

# APPLICATION FOR ECONOMIC DEVELOPMENT COMMISSION

## Applicant Information

Applicant name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Commission or Board Applying for: \_\_\_\_\_

Date you will be available to start: \_\_\_\_\_

Are you able to meet the attendance requirements (meetings once per month and emails/work as assigned by the chair and staff) ? \_\_\_\_\_ Yes \_\_\_\_\_ No

Can you travel if required by this position? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever served on any other Commission or Board for the Town? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, when and what Board? \_\_\_\_\_

## Employment History

Please provide your employment information for your past four employers starting with the most recent. The purpose is to get a sense of the qualifications for the EDC.

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Immediate supervisor and title: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Job summary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Immediate supervisor and title: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Job summary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

## Employment History (continued)

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Immediate supervisor and title: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Job summary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Immediate supervisor and title: \_\_\_\_\_

Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ Salary: \_\_\_\_\_

Job summary: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

## Other Skills and Qualifications

Summarize your training, skills, licenses, certificates and/or other qualifications that will make you a good fit for this Commission (you can submit a separate sheet of paper if needed).

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## Educational History

List school name and location, years completed, course of study and any degrees earned.

High School: \_\_\_\_\_

College: \_\_\_\_\_

Higher Education: \_\_\_\_\_

\_\_\_\_\_

Technical Training: \_\_\_\_\_

Other: \_\_\_\_\_

## References

List three references including names, telephone numbers, email.

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I understand that the Town Council will be making the appointments to the Economic Development Commission and that they can accept or refuse any application for any reason they deem appropriate. Appointments are subject to the terms laid out in the HEDC Bylaws. Applications can be submitted in person at Town of Hayden, Attn: Mathew Mendisco, Interim Executive Director for the EDC/Town Manager, 178 West Jefferson, Hayden, CO 81639, or to [Mathew.mendisco@haydencolorado.org](mailto:Mathew.mendisco@haydencolorado.org)

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_