

Work Session

Discussed the employee benefits as compared to Routt County and Steamboat Springs. Mathew Mendisco, Town Manager, indicated the majority of employees would prefer a COLA versus other options. Council expressed interest in staff reviewing vacation benefits as policies and procedures are undergoing evaluation this year.

Staff & Councilmember Reports

Staff reports will continue at the end of the meeting.

Mayor Wuestewald called the regular meeting of the Hayden Town Council to order at 7:30 p.m. Mayor Pro Tem Reese and Councilmembers Banks, Bowman, Corriveau, Gann, and Hollifield present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Sharon Johnson, Police Chief, Greg Tuliszewski, Public Works Director, Bryan Richards, Community Development Director, Tegan Ebbert, and Finance Manager, Andrea Salazar.

- OPENING PRAYER                      Mayor Wuestewald offered the opening prayer.
  
- PLEDGE OF ALLEGIANCE              Mayor Wuestewald led the Pledge of Allegiance.
  
- MINUTES –                              Councilmember Gann moved to approve the minutes of the Special Town  
May 4, 2022                              Council Meeting held on May 4, 2022. Councilmember Banks seconded. Roll  
call vote. Councilmember Banks – aye. Councilmember Gann – aye.  
Councilmember Bowman - aye. Councilmember Hollifield – unavailable  
Councilmember Corriveau – aye. Mayor Pro Tem Reese – aye. Mayor  
Wuestewald – aye. Motion carried.
  
- PUBLIC COMMENTS                      Emanuel A. Quintero, 180 N Chestnut Street, Hayden CO, started a non-profit  
to support skateboarding in the community. As the town is changing, they  
want the skate park to grow as well. They have been collecting donations  
around town. Donations from community members will go towards the  
development and maintenance of a new skatepark. June 21<sup>st</sup> is national skate  
day and they will have an event.  
  
Walter Magill of Four Points Surveying and 1769 Brome Drive, Steamboat  
Springs, CO spoke in regards to the proposed annexation of the property  
known as the Northwest Colorado Business Park (NWCBP). Walter Magill  
articulated that the 2007 Master Plan did not account for the annexation of the  
NWCBP property, but that it did plan for a realignment of County Road 51.  
Walter Magill articulated that he and Bob Zibell would like to collaborate more  
with the Town on the annexation.  
  
Bob Zibell, 41150 Champagne Lane, Steamboat Springs CO, and property  
owner near the proposed NWCBP, spoke in regards to the proposed  
annexation of the property known as the Northwest Colorado Business Park.  
Bob Zibell stated that he has owned property near the airport for about 18  
years in addition to other properties throughout the area. He articulated that  
the 2007 Plan accounts for the realignment of county road 51, not the creation

of a new road, and that he would like to collaborate with the Town on the annexation.

PROCLAMATIONS/  
PRESENTATIONS

None.

CONSENT ITEMS

Consideration of bill payment voucher - May 4, 2022 in the amount of \$1,723.63

Councilmember Gann moved to approve the consent items. Councilmember Banks seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Hollifield – unavailable. Councilmember Bowman - aye. Councilmember Gann – aye. Councilmember Banks – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Consideration of bill payment voucher - May 10-12, 2022 in the amount of \$42,857.00

Consideration of bill payment voucher - May 13, 2022 in the amount of \$311,205.96

OLD BUSINESS

Public Hearing Ordinance 717, An Ordinance Adopting by Reference and enacting a Revised Town Code For the Town of Hayden, Colorado; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing for the Adoption of Secondary Codes by Reference; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Providing When Such Code and Ordinance Becomes Effective Immediately

Public Hearing opened at 7:48 p.m.  
No public comments.  
Public Hearing closed at 7:48 p.m.

Review and Consider for Approval 2<sup>nd</sup> Reading Ordinance 717 An Ordinance Adopting by Reference and Enacting a Revised Town Code for the Town of Hayden, Colorado; Providing for the Repeal of Certain Ordinances Not Included Therein; Providing for the Adoption of Secondary Codes by Reference; Providing a Penalty for the Violation Thereof; Providing for the Manner of Amending Such Code; and Setting an effective date of May 19<sup>th</sup>, 2022.

Councilmember Banks moved to approve Ordinance 717 An Ordinance Adopting by Reference and Enacting a Revised Town Code for the Town of Hayden, Colorado; Providing for the Repeal of Certain Ordinances Not Included Therein, Providing for the Adoption of Secondary Codes by Reference, Providing a Penalty for the Violation Thereof, Providing for the Manner of Amending Such Code, and setting an effective date of May 19<sup>th</sup>, 2022. Councilmember Bowman seconded. Roll call vote. Councilmember Bowman – aye. Councilmember Gann – aye. Councilmember Banks - aye. Councilmember Corriveau – aye. Councilmember Hollifield – unavailable. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

NEW BUSINESS  
RESOLUTION 2022-06  
NORTHWEST COLORADO  
BUSINESS PARK ANNEXATION  
PETITION

Review and Consider Approval of Resolution 2022-06 A Resolution Finding that a Petition for Annexation is in Substantial Compliance with CRS §31-12-107(1) and Setting a Hearing Date for July 21<sup>st</sup>, 2022 for the Annexation Petition for the Northwest Colorado Business Park Annexation to the Town of Hayden.

Tegan Ebbert, Community Development Director, indicated that this is the first step towards annexation and requested the council set a date for the public hearing. Mayor Pro Tem Reese asked Mathew Mendisco, Town Manager, about the original letter of intent for this project. Mathew Mendisco, Town Manager, informed Mayor Pro Tem Reese that when this project began, the Town, as approved by the Town Council, had a signed LOI with Bob Zibell for the project but the Town was informed that the price would be above the appraised value of the property so it became too cost prohibitive to move forward.

Councilmember Gann moved to approve Resolution 2022-06, A Resolution Finding that a Petition for Annexation is in Substantial Compliance with CRS §31-12-107(1) and Setting a Hearing Date for July 21<sup>st</sup>, 2022 for the Annexation Petition for the Northwest Colorado Business Park Annexation to the Town of Hayden. Mayor Pro Tem Reese seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Hollifield – aye. Councilmember Bowman - aye.

Councilmember Gann – aye. Councilmember Banks – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Review and Consider Approval of Resolution 2022-07 A Resolution of the Town of Hayden, Colorado Adopting a Financial Commitment to the HWY 40 Multi-Modal Improvement Project

Bryan Richards, Public Works Director, presented the resolution as a commitment to support the Highway 40 multimodal improvement project. The current grant application to the local transportation region is for \$175,000. Bryan Richards explained that the Town was recently awarded \$1,000,000 towards this project and has received more funding in previous years. Construction is anticipated to start early 2023, but raising construction costs may impact how much of the project can be completed until additional financial sources are secured.

Councilmember Banks moved to approve. Councilmember Gann seconded. Roll call vote. Councilmember Banks– aye. Councilmember Gann – aye. Councilmember Bowman - aye. Councilmember Hollifield – aye. Councilmember Corriveau – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Review and consideration for approval Submission a Letter of Support for the CDOT FY2022 MPDG Rural Surface Transportation Grant Proposal for US40 Safety and Mobility Improvements

Bryan Richards, Public Works Director, explained that this letter of support will go towards a project that will improve safety near Granby, but would also support the creation of multiple passing lanes between Craig and Hayden and between Hayden and Steamboat Springs.

Councilmember Corriveau moved to approve Submission of a Letter of Support for the CDOT FY2022 MPDG Rural Surface Transportation Grant Proposal for US40 Safety and Mobility Improvements.

Councilmember Bowman seconded. Roll call vote. Councilmember Gann – aye. Councilmember Bowman – aye. Councilmember Hollifield - aye. Councilmember Banks – aye. Councilmember Corriveau – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Review and consideration for approval of the Poplar Street Bridge Renovation and Pedestrian Improvement Project Design Contract with Sunrise Engineering Incorporated

Bryan Richards, Public Works Director, presented the Poplar Street Bridge Renovation project. Two years ago, a temporary fix was completed to prevent asphalt from failing into Dry Creek. Funding has been secured to renovate the bridge and address pedestrian safety concerns. The sidewalk only goes halfway across the bridge and the bridge is often utilized by children due to the proximity to the school. An RFQ was released for engineering and design of the project. Two proposals were submitted and they were reviewed with a scoring criterion. Bryan recommends awarding the contract to Sunrise Engineering.

Councilmember Gann moved to approve the Poplar Street Bridge Renovation and Pedestrian Improvement Project Design Contract with Sunrise Engineering Incorporated. Councilmember Corriveau seconded. Roll call vote. Councilmember Gann– aye. Councilmember Bowman – aye. Councilmember Banks - aye. Councilmember Corriveau – aye. Councilmember Hollifield – unavailable. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Review and consideration for approval employee compensation

A brief discussion extended from the work session and the Council settled on a COLA of 4%, effective the first payroll of June. Mayor Wuestewald moved to approve a 4% COLA for all Town employees effective the first payroll of June 2022. Councilmember Gann seconded. Roll call vote. Councilmember Bowman – aye. Councilmember Banks – aye. Councilmember Corriveau - aye. Councilmember Hollifield – aye. Councilmember Gann – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

Review and consideration for approval Resolution 2022-08 A Resolution Authorizing the Reinstatement of the Town of Hayden, Colorado Water Conservation Program

Mathew presented the water conservation program – this approval will make the program permanent. Discussion of Dry Creek Park. Dry Creek uses water from the irrigation ditch or Dry Creek Pond, not town water, but that staff do their best to stick to the watering schedule when maintaining Dry Creek Park for public use. Mayor Wuestewald moved to approve. Councilmember Corriveau seconded. Roll call vote. Councilmember Hollifield – aye. Councilmember Corriveau – aye. Councilmember Banks - aye. Councilmember Gann – aye. Councilmember Bowman – aye. Mayor Pro Tem Reese – aye. Mayor Wuestewald – aye. Motion carried.

PULLED CONSENT ITEMS

None.

STAFF AND COUNCILMEMBER REPORTS CONTINUED

POLICE

Chief of Police Tuliszewski: When someone is experiencing a mental health crisis, the police are usually the first responders. Hayden Police Department recently held a Crisis Intervention Training course to better prepare officers to deescalate and stabilize those experiencing mental health crises. This was funded by grants. Evaluations from the training were shared with the Town Council.

ADMINISTRATION

Andrea Salazar, Finance Manager: RFP for a CPA will go out early next week. The contractor change will happen mid-summer. Sunday morning West Routt Fire District is having a pancake breakfast. Mathew Mendisco, Town Manager: Mathew discussed mosquito mitigation efforts. By request, Mathew found a product that is approved for use on organic farmland. The spraying company recommended this product. Mathew recommended the Town utilize this product and focus primarily on truck spraying to allow residents to opt out of spraying near their property as much as feasible. If this product is not effective, staff can explore other options. Mosquito monitoring will still happen to check for diseases. This plan will be communicated in the monthly newsletter. Mathew provided an overview of grant funding. The Town was recently awarded \$1,000,000 to complete the Highway 40 multi-modal improvement project. Allesha, Best and Brightest Fellow, is working with Colorado

Creative Industries to secure gap funding for the Hayden Center. A new round of funding will be coming to the Office of Just Transition so staff will be planning grant applications for those funds. A hybrid quarterly newsletter went out that had an online option as well as physical copies placed in high-traffic areas. The Town is continuously working to improve communication.

**Sharon Johnson, Town Clerk:** Cleanup Day was a success. There was less demand for trash than previous years. 2025 will be the 100-year anniversary of Hayden Cleanup Days. Sharon thanked the Public Works department for their support of the event, including the waste management team.

EXECUTIVE SESSION

ADJOURNMENT

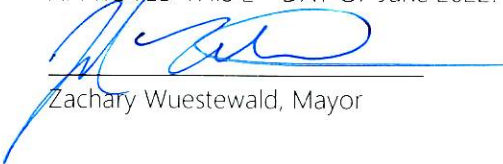
Mayor adjourned the meeting at 8:55 p.m.

Recorded by:



Andrea Salazar, Deputy Town Clerk

APPROVED THIS 2<sup>nd</sup> DAY OF June 2022.

  
Zachary Wuestewald, Mayor