

Work Session

Staff & Councilmember Reports

HAYDEN CENTER

Sarah Stinson, Director Arts and Events: None

Rhonda Sweetser, Director Parks and Recreation: Pee Wee tentatively scheduled for April 20th. Reminder of the ISS Cornhole Tournament on Feb 24th. Hayden Center is in the final punch list phase. Hayden Center memberships are up approximately 40% from prior year.

POLICE

Chief of Police Scurlock:

The Chief attended the "New and Aspiring Chiefs" training held by the Colorado Association of Chiefs of Police. Staffing update – The out-of-state applicant we had was disqualified from the application process. We received a local application this afternoon.

We are looking at new firearms for the department. The current handgun, the Sig Sauer P320, that we have was purchased in 2021, but unfortunately, there have been 150 cases nationwide of the gun firing without anything being near the trigger. One case was in Moffat County with a deputy being shot in the leg. We will trade in the handguns we have and attempt to trade in some other firearms we have to offset the cost, hopefully.

PUBLIC WORKS

Bryan Richards, Public Works Director: Engineering RFQ Closed on Wednesday. We received 8 proposals. Precision Lift Station was flooded during the 2023 spring flood event. It is finally repaired and back up and running. Working on updating the Walker Ditch/Dry Creek diversion. The current diversion dam has been there since the 1950's. RCR51 right of way near the airport is getting cleaned up. Flower's in downtown Anticipating a lower cost for the downtown flowers as we are going to purchase the flowers directly and hire summer help to maintain them. Poplar St Bridge design is at 60% design completion.

PLANNING

Tegan Ebbert, Community Development Director: Reminder of the February 26th Skatepark Design input meeting, hosted here at Town Hall.

ADMINISTRATION

Mathew Mendisco, Town Manager:

Sharon Johnson, Town Clerk:

Andrea Salazar, Finance Manager:

Staff reports will continue at the end of the meeting.

Mayor Pro Tem Reese called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Banks and Councilmembers Hicks, Bell and Carlson present. Also present were Police Chief, Scott Scurlock, Public Works Director, Bryan Richards, Community Development Director, Tegan Ebbert, Finance Manager, Andrea Salazar, and Hayden Center Recreation Director, Rhonda Sweetser.

COUNCILMEMBER
REPORT AND UPDATE

OPENING PRAYER
MOMENT OF SILENCE

Mayor Pro Tem Reese offered an opening prayer.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Reese led the Pledge of Allegiance.

PUBLIC COMMENTS

None

PROCLAMATIONS/
PRESENTATIONS

None

CONSENT ITEMS

Councilmember Bell moved to pull items B and C for further discussion.

A. Consideration of minutes for the Regular Meeting – February, 1 2024

Mayor Banks moved to approve the consent items A, D, and E. Councilmember Hicks seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

B. Consideration to ratify payment bill vouchers dated February 6, 2024 in the amount of \$74,105.88

C. Consideration to approve payment bill vouchers dated February 8, 2024 in the amount of \$188,945.51

D. Consideration of the Appointment of Michele Lewis, Charlie Cook, and David "Mo" DeMorat to Hayden Planning Commission

E. Consideration to extend the plat recordation deadline for Prairie Run Subdivision in order to allow for completion of the Subdivision Improvement Agreement and Development Agreement to March 31st 2024

OLD BUSINESS None

NEW BUSINESS

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| Review and Consider for Approval of Facilitation Contract with the Steadman Group LLC | Mayor Banks moved to approve Facilitation Contract with the Steadman Group LLC. Mayor Pro Tem Reese seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried. |
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| Review and Consider for Approval an Inter-Governmental Agreement (IGA) between Routt County Sheriff’s Office and Hayden Police Department | Councilmember Hicks moved to approve Inter-Governmental Agreement (IGA) between Routt County Sheriff’s Office and Hayden Police Department. Councilmember Bell seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried. |
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| Review and Consider for Approval of Resolution 24-01 A Resolution Authorizing the Acquisition by Eminent Domain of Easement Interests in Real Property Situated in Routt County for the Purpose of Constructing a Wastewater Transmission Line | Councilmember Hicks moved to approve Resolution 24-01 A Resolution Authorizing the Acquisition by Eminent Domain of Easement Interests in Real Property Situated in Routt County for the Purpose of Constructing a Wastewater Transmission Line. Councilmember Bell seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried. |
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| Review and Consider 1st reading Ordinance 733 An Ordinance Amending the Hayden Municipal Code by Amending Title 4 Concerning Animals and Establishing Additional Animal Regulations, Providing an Effective Date and setting a Public Hearing March 7, 2024 | Chief Scurlock introduced the Ordinance and explained the reasoning behind the changes. |
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Councilmember Hicks asked for clarification of the certificate, contents removed. Hicks also asked if there will be more changes to this ordinance. There is concern that the square footage could provide push back, there is already an issue with housing shortage and this could make it worse. Hicks thinks we should consider the yard size and the size limit is conservative. Other locations allow more pets based off ability to care. Hicks would also like to know how this will be enforced. License issue is most often addressed when it becomes a problem. They will not be going door to door to get an animal count. Councilmember Hicks would like that there be a 4-animal combination limit regardless of the house size.

Mayor Banks is also concerned with enforcement. Officers have discretion if they can issue a citation. Enforcement is a ticket with a fine or a summons. Councilmember Banks asked for clarification if service animals are included in the

limit. Chief Scurlock said, yes as written as is these animals are included in the total count. Hicks responded with Service animals being protected by law vs ESA. Banks asked where the square footage came from. Chief Scurlock responded they did research and looked at the other ordinances within other communities.

Councilmember Bell moved to table consideration for approval and place on the March 7th meeting as a work session. Councilmember Hicks seconded. Roll call vote. Councilmember – aye. Councilmember – aye. Councilmember - aye. Councilmember – aye. Councilmember – aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried

Consideration for the approval of and authorization for the Mayor to sign a Resolution 2024-02, a Resolution Supporting the Grant Application for a Community Impact Program Grant from the State Board of the Great Outdoors Colorado Trust Fund and the completion of the Northwest Colorado Skate Dream Wheel Park to March 31st, 2024

Mayor Pro Tem Reese moved to approve Resolution 2024-02, a Resolution Supporting the Grant Application for a Community Impact Program Grant from the State Board of the Great Outdoors Colorado Trust Fund and the completion of the Northwest Colorado. Councilmember Hicks seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – aye. Mayor Banks – aye. Motion carried.

PULLED CONSENT ITEMS

B. Consideration to ratify payment bill vouchers dated February 6, 2024 in the amount of \$74,105.88

Councilmember Bell asked about Vendor #12761 Hayden Granary, sidewalk reimbursement. Public Works Director Bryan Richards explained the situation; contractor storage needs and did not have an agreement with the railroad, although used in the past on other CDOT projects. The Granary had an easement agreement with the railroad and the town was able to use their property for contract storage and reimbursed them.

C. Consideration to approve payment bill vouchers dated February 8, 2024 in the amount of \$188,945.51

Councilmember Bell indicated that was the only question and did not know which voucher the payment was recorded.

Councilmember Bell moved to approve pulled consent items B and C. Mayor Pro Tem Reese seconded. Roll call vote. Councilmember Carlson– aye. Councilmember Hicks – aye. Councilmember Bell - aye. Mayor Pro Tem Reese – Abstain. Mayor Banks – aye. Motion carried.

STAFF AND COUNCILMEMBER

None

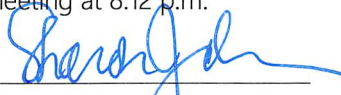
REPORTS AND UPDATES
CONTINUED

EXECUTIVE SESSION

ADJOURNMENT

Mayor Pro Tem Reese adjourned the meeting at 8:12 p.m.

Recorded by:


Sharon Johnson, Town Clerk

APPROVED THIS 7th DAY OF March 2024.


Bob Reese, Mayor Pro Tem

