116,666.65	41.7
TOTAL TRANSFERS	.00	83,333.35	200,000.00	116,666.65	41.7
TOTAL FUND REVENUE	.00	83,333.35	200,000.00	116,666.65	41.7
NET REVENUE OVER EXPENDITURES	.00	83,333.35	200,000.00	116,666.65	41.7

## RESOLUTION 2024-10

### A RESOLUTION REACTIVATING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF HAYDEN AND ROUTT COUNTY FOR THE PURPOSE OF PARTICIPATING IN THE COORDINATED ELECTION TO BE HELD ON NOVEMBER 5, 2024

#### RECITALS

**Whereas**, the Town Council of the Town of Hayden has determined it to be in the best interest of the Town to place authorization to place openings for candidates for office on the ballot of the election to be held on November 7, 2023 and to participate in the "coordinated election" as defined in the Uniform Election Code of 1992, as amended; and

**Whereas**, participation in this coordinated election requires that an Intergovernmental Agreement between the Town of Hayden, Routt County, Colorado and the Routt County Clerk and Recorder originally executed on August 28, 2007 which sets forth the specific terms and conditions regarding the conduct and finance of a coordinated election. The Intergovernmental Agreement was revised June 2, 2016 to automatically renew each year per Article I Purpose and General Conditions, 1.04 Term, Renewal, and Activation.

**Whereas**, the Intergovernmental Agreement between the Town of Hayden, Routt County, Colorado and the Routt County Clerk and Recorder originally executed on August 28, 2007 and revised June 2, 2016 to automatically renew each year per Article I Purpose and General Conditions, 104 Term, Renewal, and Activation. The Intergovernmental Agreement between the Town of Hayden, Routt County, Colorado and Routt County Clerk and Recorder originally executed on August 28, 2007 and revised June 2, 2016 to automatically renew each year per Article I Purpose and General Conditions, 104 Term, Renewal, and Activation is revised to update the change in the Routt County Clerk and Recorder from Kim Bonner to Jenny Thomas.

#### ARTICLE I PURPOSE AND GENERAL CONDITIONS

##### 1.04 Term, Renewal, and Activation.

A. Although this Agreement is specifically written to deal with the November 8, 2016 election, it is intended to be effective through December 31, 2016, and automatically renewed for successive one-year periods thereafter, but the District's participation in a coordinated election under this Agreement shall be subject to the provision of subparagraph B of this Section 1.04. The dates cited for the Election shall change to the proper November date as needed for the year in which the future coordinated election may occur. The intent of this automatic renewal provision is to put in place the intergovernmental agreement contemplated by the Code by the time required by the Code without extensive annual renegotiations.

(1) As soon as possible, but no later than the date specified for such action in the Election Calendar published by the County Clerk for the applicable election date, the Official will submit a written plan to the Secretary of State which will include the requirements outlined in the Secretary of State's Rules and Regulations. The written plan will become a part of the Agreement as an attachment if the Election is held as a mail ballot election.

B. Although the Agreement automatically renews, actual use of the Agreement for any election by the District shall be conditioned upon:

(1) A determination, by Resolution of the governing body of the District, that an election is required and that such election should be held as a coordinated election.

(2) Notice of (1) being delivered to the County Clerk no later than the date specified for such action in the Election Calendar published by the County Clerk for the applicable election date.

(3) Acceptance of the notice indicated in (2) by the County Clerk and determination by the County Clerk that the County Clerk shall undertake its duties under the Agreement, with notice of such determination to be delivered to the District within five (5) days of the County Clerk's receipt of the notice indicated in (2).

Following the completion of (1), (2), and (3) above, the election procedures in this Agreement shall be activated.

**Whereas**, the Town Council of the Town of Hayden deems that it is in the best interest of the community to reactivate the Intergovernmental Agreement between the Town of Hayden, Routt County, Colorado and the Routt County Clerk and Recorder.

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Hayden, Colorado, that:

1. The terms and conditions of the Intergovernmental Agreement between the Town of Hayden, Routt County, Colorado and the Routt County Clerk and Recorder are approved.
2. The Mayor and Councilmembers acknowledge and authorize the terms of said Intergovernmental Agreement on behalf of the Town of Hayden all in order to participate in the November 5, 2024 coordinated election.

**PASSED, APPROVED AND RESOLVED THIS 1st DAY OF AUGUST, 2024.**

\_\_\_\_\_  
Ryan Banks, Mayor

ATTEST:

\_\_\_\_\_  
Barbara Binetti, Town Clerk



**Town of Hayden**

**Town Council Agenda Item**

**MEETING DATE:** August 1, 2024

**AGENDA ITEM TITLE:** Public Hearing: KW CG Work/Live Units development  
Conditional Use Permit  
Lot 6, Valley View Business Park

**AGENDA SECTION:** New Business

**PRESENTED BY:** Tegan Ebbert  
Community Development Director

**APPLICANT:** Kona Ward and Jesus Garcia, Owners and Yampa Valley  
Engineering, applicant.

**CAN THIS ITEM BE RESCHEDULED:** Not recommended.

**ATTACHMENTS:** Applicant Narrative  
Site plan, elevation, floor plan  
Pre application comments with responses

**BACKGROUND REVIEW:**

The owner of Lot 6, Valley View Business Park is proposing to construct a work/live development across the approximately 0.53-acre site. The property is zoned Light Industrial (I-1 Zone District). The site is currently vacant and is located directly north of the Valley View Live/Work Condominiums.

The request is to construct one (1) building, containing eight (8) work/live units. Two (2) of the units are type A, ADA compliant studio units. Four (4) units are two floor, typical work/live style units containing a garage, workshop, and two bed/two bath dwelling unit. Two (2) of the units contain a small footprint, 158 square foot office/workshop space and a two bed/two bath upstairs dwelling unit.

The applicant has indicated that they may come forward with a condominium plat at a future time that will allow the units to be individually owned.

**COMPLIANCE WITH HAYDEN FORWARD MASTER PLAN:**

Section 7.16.020(f)(1)(iii) of the Hayden Development Code (Code) states that “[t]he reviewing authority shall review development applications for compliance with all relevant standards and criteria as set forth in the specific procedures for the particular application in [the Code]” as well as general criteria which apply including compliance “with the goals and policies of the Master Plan” (Plan). Therefore, any proposal should be considered in light of the applicable policies of the Plan. While the Plan contains numerous policies regarding land use and development, staff has selected the following checklist to highlight the policies most directly applicable to this application. Interested parties are encouraged to review the Plan to determine if there are other policies that may be applicable to the review of this application.

**Housing & Neighborhood Elements**

<b>Complies</b>		<b>Section</b>	<b>Policies</b>
<b>Yes</b>	<b>No</b>		
<u>  √  </u>	<u>      </u>	HE.HL1.2	Promote development of housing for the local workforce, including multi-family, duplex, single-family and alternative housing types. <i>Staff comment: The proposed development provides an additional housing option in the Town of Hayden. These units are intended to allow entrepreneurs, trades people, and small business owners/operators to live and work in the same space. Further, the addition of two ADA compliant work/live spaces provides a more inclusive approach to this style of housing/working space.</i>

**Resilient Economy**

<u>  √  </u>	<u>      </u>	RE.ED3.5	Support efforts that expand the area’s commercial base, growing Town revenues, and providing essential services for residents, while also reducing spending beyond the market. <i>Staff comment: The proposed development will bring opportunity for businesses to establish locally with rental space and can serve as an entry point for new businesses or businesses expanding to their first commercial/light industrial space.</i>
<u>  √  </u>	<u>      </u>	RE.ED4.1	Recruit tenants to the Valley View industrial Park and other underutilized areas of Town. <i>Staff comment: The proposed development is a creative way to create diverse use of Valley View Business Park. It also brings a level of density and unit size that could appeal to newer businesses, sole proprietorships, and tradespeople.</i>

√ RE.FE1.3 Provide an efficient review and approvals process that creates a supportive business environment.

**COMPLIANCE WITH THE TOWN OF HAYDEN DEVELOPMENT CODE**

While the Hayden Development Code (Code) contains numerous regulations regarding land use, staff has selected the following checklist to highlight the regulations directly applicable to this application. Interested parties are encouraged to review the Code to determine if there are other regulations that may be applicable to the review of this application.

**Chapter 10.16 – Development Review Procedures**

**Section 10.16.060 – Conditional Use.**

In order to provide flexibility and to help diversify uses within a zoning district, specified uses are permitted in certain districts subject to the granting subject to the granting of a conditional use permit. Specific conditional uses for each zone district are listed in the Table of permitted and conditional uses by Zoning District. Because of their unusual or special characteristics, conditional uses require review and evaluation so that they may be located properly with respect to their effects on surrounding properties. The review process prescribed in this Section is intended to assure compatibility and harmonious development between conditional uses, surrounding properties and the Town at large. Conditional uses may be permitted subject to such conditions and limitations as the Town may prescribe to ensure that the location and operation of the conditional uses will be in accordance with the conditional use criteria. The scope and elements of any conditional use may be limited or qualified by the conditions applicable to the specific property. Where conditions cannot be devised to achieve these objectives, applications for conditional use permits shall be denied.

<b>Complies</b>		<b>Section</b>
<b>Yes</b>	<b>No</b>	
<u>√</u>	<u>      </u>	(b) <b>Review Criteria.</b> The Planning Commission and Council shall use the following review criteria as the basis for recommendations and decisions on applications for conditional uses:
<u>√</u>	<u>      </u>	(1) The proposed conditional use is consistent with the Master Plan and all applicable provisions of this Development Code and applicable state and federal regulations. <i>Staff comment: See the analysis herein. A finding in this regard is recommended below.</i>
<u>√</u>	<u>      </u>	(2) The proposed conditional use is compatible with the purpose and intent of the zoning district in which it is located and any applicable use-specified standards in the

Development Code. *Staff comment: See the analysis herein. A finding in this regard is recommended below.*

- |                |   |
|----------------|---|
| <u>√</u> _____ | (3)      The proposed conditional use is compatible with adjacent uses in terms of scale, site design and operating characteristics. <i>Staff comment: The subdivision in which the subject parcel is located contains similar uses to the plans the applicant has proposed. The proposal contains appropriate and expected uses in this area.</i>  |
| <u>√</u> _____ | (4)      The proposed conditional use will not substantially alter the basic character of the district in which it is in or jeopardize the development or redevelopment potential of the district. <i>Staff comment: The proposal will not alter the character of the area or jeopardize future development. A finding in this regard is recommended below.</i>   |
| <u>√</u> _____ | (5)      The proposed conditional use will result in efficient on- and off-site traffic circulation which will not have significant adverse impact on the adjacent uses or result in hazardous conditions for pedestrians or vehicles in or adjacent to the site. <i>Staff comment: See the analysis herein. A finding in this regard is recommended below.</i>   |
| <u>√</u> _____ | (6)      Any significant adverse impacts (including but not limited to hours of operation, traffic generation, lighting, noise, odor, dust and other external impacts) anticipated to result from the conditional use will be mitigated or offset to the maximum extent practicable. <i>Staff comment: Notice to surrounding property owners and agency referrals have not identified any issues. The proposed development is similar to other developed parcels in the Valley View Business Park in intensity of use, type of use, and scale of development. A recommended condition of approval has been included pertaining to notice provided in a rental lease to occupants indicating that this property is zoned Light Industrial and therefore noise, traffic, and activities associated with light industrial and commercial activities shall be expected in the vicinity of these units. This condition is a mitigation effort to advise prospective tenants of impacts that are less compatible with residential occupation.</i> |

- |                    |              |  |
|--------------------|--------------|--|
| <p>√<br/>_____</p> | <p>_____</p> | <p>(7) Facilities and services (including sewage and waste disposal, water, gas, electricity, police and fire protection and roads and transportation, as applicable) will be available to serve the subject property while maintaining adequate levels of service for existing development. <i>Staff comment: A referral was made to local agencies. Availability of services are adequate.</i></p>   |
| <p>√<br/>_____</p> | <p>_____</p> | <p>(8) Adequate assurances of continuing maintenance have been provided. <i>Staff comment: See the analysis herein. A finding in this regard is recommended below.</i></p>   |
| <p>√<br/>_____</p> | <p>_____</p> | <p>(9) The proposed conditional use meets all the applicable standards in Chapter 10.24 Development Standards. <i>Staff comment: See the analysis herein. A finding in this regard is recommended below.</i></p>   |
| <p>√<br/>_____</p> | <p>_____</p> | <p>(d) <b>Authority to Impose Conditions on Permit.</b> The Council may approve conditional use permit that have the following conditions or limitations: The conditional use may be revocable; may be granted for a limited time period; or may be granted subject to conditions as the Council may determine appropriate to mitigate adverse impacts, promote compatibility with surrounding uses, or otherwise necessary to meet the review criteria. Conditions may include, but shall not be limited to: requiring special setbacks, open spaces, fences or walls, landscaping or screening, street dedication and improvement, regulation of vehicular access and parking, signs, illumination, hours and methods of operation, control of potential nuisances, prescription of standards for maintenance of buildings and grounds, and prescription of development schedules. <i>Staff comment: Conditions of approval are recommended below.</i></p> |

**Chapter 10.20 – Zone Districts and Official Zoning Map**

**Section 10.20.120 – Light Industrial (I-1) Zone District**

Complies		Section	Standards
Yes	No		
<u>√</u>	_____	(a)	<b>Intent.</b> I-1 Light Industrial District. It is the intent of this district to provide locations for a variety of workplaces including light industrial uses, research and development offices and institutions and complementary secondary uses. Additionally, this district is intended to encourage the development of planned office and business parks and to promote excellence in the design and construction of buildings, outdoor spaces, transportation facilities and streetscapes.
<u>√</u>	_____	(-)	<b>Conditional uses.</b> Permitted conditional uses in the I-1 Zone District shall be as follows: 1. Dwellings, Mixed Use. <i>Staff comment: The scope of uses under this proposal conform to these conditionally permitted uses.</i>

**Chapter 10.24 – Development Standards**

**Section 10.24.020 – Dimensional and Setback Standards**

Complies		Section	Standards
Yes	No		
<u>√</u>	_____	(-)	<b>Dimensional Standards Table 10.24-1.</b> I-1 – Light Industrial Zone District. Minimum structure setbacks: 20’ from front property line, 15’ from side property line, and 20’ from rear property line. Maximum structure height: 35’. <i>Staff comment: The applicant’s site plan and elevations indicate that all setbacks and height standards are met.</i>

**Section 10.24.080 – Access Standards**

Complies		Section	Standards
Yes	No		
		(-)	<b>Industrial lot access to adjacent street.</b> Driveway

√      \_\_\_\_\_

access to a local or collector street from a multi-family residential, commercial, business or industrial lot shall be greater than one hundred twenty-five (125) feet from any street intersection as measured from the intersecting right-of-way lines. *Staff comment: The proposed access point exceeds 125' from the nearest street intersection.*

### 10.24.100 – Parking

Yes	Complies No	Section	Standards
<u>√</u>	_____	(B)	<b>General Provisions.</b> In all zone districts, off-street parking facilities for the storage of motor vehicles for the use of occupants, employees and patrons of the building or structures hereafter erected, altered or extended shall be provided and maintained as herein prescribed.
<u>√</u>	_____	(1)	<b>Surface.</b> All parking and driveway areas and primary access to parking facilities shall be surfaced with asphalt, concrete or similar materials. <i>Staff comment: The applicant has proposed to pave the access and parking areas in compliance with this standard. A recommended condition of approval has been included.</i>
<u>√</u>	_____	6.	<b>Off-Street Parking Design.</b> Any off-street parking area shall be designed so that vehicles may exit without backing onto a public street unless no other practical alternative is available. Off-street parking areas shall be designed so that parked vehicles do not encroach upon or extend onto public rights-of-way, sidewalks or strike against or damage any wall, vegetation, utility or other structure. <i>Staff comment: The site plan depicts a parking plan that is entirely onsite and will not require vehicles to back out onto the public road. The paved area is adequate for pick-up trucks and smaller service/delivery vehicles. No loading dock, semi traffic, or oversized trailer traffic are anticipated or accommodated in this proposal.</i>

√      \_\_\_\_\_

8. **Striping.** All parking areas shall be striped to identify individual parking spaces. *Staff comment: Striping is shown on the site plan. A condition is recommended below that requires the parking area be striped in accordance with this standard.*

√      \_\_\_\_\_

9. **Lighting.** All parking area lighting shall be full cutoff type fixtures. Any light used to illuminate parking areas or for any other purpose shall be so arranged as to reflect the light away from nearby residential properties, and away from the vision of passing motorists. *Staff comment: A recommended condition of approval has been included requiring that lighting comply with this standard.*

√      \_\_\_\_\_

(c) **Paved off-street parking** shall be provided according to the minimum requirements as specified: Dwelling units: One space per bedroom, to two per unit. Industrial: One space each for max. number of employees onsite and space to accommodate equipment. *Staff comment: The development is proposing twelve (12) exterior parking spaces and ten (10) interior parking spaces for a total of Twenty-two (22) parking spaces. The interior parking spaces have tandem exterior parking. The residential use requires units have a requirement of fourteen (14) parking spaces. The specific commercial/industrial uses are unknown as these are tenant finish type units. The parking plan as provided allows for some flexibility in use and occupancy of the units which anticipates that some of the tenants will never need to accommodate employees/patrons whereas some may have minimal business visitors. A recommended condition of approval has been included clarifying that the property owner is responsible for allocating parking for their occupants.*

(e) **Handicap parking spaces.**

√      \_\_\_\_\_

(4) Number of handicap parking spaces: Total parking spaces in lot: 1-25: 1 space required. *Staff Comment: One (1) accessible exterior parking space will need to be provided. A recommended condition of approval has been included.*



**Section 10.24.140 – Contribution for Public School Site**

Complies		Section	Standards
Yes	No		
<u>  √  </u>	<u>      </u>	(c)	<p><b>For Multi-family Dwellings.</b> To meet the increased need for schools as a result of increased housing, the developer shall dedicate land areas or sites suitable for school purposes, or provide cash-in-lieu of land in the amount specified for every dwelling unit which may be constructed within the subdivision to serve the elementary, middle, and high school public school needs of the residents of such dwelling units. The Town may elect that public school sites may be transferred and conveyed to the Town or school district pursuant to stipulations in intergovernmental agreements between the Town and school district. For multi-family dwelling units, other than duplex or triplex units, the amount of land shall be 0.64 acres per 100 dwelling units; <i>Staff comment: the dedication, or fee in lieu thereof (pursuant to 10.24.150) equates to 0.05 acres for eight multifamily dwelling units.</i></p>

**Section 10.24.160 – Landscape Design**

Complies		Section	Standards
Yes	No		
<u>  √  </u>	<u>      </u>	(3)	<p><b>Industrial development landscaping standards.</b> Landscape improvements within the I-1 and I-2 districts shall be designed to enhance the overall appearance of the development and to integrate the project with adjacent land uses and into the surrounding neighborhood. A minimum of fifteen (15) percent of the site (gross) shall be landscaped area. <i>Staff Comment: The site plan indicates that a over 15% of the property will be landscaped. The required landscaped area for 0.53 acres is 3,463 square feet. This requires three (3) trees and twelve (12) shrubs. The landscaping plan is short by one (1) shrub, a condition of approval addresses this shortage.</i></p>

√      \_\_\_\_\_

- (6) **Parking Lot Landscaping Standards.** Parking lot landscaping is intended break up large expanses of pavement, create shade, buffer views of parking lots from adjacent streets and development and enhance the overall appearance of each project. All parking lots with ten (10) spaces or more shall be subject to these requirements. The developer or assigns shall provide:
- (i) Site trees – a minimum of one (1) tree per five (5) parking spaces. Group trees together in islands which are a minimum of ten (10) feet wide. Use the landscaping to break up large expanses of pavement and to create a tree canopy for summer shade. *Staff Comment: The site has 12 exterior parking space meaning that 2 (2) trees are required. The overall development is two (2) trees short of this requirement and a recommended condition of approval has been included.*

#### Section 10.24.290 – Community Housing Standards

<b>Complies</b>		<b>Section Standards</b>
<b>Yes</b>	<b>No</b>	
<u>√</u>	_____	(a) <b>Purpose.</b> Purpose. The purpose of this Community Housing policy is to address the critical lack of housing across nearly all income levels that is imposing a high housing cost burden and limiting the local workforce. This mitigation is an effort to preserve the health, safety, welfare, and quality of life for residents in this community through housing that is attainable. This is accomplished through the establishment of community housing requirements for development, which requires a portion of all new residential development to be set aside for community housing purposes as a condition of approval for such development.
<u>√</u>	_____	(d)(1)(i) <b>New Development Requirements.</b> Residential developments of greater than four units shall be required to provide ten (10) percent of the total units as Community Housing AMI Category units, which shall include ten (10) percent of the total bedrooms. <i>Staff Comment: The Hayden Town Council approved a waiver to his condition on April 4, 2024.</i>

## **Conditional Use Permit**

**RECOMMENDATION:** Move to recommend approval of the KW CG work/live development Conditional Use Permit with the following findings of fact and conditions:

Findings of fact:

1. The proposed conditional use is consistent with the Hayden Forward Master Plan and all applicable provisions of this Development Code and applicable state and federal regulations.
2. The proposed conditional use is consistent with the purpose and intent of the I-1: Light Industrial zone district and any applicable use-specific standards in the Development Code.
3. The proposed conditional use is compatible with adjacent uses in terms of scale, site design and operating characteristics.
4. The proposed conditional use will not substantially alter the basic character of the I-1: Light Industrial zone district or jeopardize the development or redevelopment potential of the I-1: Light Industrial zone district.
5. The proposed conditional use will result in efficient on- and off-site traffic circulation which will not have significant adverse impact on the adjacent uses or result in hazardous conditions for pedestrians or vehicles in or adjacent to the site.
6. Any significant adverse impacts anticipated to result from the conditional use have been or will be mitigated or offset to the maximum extent practicable.
7. Facilities and services are or will be available to serve the subject property while maintaining adequate levels of service for existing development.
8. Adequate assurances of continuing maintenance have been provided.
9. The proposed conditional use meets all the applicable standards in Chapter 10.24 Development Standards.

Subject to the following conditions of approval:

1. The conditional use permit shall be authorized and approved by a resolution approved by the Town Council.
2. The effective date of this approval is the date upon which the Planning Commission approves the application. The approval shall expire two (2) years from its effective date, unless application for renewal of the Site Plan approval is approved pursuant to Section 10.16.020, Hayden Development Code (HDC).
3. All exterior lighting must be downcast and opaquely shielded and in compliance with section 10.24.210 HDC.
4. One striped exterior ADA compliance parking stall shall be required on an amended site plan. Installation of this parking space shall be required prior to the issuance of a Certificate of Occupancy (temporary or permanent).

5. An amended landscaping plans that include two (2) additional trees and one (1) additional shrub shall be submitted to staff for administrative approval prior to the issuance of the building permit.
6. The property owner is responsible for designation and/or assignment of parking spaces within the development.
7. The driveways and parking areas must be paved and striped prior to the issuance of a Certificate of Occupancy/Approval.
8. All rental leases shall include the following disclosure “This property is zoned Light Industrial and therefore noise, traffic, and activities associated with light industrial and commercial activities shall be expected in the vicinity of these units.”
9. The fee in lieu of School Site Dedication shall be conveyed to the Town prior to issuance of a Certificate of Occupancy in compliance with section 10.24.140 and 10.24.150 HDC.

**MANAGER’S RECOMMENDATION/COMMENTS:** *I concur with this recommendation.*





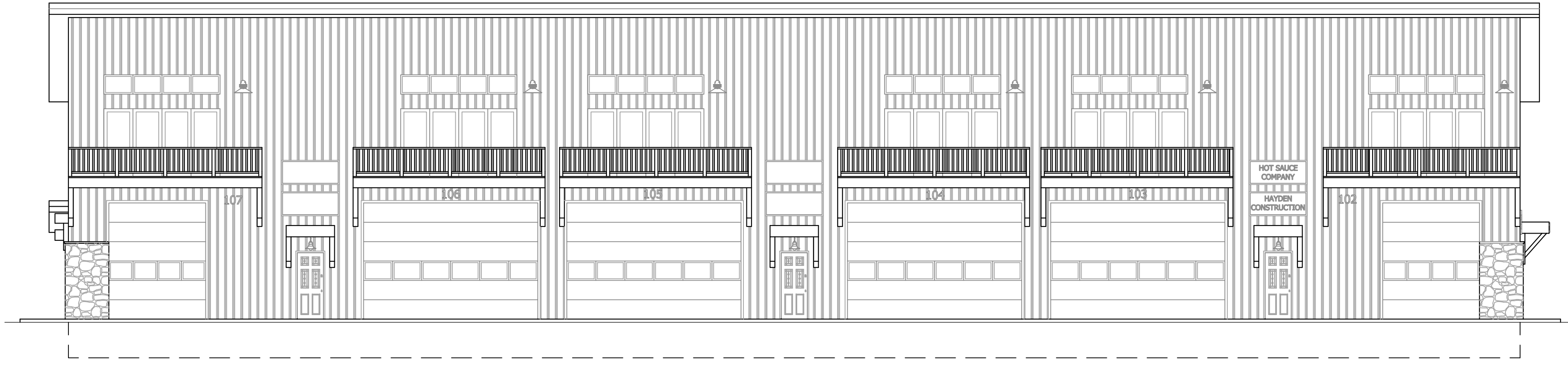




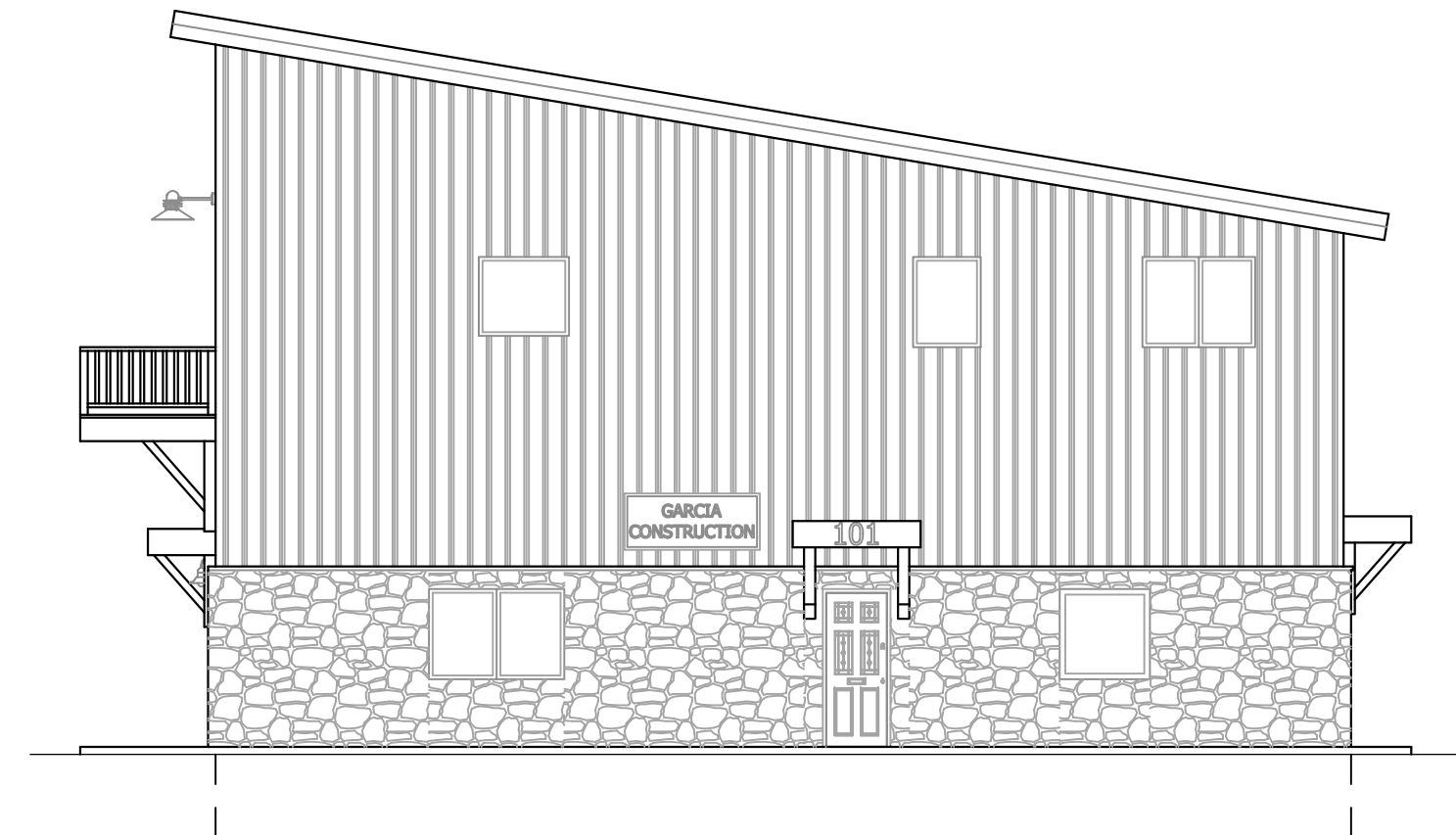




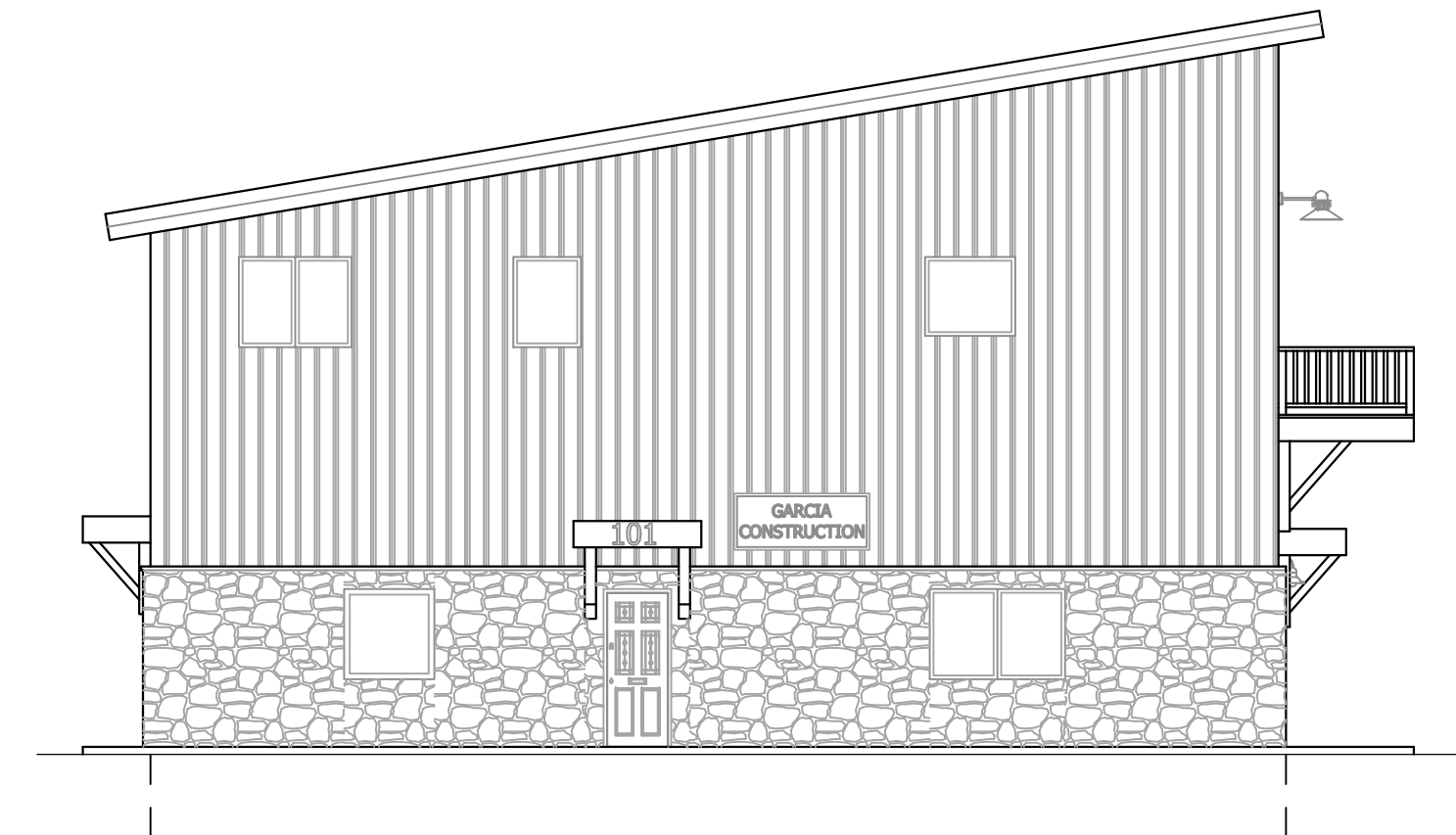




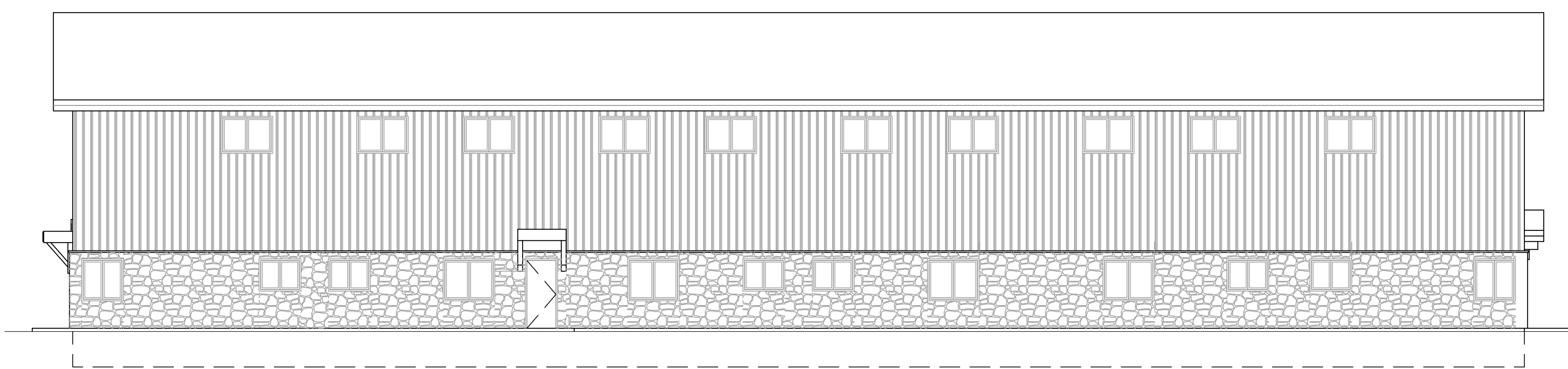
PROPOSED SOUTH ELEVATION  
NOT TO SCALE



PROPOSED EAST ELEVATION  
NOT TO SCALE



PROPOSED WEST ELEVATION  
NOT TO SCALE



PROPOSED NORTH ELEVATION  
NOT TO SCALE



440 S. Lincoln Ave, Suite 4A  
P.O. Box 775966  
Steamboat Springs, CO 80487  
(970)-871-6772  
www.fourpointse.com

No.	DATE	REVISIONS

LOT 6 VALLEY VIEW BUSINESS PARK  
451 ENTERPRISE ST  
HAYDEN, CO 81639

HORIZONTAL SCALE

CONTOUR INTERVAL = 1 ft  
DATE: 06-04-2024  
JOB #: 1892-014  
DRAWN BY: DSC  
DESIGN BY: DSC  
REVIEW BY: WNM

IF THIS DRAWING IS PRESENTED IN A  
FORMAT OTHER THAN 24" X 36", THE  
GRAPHIC SCALE SHOULD BE UTILIZED.

DRAWING:  
**BUILDING  
ELEVATION VIEWS**

SHEET NO.

**C7**





**CONSTRUCTION SITE MANAGEMENT PLAN NOTES**

1. THIS PLAN SHALL BE KEPT ON SITE AT ALL TIMES AND UPDATED TO REFLECT ANY CHANGES.
2. CLEARING OR GRADING SHALL NOT BEGIN UNTIL ALL CONTROL MEASURES HAVE BEEN INSTALLED.
3. CONTRACTOR IS RESPONSIBLE FOR INSTALLING AND MAINTAINING TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES DURING CONSTRUCTION AND ESTABLISHING ANY REQUIRED PERMANENT CONTROL MEASURES TO PREVENT RELEASE OF POLLUTANTS FROM THE PROJECT SITE.
4. CONTROL MEASURES SHALL BE USED, MODIFIED, AND MAINTAINED WHENEVER NECESSARY TO REFLECT CURRENT CONDITIONS. CONTROL MEASURES SHALL BE INSPECTED WEEKLY AND AFTER EVERY PRECIPITATION EVENT. ACCUMULATED SEDIMENT SHALL BE REMOVED FROM CONTROL MEASURES WHEN THE SEDIMENT LEVEL REACHES 1/2 THE HEIGHT OF THE CONTROL MEASURE.
5. THE CONTRACTOR SHALL PROMPTLY REMOVE ALL SEDIMENT, MUD, AND CONSTRUCTION DEBRIS THAT MAY ACCUMULATE IN THE RIGHT OF WAY, PRIVATE PROPERTY, OR WATER WAYS AS A RESULT OF THE CONSTRUCTION ACTIVITIES.
6. ALL INGRESS AND EGRESS ACCESS POINTS ON TO THE DISTURBED SITE MUST BE STABILIZED WITH A VEHICLE TRACKING CONTROL PAD OR EQUIVALENT FODS MATTING. ACCESS SHALL ONLY BE VIA APPROVED LOCATIONS AS SHOWN ON APPROVED CSMP.
7. TEMPORARY SOIL STABILIZATION MEASURES SHALL BE IMPLEMENTED WHERE GROUND DISTURBANCES HAVE TEMPORARILY OR PERMANENTLY CEASED FOR 14 DAYS OR FOR AREAS OF LAND DISTURBANCE WITHIN ONE GROWING SEASON.
8. CONCRETE WASTE AND WASHOUT WATER FROM MIXING TRUCKS SHALL BE CONTAINED ON SITE, REMOVED FROM THE SITE, AND PROPERLY DISPOSED. MATERIALS SHALL NOT BE ALLOWED TO ENTER STATE WATERS.
9. CONTRACTOR IS RESPONSIBLE FOR COMPLYING WITH ALL LOCAL, STATE, AND FEDERAL LAWS. IN ADDITION CONTRACTOR MUST OBTAIN ALL REQUIRED PERMITS.
10. EMERGENCY ACCESS MUST BE KEPT OBSTACLE FREE AND PASSABLE AT ALL TIMES.
11. CONTRACTOR SHALL PROVIDE ADEQUATE WASTE MANAGEMENT INCLUDING BUT NOT LIMITED TO A REGULARLY MAINTAINED ON SITE DUMPSTER AND PORTA-POTTY.
12. FINAL STABILIZATION IS THE CONDITION REACHED WHEN ALL GROUND SURFACE DISTURBING ACTIVITIES AT THE SITE HAVE BEEN COMPLETED, AND FOR ALL AREAS OF GROUND SURFACE DISTURBING ACTIVITIES A UNIFORM VEGETATIVE COVER HAS BEEN ESTABLISHED WITH AN INDIVIDUAL PLANT DENSITY OF AT LEAST 70 PERCENT OF PRE-DISTURBANCE LEVELS, OR EQUIVALENT PERMANENT, PHYSICAL EROSION REDUCTION METHODS HAVE BEEN EMPLOYED.



440 S. Lincoln Ave, Suite 4A  
P.O. Box 775966  
Steamboat Springs, CO 80487  
(970)-871-6772  
www.fourpointse.com

INT	REVISIONS	DATE	No.

**LOT 6 VALLEY VIEW BUSINESS PARK**  
451 ENTERPRISE ST  
HAYDEN, CO 81639

**HORIZONTAL SCALE**

CONTOUR INTERVAL = 1 ft  
DATE: 06-07-2024  
JOB #: 1892-014  
DRAWN BY: DSC  
DESIGN BY: DSC  
REVIEW BY: WNM

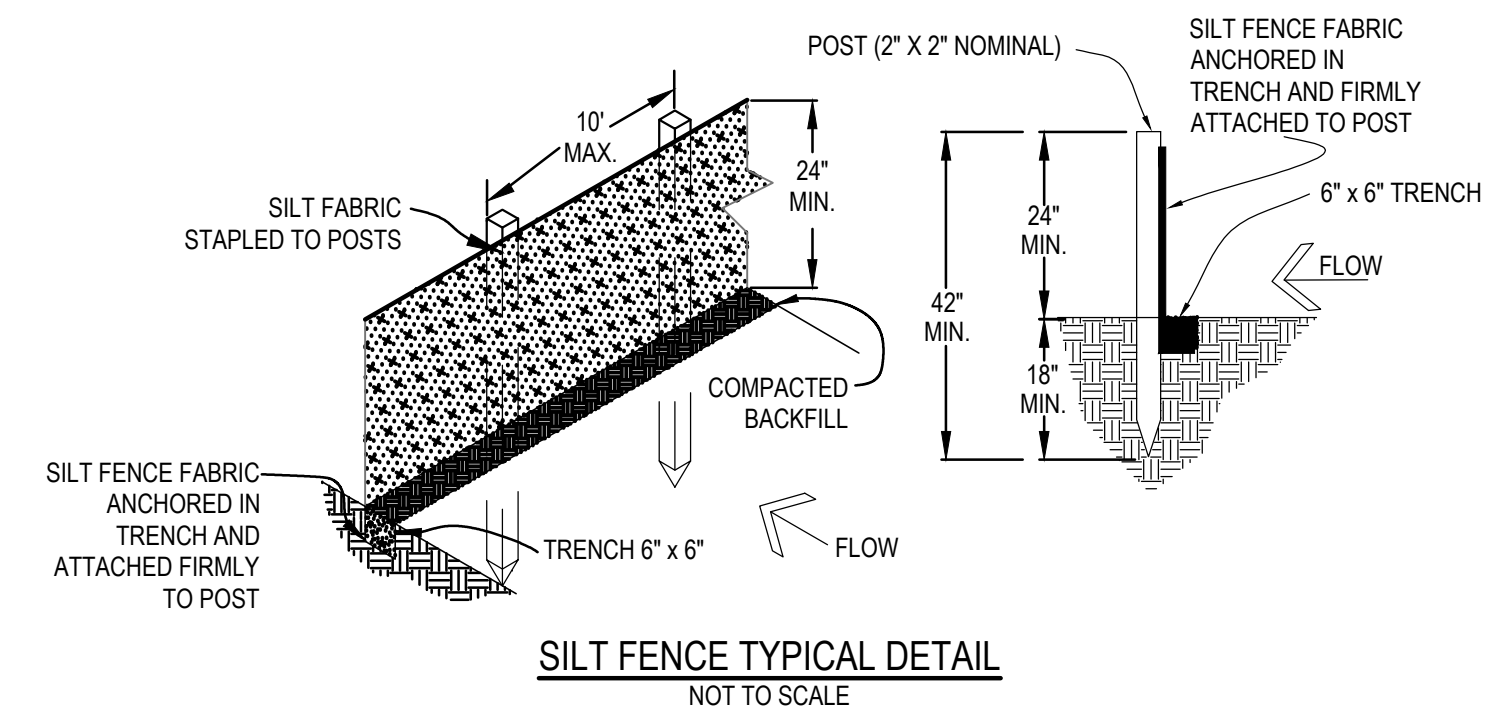
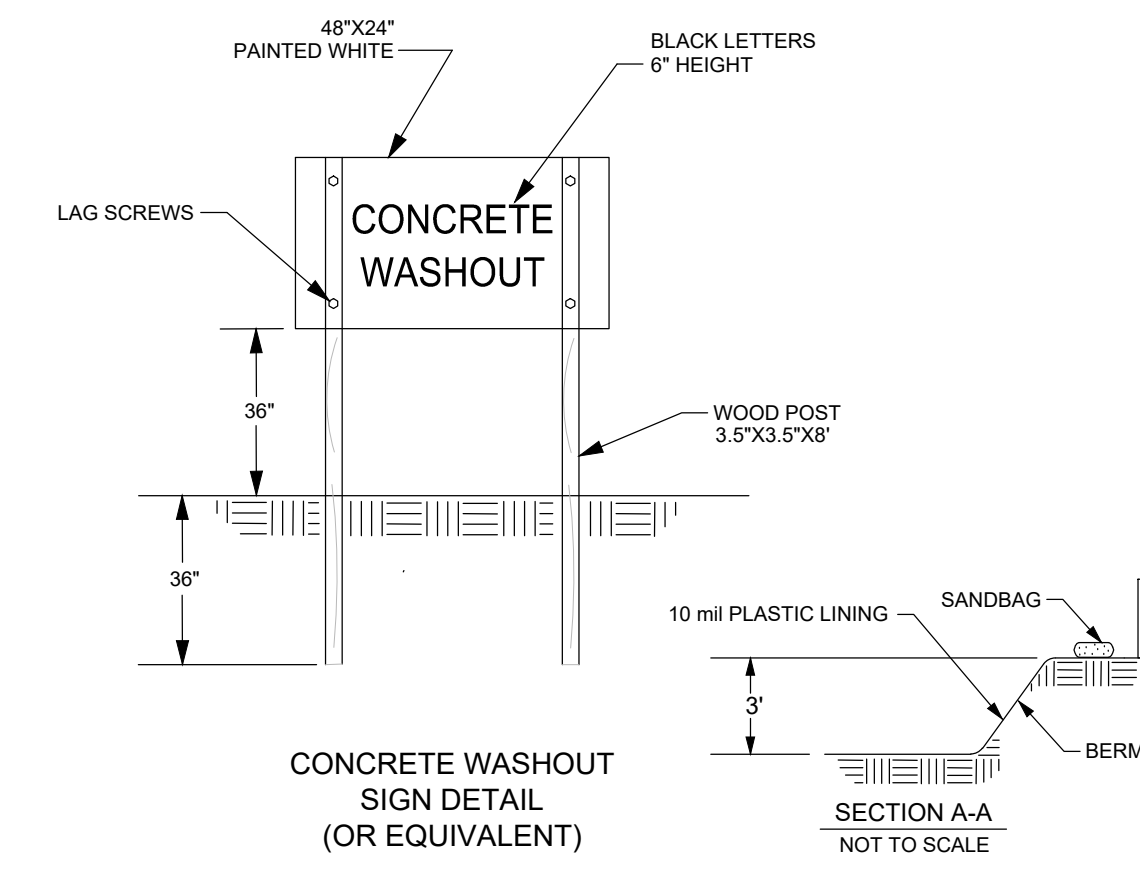
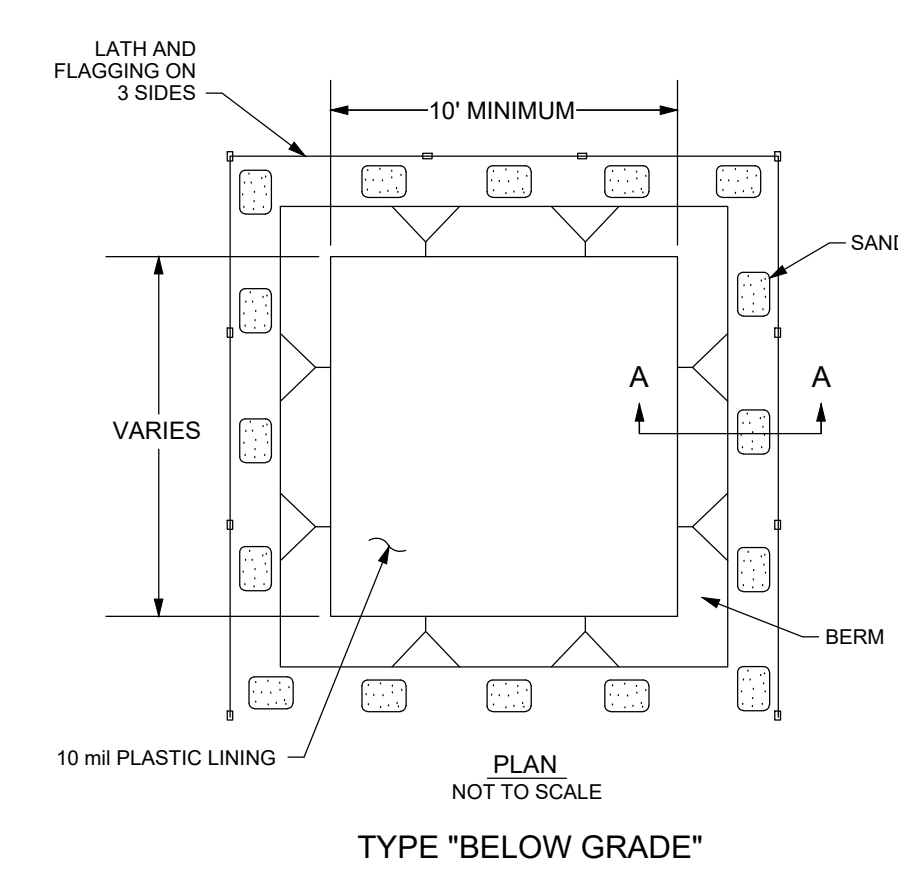
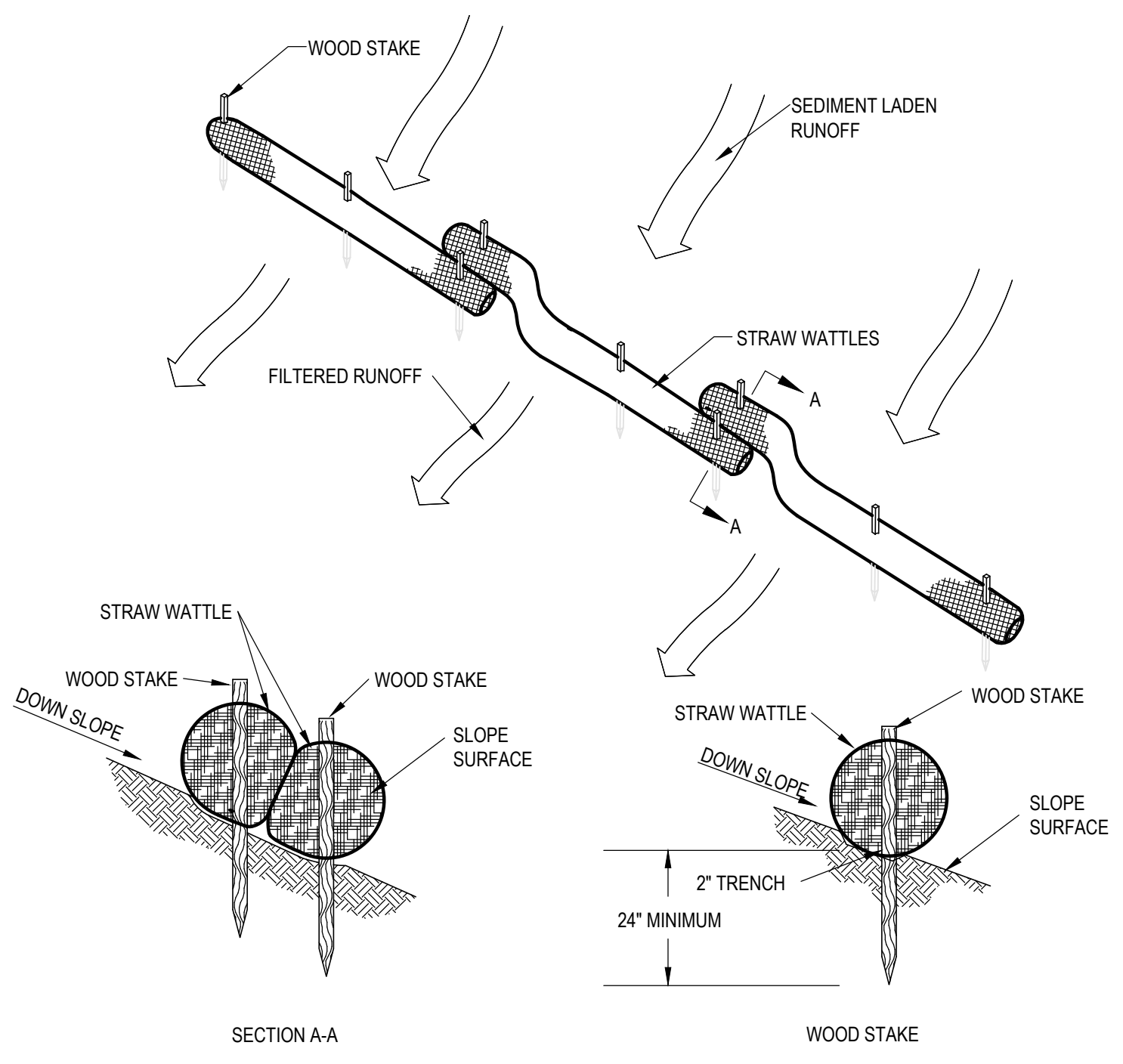
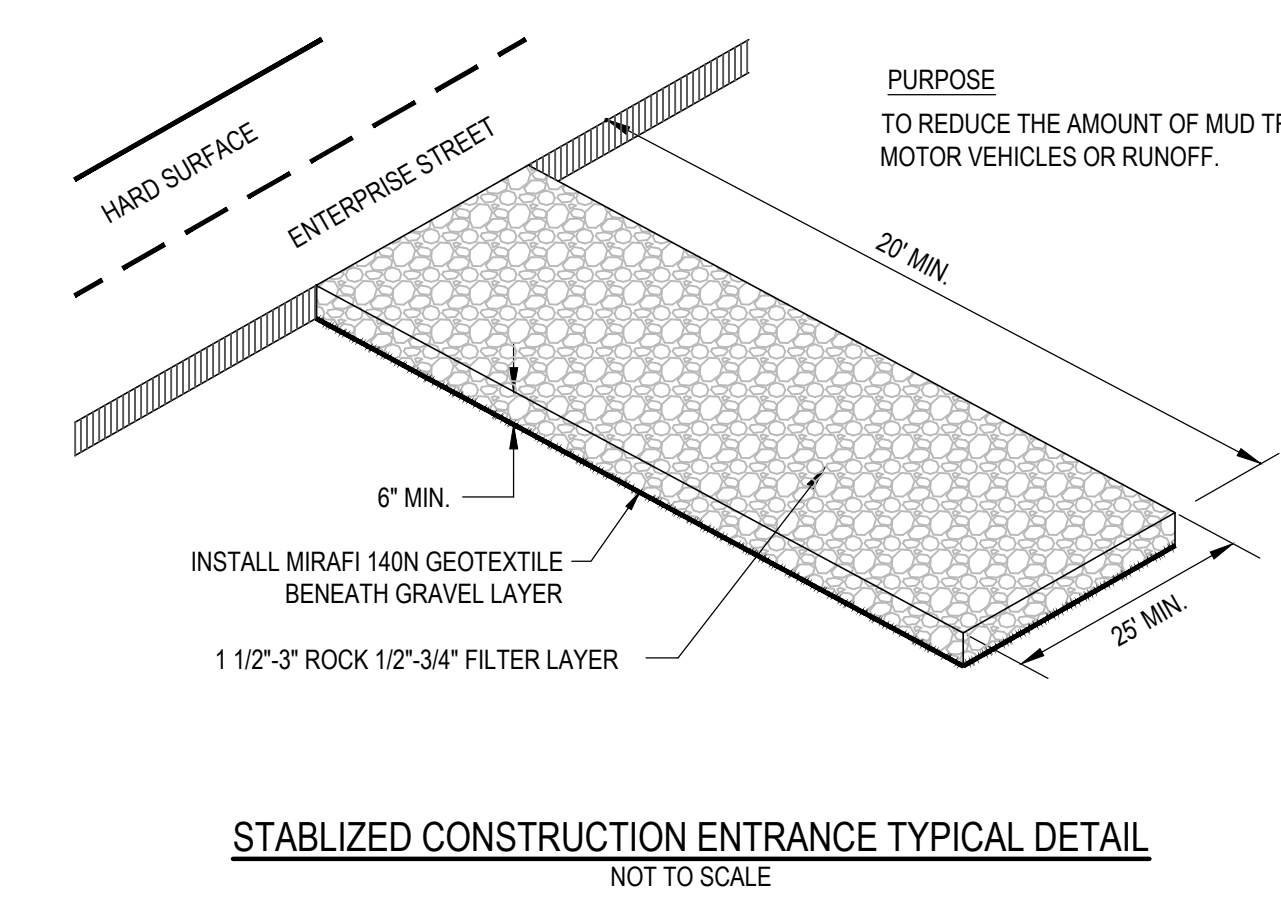
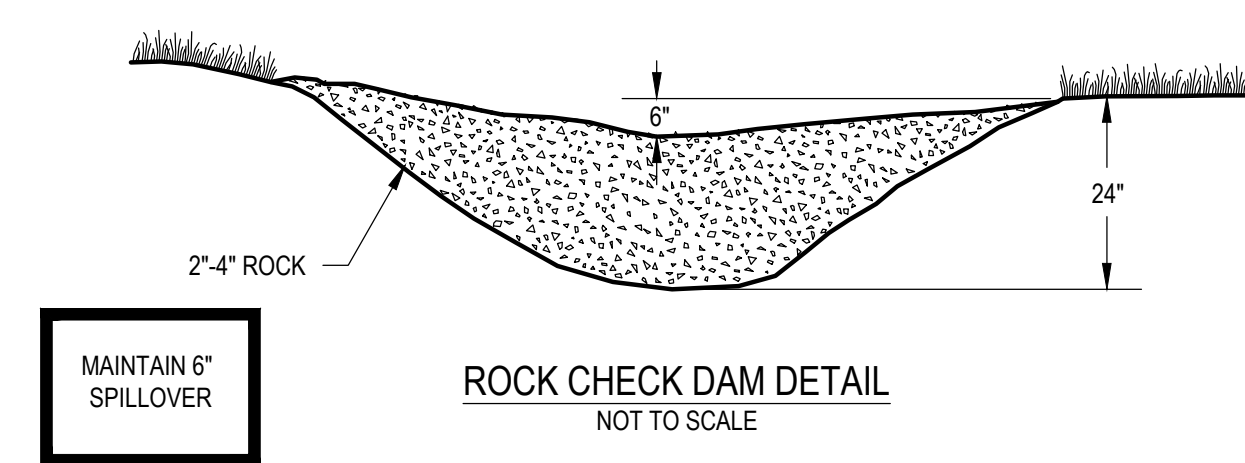
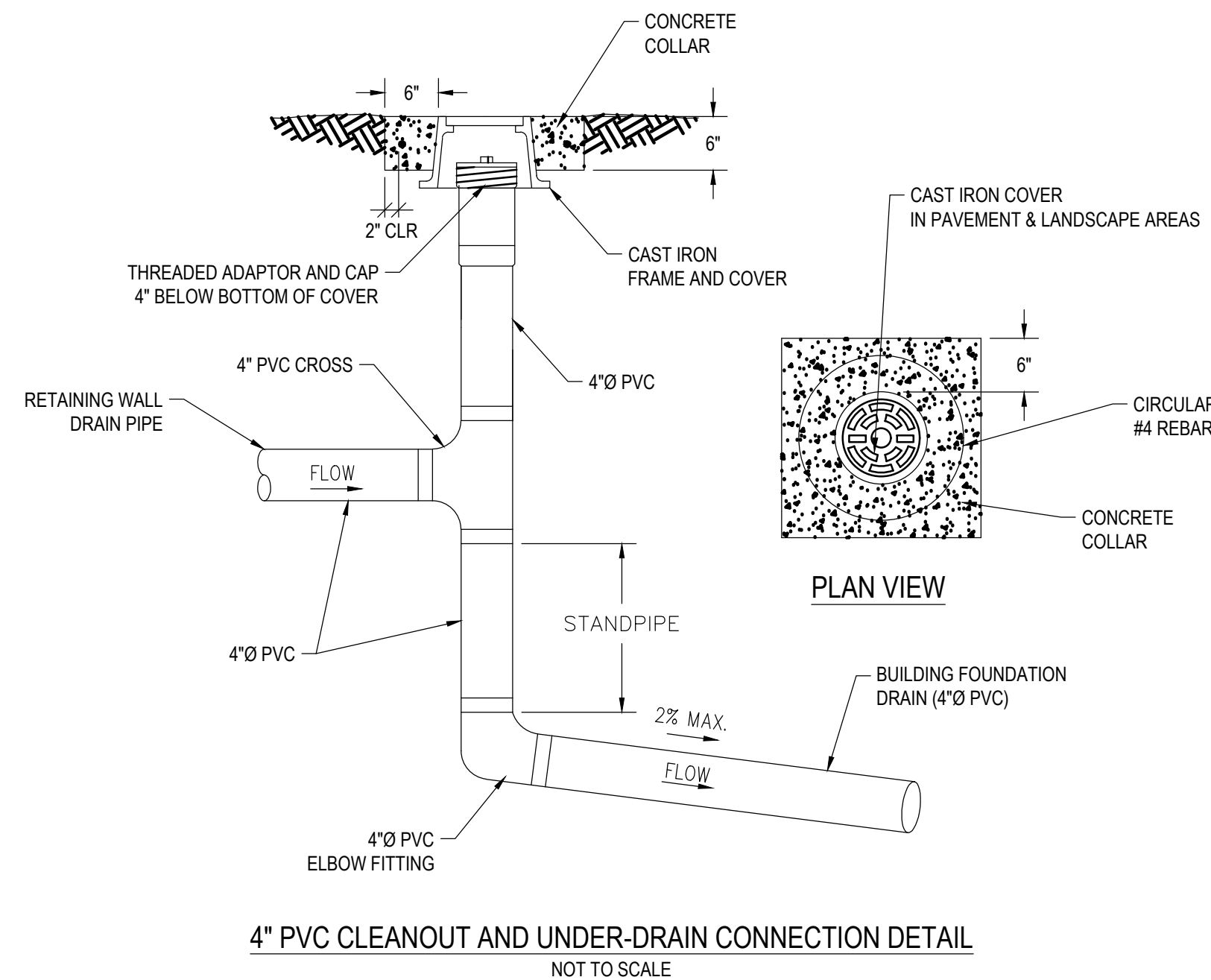
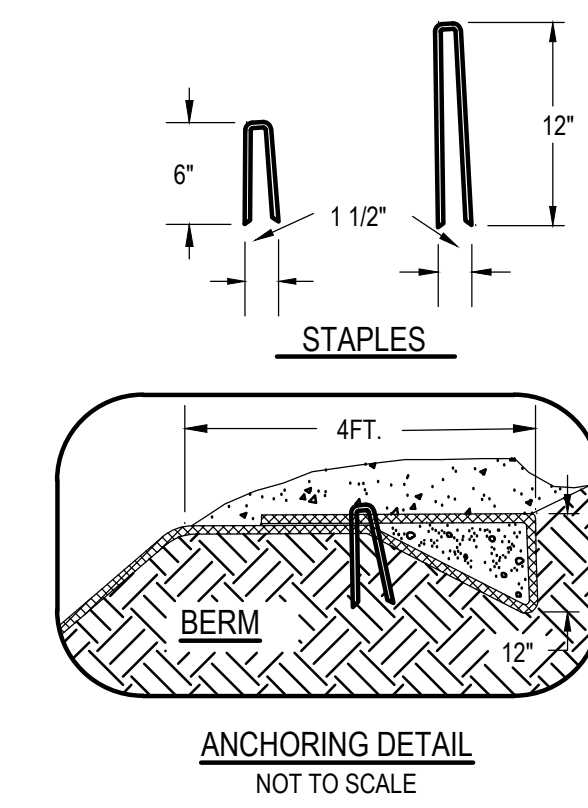
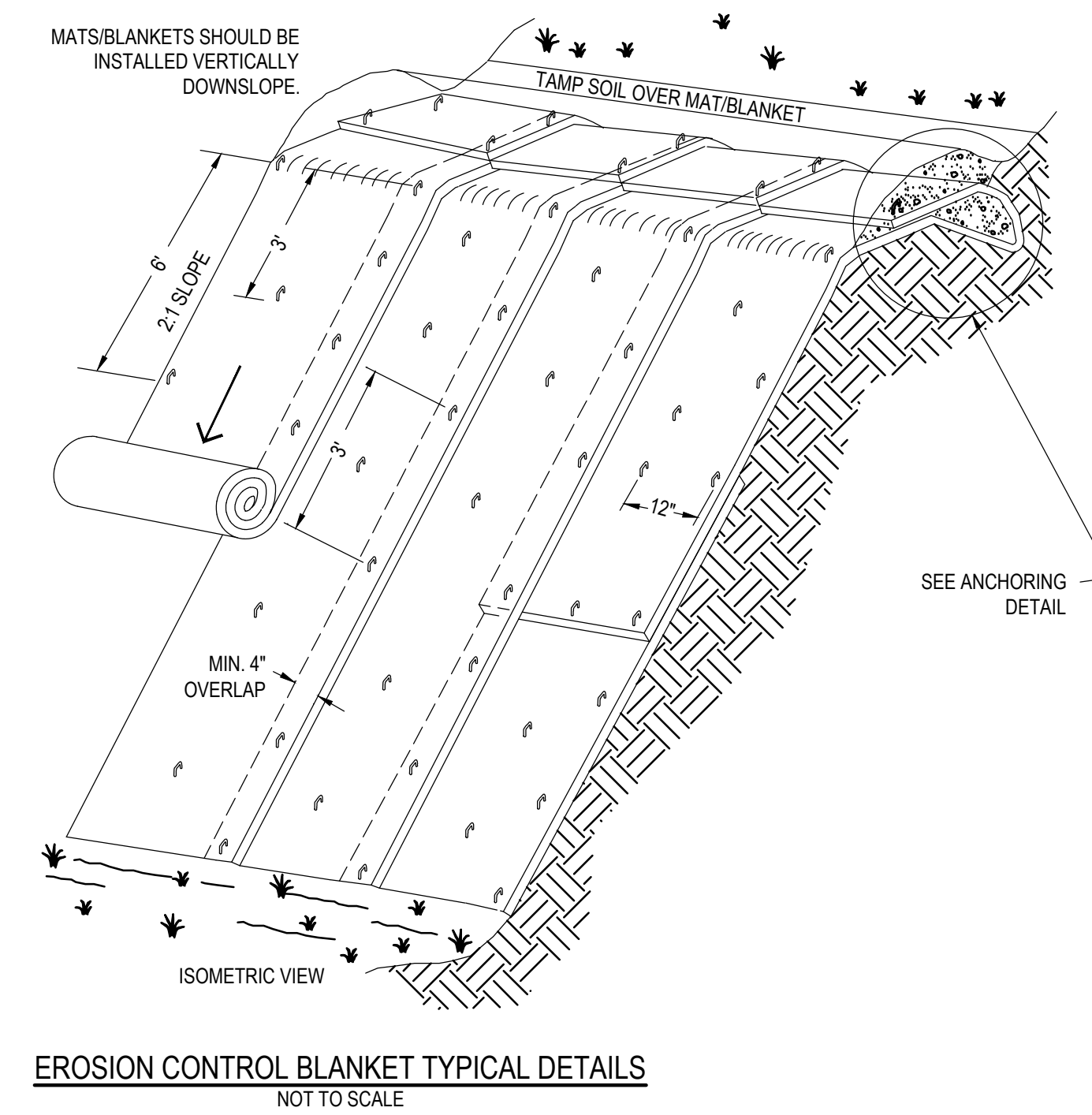
IF THIS DRAWING IS PRESENTED IN A FORMAT OTHER THAN 24" X 36" THE GRAPHIC SCALE SHOULD BE UTILIZED.

**CONSTRUCTION SITE MANAGEMENT PLAN NOTES & DETAILS**

DRAWING:

SHEET NO.

**C10**





---

Ph: 970-871-6772 · Fax: 970-879-8023 · P.O. Box 775966 · Steamboat Springs, Colorado 80477

Date: 06/07/2024

Town of Hayden Planning Department  
178 W. Jefferson Ave  
P.O. Box 190  
Hayden, CO 81639

RE: Drainage Letter – Lot 6 Valley View Business Park  
Four Points Surveying and Engineering - Job No 1692-014

Dear Hayden Planning and Engineering Department:

This drainage letter presents an analysis of stormwater runoff and stormwater management for the seven live-work units proposed within the Lot 6 Valley View Business Park parcel located in the Town of Hayden, Colorado. The development is located at 451 Enterprise Street (physical address) and is currently zoned as Light Industrial (I-1). The project will include the construction of a 150-foot by 50-foot live-work structure with associated paved accesses, utilities, and related infrastructure. A vicinity map of the project area is included within the attachments.

The proposed development will cause an increase in peak flow runoff rates due to the increased impervious area associated with paving and the live-work building rooftop to cover over existing undeveloped areas. Methodology for the types of stormwater best management practices (BMPs) that were incorporated into the site design are further described in the subsequent sections.

#### **Drainage Criteria and Methodology Used**

Design rainfall: NOAA Atlas 14, Volume 8, Version 2 for Steamboat Springs, CO.

- Minor Event (5-year) 24-hour rainfall depth: 1.59 inches
- Major Event (100-year) 24-hour rainfall depth: 2.91 inches

This report was prepared in accordance with the most recent version of the City of Steamboat Springs Drainage Criteria. Effects of the proposed development on storm runoff were determined for the 5- year (minor) and 100- year (major) storm events using the Rational Method,  $Q = CiA$ , where  $Q$  is the design flow rate,  $i$  is the storm intensity,  $A$  is the basin area, and  $C$  is the runoff coefficient.

#### **Pre-development Conditions**

The subject property under consideration for development is primarily vacant with native grasses and shrubs. Therefore, existing impervious was conservatively estimated at 2% for the entire lot area of 0.53 acres.

Topography is primarily gently sloping upwards from east to west at roughly 2% slope across the parcel. There is a steeper portion of the lot starting roughly 30' offset from the western property line as there is an existing hillside that spans into the parcel. The hillside is sloping moderately at approximately 33% slope or 3:1 (horizontal to vertical) grade. Additionally, topography along the southern property boundary is sloping moderately at approximately 20-25% slope (4:1 to 5:1 grade).

The site is primarily vacant and there is not currently any stormwater infrastructure that has been installed on the lot. There is an existing roadside ditch adjacent to Enterprise Street that conveys stormwater from the south to the north towards the intersection of Crandell Avenue and Enterprise Street located further off-site to the north. The ultimate discharge location of the vegetated drainage swale adjacent to Enterprise Street is unknown at this time without additional surveying.

For simplifications in the calculations and analysis, the pre-development site is denoted as a singular subcatchment area, shown as EB1. The entire lot area drains via overland flow directly to the site's historic outfall point, i.e. within the ditch-line adjacent to Enterprise Street. The pre-development outfall point for the project is denoted DP1. See the attached Pre-Development Drainage Exhibit for additional information.

Soils information was downloaded from the United States Department of Agriculture (USDA) Natural Resources Conservation Services (NRCS) website and is attached to this drainage letter. Existing soils within the development area are denoted as Shermap loam. Notably, this soil group has a hydrologic soil group (HSG) rating of C. Soils with an HSG rating of C are typically classified as moderately/poorly draining and correspond with slow infiltration rates for surface water entering the groundwater table. At this time, there have not been any additional soil analyses in the form of on-site test pits or soil borings.

### **Post-Development Conditions**

The proposed development consists of a singular 150 foot by 50 foot live-work structure with associated paving, utilities, and related infrastructure. Access to the development will be accommodated by a new 24-foot-wide private asphalt drive connecting to Enterprise Street.

The site will include approximately 7,500 sf (0.17 acres) of building rooftop and approximately 7,812 sf (0.18 acres) of paved area for a total of 15,312 square feet of impervious area (0.35 acres). Therefore, impervious area makes up approximately 66% of the total 0.53 acres of lot area. There is a proposed gravel soft surface trail for ADA access to the westerly most unit (and partially around the northly building perimeter) that will make up approximately 730 square feet (0.02 acres). The remainder of the lot will be made up with new landscaping at 2% impervious for a total of 7,045 square feet (0.16 acres) which represents 30% of the total lot area.

The site under post-development conditions is split into two distinct subcatchments. Summaries for each of the two post-development subcatchments are included below:

#### **DB1A:**

The southerly subcatchment, denoted as DB1A, includes a portion of the hillside to the southwest that will drain into a four-inch diameter perforated PVC underdrain pipe incorporated into the dry stack boulder wall located at the edge of the parking lot on the southwest side of the development. The perforated pipe will drain to a shallow ditch to be installed south of the parking lot. The shallow ditch will facilitate the transport of stormwater to a new riprap lined containment area at the entrance to the site before discharging through two 12-inch diameter HDPE culverts under the access drive. The outfall of the culverts is denoted as DP1A, which represents the overall DB1A subcatchment outfall location. Note, also included in DB1A is the entire parking lot which will sheet flow into the two-foot-wide valley pan to be discharged into the riprap containment at the inlet side of the dual 12 inch diameter culverts.

#### **DB1B:**

The northerly subcatchment, denoted as DB1B, includes a portion of the hillside to the northwest that will drain into a four-inch diameter perforated PVC underdrain pipe incorporated into the concrete wall located at the edge of the soft surface trail on the northwest side of the development. The perforated pipe will connect into the building's foundation drain via a vertical cleanout and standpipe which will convey runoff via pipe flow directly to the ditch adjacent to Enterprise Street. DP1B represents the overall outfall location for the DB1B subcatchment. Note, also included within this subcatchment area is the entire roofline of the building which is



sloping to the north. It is anticipated that the roof will drain via a gutter system directly into the foundation drain and discharge at the same location as previously mentioned.

For purposes of comparing pre-development conditions to post-development conditions, the minor and major discharges at the post-development design points were added together and used as a comparison to the minor and major discharge values during the predevelopment conditions at DP1. Overall, the minor storm event (5-yr) increases approximately 0.72 cubic feet per second, and the major storm event (100-year) increases approximately 1.20 cubic feet per second. Calculations for both the pre-development and post-development conditions are shown in the tables below as well as the FPSE Basin Calculations included in the attachments.

**Pre-Development to Post-Development Comparison Analysis**

Table 1: Pre and Post Development Peak Runoff Values:

Basin ID	Area (acres)	Impervious Area (%)	Peak Runoff	
			Q <sub>5</sub> (cfs)	Q <sub>100</sub> (cfs)
EB1 (EXISTING BASIN 1)	0.53	2%	0.23	1.58
DB1A (DEVELOPMENT BASIN 1A)	0.24	76%	0.51	1.38
DB1B (DEVELOPMENT BASIN 1B)	0.29	53%	0.43	1.40
COMBINED DEVELOPMENT BASINS	0.53	66%	0.95	2.77

Table 2: Pre to Post Development Comparison:

Minor Event (5-yr) Peak Flow Increase (cfs)	Major Event (100-yr) Peak Flow Increase (cfs)
0.72	1.20

**Conclusions**

Overall, the historic outfall of the project site includes the ditch-line adjacent to Enterprise Street, which has been maintained between pre-development and post-development conditions. The minor and major peak flow increases of 0.72 and 1.20 cfs are fairly insignificant and will not result in adverse impacts to the existing ditch-line located adjacent to Enterprise Street. The existing ditch-line has enough storage capacity to pass the increased 100-year storm without the water surface level overtopping Enterprise Street. An analysis worksheet of the existing ditch-line under post development conditions is included in the attachments.

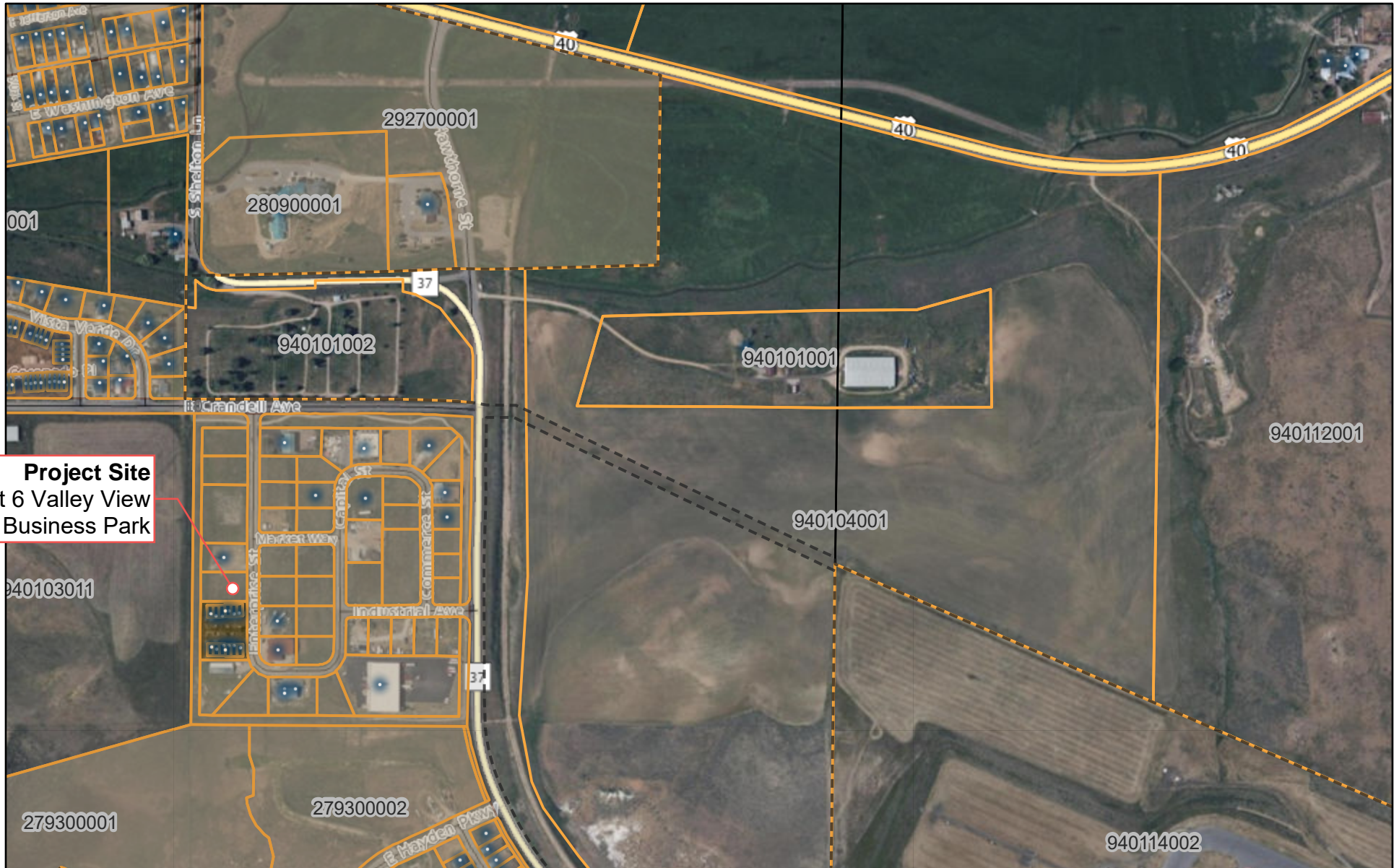
Due to the insignificant difference between pre and post development peak runoff values, Riprap installed at both the upstream and downstream sides of the new 12-inch diameter culverts will be sufficient to reduce velocities and the erosive potential of stormwater being discharged from the project site and into the ditch adjacent to Enterprise Street. With the proper installation of riprap within a portion of the ditch-line adjacent to the project site, peak runoff values will remain very similar to pre-development conditions.

We look forward to your review of this drainage letter and hope to answer any questions as the project progresses. Please reference the attachments listed below for additional information pertaining to the calculations and exhibits that were used within this analysis.

**Attachments:**

1. Vicinity Map
2. NRCS Web Soil Survey
3. Pre Development Drainage Exhibit (DR1)
4. Post Development Drainage Exhibit (DR2), Hydraulic Modeling Worksheets
5. FPSE Basin Calculations

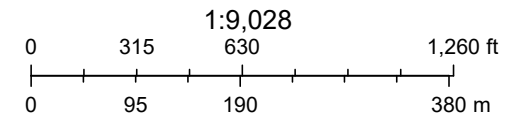
# Vicinity Map



**Project Site**  
 Lot 6 Valley View  
 Business Park

6/5/2024, 10:14:14 AM

- Routt County Addresses
- Parcels
- Routt County Boundary
- Subdivisions
- Town Boundaries
- Subdivisions



Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community



A product of the National Cooperative Soil Survey, a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local participants

# Custom Soil Resource Report for Routt Area, Colorado, Parts of Rio Blanco and Routt Counties



# Preface

---

Soil surveys contain information that affects land use planning in survey areas. They highlight soil limitations that affect various land uses and provide information about the properties of the soils in the survey areas. Soil surveys are designed for many different users, including farmers, ranchers, foresters, agronomists, urban planners, community officials, engineers, developers, builders, and home buyers. Also, conservationists, teachers, students, and specialists in recreation, waste disposal, and pollution control can use the surveys to help them understand, protect, or enhance the environment.

Various land use regulations of Federal, State, and local governments may impose special restrictions on land use or land treatment. Soil surveys identify soil properties that are used in making various land use or land treatment decisions. The information is intended to help the land users identify and reduce the effects of soil limitations on various land uses. The landowner or user is responsible for identifying and complying with existing laws and regulations.

Although soil survey information can be used for general farm, local, and wider area planning, onsite investigation is needed to supplement this information in some cases. Examples include soil quality assessments (<http://www.nrcs.usda.gov/wps/portal/nrcs/main/soils/health/>) and certain conservation and engineering applications. For more detailed information, contact your local USDA Service Center (<https://offices.sc.egov.usda.gov/locator/app?agency=nrcs>) or your NRCS State Soil Scientist ([http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2\\_053951](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2_053951)).

Great differences in soil properties can occur within short distances. Some soils are seasonally wet or subject to flooding. Some are too unstable to be used as a foundation for buildings or roads. Clayey or wet soils are poorly suited to use as septic tank absorption fields. A high water table makes a soil poorly suited to basements or underground installations.

The National Cooperative Soil Survey is a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local agencies. The Natural Resources Conservation Service (NRCS) has leadership for the Federal part of the National Cooperative Soil Survey.

Information about soils is updated periodically. Updated information is available through the NRCS Web Soil Survey, the site for official soil survey information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require

alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

# Contents

---

<b>Preface</b> .....	2
<b>How Soil Surveys Are Made</b> .....	5
<b>Soil Map</b> .....	8
Soil Map.....	9
Legend.....	10
Map Unit Legend.....	12
Map Unit Descriptions.....	12
Routt Area, Colorado, Parts of Rio Blanco and Routt Counties.....	14
9C—Shermap loam, 3 to 12 percent slopes.....	14
9E—Shermap loam, 12 to 35 percent slopes.....	15
<b>Soil Information for All Uses</b> .....	17
Soil Properties and Qualities.....	17
Soil Qualities and Features.....	17
Hydrologic Soil Group.....	17
<b>References</b> .....	23

# How Soil Surveys Are Made

---

Soil surveys are made to provide information about the soils and miscellaneous areas in a specific area. They include a description of the soils and miscellaneous areas and their location on the landscape and tables that show soil properties and limitations affecting various uses. Soil scientists observed the steepness, length, and shape of the slopes; the general pattern of drainage; the kinds of crops and native plants; and the kinds of bedrock. They observed and described many soil profiles. A soil profile is the sequence of natural layers, or horizons, in a soil. The profile extends from the surface down into the unconsolidated material in which the soil formed or from the surface down to bedrock. The unconsolidated material is devoid of roots and other living organisms and has not been changed by other biological activity.

Currently, soils are mapped according to the boundaries of major land resource areas (MLRAs). MLRAs are geographically associated land resource units that share common characteristics related to physiography, geology, climate, water resources, soils, biological resources, and land uses (USDA, 2006). Soil survey areas typically consist of parts of one or more MLRA.

The soils and miscellaneous areas in a survey area occur in an orderly pattern that is related to the geology, landforms, relief, climate, and natural vegetation of the area. Each kind of soil and miscellaneous area is associated with a particular kind of landform or with a segment of the landform. By observing the soils and miscellaneous areas in the survey area and relating their position to specific segments of the landform, a soil scientist develops a concept, or model, of how they were formed. Thus, during mapping, this model enables the soil scientist to predict with a considerable degree of accuracy the kind of soil or miscellaneous area at a specific location on the landscape.

Commonly, individual soils on the landscape merge into one another as their characteristics gradually change. To construct an accurate soil map, however, soil scientists must determine the boundaries between the soils. They can observe only a limited number of soil profiles. Nevertheless, these observations, supplemented by an understanding of the soil-vegetation-landscape relationship, are sufficient to verify predictions of the kinds of soil in an area and to determine the boundaries.

Soil scientists recorded the characteristics of the soil profiles that they studied. They noted soil color, texture, size and shape of soil aggregates, kind and amount of rock fragments, distribution of plant roots, reaction, and other features that enable them to identify soils. After describing the soils in the survey area and determining their properties, the soil scientists assigned the soils to taxonomic classes (units). Taxonomic classes are concepts. Each taxonomic class has a set of soil characteristics with precisely defined limits. The classes are used as a basis for comparison to classify soils systematically. Soil taxonomy, the system of taxonomic classification used in the United States, is based mainly on the kind and character of soil properties and the arrangement of horizons within the profile. After the soil

## Custom Soil Resource Report

scientists classified and named the soils in the survey area, they compared the individual soils with similar soils in the same taxonomic class in other areas so that they could confirm data and assemble additional data based on experience and research.

The objective of soil mapping is not to delineate pure map unit components; the objective is to separate the landscape into landforms or landform segments that have similar use and management requirements. Each map unit is defined by a unique combination of soil components and/or miscellaneous areas in predictable proportions. Some components may be highly contrasting to the other components of the map unit. The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The delineation of such landforms and landform segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, onsite investigation is needed to define and locate the soils and miscellaneous areas.

Soil scientists make many field observations in the process of producing a soil map. The frequency of observation is dependent upon several factors, including scale of mapping, intensity of mapping, design of map units, complexity of the landscape, and experience of the soil scientist. Observations are made to test and refine the soil-landscape model and predictions and to verify the classification of the soils at specific locations. Once the soil-landscape model is refined, a significantly smaller number of measurements of individual soil properties are made and recorded. These measurements may include field measurements, such as those for color, depth to bedrock, and texture, and laboratory measurements, such as those for content of sand, silt, clay, salt, and other components. Properties of each soil typically vary from one point to another across the landscape.

Observations for map unit components are aggregated to develop ranges of characteristics for the components. The aggregated values are presented. Direct measurements do not exist for every property presented for every map unit component. Values for some properties are estimated from combinations of other properties.

While a soil survey is in progress, samples of some of the soils in the area generally are collected for laboratory analyses and for engineering tests. Soil scientists interpret the data from these analyses and tests as well as the field-observed characteristics and the soil properties to determine the expected behavior of the soils under different uses. Interpretations for all of the soils are field tested through observation of the soils in different uses and under different levels of management. Some interpretations are modified to fit local conditions, and some new interpretations are developed to meet local needs. Data are assembled from other sources, such as research information, production records, and field experience of specialists. For example, data on crop yields under defined levels of management are assembled from farm records and from field or plot experiments on the same kinds of soil.

Predictions about soil behavior are based not only on soil properties but also on such variables as climate and biological activity. Soil conditions are predictable over long periods of time, but they are not predictable from year to year. For example, soil scientists can predict with a fairly high degree of accuracy that a given soil will have a high water table within certain depths in most years, but they cannot predict that a high water table will always be at a specific level in the soil on a specific date.

After soil scientists located and identified the significant natural bodies of soil in the survey area, they drew the boundaries of these bodies on aerial photographs and



## Custom Soil Resource Report

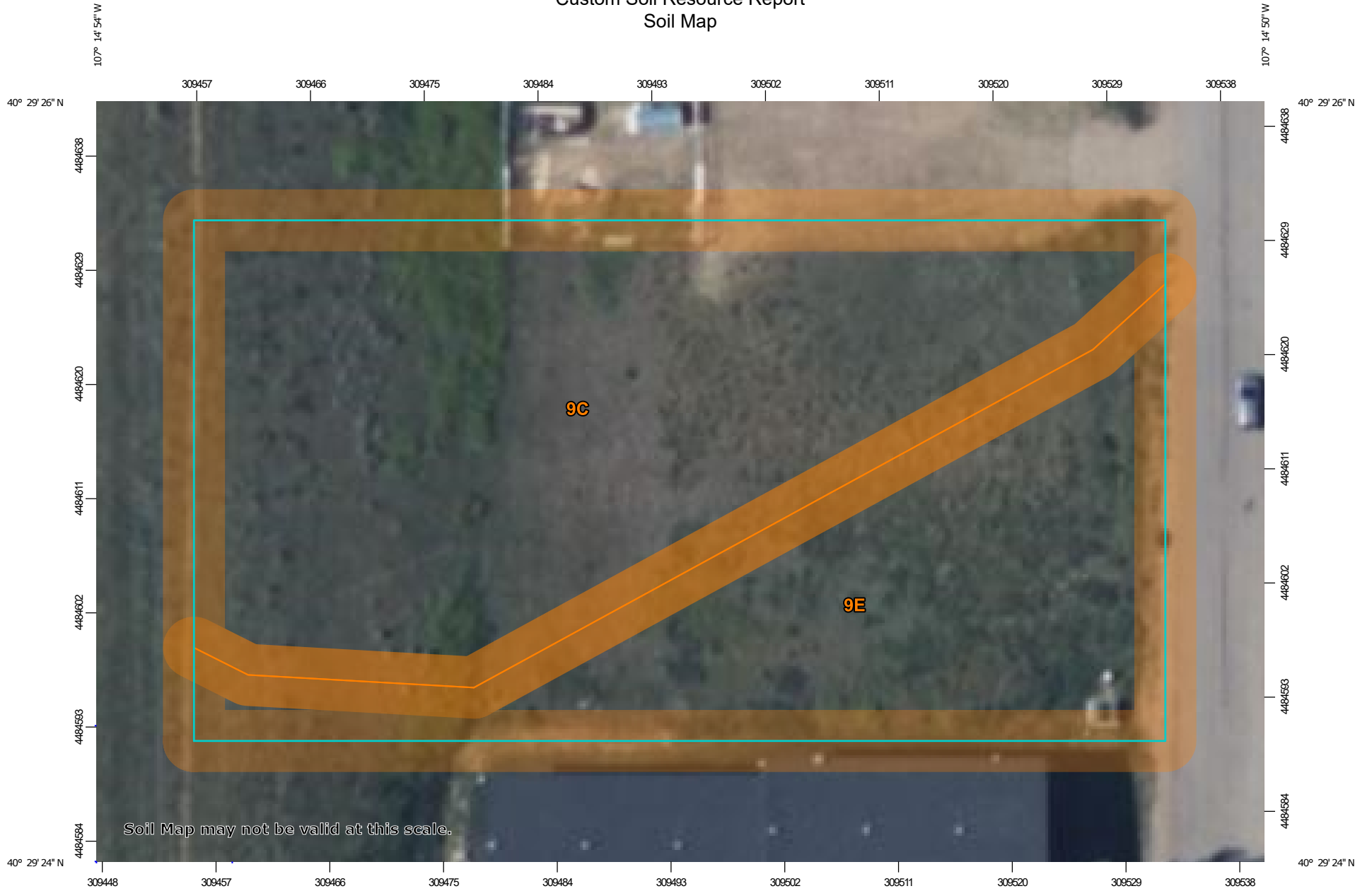
identified each as a specific map unit. Aerial photographs show trees, buildings, fields, roads, and rivers, all of which help in locating boundaries accurately.

# Soil Map

---

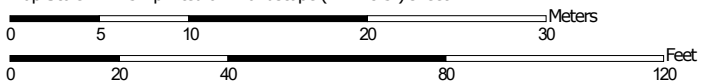
The soil map section includes the soil map for the defined area of interest, a list of soil map units on the map and extent of each map unit, and cartographic symbols displayed on the map. Also presented are various metadata about data used to produce the map, and a description of each soil map unit.

# Custom Soil Resource Report Soil Map



Soil Map may not be valid at this scale.


Map Scale: 1:423 if printed on A landscape (11" x 8.5") sheet.



Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 13N WGS84

### MAP LEGEND

**Area of Interest (AOI)**

 Area of Interest (AOI)




















**Soils**







 Soil Map Unit Polygons

 Soil Map Unit Lines


 Soil Map Unit Points

**Special Point Features**






-  Blowout
-  Borrow Pit
-  Clay Spot
-  Closed Depression
-  Gravel Pit
-  Gravelly Spot
-  Landfill
-  Lava Flow
-  Marsh or swamp
-  Mine or Quarry
-  Miscellaneous Water
-  Perennial Water
-  Rock Outcrop
-  Saline Spot
-  Sandy Spot
-  Severely Eroded Spot
-  Sinkhole
-  Slide or Slip
-  Sodic Spot

-  Spoil Area
-  Stony Spot
-  Very Stony Spot
-  Wet Spot
-  Other
-  Special Line Features

**Water Features**

 Streams and Canals

**Transportation**

-  Rails
-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads

**Background**

 Aerial Photography

### MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service  
 Web Soil Survey URL:  
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Routt Area, Colorado, Parts of Rio Blanco and Routt Counties  
 Survey Area Data: Version 13, Aug 23, 2023

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jul 9, 2020—Jul 11, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background

**MAP LEGEND**

**MAP INFORMATION**

imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

## Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
9C	Shermap loam, 3 to 12 percent slopes	0.5	63.2%
9E	Shermap loam, 12 to 35 percent slopes	0.3	36.8%
<b>Totals for Area of Interest</b>		<b>0.8</b>	<b>100.0%</b>

## Map Unit Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the survey area. The map unit descriptions, along with the maps, can be used to determine the composition and properties of a unit.

A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the dominant soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

Most minor soils have properties similar to those of the dominant soil or soils in the map unit, and thus they do not affect use and management. These are called noncontrasting, or similar, components. They may or may not be mentioned in a particular map unit description. Other minor components, however, have properties and behavioral characteristics divergent enough to affect use or to require different management. These are called contrasting, or dissimilar, components. They generally are in small areas and could not be mapped separately because of the scale used. Some small areas of strongly contrasting soils or miscellaneous areas are identified by a special symbol on the maps. If included in the database for a given area, the contrasting minor components are identified in the map unit descriptions along with some characteristics of each. A few areas of minor components may not have been observed, and consequently they are not mentioned in the descriptions, especially where the pattern was so complex that it was impractical to make enough observations to identify all the soils and miscellaneous areas on the landscape.

The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The objective of mapping is not to delineate pure taxonomic classes but rather to separate the landscape into landforms or landform segments that have similar use and management requirements. The delineation of such segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, however,

## Custom Soil Resource Report

onsite investigation is needed to define and locate the soils and miscellaneous areas.

An identifying symbol precedes the map unit name in the map unit descriptions. Each description includes general facts about the unit and gives important soil properties and qualities.

Soils that have profiles that are almost alike make up a *soil series*. Except for differences in texture of the surface layer, all the soils of a series have major horizons that are similar in composition, thickness, and arrangement.

Soils of one series can differ in texture of the surface layer, slope, stoniness, salinity, degree of erosion, and other characteristics that affect their use. On the basis of such differences, a soil series is divided into *soil phases*. Most of the areas shown on the detailed soil maps are phases of soil series. The name of a soil phase commonly indicates a feature that affects use or management. For example, Alpha silt loam, 0 to 2 percent slopes, is a phase of the Alpha series.

Some map units are made up of two or more major soils or miscellaneous areas. These map units are complexes, associations, or undifferentiated groups.

A *complex* consists of two or more soils or miscellaneous areas in such an intricate pattern or in such small areas that they cannot be shown separately on the maps. The pattern and proportion of the soils or miscellaneous areas are somewhat similar in all areas. Alpha-Beta complex, 0 to 6 percent slopes, is an example.

An *association* is made up of two or more geographically associated soils or miscellaneous areas that are shown as one unit on the maps. Because of present or anticipated uses of the map units in the survey area, it was not considered practical or necessary to map the soils or miscellaneous areas separately. The pattern and relative proportion of the soils or miscellaneous areas are somewhat similar. Alpha-Beta association, 0 to 2 percent slopes, is an example.

An *undifferentiated group* is made up of two or more soils or miscellaneous areas that could be mapped individually but are mapped as one unit because similar interpretations can be made for use and management. The pattern and proportion of the soils or miscellaneous areas in a mapped area are not uniform. An area can be made up of only one of the major soils or miscellaneous areas, or it can be made up of all of them. Alpha and Beta soils, 0 to 2 percent slopes, is an example.

Some surveys include *miscellaneous areas*. Such areas have little or no soil material and support little or no vegetation. Rock outcrop is an example.

## Routt Area, Colorado, Parts of Rio Blanco and Routt Counties

### 9C—Shermap loam, 3 to 12 percent slopes

#### Map Unit Setting

*National map unit symbol:* k0f5  
*Elevation:* 6,400 to 7,310 feet  
*Mean annual precipitation:* 16 to 20 inches  
*Mean annual air temperature:* 41 to 45 degrees F  
*Frost-free period:* 70 to 110 days  
*Farmland classification:* Not prime farmland

#### Map Unit Composition

*Shermap and similar soils:* 90 percent  
*Minor components:* 10 percent  
*Estimates are based on observations, descriptions, and transects of the mapunit.*

#### Description of Shermap

##### Setting

*Landform:* Hills  
*Landform position (two-dimensional):* Backslope  
*Landform position (three-dimensional):* Side slope  
*Down-slope shape:* Linear  
*Across-slope shape:* Linear  
*Parent material:* Slope alluvium derived from sandstone and shale

##### Typical profile

*Ap - 0 to 10 inches:* loam  
*BAt - 10 to 18 inches:* clay loam  
*Bt1 - 18 to 30 inches:* clay loam  
*Bt2 - 30 to 46 inches:* clay loam  
*Bt3 - 46 to 49 inches:* clay loam  
*BC - 49 to 65 inches:* sandy clay loam

##### Properties and qualities

*Slope:* 3 to 12 percent  
*Depth to restrictive feature:* More than 80 inches  
*Drainage class:* Well drained  
*Runoff class:* Medium  
*Capacity of the most limiting layer to transmit water (Ksat):* Moderately high (0.21 to 0.71 in/hr)  
*Depth to water table:* More than 80 inches  
*Frequency of flooding:* None  
*Frequency of ponding:* None  
*Maximum salinity:* Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)  
*Available water supply, 0 to 60 inches:* High (about 11.0 inches)

##### Interpretive groups

*Land capability classification (irrigated):* 4e  
*Land capability classification (nonirrigated):* 4e  
*Hydrologic Soil Group:* C  
*Ecological site:* R048AY228CO - Mountain Loam  
*Hydric soil rating:* No



**Minor Components**

**Morapos**

*Percent of map unit:* 5 percent  
*Landform:* Hills  
*Landform position (two-dimensional):* Footslope  
*Landform position (three-dimensional):* Side slope  
*Down-slope shape:* Linear  
*Across-slope shape:* Concave  
*Ecological site:* R048AY292CO - Deep Loam  
*Hydric soil rating:* No

**Yampatika**

*Percent of map unit:* 5 percent  
*Landform:* Hills  
*Landform position (two-dimensional):* Shoulder  
*Landform position (three-dimensional):* Interfluve  
*Down-slope shape:* Linear  
*Across-slope shape:* Convex  
*Ecological site:* R048BY296CO - Claypan  
*Hydric soil rating:* No

**9E—Shermap loam, 12 to 35 percent slopes**

**Map Unit Setting**

*National map unit symbol:* k0f6  
*Elevation:* 6,400 to 7,310 feet  
*Mean annual precipitation:* 16 to 20 inches  
*Mean annual air temperature:* 41 to 45 degrees F  
*Frost-free period:* 70 to 110 days  
*Farmland classification:* Not prime farmland

**Map Unit Composition**

*Shermap and similar soils:* 90 percent  
*Minor components:* 10 percent  
*Estimates are based on observations, descriptions, and transects of the mapunit.*

**Description of Shermap**

**Setting**

*Landform:* Hills  
*Landform position (two-dimensional):* Backslope  
*Landform position (three-dimensional):* Side slope  
*Down-slope shape:* Linear  
*Across-slope shape:* Linear  
*Parent material:* Colluvium derived from sandstone and shale

**Typical profile**

*Ap - 0 to 10 inches:* loam  
*BAt - 10 to 18 inches:* clay loam

## Custom Soil Resource Report

*Bt1 - 18 to 30 inches:* clay loam  
*Bt2 - 30 to 46 inches:* clay loam  
*Bt3 - 46 to 49 inches:* clay loam  
*BC - 49 to 65 inches:* sandy clay loam

### Properties and qualities

*Slope:* 12 to 35 percent  
*Depth to restrictive feature:* More than 80 inches  
*Drainage class:* Well drained  
*Runoff class:* High  
*Capacity of the most limiting layer to transmit water (Ksat):* Moderately high (0.21 to 0.71 in/hr)  
*Depth to water table:* More than 80 inches  
*Frequency of flooding:* None  
*Frequency of ponding:* None  
*Maximum salinity:* Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)  
*Available water supply, 0 to 60 inches:* High (about 11.0 inches)

### Interpretive groups

*Land capability classification (irrigated):* 7e  
*Land capability classification (nonirrigated):* 7e  
*Hydrologic Soil Group:* C  
*Ecological site:* R048AY228CO - Mountain Loam  
*Hydric soil rating:* No

### Minor Components

#### Yampatika

*Percent of map unit:* 5 percent  
*Landform:* Hills  
*Landform position (two-dimensional):* Backslope  
*Landform position (three-dimensional):* Side slope  
*Down-slope shape:* Linear  
*Across-slope shape:* Linear  
*Ecological site:* R048BY296CO - Claypan  
*Hydric soil rating:* No

#### Morapos

*Percent of map unit:* 5 percent  
*Landform:* Hills  
*Landform position (two-dimensional):* Footslope  
*Landform position (three-dimensional):* Side slope  
*Down-slope shape:* Linear  
*Across-slope shape:* Concave  
*Ecological site:* R048AY292CO - Deep Loam  
*Hydric soil rating:* No

# Soil Information for All Uses

---

## Soil Properties and Qualities

The Soil Properties and Qualities section includes various soil properties and qualities displayed as thematic maps with a summary table for the soil map units in the selected area of interest. A single value or rating for each map unit is generated by aggregating the interpretive ratings of individual map unit components. This aggregation process is defined for each property or quality.

## Soil Qualities and Features

Soil qualities are behavior and performance attributes that are not directly measured, but are inferred from observations of dynamic conditions and from soil properties. Example soil qualities include natural drainage, and frost action. Soil features are attributes that are not directly part of the soil. Example soil features include slope and depth to restrictive layer. These features can greatly impact the use and management of the soil.

## Hydrologic Soil Group

Hydrologic soil groups are based on estimates of runoff potential. Soils are assigned to one of four groups according to the rate of water infiltration when the soils are not protected by vegetation, are thoroughly wet, and receive precipitation from long-duration storms.

The soils in the United States are assigned to four groups (A, B, C, and D) and three dual classes (A/D, B/D, and C/D). The groups are defined as follows:

Group A. Soils having a high infiltration rate (low runoff potential) when thoroughly wet. These consist mainly of deep, well drained to excessively drained sands or gravelly sands. These soils have a high rate of water transmission.

Group B. Soils having a moderate infiltration rate when thoroughly wet. These consist chiefly of moderately deep or deep, moderately well drained or well drained soils that have moderately fine texture to moderately coarse texture. These soils have a moderate rate of water transmission.

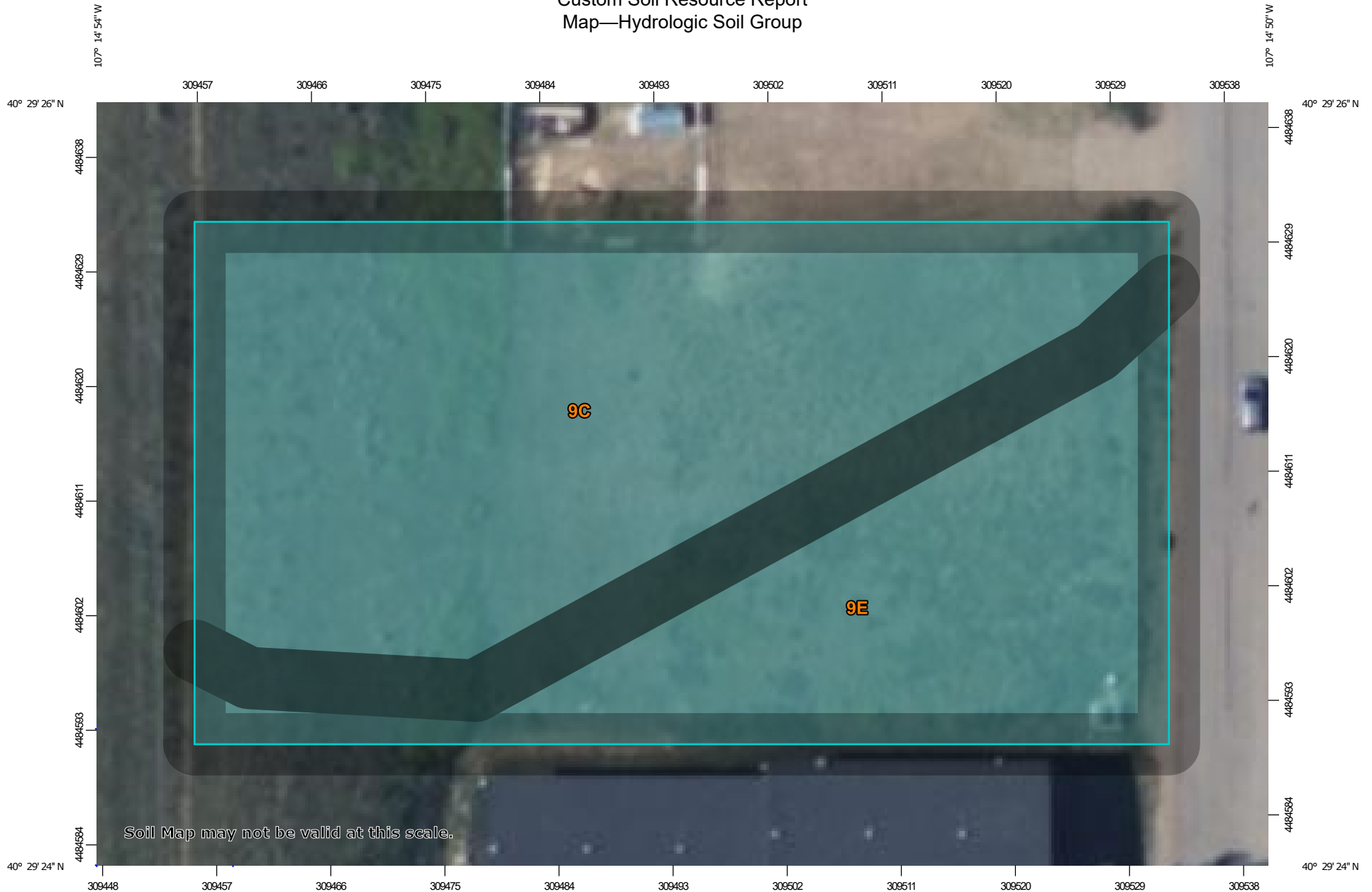
## Custom Soil Resource Report

Group C. Soils having a slow infiltration rate when thoroughly wet. These consist chiefly of soils having a layer that impedes the downward movement of water or soils of moderately fine texture or fine texture. These soils have a slow rate of water transmission.

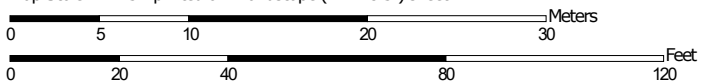
Group D. Soils having a very slow infiltration rate (high runoff potential) when thoroughly wet. These consist chiefly of clays that have a high shrink-swell potential, soils that have a high water table, soils that have a claypan or clay layer at or near the surface, and soils that are shallow over nearly impervious material. These soils have a very slow rate of water transmission.

If a soil is assigned to a dual hydrologic group (A/D, B/D, or C/D), the first letter is for drained areas and the second is for undrained areas. Only the soils that in their natural condition are in group D are assigned to dual classes.

# Custom Soil Resource Report Map—Hydrologic Soil Group




Map Scale: 1:423 if printed on A landscape (11" x 8.5") sheet.



Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 13N WGS84

### MAP LEGEND

**Area of Interest (AOI)**









 Area of Interest (AOI)

**Soils**

**Soil Rating Polygons**





-  A
-  A/D
-  B
-  B/D
-  C
-  C/D
-  D
-  Not rated or not available

**Soil Rating Lines**

-  A
-  A/D
-  B
-  B/D
-  C
-  C/D
-  D
-  Not rated or not available

**Soil Rating Points**






-  A
-  A/D
-  B
-  B/D

-  C
-  C/D
-  D
-  Not rated or not available


**Water Features**

 Streams and Canals

**Transportation**

-  Rails
-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads

**Background**

 Aerial Photography

### MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service  
 Web Soil Survey URL:  
 Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Routt Area, Colorado, Parts of Rio Blanco and Routt Counties  
 Survey Area Data: Version 13, Aug 23, 2023

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Jul 9, 2020—Jul 11, 2020

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background

**MAP LEGEND**

**MAP INFORMATION**

imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

**Table—Hydrologic Soil Group**

Map unit symbol	Map unit name	Rating	Acres in AOI	Percent of AOI
9C	Shermap loam, 3 to 12 percent slopes	C	0.5	63.2%
9E	Shermap loam, 12 to 35 percent slopes	C	0.3	36.8%
<b>Totals for Area of Interest</b>			<b>0.8</b>	<b>100.0%</b>

**Rating Options—Hydrologic Soil Group**

*Aggregation Method:* Dominant Condition

*Component Percent Cutoff:* None Specified

*Tie-break Rule:* Higher



# References

---

- American Association of State Highway and Transportation Officials (AASHTO). 2004. Standard specifications for transportation materials and methods of sampling and testing. 24th edition.
- American Society for Testing and Materials (ASTM). 2005. Standard classification of soils for engineering purposes. ASTM Standard D2487-00.
- Cowardin, L.M., V. Carter, F.C. Golet, and E.T. LaRoe. 1979. Classification of wetlands and deep-water habitats of the United States. U.S. Fish and Wildlife Service FWS/OBS-79/31.
- Federal Register. July 13, 1994. Changes in hydric soils of the United States.
- Federal Register. September 18, 2002. Hydric soils of the United States.
- Hurt, G.W., and L.M. Vasilas, editors. Version 6.0, 2006. Field indicators of hydric soils in the United States.
- National Research Council. 1995. Wetlands: Characteristics and boundaries.
- Soil Survey Division Staff. 1993. Soil survey manual. Soil Conservation Service. U.S. Department of Agriculture Handbook 18. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2\\_054262](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2_054262)
- Soil Survey Staff. 1999. Soil taxonomy: A basic system of soil classification for making and interpreting soil surveys. 2nd edition. Natural Resources Conservation Service, U.S. Department of Agriculture Handbook 436. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2\\_053577](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2_053577)
- Soil Survey Staff. 2010. Keys to soil taxonomy. 11th edition. U.S. Department of Agriculture, Natural Resources Conservation Service. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2\\_053580](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2_053580)
- Tiner, R.W., Jr. 1985. Wetlands of Delaware. U.S. Fish and Wildlife Service and Delaware Department of Natural Resources and Environmental Control, Wetlands Section.
- United States Army Corps of Engineers, Environmental Laboratory. 1987. Corps of Engineers wetlands delineation manual. Waterways Experiment Station Technical Report Y-87-1.
- United States Department of Agriculture, Natural Resources Conservation Service. National forestry manual. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/home/?cid=nrcs142p2\\_053374](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/home/?cid=nrcs142p2_053374)
- United States Department of Agriculture, Natural Resources Conservation Service. National range and pasture handbook. <http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/landuse/rangepasture/?cid=stelprdb1043084>

## Custom Soil Resource Report

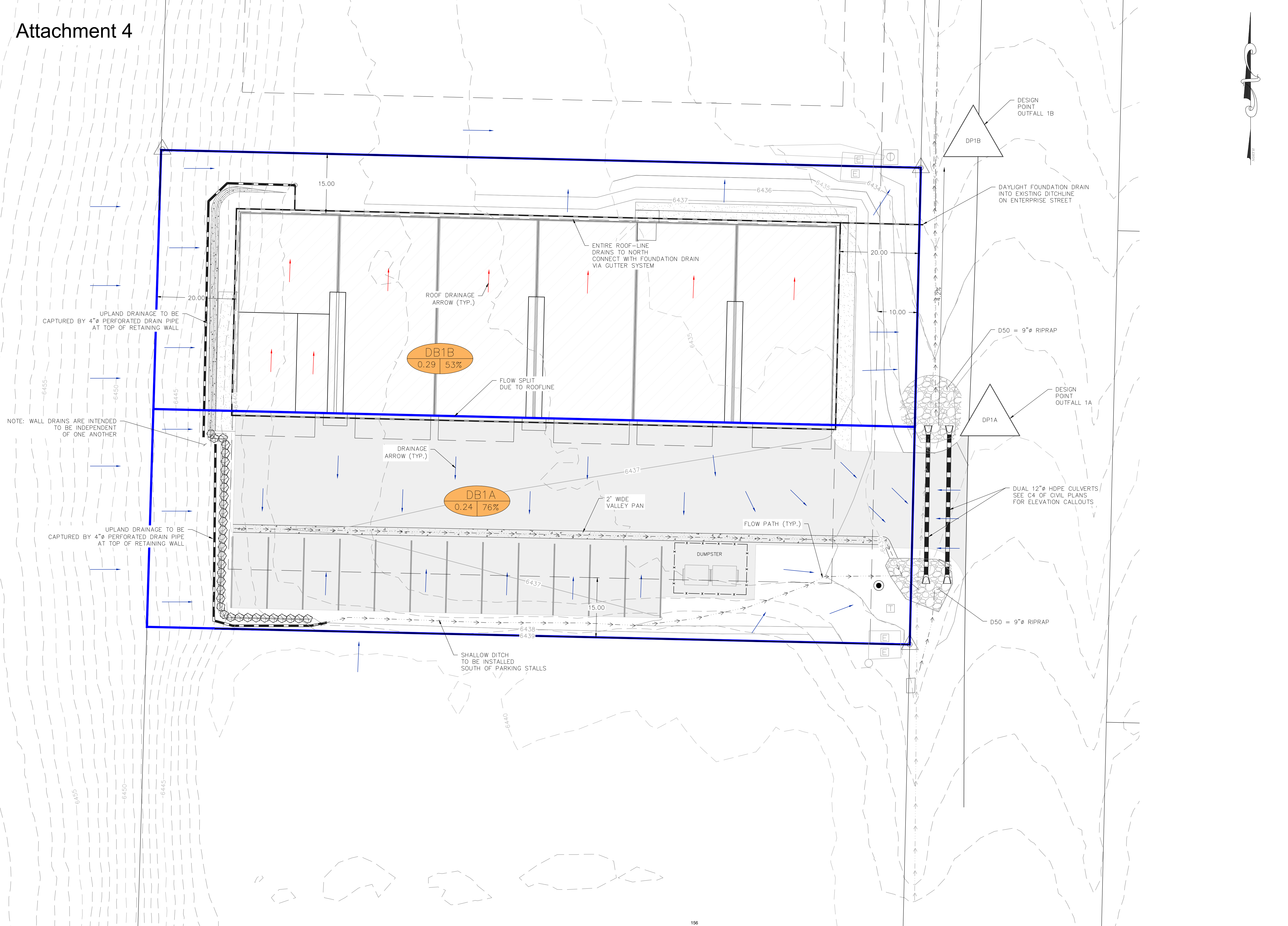
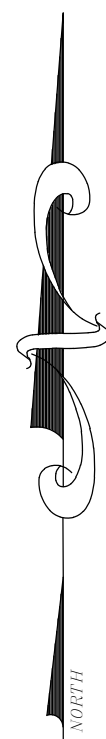
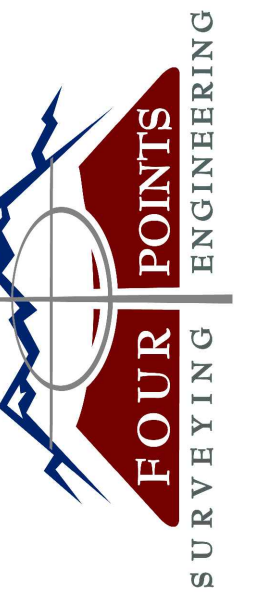
United States Department of Agriculture, Natural Resources Conservation Service. National soil survey handbook, title 430-VI. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/scientists/?cid=nrcs142p2\\_054242](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/scientists/?cid=nrcs142p2_054242)

United States Department of Agriculture, Natural Resources Conservation Service. 2006. Land resource regions and major land resource areas of the United States, the Caribbean, and the Pacific Basin. U.S. Department of Agriculture Handbook 296. [http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2\\_053624](http://www.nrcs.usda.gov/wps/portal/nrcs/detail/national/soils/?cid=nrcs142p2_053624)

United States Department of Agriculture, Soil Conservation Service. 1961. Land capability classification. U.S. Department of Agriculture Handbook 210. [http://www.nrcs.usda.gov/Internet/FSE\\_DOCUMENTS/nrcs142p2\\_052290.pdf](http://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/nrcs142p2_052290.pdf)

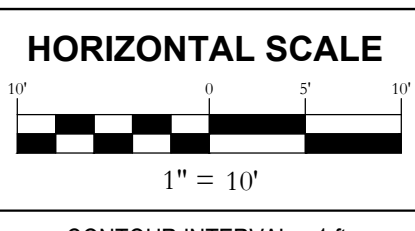


# Attachment 4



NO.	DATE	REVISIONS	INT.

**LOT 6 VALLEY VIEW BUSINESS PARK**  
 451 ENTERPRISE ST  
 HAYDEN, CO 81639



CONTOUR INTERVAL = 1 ft  
 DATE: 06-07-2024  
 JOB #: 1892-014  
 DRAWN BY: DSC  
 DESIGN BY: DSC  
 REVIEW BY: WNM

**POST-DEVELOPMENT DRAINAGE EXHIBIT**

DRAWING:  
 SHEET NO.  
**DR2**

# Culvert Report

## Dual 12 Inch HDPE Culverts - Major Design Storm (Post-Development)

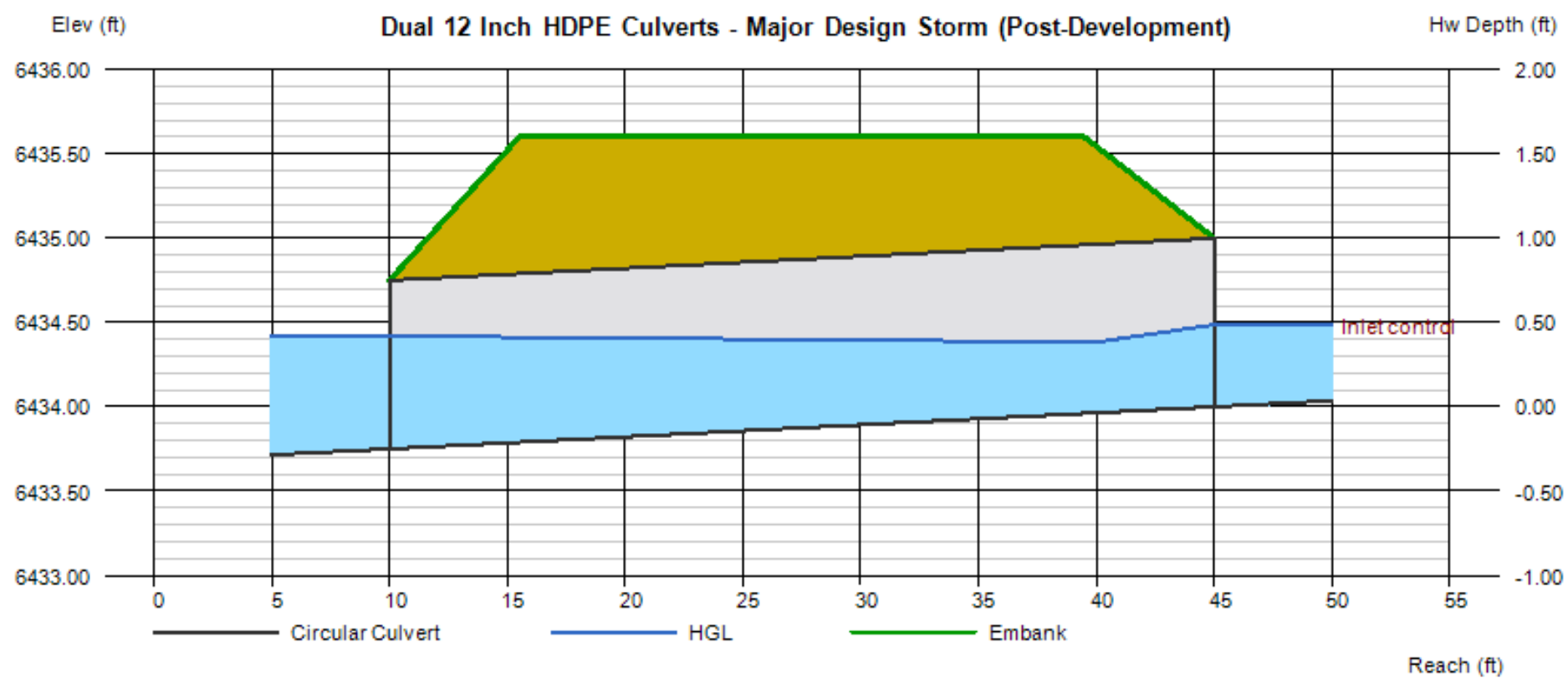
Invert Elev Dn (ft)	= 6433.75
Pipe Length (ft)	= 35.00
Slope (%)	= 0.71
Invert Elev Up (ft)	= 6434.00
Rise (in)	= 12.0
Shape	= Circular
Span (in)	= 12.0
No. Barrels	= 2
n-Value	= 0.013
Culvert Type	= Circular Culvert
Culvert Entrance	= Smooth tapered inlet throat
Coeff. K,M,c,Y,k	= 0.534, 0.555, 0.0196, 0.9, 0.2

dual 12" diameter HDPE culverts

<b>Calculations</b>	
Qmin (cfs)	= 1.32
Qmax (cfs)	= 1.34
Tailwater Elev (ft)	= (dc+D)/2

<b>Highlighted</b>	
Qtotal (cfs)	= 1.33
Qpipe (cfs)	= 1.33
Qovertop (cfs)	= 0.00
Veloc Dn (ft/s)	= 1.19
Veloc Up (ft/s)	= 2.45
HGL Dn (ft)	= 6434.42
HGL Up (ft)	= 6434.38
Hw Elev (ft)	= 6434.49
Hw/D (ft)	= 0.49
Flow Regime	= Inlet Control

<b>Embankment</b>	
Top Elevation (ft)	= 6435.60
Top Width (ft)	= 24.00
Crest Width (ft)	= 20.00



# Channel Report

## Overall Swale Capacity - Enterprise Street - Major Storm Event - Postdevelopment

### Triangular

Side Slopes (z:1) = 5.00, 5.00  
 Total Depth (ft) = 1.20

Invert Elev (ft) = 6433.75  
 Slope (%) = 5.00  
 N-Value = 0.033

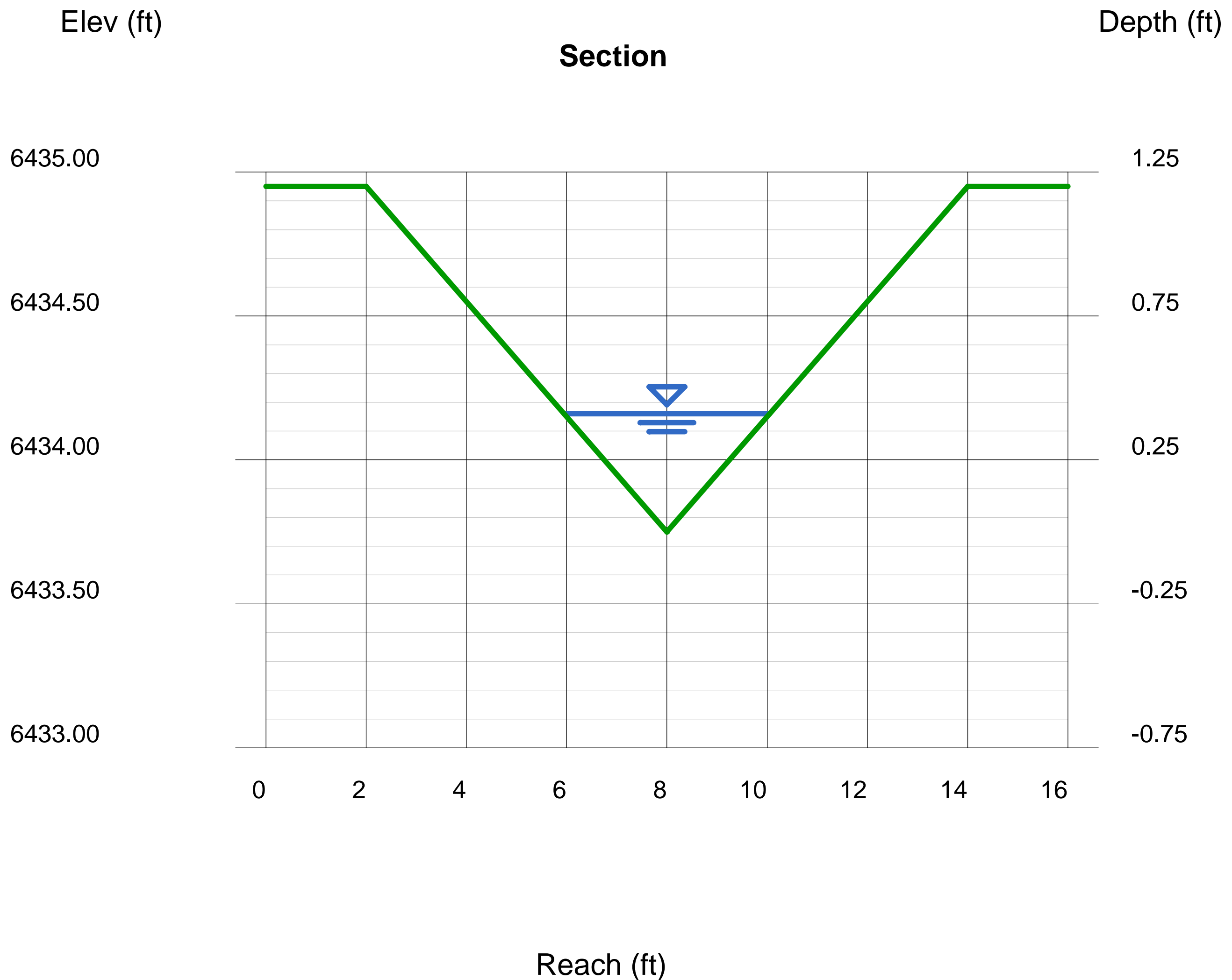
### Calculations

Compute by: Known Q  
 Known Q (cfs) = 2.77

### Highlighted

Depth (ft) = 0.41  
 Q (cfs) = 2.770  
 Area (sqft) = 0.84  
 Velocity (ft/s) = 3.30  
 Wetted Perim (ft) = 4.18  
 Crit Depth, Yc (ft) = 0.46  
 Top Width (ft) = 4.10  
 EGL (ft) = 0.58

n-value set to represent new riprap installed in the existing ditch-line



# Attachment 5

## RATIONAL METHOD RUNOFF ANALYSIS

Job # 1692-014 Date: June 7, 2024  
 Job Name Lot 6 Valley View Revised:  
 Designed by: DSC, WNM

### EB1 (EXISTING BASIN 1)

BASIN CHARACTERISTICS				TIME OF CONCENTRATION				RESULTS							
	Area, ac	% imp	Soil Type	Overland Flow - Surface Type 1		Overland Flow - Surface Type 2		Channel Flow		Tc, min	Event	C	i, in/hr	A, acres	Q, cfs
Landscape	0.53	2%	C	Surface Imperviousness	0.02	Surface Imperviousness		Land Surface		Minimum	1.25 YR	0.06	1.3	0.53	0.04
Asphalt Parking & Walkways	0.00	100%		Length, ft	225	Length, ft		Length, ft		Tc, min	2-YR	0.06	1.8	0.53	0.05
Roof	0.00	90%	P2	Slope, percent	10.0000	Slope, percent		Slope, ft/ft		5.0	5-YR	0.16	2.7	0.53	0.23
Gravel	0.00	40%	1.4	Runoff Coefficient	0.162	Runoff Coefficient		Conveyance Coefficient		Final	10-YR	0.26	3.4	0.53	0.47
Other	0.00	0%		Velocity, ft/s				Velocity, ft/s		Tc, min	25-YR	0.38	4.4	0.53	0.88
	0.53	2%		Ti, min= 11.8		Ti, min=		Tt, min=		11.8	100-YR	0.51	5.9	0.53	1.58

### DB1A (DEVELOPMENT BASIN 1A)

BASIN CHARACTERISTICS				TIME OF CONCENTRATION				RESULTS							
	Area, ac	% imp	Soil Type	Overland Flow - Surface Type 1		Overland Flow - Surface Type 2		Channel Flow		Tc, min	Event	C	i, in/hr	A, acres	Q, cfs
Landscape	0.06	2%	C	Surface Imperviousness	0.02	Surface Imperviousness		Land Surface	Paved Areas and Shallow Swales	Minimum	1.25 YR	0.55	1.7	0.24	0.23
Asphalt Parking & Walkways	0.18	100%		Length, ft	50	Length, ft		Length, ft	170	Tc, min	2-YR	0.55	2.5	0.24	0.32
Roof	0.00	90%	P2	Slope, percent	33.0000	Slope, percent		Slope, ft/ft	0.0100	5.0	5-YR	0.58	3.7	0.24	0.51
Gravel	0.00	0%	1.4	Runoff Coefficient	0.162	Runoff Coefficient		Conveyance Coefficient	20	Final	10-YR	0.62	4.7	0.24	0.70
Other	0.00	0%		Velocity, ft/s				Velocity, ft/s	2.0	Tc, min	25-YR	0.66	6.0	0.24	0.96
	0.24	76%		Ti, min= 3.7		Ti, min=		Tt, min= 1.4		5.1	100-YR	0.71	8.1	0.24	1.38

### DB1B (DEVELOPMENT BASIN 1B)

BASIN CHARACTERISTICS				TIME OF CONCENTRATION				RESULTS							
	Area, ac	% imp	Soil Type	Overland Flow - Surface Type 1		Overland Flow - Surface Type 2		Channel Flow		Tc, min	Event	C	i, in/hr	A, acres	Q, cfs
Landscape	0.10	2%	C	Surface Imperviousness	0.9	Surface Imperviousness		Land Surface	Grassed Waterways	Minimum	1.25 YR	0.36	1.7	0.29	0.18
Asphalt Parking & Walkways	0.00	100%		Length, ft	50	Length, ft		Length, ft	200	Tc, min	2-YR	0.36	2.4	0.29	0.25
Roof	0.17	90%	P2	Slope, percent	1.0000	Slope, percent		Slope, ft/ft	0.0400	5.0	5-YR	0.42	3.6	0.29	0.43
Gravel	0.02	0%	1.4	Runoff Coefficient	0.75	Runoff Coefficient		Conveyance Coefficient	15	Final	10-YR	0.47	4.6	0.29	0.63
Other	0.00	0%		Velocity, ft/s				Velocity, ft/s	3.0	Tc, min	25-YR	0.54	5.9	0.29	0.92
	0.29	53%		Ti, min= 4.5		Ti, min=		Tt, min= 1.1		5.6	100-YR	0.61	7.9	0.29	1.40

Town of Hayden.  
P.O. Box 190  
178 West Jefferson  
Hayden, CO 81639

May 29th, 2024

Attn: Tegan Ebbert, (Community Development Director)

Dear Tegan,

Kona Ward and Jesus (Chuy) Garcia are the owners of Anchor Properties, LLC. This is a narrative to accompany the conditional use permit. We met Kona Ward, Chuy Garcia and myself, Ellen Slobodnik with the Town of Hayden on March 11th, 2024 for our pre-application meeting for a Conditional Use Permit for Lot 6 of the Valley View Business Park. We propose to build 15,000 SQ.FT. Work/Live units that are emphasized by the work portion for up-and-coming businesses to become established. The owners intend to rent the units for now and then pursue a subdivision of the property later.

**REVIEW CRITERIA PER. SECTION 7.16.060(b))**

1. The proposed conditional use is consistent with the Master Plan and all applicable provisions of the Development Code and applicable state and federal regulations.

*Yes, the proposed Conditional Use is consistent with the Master Plan and all applicable provisions of the Development code and state and federal regulations.*

2. The proposed conditional use is consistent with the purpose and intent of the zoning district in which it is located and any applicable use-specific standards in the Development Code.

*Yes, the proposed Conditional Use is consistent with the purpose and intent of the zoning district which is L-I and any specific standards in the Development code.*

3. The proposed conditional use is compatible with adjacent uses in terms of scale, site design and operating characteristics.

*Yes, the proposed Conditional Use is compatible with the adjacent uses in terms of scale, site design and operating characteristics. The use is work/Live with emphasis on work. Proposed uses will be, Light Industrial, contractors, small startups and entrepreneurs. Site design has the narrower building towards the street with parking on the side. The work portions of the building will operate normal business hours.*



4. The proposed conditional use will not substantially alter the basic character of the district in which it is in or jeopardize the development potential of the district.

*No, the proposed Conditional Use will not substantially alter the basic character of the District in which it is in. The building will blend in with all the other Industrial type buildings, it is proposed to be a stick built building with a low-pitched roof and will be broken up by windows and stone veneer wainscoting.*

5. The proposed conditional use will result in efficient on-and off-site traffic circulation which will not have a significant adverse impact on the adjacent uses or result in hazardous conditions for pedestrians or vehicles in or adjacent to the site.

*Yes, the proposed Conditional use will be an efficient on-and off-site traffic circulation See sheet C-3, and will not have an adverse impact on the adjacent uses or result in Hazardous conditions for pedestrians or vehicles.*

6. Any significant adverse impacts (including but not limited to hours of operation, traffic Generation, lighting, noise, odor, dust and other external impacts) anticipated to result From the conditional use will be mitigated or offset to the maximum extent practicable.

*Hours of operation will be business hours with light traffic. The lighting will be Downcast lighting, see specs. All work performed will be interior.*

7. Facilities and services (including sewage and waste disposal, water, gas, electricity, Police and fire protection and roads and transportation, as applicable) will be available to serve the subject property while maintaining adequate levels of service for existing development.

*Yes*

8. Adequate assurances of continuing maintenance have been provided.

*Yes*

9. The proposed conditional use meets all the applicable standards in chapter 7.24 Development Standards.

*The lot has frontage that is directly accessible to a street and meets all the dimensional Standards. The lot provides off street parking, loading and landscaping. There is 44' From the centerline of industrial drive to lot 34 access. All parking areas will be striped. All parking lighting shall be cutoff type fixtures. The lot meets all setback requirements. There IS one accessible parking space. The development shall have an enclosed dumpster And will hire the local waste management company. The minimum of 15% gross site shall be landscaped per. Section 7.24.160(c)(3) HDC.) There will be two spaces in the garages for 4 live units. One car in the garage for the Two ADA units and one exterior space for each unit and 4 spaces for the two units that Are above the ADA units.*

If you have any questions or comments, please contact me.

Sincerely,

***E. Slobodnik***

---

Ellen Slobodnik. (Yampa Valley Engineering, Inc.)  
yvengr@yvengr.com



A CONDITIONAL USE FOR:

CK LIVE/WORKS

451 ENTERPRISE STREET  
HAYDEN, COLORADO

LEGAL DESCRIPTION  
LOT 6 VALLEY VIEW BUSINESS PARK

ZONING = II

PLANS FOR:

**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO.: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS		
NO.	DATE	DRAWN
△	05-03-21	ECS

SHEET NUMBER

**T-1**

---

**GENERAL NOTES:**

1. ALL CONSTRUCTION AND MATERIALS SHALL BE SPECIFIED AND IN ACCORDANCE WITH ALL APPLICABLE CODES, PERMITS AND LAWS.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL NEW CONSTRUCTION ON THE SITE.
3. THE CONTRACTOR SHALL VERIFY ALL FIELD DIMENSIONS AND CONDITIONS BEFORE STARTING WORK. IF A DISCREPANCY APPEARS BETWEEN CONSTRUCTION DOCUMENTS AND EXISTING CONDITIONS, NOTIFY YAMPA VALLEY ENGINEERING AT ONCE.
4. THE JOB SITE SHALL BE MAINTAINED IN A CLEAN AND ORDERLY CONDUCT. THE JOB SITE SHALL BE FREE OF DEBRIS AND TRASH. MATERIALS AND EQUIPMENT SHALL BE REASONABLY PLACED. EACH SUB-CONTRACTOR ON COMPLETION OF HIS/HER PHASE OF THE JOB SHALL REMOVE ALL DEBRIS, TRASH AND EQUIPMENT.
5. ALL MATERIALS AND EQUIPMENT ON THE JOB SITE SHALL BE STACKED AND PROTECTED PROPERLY TO PREVENT DAMAGES AND OR DETERIORATION.
6. ALL DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED DRAWINGS. ALL DIMENSIONS ARE TO FACE OF FRAMING AND FACE OF CONCRETE. ALL INTERIOR STUDS ARE TO BE 2X4 UNLESS OTHERWISE NOTED. ALL EXTERIOR STUDS ARE TO BE 2X6 UNLESS OTHERWISE NOTED.
7. CONTRACTOR SHALL PROVIDE ALL BLOCKING, BACKING, AND FRAMING FOR LIGHT FIXTURES AND ELECTRICAL EQUIPMENT.
8. PROVIDE ALL ACCESS PANELS TO ALL ENCLOSED SPACES, VOIDS AND ATTICS AS REQUIRED BY GOVERNING CODES.

APPLICABLE CODES OF 2024

- 2021 INTERNATIONAL BUILDING CODE
- 2021 INTERNATIONAL MECHANICAL CODE
- 2021 INTERNATIONAL PLUMBING CODE
- 2021 INTERNATIONAL ENERGY CONSERVATION CODE
- 2023 NATIONAL ELECTRIC CODE
- 2023 COLORADO MODEL ELECTRIC/SOLAR CODE

SHEET INDEX

- ARCHITECTURALS
- T-1 TITLE SHEET
  - A-0 INFO SHEET
  - A-1 PROPOSED ELEVATIONS
  - A-2 PROPOSED ELEVATIONS
  - A-3 PROPOSED MAIN LEVEL FLOOR PLAN
  - A-4 PROPOSED UPPER LEVEL FLOOR PLAN
  - A-5 PROPOSED SECTION



VICINITY MAP

SYMBOLS	
	WINDOW TAG
	DOOR ID (TOP) DOOR WIDTH (BOTTOM)
	SECTION MARK
	DETAIL NUMBER W/ SHEET NUMBER
	EXHAUST FAN
	SMOKE DETECTOR
	CARBON MONOXIDE DETECTOR
	FLOOR DRAIN
	ROOF SLOPE
	TOP OF ELEVATION

LEGEND	
	NATIVE SOILS OR STRUCTURAL FILL
	GRANULAR BACKFILL
	POST
	2x4 WALL
	2x6 WALL
	8" CONCRETE WALL
	RIGID INSULATION
	BATT INSULATION

PROJECT DIRECTORY

OWNER  
ANCHOR PROPERTIES, LLC  
P.O. BOX 1687  
HAYDEN, COLORADO  
LICENSED DESIGN PROFESSIONAL &  
STRUCTURAL ENGINEER  
YAMPA VALLEY ENGINEERING, INC.  
1794 KAMAR PLAZA  
P.O. BOX 772192  
STEAMBOAT SPRINGS, COLORADO 80477  
970-870-9229  
yvengr@yvengr.com

CONTRACTOR  
GARCIA CONSTRUCTION  
CHUY GARCIA



STRUCTURAL  
MECHANICAL  
ENGINEERING  
DESIGN  
DRAFTING  
SERVICES

JAMES STEGMAIER, P.E.  
1821 KAMAR PLAZA  
P.O. BOX 772192  
STEAMBOAT SPRINGS, CO  
80477  
970-870-9229  
yvengr@yvengr.com

PLANS FOR:  
**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

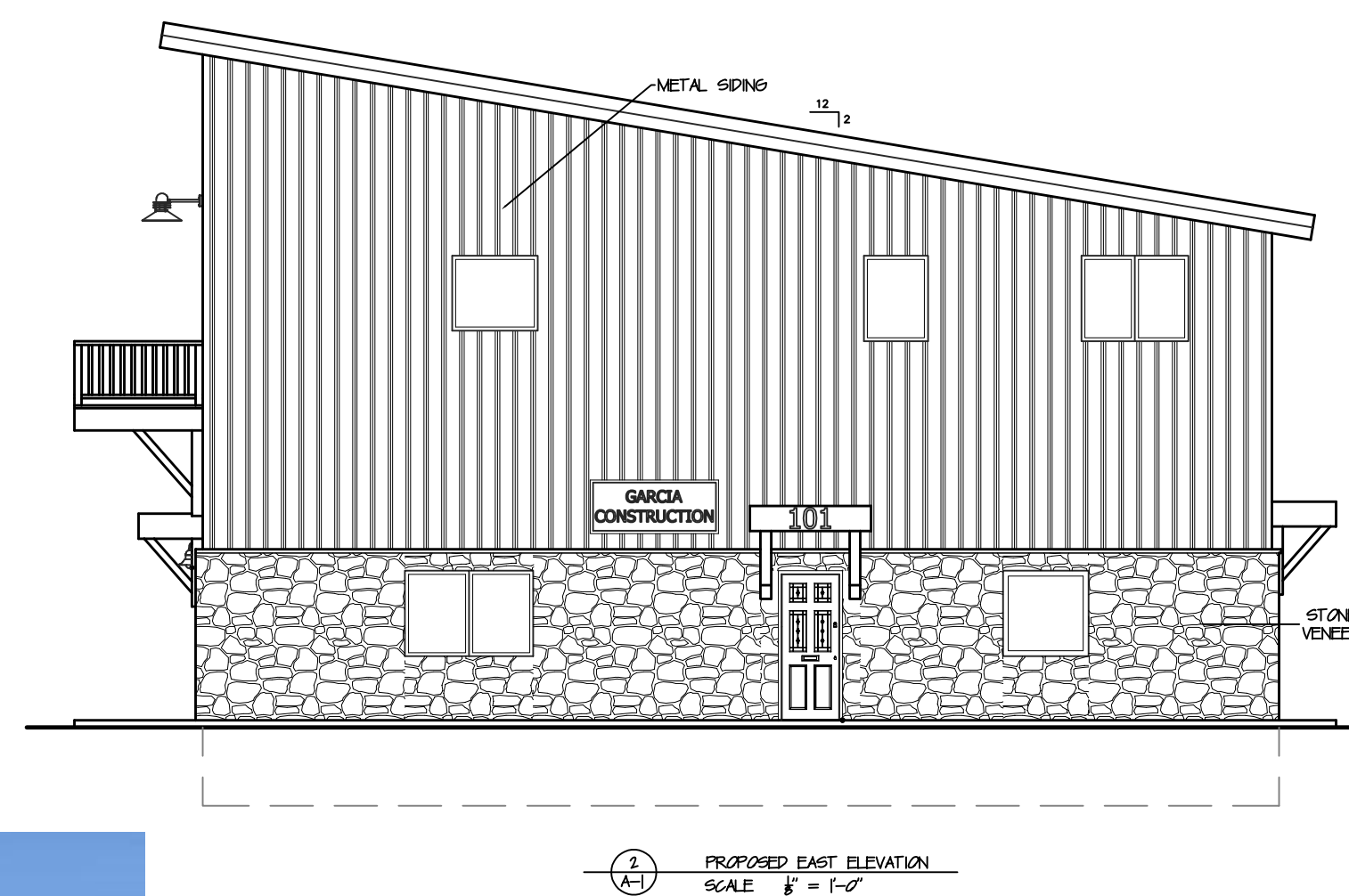
JOB NO.: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS

NO.	DATE	DRAWN

SHEET NUMBER

**A-0**



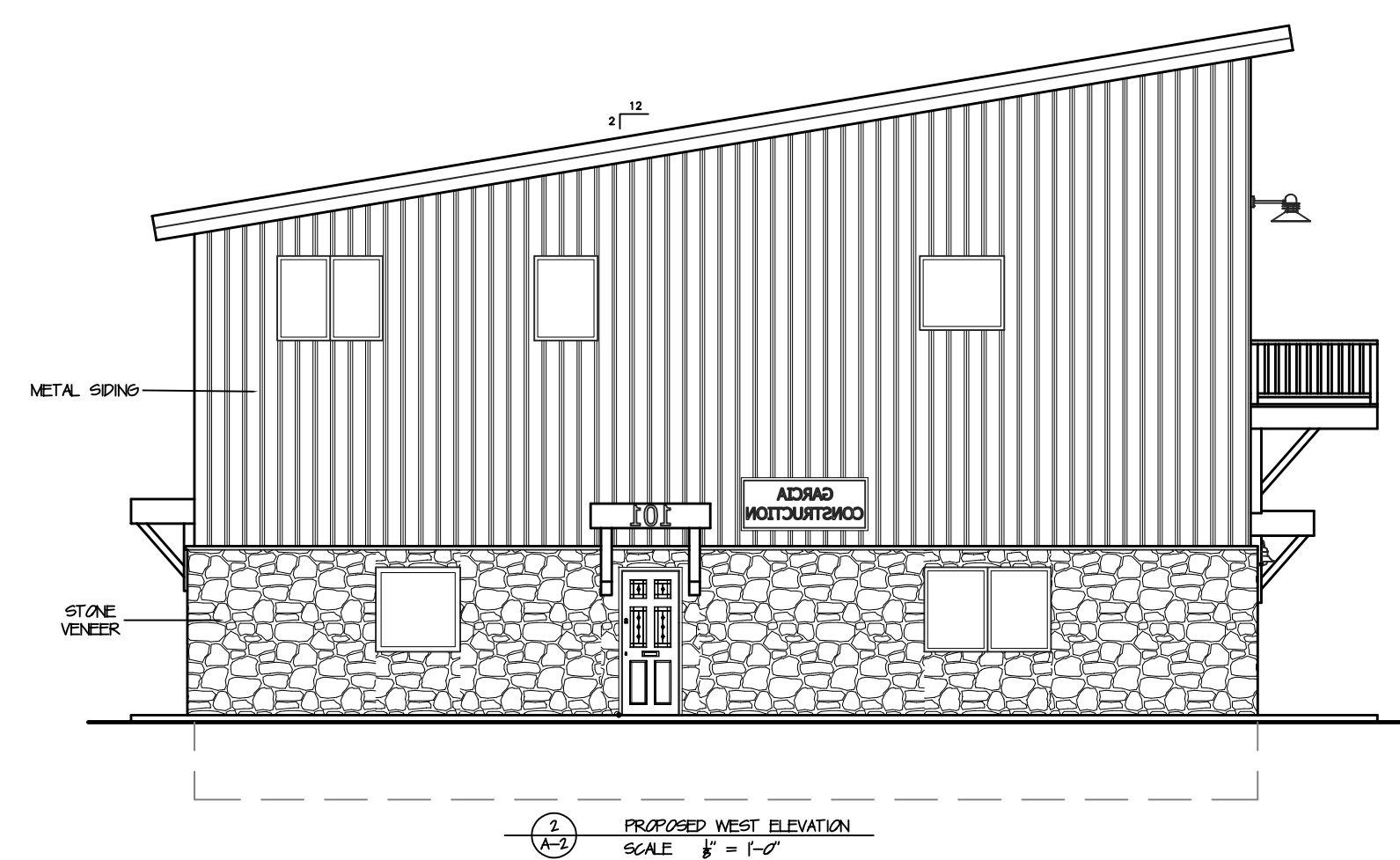
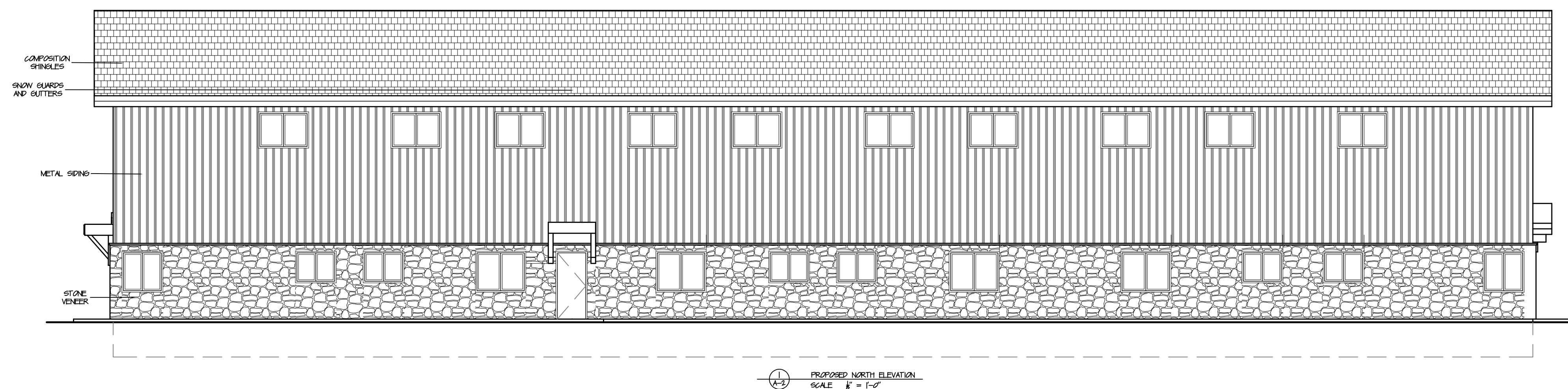
PLANS FOR:

**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS		
NO.	DATE	DRAWN
△	02-23-21	ECS

SHEET NUMBER  
**A-1**



PLANS FOR:

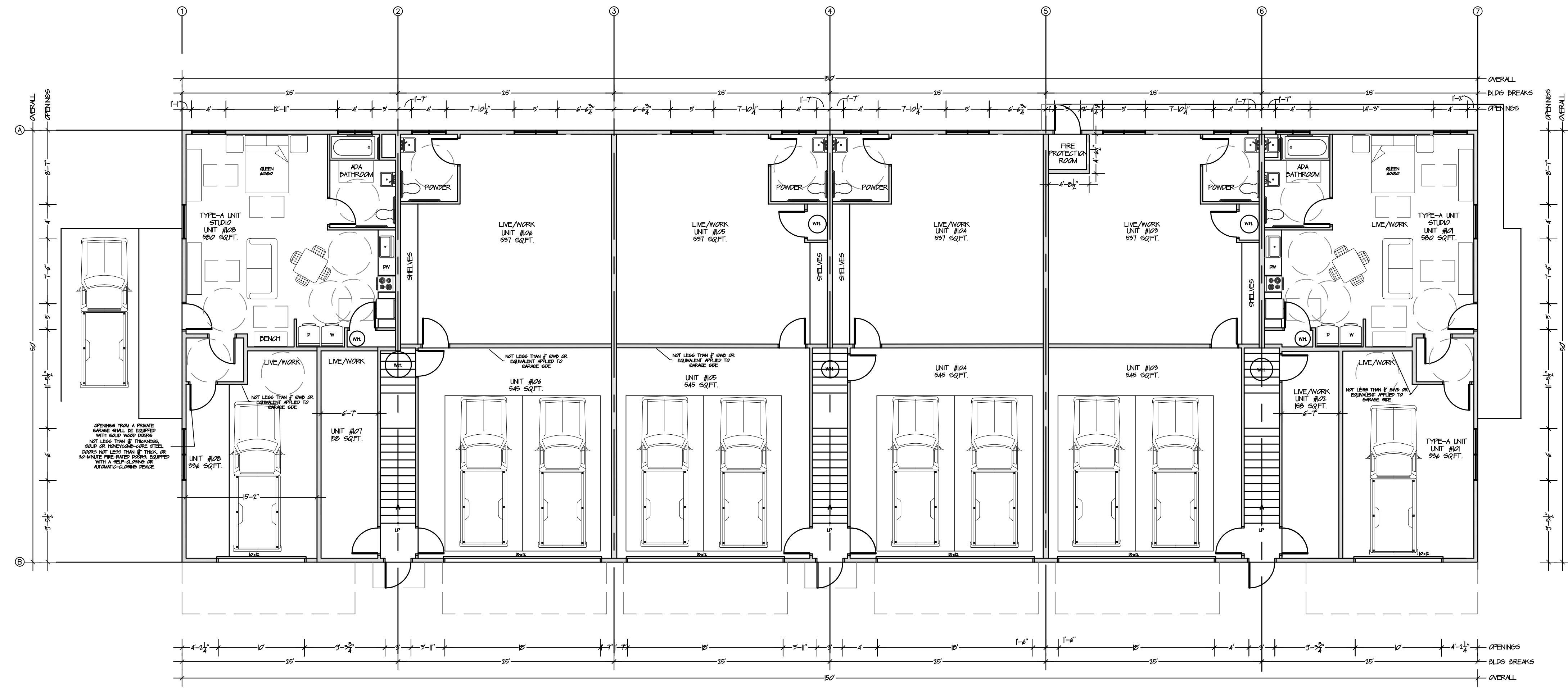
**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS		
NO.	DATE	DRAWN
△	02-23-21	ECS

SHEET NUMBER

**A-2**



1  
A-3 PROPOSED MAIN LEVEL FLOOR PLAN  
SCALE 1/8" = 1'-0"

CONTRACTOR TO VERIFY EXISTING DIMENSIONS IF DISCREPANCIES ARISE, NOTIFY YAMPA VALLEY ENG. PRIOR TO CONSTRUCTION

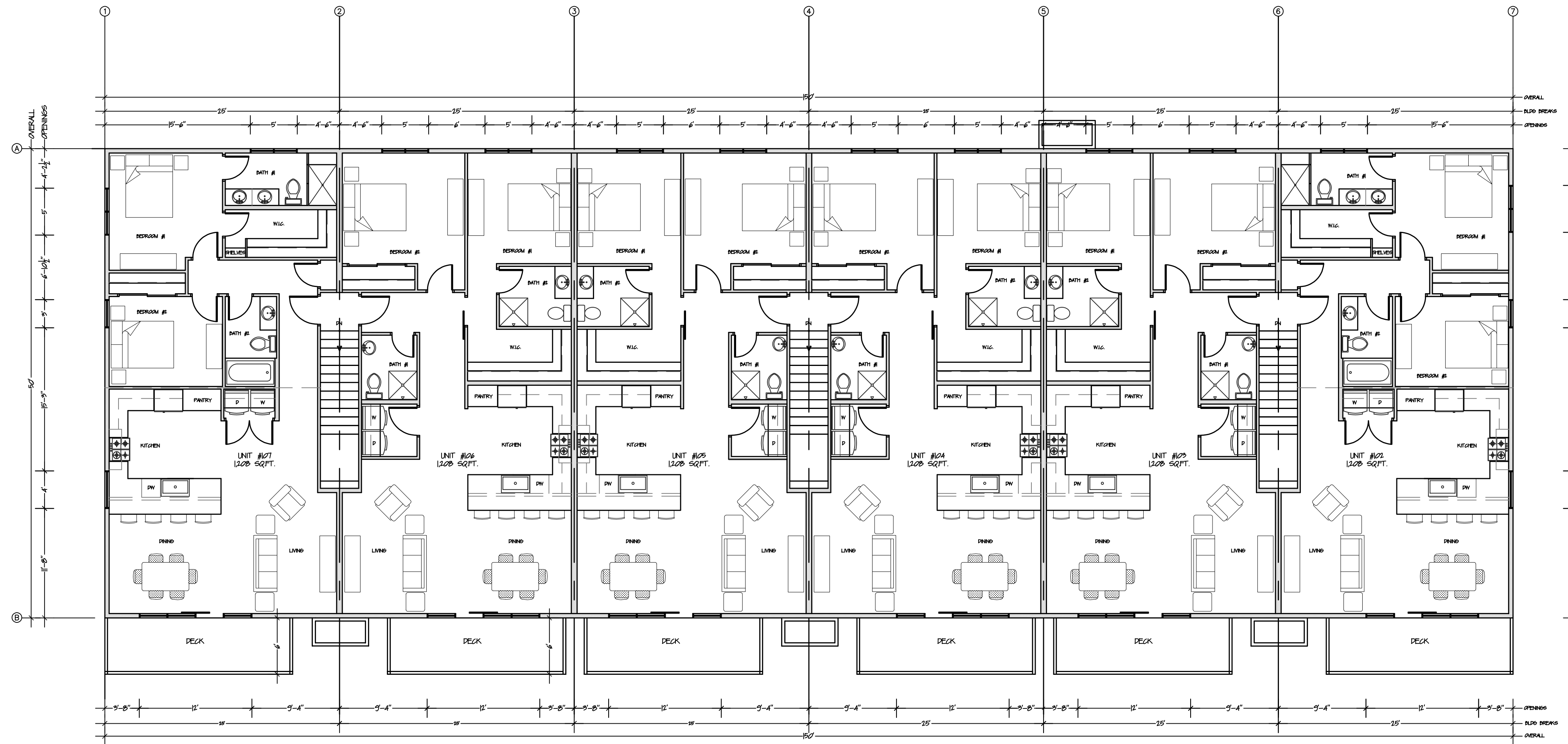
PLANS FOR:  
**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO.: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS		
NO.	DATE	DRAWN
△	00-00-00	ECS

SHEET NUMBER  
**A-3**





1  
A-4 PROPOSED UPPER LEVEL FLOOR PLAN  
SCALE 1/8" = 1'-0"

CONTRACTOR TO VERIFY  
EXISTING DIMENSIONS IF  
DISCREPANCIES ARISE,  
NOTIFY YAMPA VALLEY ENG.  
PRIOR TO CONSTRUCTION

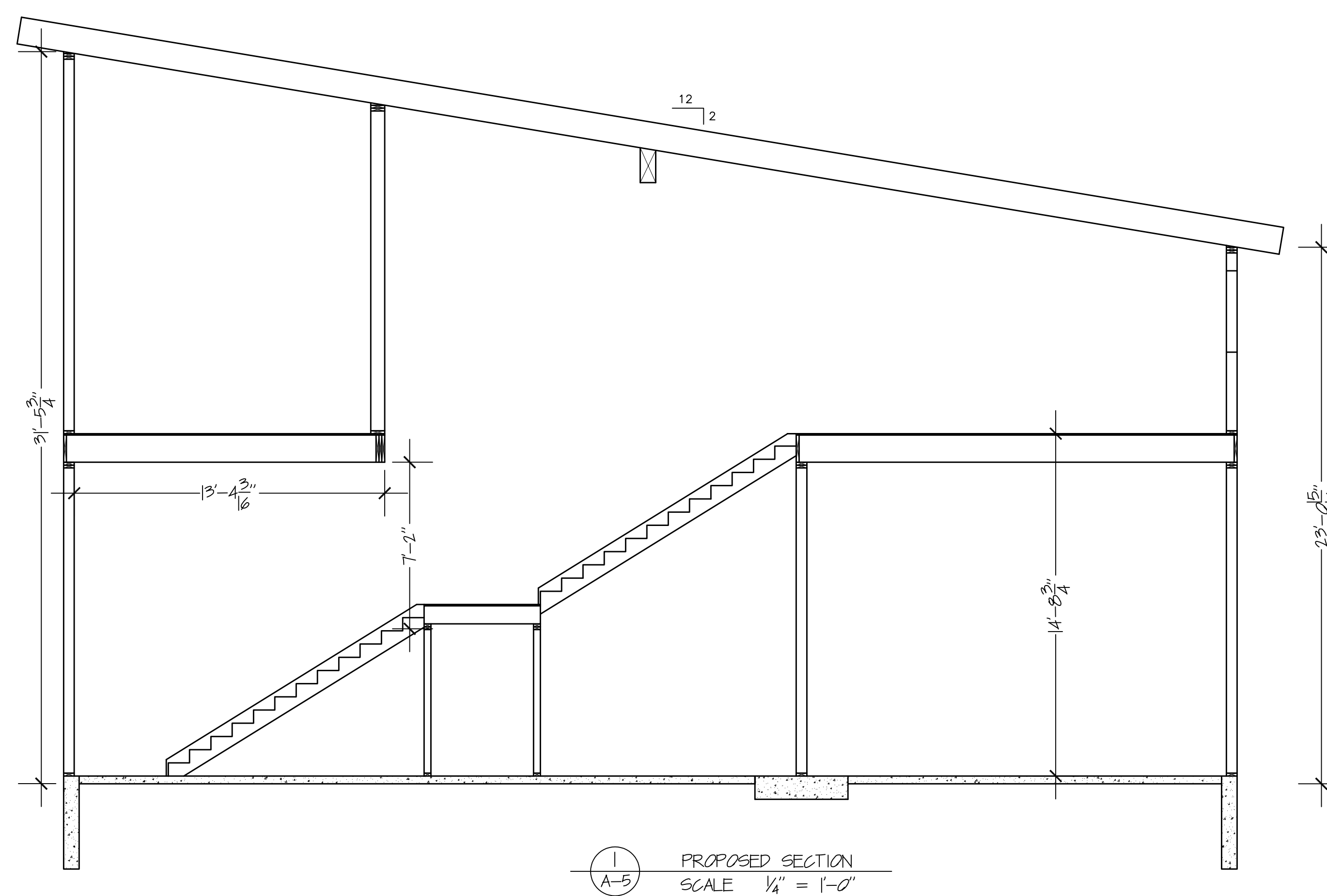
PLANS FOR:  
**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS		
NO.	DATE	DRAWN
△	00-00-00	ECS

SHEET NUMBER

**A-4**



PLANS FOR:

**CK LIVE/WORKS**  
451 ENTERPRISE STREET  
HAYDEN, COLORADO

JOB NO.: 23-063  
DRAWN: ECS  
DATE: 05-29-24

REVISIONS

NO.	DATE	DRAWN

SHEET NUMBER

**A-5**

The regular meeting of the Hayden Planning Commission was called to order by Vice Chair Michele Lewis at 6:00 p.m. Other members present were Chair Amy Williams, Vice Chair Michelle Lewis, Commissioner Carly Kelly, and Commissioner Charlie Cook; Community Development Director Tegan Ebbert, Project Manager Kevin Corona, and applicants Kona Ward and Jesus “Chey” Garcia were also present.

**Pledge of Allegiance**

**Chair Williams** led the Pledge of Allegiance.

**Approval of the Minutes**

Commissioner Kelly moved to approve the Planning Commission meeting minutes from June 13, 2024, Commissioner Lewis seconded; the motion was approved unanimously.

**KW CG Work/Live Development – Lot 6, Valley View Business Park- Public Hearing**

Mr. Ward and Mr. Garcia, along with Ellen Slobodnik from Yampa Valley Engineering, discussed the proposed work/live development. Their aim is to address two key issues, providing spaces for small businesses like the ones that they own and retaining their workforce by providing some employee housing. The development is designed to create a thriving environment for their businesses and offer a solution for other entrepreneurs looking to occupy a dedicated space for their business.

Mr. Ward operates a construction services company, while Mr. Garcia owns Garcia Construction, Routt Electric, and a roofing company. Both are in need of space, as current prices in Steamboat are prohibitive for small businesses. Their proposed development includes parking, garage space, and storage to help organize and streamline their operations. The applicants anticipate occupying several of the units and perhaps selling off a few in the future.

Ellen from Yampa Valley Engineering continued the presentation with a walkthrough of the proposed design. The plan features a wrap-around stone façade and a canopied entrance. The owner of Lot 6 in Valley View Business Park is proposing to construct a work/live development on the approximately 0.53-acre site. Zoned Light Industrial (I-1 Zone District), the vacant site is situated directly north of the Valley View Live/Work Condominiums.

Ms. Ebbert added that the proposal includes one building with eight work/live units. Two of these units are ADA-compliant studio apartments (Type A), while four are two-story units featuring a garage, workshop, and a two-bedroom, two-bath dwelling. The remaining two units will offer a compact 158-square-foot office/workshop space with a two-bedroom, two-bath living area above. The applicant may also pursue a condominium plat in the future, allowing for individual ownership of the units.

**Motion**

Commissioner Kelly moved to approve KW CG Work/Live Development – Lot 6, Valley View Business Park with the following findings of fact and conditions of approval.

Findings of fact:

1. The proposed conditional use is consistent with the Hayden Forward Master Plan and all applicable provisions of this Development Code and applicable state and federal regulations.
2. The proposed conditional use is consistent with the purpose and intent of the I-1: Light Industrial zone district and any applicable use-specific standards in the Development Code.
3. The proposed conditional use is compatible with adjacent uses in terms of scale, site design and operating characteristics.
4. The proposed conditional use will not substantially alter the basic character of the I-1: Light Industrial zone district or jeopardize the development or redevelopment potential of the I-1: Light Industrial zone district.
5. The proposed conditional use will result in efficient on- and off-site traffic circulation which will not have significant adverse impact on the adjacent uses or result in hazardous conditions for pedestrians or vehicles in or adjacent to the site.
6. Any significant adverse impacts anticipated to result from the conditional use have been or will be mitigated or offset to the maximum extent practicable.
7. Facilities and services are or will be available to serve the subject property while maintaining adequate levels of service for existing development.
8. Adequate assurances of continuing maintenance have been provided.
9. The proposed conditional use meets all the applicable standards in Chapter 10.24 Development Standards.

Subject to the following conditions of approval:

1. The conditional use permit shall be authorized and approved by a resolution approved by the Town Council.

2. The effective date of this approval is the date upon which the Town Council approves the application. The approval shall expire two (2) years from its effective date, unless application for renewal of the Site Plan approval is approved pursuant to Section 10.16.020, Hayden Development Code (HDC).

3. All exterior lighting must be downcast and opaquely shielded and in compliance with section 10.24.210 HDC.

4. One striped exterior ADA compliance parking stall shall be required on an amended site plan. Installation of this parking space shall be required prior to the issuance of a Certificate of Occupancy (temporary or permanent).

5. An amended landscaping plans that include two (2) additional trees and one (1) additional shrub shall be submitted to staff for administrative approval prior to the issuance of the building permit.

6. The property owner is responsible for designation and/or assignment of parking spaces within the development.

7. The driveways and parking areas must be paved and striped prior to the issuance of a Certificate of Occupancy/Approval.

8. All rental leases shall include the following disclosure "This property is zoned Light Industrial and therefore noise, traffic, and activities associated with light industrial and commercial activities shall be expected in the vicinity of these units."

9. The fee in lieu of School Site Dedication shall be conveyed to the Town prior to issuance of a Certificate of Occupancy in compliance with section 10.24.140 and 10.24.150 HDC.

## Staff Reports

Ms. Ebbert provided an update to the Planning Commission on several ongoing projects. Among these is the comprehensive five-part Resiliency Plan, which aims to address key areas including: updating and revitalizing the land use code, enhancing the capital improvement plan and infrastructure, promoting environmental and financial resilience, and advancing community wellness. This initiative represents a continued focus for the Town Council to support and improve the welfare of the Hayden community. Ms. Ebbert also noted that there will be upcoming community outreach events designed to foster transparent communication with residents. These events will provide an opportunity for community

members to share their opinions and engage directly with the planning process as the Development Code is rewritten.

**Adjournment**

The meeting was adjourned at 6:50PM

Recorded by:

\_\_\_\_\_  
Kevin Corona

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
Amy J. Williams, Chair



Town Council Agenda Item

MEETING DATE: August 1, 2024

AGENDA ITEM TITLE: Review and Consider Approval of Ordinance 735

AGENDA SECTION: New Business

PRESENTED BY: Mathew Mendisco

**BACKGROUND REVIEW:** After working with Yampa Valley Bank and the legal team it was concluded that the best way to issue the authorized loan for the GID would be to convey the remaining lots at the business park to the GID for ownership with a reimbursement agreement in place of "proceeds from those sales" to be reimbursed back to the Town once the loan is paid off. This ordinance conveys the land, and puts the reimbursement in place. Its important to note that the GID Board and Town Council Board are one in the same people, so the ultimate control over funds will lay with the sitting Town Council as designed when the GID was formed which was for the purpose of funding improvements and the general operating levy.

Recommendation: Staff recommends approval of Ordinance 735 AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF CERTAIN REAL PROPERTY OWNED BY THE TOWN OF HAYDEN AND LEGALLY DESCRIBED AS LOTS 3, 4, 5, 7, 8, 9, 10, 11 & 13, NORTHWEST COLORADO BUSISNESS PARK FILING 2, TO THE NORTHWEST COLORADO GENERAL IMPROVEMENT DISTRICT (1-2022). and setting a public hearing date for August 15, 2024 at 7:30pm.

**ORDINANCE NO. 735**

**AN ORDINANCE AUTHORIZING THE SALE AND CONVEYANCE OF CERTAIN REAL PROPERTY OWNED BY THE TOWN OF HAYDEN AND LEGALLY DESCRIBED AS LOTS 3, 4, 5, 7, 8, 9, 10, 11 & 13, NORTHWEST COLORADO BUSINESS PARK FILING 2, TO THE NORTHWEST COLORADO GENERAL IMPROVEMENT DISTRICT (1-2022).**

**WHEREAS**, the Town of Hayden, Colorado (the “Town”), is a Colorado home rule municipality, duly organized and existing under its home rule charter; and

**WHEREAS**, pursuant to Section 10-2 of the home rule charter and C.R.S. § 31-15-713(b), the Town, acting through its Town Council (the “Council”), is authorized to convey real property upon such terms and conditions as the Council may determine; and

**WHEREAS**, the Town is the sole owner of certain real property legally described as Lots 3, 4, 5, 7, 8, 9, 10, 11 & 13, Northwest Colorado Business Park Filing 2 (the “Property”); and

**WHEREAS**, the Town subdivided the various lots that constitute the Property for the purpose of sale and use as a business park (the “Project”), and in connection therewith, formed the Northwest Colorado General Improvement District (1-2022) (the “District”) to finance and construct public infrastructure necessary for the Project; and

**WHEREAS**, the Town Council of the Town is *ex-officio* the Board of Directors of the District; the presiding officer of the Town Council is *ex-officio* the presiding officer of the District; and the Town Clerk is *ex-officio* the Secretary of the District; and

**WHEREAS**, the Council has determined that it is in the best interests of the Town to convey the Property, as a whole or in parts, to the District in exchange for an unsecured promissory note or notes equal in value to the appraised value of the Property, or its various parts so conveyed, which promissory note(s) shall have such terms and conditions as are described in that certain Intergovernmental Agreement between the Town and the District, dated August \_\_\_\_\_, 2024, (the “Intergovernmental Agreement”); and

**WHEREAS**, pursuant to the Intergovernmental Agreement, the District will use the Property to secure obligations that it may incur to finance the construction of public infrastructure for the Project.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO, THAT:**

**Section 1. Recitals Incorporated.** The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Council.

**Section 2. Conveyance of Property Approved.** Pursuant to Charter Section 10-2 and C.R..S. § 31-15-713(b), the Council hereby approves the conveyance of Property, as a whole or



in parts, to the District in exchange for a promissory note or notes that conform to the requirements of the Intergovernmental Agreement.

**Section 3. Severability.** If any article, section, paragraph, sentence, clause or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The Town Council hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 4. Effective Date.** This Ordinance shall take effect, after publication after second reading in accordance with Section 3-3 of the Home Rule Charter, and shall be recorded in the Town Book of Ordinances kept for that purpose, authenticated by the signatures of the Mayor and Town Clerk.

**Section 6. Public Hearing on Ordinance No. \_\_\_\_.** A public hearing on this Ordinance will be held on \_\_\_\_\_, 2024 at the regular meeting of the Hayden Town Council beginning at 7:30 p.m. at the Hayden Town Hall, 178 West Jefferson Avenue, Hayden, Colorado.

INTRODUCED, READ, APPROVED ON FIRST READING AND ORDERED PUBLISHED PURSUANT TO SECTION 3-3(d) OF THE HAYDEN HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ON \_\_\_\_\_, 2024, AND SETTING A PUBLIC HEARING FOR \_\_\_\_\_, 2024 AT THE COUNCIL CHAMBERS OF THE HAYDEN TOWN HALL, LOCATED AT 178 WEST JEFFERSON AVENUE, HAYDEN, COLORADO.

BY: \_\_\_\_\_  
Ryan Banks, Mayor

ATTEST: \_\_\_\_\_  
Barbara Benetti, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3-3(h) OF THE HAYDEN HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF HAYDEN, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF HAYDEN, ON THE \_\_ DAY OF \_\_\_\_\_, 2024.

BY: \_\_\_\_\_  
Ryan Banks, Mayor

ATTEST: \_\_\_\_\_  
Barbara Benetti, Town Clerk