

Work Session

Staff & Councilmember Reports

RECREATION

Josh Jones, Director Parks and Recreation:

Rachel Wattles, Director Arts and Events: Arts Commission had first meeting. Working with Lift Up in getting set up for Free Food Market the 1st and 3rd Wednesday each month from 11:00am-1:00pm starting in April.

POLICE

Chief of Police Tuliszewski: Update on the Yampa Valley Regional Airport record numbers during flight season and very busy. A couple of weeks ago one of the airlines had multiple cancellations and difficulty getting folks out of there. There were folks that were stranded for three days. No major incidents.

PUBLIC WORKS

Bryan Richards, Public Works Director: Hired a building maintenance employee, Ty Camilletti and been here a couple of weeks. Impressed with his knowledge of buildings and has been an asset to Public Works. Leak at Hayden Center roof with the help of Ty Camelitti and roofing company, we were able to find some cracks we may not have found without him. Advertised for seasonal summer employees. Looking for a few kids by April 15, 2022. Looking for between 4-6. Sidewalk project a little bit of a snag; our ADA ramps were a little bit above the CDOT grade and needing to revamp some of those. Approximately a 4-week delay. Waiting on the finalization of the \$2 million Revitalize Main Street grant. It will supplement the sidewalk project. Moving forward on a lot of projects right now. RFQ will be going out for the Poplar Street bridge. Tank project gearing up. Fifth Street will be in the mix of projects. Will be doing an assessment of our streets and develop a plan for repair and maintenance.

PLANNING

Mary Alice Page-Allen, Planning, Zoning and Development Director: On the agenda tonight and wrapping up projects and getting to the point of minimal attention. Will attend the April 7th meeting. The technical kick-off with contract planner next Wednesday. West Routt Forward meeting next Wednesday.

ADMINISTRATION

Mathew Mendisco, Town Manager: 1st Hayden e-letter went out and the 1st day we had 140 people open it. Electronic newsletter will be monthly and print version will be quarterly. Funding for the Hayden Center went through with the federal budget approval; full amount awarded 2.6M. Will be proposing approval of a contract with Department of Local Affairs ETA program; a program through the University of Denver to reimagine the Hayden Race Track. The NWCO Business District is in the next phase which is engineering. The annexation meeting will be tomorrow. The Town is under contract to purchase the parcel. Wage increases across the board and we will be updating our wage survey this summer and taking a look at that and see what we can do in meantime; we looked at benefits and employees will have free membership at the Hayden Center.

Sharon Johnson, Town Clerk: Working with residents and customers and daily tasks, broken meters and utility billing. Hayden Clean Up Day in May 14, 2022 8am-3pm.

Andrea Salazar, Finance Manager: Working on the audit daily.

COUNCILMEMBERS

Councilmember :

Staff reports will continue at the end of the meeting.

Mayor Wuestewald called the regular meeting of the Hayden Town Council to order at 7 3:0 p.m. Councilmembers Banks, Corriveau, Gann, and Hollifield present. Also present were Town Manager, Mathew Mendisco, Town Clerk, Sharon Johnson, Police Chief, Greg Tuliszewski, Public Works Director, Bryan Richards, Planning, Zoning and Development Director, Mary Alice Page-Allen, Finance Manager, Andrea Salazar and Arts and Events Director, Rachel Wattles.

OPENING PRAYER Mayor Wuestewald offered the opening prayer.

PLEDGE OF ALLEGIANCE Mayor Wuestewald led the Pledge of Allegiance.

MINUTES – Councilmember Banks moved to approve the minutes of the Regular Town Council Meeting held on March 3, 2022. Councilmember Hollifield seconded. Roll call vote. Councilmember Banks – aye. Councilmember Gann – aye. Councilmember Hollifield - aye. Councilmember Corriveau – aye. Mayor Wuestewald – aye. Motion carried.

PUBLIC COMMENTS None.

PROCLAMATIONS/ PRESENTATIONS None.

CONSENT ITEMS Councilmember Corriveau moved to approve the consent items. Councilmember Hollifield seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Hollifield – aye. Councilmember Gann - aye. Councilmember Banks – aye. Mayor Wuestewald – aye. Motion carried.

Consideration of bill payment voucher – March 3, 2022 in the amount of \$31,029.24

Consideration of bill payment voucher – March 9, 2022 in the amount of \$208,757.31

Consideration to approve Credit Card Change Request for Mathew Mendisco and Rachel Wattles

OLD BUSINESS

Review and Consider for Approval of 1st Reading of Ordinance No. 713, An Ordinance Amending the Hayden Municipal Code by Adding Language at Section 7.28.160, Short-Term Rental Standards, in Title 7: The Hayden Development Code; Repealing All Conflicting Ordinances; Providing for Severability; Providing an

Hayden Municipal Code by Adding Language at Section 7.28.160, Short-Term Rental Standards, in Title 7: The Hayden Development Coe; Repealing All Conflicting Ordinances; Providing for Severability; Providing an Effective Date, and Setting a Public Hearing for April 7, 2022.

Effective Date, and Setting a Public Hearing for April 7, 2022. Councilmember Hollifield seconded. Roll call vote. Councilmember Banks– aye. Councilmember Gann – aye. Councilmember Hollifield - aye. Councilmember Corriveau – aye. Mayor Wuestewald – aye. Motion carried.

NEW BUSINESS

PAUL FLOOD, PAGODA PEAK LLC – THE MEADOW, PHASE 2 – SHADY LANE/COTTONWOOD CIRCLE

Mary Alice directed council to the staff report in the agenda packet. 18 residential lots including 3 existing platted lots. Authorized in 2004 and again in 2010; Paul Flood looking to complete. Page 2 provides recommendations with facts and conditions with the Public Hearing. Paul Flood spoke to report and must be recorded within 90 days; it may take 10-12 weeks. Paul Flood requested to push recording to end of July 2022. Request noted. Question arose by council regarding drainage and Mary Alice Page-Allen explained completed and open space on west side is open area and wet part of the subdivision.

Public Hearing: The Meadow, Phase 2, a Final Plat of Lots 7, 8, 9, Open Space C and Tract A, The Meadow, A Planned Neighborhood, to create eighteen (18) residential lots in the Residential High Density (RHD) and Residential Low Density (RLD) zone districts along Shady Lane and Cottonwood Circle
Consideration for approval and authorization to sign the Final Plat of The Meadow, Phase2, an eighteen (18) lot residential subdivision located in the RHD and RLD zone districts along Shady Lane and Cottonwood Circle

Public Hearing opened at 7:40 p.m.

Tracy Tydeman @ 109 Shady Lane asked if there is anything that would change on the current street. The response was everything east of new builds does not change. She also asked about the trail.

Public Hearing closed at 7:44 p.m.

Mayor Wuestewald moved to approve and authorize to sign the Final Plat of The Meadow, Phase2, an eighteen (18) lot residential subdivision located in the RHD and RLD zone districts along Shady Lane and Cottonwood Circle per Staff Report page 2 recommendation Findings of Fact and the four Conditions of Approval. Councilmember Gann seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Gann – aye. Councilmember Banks - aye. Councilmember Hollifield – aye. Mayor Wuestewald – aye. Motion carried.

Review and Consider for

Councilmember Banks moved to approve 1st Reading of Ordinance No. 715, An

Approval of 1st Reading of Ordinance No. 715, An Ordinance Vacating the 15-foot-Wide drainage and public and private utility easement along the rear lot lines of Lots 7-9, The Meadow, A Planned Neighborhood, on the Plat of Record at File No 13397 in the Official Records of the Routt County Clerk and Recorder, Providing an Effective Date, and setting a date of April 7, 2022 for a Public Hearing

Ordinance Vacating the 15-foot-Wide drainage and public and private utility easement along the rear lot lines of Lots 7-9, The Meadow, A Planned Neighborhood, on the Plat of Record at File No 13397 in the Official Records of the Routt County Clerk and Recorder, Providing an Effective Date, and setting a date of April 7, 2022 for a Public Hearing. Councilmember Hollifield seconded. Roll call vote. Councilmember Banks – aye. Councilmember Hollifield – aye. Councilmember Corriveau - aye. Councilmember Gann – aye. Mayor Wuestewald – aye. Motion carried.

Review and Consider for Approval of 1st Reading of Ordinance No. 714, An Ordinance Vacating the 20-Foot-Wide Public Water Line Easement as Dedicated on the Plat of Record at File No. 14438 in the Official Records of the Routt County Clerk & Recorder, Providing an Effective Date, and Setting a date of April 7, 2022 for a Public Hearing

Councilmember Banks moved to approve 1st Reading of Ordinance No. 714, An Ordinance Vacating the 20-Foot-Wide Public Water Line Easement as Dedicated on the Plat of Record at File No. 14438 in the Official Records of the Routt County Clerk & Recorder, Providing an Effective Date, and Setting a date of April 7, 2022 for a Public Hearing. Councilmember Corriveau seconded. Roll call vote. Councilmember Hollifield – aye. Councilmember Corriveau – aye. Councilmember Banks - aye. Councilmember Gann – aye. Mayor Wuestewald – aye. Motion carried.

Appointment of Town Councilmember to Hayden Arts Commission

Councilmember Banks moved to appoint Zack Wuestewald to Hayden Arts Commission, Councilmember Hollifield as first alternate and Councilmember Banks as second alternate. Councilmember Gann seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Hollifield – aye. Councilmember Gann - aye. Councilmember Banks – aye. Mayor Wuestewald – aye. Motion carried.

Review and Consider for Approval Memorandum of Understanding Between Colorado Department of Local Affairs – University of Colorado, Denver Colorado Center for

Councilmember Corriveau moved to approve Memorandum of Understanding Between Colorado Department of Local Affairs – University of Colorado, Denver Colorado Center for Community Development and Town of Hayden, Colorado. Councilmember Hollifield seconded. Roll call vote. Councilmember Corriveau – aye. Councilmember Gann – aye. Councilmember Banks - aye. Councilmember Hollifield – aye. Mayor Wuestewald – aye. Motion carried.

Community Development
and Town of Hayden,
Colorado

Review and Consider
Acceptance of December
31, 2021 Financial
Statement

Andrea requested to pull due to entries not made and audit entries needed to be made; will present at next council meeting. Council tabled item.

PULLED CONSENT ITEMS None.

STAFF AND
COUNCILMEMBER
REPORTS CONTINUED

Mathew Mendisco, Town Manager, announced he made an offer to Tegan Anderson, Senior Planner for Routt County.

EXECUTIVE SESSION


ADJOURNMENT

Mayor adjourned the meeting at 8:05 p.m.

Recorded by:


Sharon Johnson, Town Clerk

APPROVED THIS 7th DAY OF April 2022.


Zachary Wuestewald, Mayor

