HAYDEN CENTER

KID'S BIRTHDAY PARTY EVENT AGREEMENT

Date of Event:	Event Start Time:
Rental Start Time:	Rental End Time:
Name of Birthday Child:	Age:
Parent or Guardian Name(s):	
Mailing Address:	
City/State/Zip:	
Work Phone:	Cell Phone:
Approximate # of children attending:	
Please note the following rules and guideling	nes:
be set up by Hayden Center Cake and snacks may only be than water) allowed in the generated Party guests must take show All children attending the party specific party guests must be party guest guest be party guest gues guest gues	be eaten at tables in the lobby. No food or drinks (other
Use Fee:	
2-Hour Rental with Tumbling equip	ment*: \$ 125
Set-Up/Cleaning Fees:	\$
TOTAL	\$

PAYMENT OF FEES AND THIS COMPLETED AGREEMENT MUST BE SUBMITTED TO THE HAYDEN CENTER PRIOR TO THE EVENT, c/o Town of Hayden, P.O. Box 190, 495 W Jefferson Avenue, Hayden, Colorado 81639. Make checks payable to Town of Hayden. Contact the Hayden Center Front Desk at (970) 276-0500 to arrange credit card payments.

*Hayden Center members receive 10% discount of rental fees

USER – PLEASE READ, INITIAL AND SIGN

In consideration of the use of the Hayden Center, 495 West Jefferson Avenue, Hayden, CO 81639, the undersigned agrees to the following:

1.	The undersigned indemnifies and holds the Center harmless, as well as, the Center's cagents and employees, from and all liability, damage, loss, cost and expenses, on accany claim, suit, or action made or brought against the Center, its officers, agents or employees to be death of or injury to persons or destruction of property involving the undersigned its employees, agents and representatives sustained in connection with the use of the fin pursuant to this Facility Use Agreement (initial).	count of ployees ed user,	
2.	The undersigned must pay for time reserved. No refunds due to partial use of reserved Any time not reserved may be booked for another user. The undersigned must allow ac set-up and clean-up time when scheduling use within the Center. The undersigned ac vacate the premises at the agreed-upon time and also understands that the facility can occupied prior to the contracted time (initial)	dequate grees to	
3.	In the event of mechanical failure or other unforeseen occurrence, that render the fulfillment of this agreement impossible or impractical, the undersigned waives any claim for damage or compensation other than potential refund of rental and cleaning fees, should this agreement be terminated (initial)		
	have read this special events agreement and fully understand my rights and obligation nnections with my use of the Hayden Center.	tions in	
Sig	gned: Date:		
Pri	inted Name:		
Fo	or Internal Use Only:		
Re	eceived By: Director Approval:		