

Work Session

Staff & Councilmember Reports

HAYDEN CENTER

Sarah Stinson, Director Arts and Events:

Dance camp registration is open. Theatre is new and now also open to youth. Pottery classes should begin in September.

Councilmember Carlson mentioned that the hose for the slip and slide impeded access for wheelchair usage. ADA access at Dry Creek Park is needed for access to vendors and food trucks.

Rhonda Sweetser, Director Parks and Recreation: Registration for football went well. Basketball begins in October. Huge thank you to all Rec Board, Arts Board for all of the help with Hayden Daze. Volleyball tournament was great addition this year. Pop up classes are not well attended nor is Saturday participation. Pickleball materials at Hayden Town Park were vandalized and are now located back at the Hayden Center. Hayden Center sign is officially up in front of the building. Thank you to Town Council as well as Ty Camilletti who hung the sign,

POLICE

Chief of Police Scurlock:

PUBLIC WORKS

Bryan Richards, Public Works Director:

PLANNING

Tegan Ebbert, Community Development Director: There will be another application for Valley View business park coming in the next few days. EDC will be planning another business crawl on August 8th which is the last Walnut St Market of the season. There are also plans for a business community entrepreneur mixer for interest in participating in the business pitch competition on Wednesday August 20th.

Carlson asked about application of Valley View business park. Questioning belief that the business park is empty, are there statistics of built out it is? Town of Hayden can pull building permit data.

Mayor Banks questioned the size of the lots. Tegan explained that the lots are from .25 - .75 acre in size and business are buying multiple lots to build workforce units for their businesses. Businesses are experiencing a need themselves for housing and are trying to solve the housing problems on their own by building.

ADMINISTRATION

Mathew Mendisco, Town Manager:

Barbara Binetti, Town Clerk:

Andrea Salazar, Finance Manager:

Staff reports will continue at the end of the meeting.

Mayor Banks called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Pro Tem Reese and Councilmembers Gann, Hicks, Bell and Carlson present. Also present were Town Manager, Mathew Mendisco, Community Development Director, Tegan Ebbert, Finance Manager, Andrea Salazar, Hayden Center Recreation Director, Rhonda Sweetser, and Hayden Center Arts and Events Director, Sarah Stinson.

COUNCILMEMBER
REPORT AND UPDATE

Elaine Hicks updated that the school district has changed the dates of the meeting. She has conflict with the Humane Society and is no longer able to attend. Ryan Bell will begin attending the School District Meetings. Mayor Banks asked for an update of the RTA. Mendisco responded with items are on agenda.

Carlson asked if the ballot question will be county wide.

Bell asked if Town has first right of refusal. Town of Hayden has 8 units. Town can offer a sublease to the Hayden School district. Bell would like for the school district to have first right of refusal. Mendisco believe that the school and the Town could create an IGA regarding giving Town of Hayden units to school district for first right of refusal. Carlson questions the units that Town of Hayden has first refusal, how is it determined what sizes of units are included. Kimball Crangle with Gorman and Co. Any vacancy would create a first right of refusal. First right of refusal could extend to council as well as staff. Gann asked if we could do a study of needs for the Town as well as the school? Town staff will utilize an existing grant for the study. Tegan responded with AMI that is trying to be targeted and unit size being targeted. Consultant is able to analyze this information. This will help us understand us to better understand the specific housing needs.

Opportunity for Town of Hayden to take existing land and build workforce housing at. Gann would like Town of Hayden Staff to pursue other grants for workforce housing.

OPENING PRAYER
MOMENT OF SILENCE

Mayor Banks offered a moment of silence.

PLEDGE OF ALLEGIANCE

Mayor Banks led the Pledge of Allegiance.

PUBLIC COMMENTS

None

PROCLAMATIONS/
PRESENTATIONS

CONSENT ITEMS

Mayor Banks asked to add a motion to correct the date on the upper right-hand corner to read July 11, 2024.

Consideration of minutes
for the Regular Meeting –
July 11, 2024

Councilmember Gann moved to approve the consent items with the addition of the amendment to the July 11th date correction. Councilmember Hicks seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Gann– aye.

Consideration to approve payment bill vouchers dated July 11, 2024 in the amount of \$502,412.02

Councilmember Bell - aye. Councilmember Hicks – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

OLD BUSINESS

Review and Consider Approval of Resolution 2024-09 Authorizing the Admission of town of Hayden Page 11 as a Member of Prairie Run Community LLC

Mayor Banks moved to approve. Councilmember Carlson seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell– aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

Review and Consideration to Approve

NEW BUSINESS

A. Review and Consider for Approval of Financial Statements for the Year Ended December 31, 2023

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

Chad Atkinson with Hinton Burdick gave a presentation

B. Review and Consider for Approval Single Audit for the year Ended December 31, 2023

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

C. Review and Consider for Approval of MOU for formation of Regional Transportation Authority

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

D. Review and

Mayor Banks moved to approve. Councilmember Carlson seconded. Roll call vote.

- Consider for Approval of Cost Sharing Agreement for formation Regional Transportation Authority
 Councilmember Carlson – aye. Councilmember Gann– aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.
- E. Review and Consider Approval of Application to Colorado Department of Energy for Grant Funds for Staff Capacity to Support the Routt County Climate Action Plan
 Paul with Yampa Valley Sustainability Council covered the slides that are included in the packet. Paul is requesting the Town of Hayden to be the fiscal agent to submit for a state energy grant. YVSC will do all of the grant writing. The intent is to fund a regional collaboration within the county. There is no funding match required. Town of Hayden would be lead applicant and responsible for collecting money to the state and dispersing to appropriate recipients.
 Bell asked what the grant is for? Carlson asked how Town of Hayden became the fiscal agent. Mendisco responded that the prior council in 2021 saw the benefit to control the future. Town of Hayden has control of management, Banks asked about staff capacity to ensure there won't be additional strain on Town of Hayden staff.
 Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.
- F. Review and Consider Approval of Routt County CRC Grant to DOLA for Regional Solar Array in Hayden
 Mathew Mendisco introduced the discussion of the Regional Solar Array that will be in Hayden. Routt County originally applied for the grant to DOLA with the understanding to partner and co-applicant with Hayden. Tim Redmond introduced Melina Bricker the new Assistant County Manager. She was asking the Board for a formal approval from the Town of Hayden to allow the solar array with an eventual micro-grid to be placed on 15 acres near the waste treatment plant in 2025-2026. They are not asking for any money; all costs will be covered by grants and other sources. DOLA requires the partnership for the grant.
 There was general discussion with the board on various elements of the project. The project would have a second phase at the airport of the same size. Each array would produce 4.2 million kilowatt hours. The board asked about buying/selling agreements. Those would have to be approved by all of the partners in the eventuality that would be feasible. Melina Bricker with Routt County discussed the Solar Array located at the Water Plant. Melina is asking to confirm that Routt County places their solar array near the water plant. Melina explained how the microgrid works. They are wanting to plug this into the YVEA utility grid to offset costs. There is not request for funds from the Town of Hayden, only usage of the 15 acres. They are looking for resilience with grid failure. Board is requesting a formal agreement of support.
 Commission Redmond spoke of need to keep the plant running and well as the airport in case of an emergency.

Mayor Banks moved to approve. Pro Tem Reese seconded. Roll call vote. Councilmember Carlson – aye. Councilmember Gann – aye. Councilmember Hicks - aye. Councilmember Bell – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

PULLED CONSENT ITEMS None

STAFF AND COUNCILMEMBER REPORTS AND UPDATES CONTINUED

Mendiscope spoke about Stokes gulch, they are planning to put in over 600 acres of arrays. There is a lease from the State Land Trust. Staff asked about the impact of the loss of big game hunting. Tegan updated that this project is located in the County and does not go through the Town. Once the application is complete the Town of Hayden will be a part of the review process. Staff is aware that there is a concern for loss of public hunting land. The county has a process for mitigation to outdoor recreation. The Town is asking how the mitigation will be met and offset. There is also concern of access to site through Town of Hayden. Housing of the workforce while they are standing up the solar array. The applicant needs to provide a plan of how the workforce will be housed. Mayor Banks is asking how much teeth Town of Hayden has in this project. Project is out of town boundary, state land board and private land. County would end up being the final decider. County commissioners want to hear the impact that will face Town of Hayden. Town is discovering if there is a right to refuse usage of our roads or there is an impact fee associated with the usage of Town of Hayden roads. CPW is also a referral agency. There are concerns about loss of hunting as well as loss of wildlife that habitat the area. Project is identified as Trapper Solar Project.

EXECUTIVE SESSION

ADJOURNMENT Mayor Banks adjourned the meeting at 9:20 p.m.

Recorded by:

Andrea Salazar
Andrea Salazar, Deputy Town Clerk

APPROVED THIS 1st DAY OF AUGUST, 2024.

Ryan Banks
Ryan Banks, Mayor